



MANDEVILLE

A Historic Lakefront Community

MUNICIPAL POLICE EMPLOYEES' CIVIL SERVICE BOARD

BRIAN J. BURKE
Chairman
RICHARD C. AINSWORTH
Vice-Chairman
JACK B. MCGUIRE
LAURA S. CRESSY
RICHARD C. JONES

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MUNICIPAL EMPLOYEES' CIVIL SERVICE BOARD MEETING MINUTES

DATE:	Tuesday, September 17, 2024
TIME:	Immediately following the MPECS meeting
LOCATION:	Paul R. Spitzfaden Community Center 3090 East Causeway Approach Mandeville, LA 70448

ATTENDANCE:

Brian Burke, Chairman	Absent
Richard Ainsworth, Vice-Chairman	Present
Jack McGuire	Present
Laura Cressy	Present
Richard Jones	Present (after vote on Agenda Item 1)

ALSO PRESENT:

Joanna Anderson	Board Secretary
Pamela Ulfers	HR Assistant

Vice-Chairman Ainsworth called the meeting to order at 5:17 PM and concluded that there was a quorum present; the agenda could be addressed.

Agenda Item 1: Approval of Minutes

Mr. McGuire made a motion to approve and adopt the drafted minutes from August 20, 2024. Ms. Cressy seconded the motion. *There being no further questions or comments, the motion passed 3 – 0.*

Agenda Item 2: Cultural Development Clerk II job description update

Mr. McGuire made a motion to recommend to City Council an updated version of the Cultural Development Clerk II job description with added corrections noted during the meeting. Ms. Cressy seconded the motion. *There being no further questions or comments, the motion passed 4 – 0.*

With no further business, Ms. Cressy made a motion that the meeting be adjourned. The motion was seconded by Mr. Jones. *There being no further questions or comments, the motion passed 4 – 0.* The meeting was adjourned at 5:37 PM.

Brian J. Burke, Chairman

Joanna Anderson, Secretary