

## **KEEP MANDEVILLE BEAUTIFUL LITTER PREVENTION ADOPT-A-SPOT AGREEMENT**

The group leader or individual should read this agreement and fill in the blank areas. Please mail the signed agreement to Keep Mandeville Beautiful. This agreement defines the responsibilities of the group or individual and Keep Mandeville Beautiful.

The City of Mandeville and Keep Mandeville Beautiful, and \_\_\_\_\_, hereinafter called the "Organization", enter into this agreement on this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_, to permit the Organization to contribute toward keeping Mandeville clean by maintaining litter free and aesthetically pleasing city roadways, parks and green spaces.

The location of the adopted area: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

By signing below, the Organization acknowledges awareness that the safety of its employees/volunteers/family members is critically important and agrees to the following terms and conditions:

### **Organization Terms and Conditions:**

- ◆ Participants shall collect litter on predetermined sections of highways, city streets, parks or green spaces that have been approved by Keep Mandeville Beautiful.
- ◆ The Organization shall conduct cleanups at least four times a year for a two year term.
- ◆ The Organization shall contact Keep Mandeville Beautiful at least one month prior to the cleanup to confirm the cleanup date and time.
- ◆ The Organization shall have each participant sign and return to Keep Mandeville Beautiful a hold harmless agreement before participating in each litter cleanup.
- ◆ The Organization shall contact Keep Mandeville Beautiful at least seven days prior to the cleanup to pick up trash bags, safety vests, grabbers, data cards and first aid kit. Hold Harmless forms should be turned in to KMB at this time.
- ◆ The Organization will be issued safety vest that they will keep and be responsible for until their contract expires.
- ◆ The Organization shall furnish supervision of one adult for every three children under the age of 14.
- ◆ All participants shall wear safety vest and follow safety rules at all times.
- ◆ Participants shall not use mind-altering substances prior to or while participating in the litter clean-up.
- ◆ Participants shall not touch anything that might be hazardous or cause injury. The leader should report these items to Keep Mandeville Beautiful or the city police.

- ◆ The Organization shall place all filled, secured trash bags on the side of the road or leave at the park or green space for the Public Works Department to pick up the following business day
- ◆ The Organization shall return all unused materials and data cards to Keep Mandeville Beautiful within five days of the cleanup.

**. Keep Mandeville Beautiful Terms and Conditions:**

- ◆ Provide and install an Adopt-A-Spot sign with the Organization’s name. Sign will be removed if this agreement is broken by the Organization.
- ◆ Provide safety information and safety vests for all participants.
- ◆ Provide supplies including; trash bags, safety vest, first aid kit, and grabbers.
- ◆ Record and report data collected from cleanups.
- ◆ Notify Public Works Department of when and where trash bags need to be picked up after the cleanup.
- ◆ Recognize the Organizations’ contributions through various types of promotions and media.
- ◆ Keep Mandeville Beautiful will serve as coordinator between all parties in executing the Adopt-A-Spot program.

This agreement may be terminated by either party at any time without cause.

I, \_\_\_\_\_, group leader, on behalf of \_\_\_\_\_, the sponsoring organization, have read the terms and conditions for participants, and I agree and accept all of the conditions including the following;

- ◆ Participants in this program are under the control of our group and not the City of Mandeville or Keep Mandeville Beautiful.
- ◆ Our organization will evaluate all participants to determine that they are responsible individuals who will abide by the rules of the road and use due care and caution while participating in this cleanup program.
- ◆ Each participant will read the safety tips and wear a safety vests at all times.
- ◆ Each participant will be knowledgeable of the rules of the road as they pertain to pedestrians, and the terms and conditions of participation.
- ◆ We recognize that this program will expose participants to traffic along roadways being cleaned as well as other potential hazards. However, at no time should volunteers enter the paved roadway or attempt to clean it. It is our responsibility to obtain and send to Keep Mandeville Beautiful signed hold harmless agreements from each participate in the program.
- ◆ It is further agreed that our organization and all of its participants, will save and hold harmless, protect and defend The City of Mandeville, Keep Mandeville Beautiful, its agents, employees and officials from any claim by our organization, any participants from our organization or any third parties arising out of our participation in this project.

I CERTIFY THAT I AM AUTHORIZED TO SIGN THIS AGREEMENT ON BEHALF OF OUR ORGANIZATION, AND THAT I HAVE REVEIWED THIS AGREEMENT AND CONSENTS TO ITS TERMS.

**ORGANIZATION**

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Signature

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Print Name

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Organization/Group/Family/Business

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Address

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Phone

Email Address

**Keep Mandeville Beautiful**

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Signature

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Print Name

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Title

Mail this form to:

Keep Mandeville Beautiful  
Adopt-A-Spot Program  
1100 Mandeville High Blvd.  
Mandeville, LA 70471

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(Print Name of Group, Family or Business as you want it to appear on the sign)