

Historic Preservation District Commission

Public Hearing –November 21, 2013

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Call to order

Mr. Hijuelos called the meeting to order .

Present: Commissioners: Frank Hijuelos, Susan Danielson, Jeff Bernard, Ann Haveman ; Administrator: Louisette Kidd; and Secretary: Kathy Reeves

Absent: Commissioner: Mike Pulaski

Approval of Minutes

Oct. 17, 2013 minutes: Ms. Haveman moved to approve the minutes, Mr. Bernard seconded, and motion was carried.

Reports of Officers, Boards, and Standing Committees

A. Administrator’s Report: Ms. Kidd reported that she had met with Mr. Hijuelos and Mr. Pulaski about moving forward with the revisions of the Ordinance 12-32 and to update the Sally Reeves Survey.

Mr. Hijuelos said that they talked about a three (3) phase process for the survey.

- 1). The number of corrections to the Sally Reeves Survey that were identified by the study committee as errors that should be a quick fix.
- 2). To correct the rated and non-rated structures that Sally Reeves just did not have enough information on.
- 3). These could be brought to the Council , maybe as one adoption, to amend the Survey.

Reports of Special Committees

- A. Guideline’s Committee: Mr. Bernard stated that he and Becky Rohrbough had been working on the guidelines and should have a draft soon. They used the town of Newburgh as a template.
- B. Updating the Survey: Ms. Rohrbough handed out a spread sheet of her work so far. She included the twenty six (26) structures that were unrated and the sixty-eight (68) that were out dated from 1941. Louiseette commented that the Commission should work on the corrections and the unrated structures first and bring those to the Council.

Unfinished Business

There is none at this time.

New Business

Ms. Danielson asked about the property at 2142 Monroe. Ms. Kidd stated that the property is not protected and based on the non-significant materials (vinyl siding stapled to the studs) a demolition permit was issued.

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Announcements

Mr. Hijuolos reminded the Commissioners that they must complete the online Louisiana Ethics training before the end of the year. He confirmed that the next meeting is December 19, 2013 at 6:30pm unless otherwise notified.

Adjournment

Mr. Bernard moved to adjourn, Ms. Haveman seconded. The meeting was adjourned.



Kathy Reeves, Secretary



Frank Hijuolos, Chairman