

**Historic Preservation District Commission**

**Public Hearing—November 17, 2016**

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Call to order

Mr. Jeff Bernard- Chairman, called the meeting to order.

Commissioners- Present: Jeff Bernard, Susan Danielson, Laura Van Huss

Absent: John Crane, Ed Kimball

Administrator: Louisette Scott, Secretary: Kathy Reeves-absent

**Approval of Minutes**

1). October 20, 2016- Ms. Van Huss made a motion to approve the minutes, Ms. Danielson seconded. There were no objections, minutes were approved.

**New Business**

Mr. Bernard stated there was no new business at this time.

**Old Business**

1). Public Hearing for Ordinance 16-19; Amend Historic Preservation District (HPD) sections 7.6.4.3(5)(c), 7.6.4.8 (14), 7.6.4.11(2), 7.6.4.12(1), 7.6.4.12 (2), 7.6.4.13(1)(d) and 7.6.4.13(4)(a) of the Mandeville Comprehensive Land Use Regulation Ordinance-(*relative to requirements and procedures for Certificates of Appropriateness and number of meetings per month*).

Ms. Scott stated that last month the HPD Commissioners just discussed the introduction of Ordinance 16-19. The Planning & Zoning Commission had referred the Ordinance to the HPDC to hold public hearings. This would be the first night to have public discussion.

Ms. Scott said the Ordinance was introduced with just the language that wanted to be changed. She went back and put all the language in as it read in the original Ordinance 12-32, then underlined and struck out what was intended to be changed. She commented it would be easier to see what was being amended.

Ms. Scott pointed out these potential changes:

- 1). reference the current CLURO adopted date.
- 2). 7.6.4.4-Applicability: should include "and elevation of any existing structure located within the district".
- 3). 7.6.4.3 (5)-Rules and Records: changing the hearings from one to two
- 4). 7.6.4.8 (14)-Non-substantive: new construction under four thousand square feet (4000)

The Commissioner's requested further discussion on the amount. Ms. Becky Rohrbough, of the audience, asked for clarification "new construction" be added to definitions.

- 5). 7.6.4.11-Certificate of Appropriateness process: the administration shall refer applications to the Commission for approval except for those applications meeting the definition of Non-Substantive.

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- 6). 7.6.4.12(1)-COA for demolitions, relocations and other applicable changes: to include landmark
- 7). 7.6.4.12(2)- to include landmark also
- 8). 7.6.4.13(1)d-Standards for COA: preservation guidelines (don't have any yet) can we include this language

Mr. Pulaski said he felt this could stand so when guidelines were adopted it would be in the Ordinance.

- 9). 7.6.4.13(4).a-Standards for COA: removing elevation here and adding landmarks.

Ms. Scott stated all the additional items in red were submitted by Ms. Van Huss that could be considered for the criteria. Ms. Van Huss said she felt these points were presented in a clear and understandable manner.

Ms. Danielson asked to discuss the procedures for replacement or additional new Commissioners. Ms. Scott stated under Ordinance 12-32, Section 7-3, the Mayor appoints and the City Council approves. Ms. Van Huss suggested that two (2) of the Commissioners should be Architects as a qualification. Ms. Scott said she would check with the City attorney.

Mr. Barrett McGuire, of the audience, asked that the draft be posted on the website so the community could understand what was being proposed to change. He stated that he had gone thru the design review process and was pleased with the outcome.

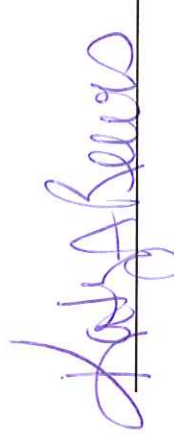
Ms. Scott recapped she would add a definition of “new construction”, remove number eight (8), and give more language to “c” disassembling and rebuilding on another property and get clarification on the square footage of 4000.

**ANNOUNCEMENTS**

Mr. Bernard announced the next HPD meeting would be December 15<sup>th</sup>.

**ADJOURNMENT**

Mr. Bernard made a motion to adjourn, Ms. Danielson seconded. The meeting was adjourned.



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Kathy Reeves, Secretary



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Jeff Bernard, Chairman