

Historic Preservation District Commission

Public Hearing - March 21, 2013

Call to order

Louissette Kidd, Director of Dept . Planning & Development (& administrator of HPDC) called the first meeting to order

Present :Mike Pulaski, Frank Hijuelos, Jeff Bernard , Susan Danielson & Ann Haveman

Absent: None

Approval of Minutes

As this was the first meeting there were no minutes to approve

Reports of Officers, Boards, and Standing Committees

As this was the first meeting there were no reports.

Reports of Special Committees

As this was the first meeting there were no reports.

Unfinished Business

As this was the first meeting there were no unfinished business.

New Business

a) Welcome

Ms. Kidd welcomed the board. She said it had been 30 years since Mandeville had attempted to get a historic district adopted . It was well needed and deserved . Ms. Kidd turned the meeting over for self introductions,

b) Self Introduction

Mike Pulaski , an attorney living in Mandeville since 1986 and raised his children here . This was where he would like to stay for retirement. He was president of the Mariner's Island Association. Being a mediator gave him the knack of getting people to come together for one common goal. He looked forward to being on the commission.

Frank Hijuelos ,from New Orleans, started out as a commercial general contractor for 25 years doing a number of historic preservation renovation /restoration jobs. Historic preservation was a real passion for him.

Jeff Bernard grew up in New Orleans in an architerial family. He had lived in Mandeville since 1993. He had always wanted to do something to help preserve Mandeville and looked forward to working with everyone.

Susan Danielson was born and raised in Mandeville for 33 years. She received her Masters in Architecture from Tulane. She looked forward to working on the commission.

Ann Haveman had been in the Mandeville area since 1988. She had always had a passionfor OLD Mandeville. She was presently in real estate .

c) Election of Chairman and Vice Chair

Ms. Haveman moved that Mr. Hijuelos be nominated for the position of Chairman, and it was seconded by Mr. Pulaski. The motion passed unanimously.

Mr. Bernard moved that Mr. Pulaski be nominated for the position of Vice Chairman, and it was seconded by Ms. Haveman . The motion passed unanimously.

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D) Create and fill other officers

It was stated that Ms. Kidd was the administrator and Kathy Reeves was the secretary.

E) Adopt Rules

Ms. Haveman moved to adopt the rules of procedure as Robert's Rules of Order, seconded by Mr. Pulaski. The motion passed unanimously.

f) Establish a regular schedule

Ms. Haveman moved to adopt the third Thursday of the month , at 6:30pm for the regular meeting, seconded by Mr. Bernard. The motion passed unanimously.

g). Discussion on processes established by Ordinance 12-32

Page 5; the Administration. It read that the Director of Planning shall serve as the administrator of the commission and be the liaison between the commission and the mayor. The Planning Department will be the keeper of all the files.

Page 6, 7.4; Applicability. Only structures identified in the survey are affected, and only the exterior features. This includes some satellite structures that are identified in the survey and new construction. This does not include maintenance such as paint color. Detached buildings are not included unless otherwise identified. The survey was structured as significant, contributing, non-contributing and landmark.

Page 8, Non substantive changes, This will be handled administratively so it will not hold up the permitting process.

Page 10, Standards- The Secretary of Interior, Secretary of Interior Standards, Louisiana Pattern Book and Mandeville guidelines in the CLURO is used.

The appeals process shall follow as such: 1st action would be with the Planning Director, 2nd action would be an appeal to the Historic Preservation District Commission. 3rd action would be an appeal to the City Council. 4th action would be an appeal to the 22nd Judicial Court

Lynn Mitchell (Design Review Committee) discussed how the Design Review Committee was established. They generally meet at the end of the week, in the mornings. He encouraged the commission to attend. Becky Rohrbough said that the commission should utilize the knowledge of Susan Danielson (Architect) to be the point of contact to meet with the Design Review Committee. Susan agreed to be the point of contact for the DRC when it was deemed necessary for their participation.

h). CLG-Certified Local Government

Ms. Kidd had included a copy of the application. This was important to obtain greater resources and funding (grant opportunities) for Mandeville. She was working with Jessica Richardson the state's SHIPCO officer.

i). Future Agenda Items

1)Demolition by neglect

The regulations with demolition should be addressed thru the CLURO. A draft of an ordinance can be prepared and forwarded to the commission to review. If the commission wanted to make a committee to review this they can establish one.

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2)Updating the HPD survey

Ms. Kidd stated Sally Reeves submitted a survey and map in 2007. There were some discrepancies with the CLURO . After obtaining the CLG status , the board could see if there was Grant money, to clear up some of these differences. Mr. Bernard stated that he had talk to Sally Reeves and she would be happy to meet with the Commission to clean up the issues. Ms. Kidd said that the ordinance stated that the Commission should hold public hearings to make recommendations to the City Council to adopt and amend the classifications of properties. Mr. Bernard asked about the potential adoption of landmark buildings outside of the Historic District. Ms. Kidd stated that would be the same process in making recommendations to the Council to amend the survey.

3)Education/ Public Outreach

Mr. Hijuelos said that May was National Historic Preservation Month. He suggested that the Commission give a presentation to the community. The presentation could be in two parts. The first part could be Historic Preservation 101 and the second part could be a panel talking about Mandeville specifically. Mr. Pulasky moved that Mr. Hijuelos head the educational presentation called Historic Preservation 101 to be held sometime in May at the Trailhead if available, seconded by Ms. Haveman . Mr. Hijuelos moved that the presentation be on Saturday, May 18th and the proclamation of Historical Preservation Week be May 12 - 18. He called for a vote and was unanimously approved.

Announcements

Ms. Kidd presented an idea for the Historic Preservation District Commission to use as their logo. It was designed by Mark Foster. It was a view thru a porch with the lake in the background. It could be used on letter head , public notice signs or any other correspondence. Mr. Bernard suggested they keep the idea for a logo open for a while in case someone else wanted to submit an idea.

Adjournment

Mr. Pulaski moved that the meeting adjourn, seconded by Ms. Danielson. The motion passed unanimously.



Kathy Reeves , Secretary



Frank Hijuelos, Chairman

