



## INTEROFFICE MEMO

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**TO:** Alex Weiner  
Elizabeth Sconzert

**FROM:** Alia Casborné

**DATE:** August 12, 2024

**SUBJECT:** Special Events Application Recommendations

Please find below the Special Events Applications received and recommended for Council approval by the Mayor.

**Mandeville Elementary School PTA – Adventure Fest/Fun Run**

*Applicant: Brittany Rouse*

Date/Time: Saturday, November 2, 2024 – 8:30 a.m. - 2:00 p.m.

Rain Date: N/A

Location: Mandeville Elementary School (See Map)

**Approval Requests:**

- Council Map Approval

**Contingencies:**

- Council Map Approval

**Compassionate Burials for Indigent Babies (CBIB) – Oktoberfest Cruising for a Cause**

*Applicant: Lise Naccari*

Date/Time: Sunday, October 20, 2024; 1:00 p.m. – 4:00 p.m.

Rain Date: N/A

Location: Mandeville Harbor (See Map)

**Approval Requests:**

- Council Approval of Map
- Food & Drink Ordinance Lifted on the Lakefront

**Contingencies:**

- MPD Detail Approval & coordination of barricades
- Certificate of Insurance (COI)

**Saint Tammany Fire District #4 – FMS Firefighter Challenge**

*Applicant: Jason Frosch*

Date/Time: Saturday, September 7, 2024– 10:00 a.m – 2:00 p.m.

Rain Date: N/A

Location: Mandeville Harbor (See map)

**Approval Requests:**

- MPD Map & Detail Approval
- Food & Drink Ordinance Lifted on the Lakefront

**Contingencies:**

- Certificate of Insurance (COI)
- MPD Map & Detail Approval
- Coordination of barricade pickup

**Our Lady of the Lake – Festival of the Lake**

*Applicant: Fr. Doug Busch*

Date/Time: Friday – Sunday, November 1-3, 2024 (See attached for times)

Rain Date: N/A

Location: 312 Lafitte Street (See Map)

**Approval Requests:**

- Permission to apply for ATC Permit
- MPD Map & Detail Approval

**Contingencies:**

- ATC Permit
- Certificate of Insurance (COI)
- MPD Map & Detail Approval
- Dumpster on-site for Cleanup

**City of Mandeville**

*Applicant: Alia Casborné*

**Mandeville Live! Free Fridays**

Date/Time: Fridays September – November (See attached dates and times)

Rain Date: N/A

Location: Trailhead

**Approval Requests:**

- Permission to apply for ATC Permit

**Contingencies:**

- ATC Permit

**Sunset Symphony – An Evening with the LPO**

Date/Time: Saturday, October 19, 2024 – 5:30p.m. – 8:00p.m.

Rain Date: Sunday, October 20, 2024

Location: Lakefront

**Approval Requests:**

- Permission to apply for ATC Permit
- Food & Drink Ordinance lifted on the Lakefront

**Contingencies:**

- ATC Permit

**Mande Milkshakers**

*Applicant: Tina Rhinehart*

**Fountainbleau High School Homecoming Parade**

Date/Time: Wednesday, September 11, 2024 – 5:00 P.M. – 8:00 P.M.

Rain Date: N/A

Location: Lakeshore Drive & Trailhead (See Map)

**Approval Requests:**

- MPD Map & Detail Approval



**Contingencies:**

- Certificate of Insurance (COI)
- MPD Map & Detail Approval
- Trailhead Cleanup Plan

**Walk a Mile Mandeville**

Date/Time: Sunday, October 27, 2024 – 4:00 P.M. – 8:00 P.M.

Rain Date: N/A

Location: Lakeshore Drive & Trailhead (See Map)

**Approval Requests:**

- MPD Map & Detail Approval
- Permission to apply for ATC Permit

**Contingencies:**

- Certificate of Insurance (COI)
- MPD Map & Detail Approval
- ATC Permit
- Trailhead Cleanup Plan

**Merry Mande Holiday Tea**

Date/Time: Sunday, December 1, 2024 – 4:00 P.M. – 8:00 P.M.

Rain Date: N/A

Location: Trailhead

**Approval Requests:**

- Permission to apply for ATC Permit

**Contingencies:**

- Certificate of Insurance (COI)
- ATC Permit
- Trailhead Cleanup Plan

**Attachments**

Fontainebleau High  
Homecoming Special Event



Mayor Clay Madden

### SPECIAL EVENT PERMIT APPLICATION

Name of Organization or Group Fontainebleau High School  
 Name of Authorized Representative Tina Rhinehart Non-Profit/Tax-Exempt # \_\_\_\_\_  
 Mailing Address 100 Bulldog Drive  
 City Mandeville State La Zip 70471  
 Applicant Phone # 985-705+3375 Alt. Phone # \_\_\_\_\_  
 E-Mail tina.mccormick@stpsb.org Application Fee Paid?  YES  NO

Name of Event: Fontainebleau High Homecoming Parade  
 Date(s) of Event: Day Wednesday Date 9/11/2024 Rain Dates(s) \_\_\_\_\_  
 Event Location: Mandeville Lakefront and Mandeville Trailhead

Type of Event:  New  Recurring  
 Fundraiser  Concert  Race/Run/Walk  Parade  Wedding  
 Festival, Carnival or Market  Other: \_\_\_\_\_  
 Description/Purpose of Event Fontainebleau Homecoming Estimated Attendance 300

**EVENT DETAILS - Check all that apply:**

1	Are patron admission, entry or participant fees charged?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
2	Is the event open to the public?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
3	Are Street Closures Requested? If yes, please contact Mandeville Police Dept.	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
4	Will you require barricades for the event?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
5	Are you requesting that Police be present during the event?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
6	If you answered YES, to number 5, how many officers are you requesting	<u>612</u>	
7	If you are requesting Police, will they need to direct traffic?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
8	Will alcohol be consumed, distributed, or sold at this event?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
9	Will food be distributed, prepared or sold at this event?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
10	Will there be canopies or tents?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
11	Will there be vendor booths? Merchandise or product sales?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
12	Are you planning to have inflatable attractions, games or rides?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
13	Will there be bleachers, stages, fencing or other structures?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No





14	Do you plan to provide portable toilets? * See Guidelines*	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
15	Will there be security staff?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
16	Are you planning to have amplified sound?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
17	Will you need access to power or water? (please circle)	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
18	Will there be any signs, banners, decorations, or special lighting?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No

1. If "Yes" is checked for any of the Event Detail questions, please refer to the Special Events Guidelines for instructions.
2. If police presence is required, contact Mandeville Police Department at (985) 626-9711 to reserve a Police Detail.
3. If alcohol is being served, please complete the City Liquor License Application and Appendix A to include with the application. The City permit is required to apply for the State permit.
4. A Site Plan MUST be included with the application illustrating a detailed layout of the event, showing the precise location of stages, tents, power, food vendors, alcohol sales, portable toilets, etc. Run/Walk events also require a detailed map indicating the route to be taken, where safety personnel will be stationed, and the location of temporary traffic control personnel (if applicable).

### INSURANCE/INDEMNITY

The City of Mandeville requires a minimum \$1,000,000 liability insurance certificate with an insurer that is acceptable to the City of Mandeville, with an AA-@ or better rating, authorized to do business in the State of Louisiana, and naming the City of Mandeville as an additional insured. A copy of the Insurance Certificate is to be included as an attachment to this application. The Insurance Certificate must be submitted to the City Clerk no later than 30-days prior to the event in order for the Special Events Permit to be issued.

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The Mayor of Mandeville has the right to revoke any permit application or permit. The applicant shall comply with all permit directions and conditions, and with applicable laws and ordinances. The event organizer or other authorized representative heading such activity shall carry the permit upon his person during the conduction of the event.

The undersigned applicant, by signature below, shall hold harmless the City of Mandeville, its officers, agents, and employees and shall indemnify and, if requested, defend the City, its officers, agents, and employees for any claim or injury to property or persons that may arise as a result of any activity which may arise from operations under or in connection with the permit.

The undersigned has read and submitted the completed application, including all required attachments and documentation. The applicant or applicant's representative has read the Special Events Guidelines and agrees to comply with the terms and conditions as defined therein. Failure to comply with these terms and conditions is subject to fines and penalties as set forth by City Ordinance.

Signed By: *Tina M. Rhinehart*  
 Printed Name: Tina Rhinehart  
 Organization Represented: Fontainebleau High School  
 Office Held Student Council Sponsor Date 7/12/2024

Please email completed application to [acasborne@cityofmandeville.com](mailto:acasborne@cityofmandeville.com).

**Thoroughly read the information outlined in the Special Events Guidelines and throughout this Application.**



**SPECIAL EVENTS DEPARTMENT USE ONLY**

Any expenses required of the event organizer must be paid in advance at least 30 days prior to event date.

Fee received Date 01/08/24

Certificate of Insurance? YES  NO

	DEPARTMENTAL EXPENSES	INITIALS
Police Department	<u>3120<sup>00</sup></u>	<u>Capt. Mazza</u>
Fire District #4	<u>0</u>	<u>                    </u>
Public Works	<u>0</u>	<u>                    </u>
<b>TOTAL COSTS</b>	<u>3120<sup>00</sup></u>	

**Recommendation of Special Events Committee:**

12 Police Officers @ 4hrs #3120  
Grind to Trahead  
Trahead Rental Rate.

Mande Milkshakers will handle cleanup.

Approved:

L. Clay Madden  
Mayor Clay Madden

\_\_\_\_\_  
Date

**City Council Approval**

Alcohol Permit:

\_\_\_\_ Yes      \_\_\_\_ No      Date Approved: \_\_\_\_\_

Waiver of Lakefront Food & Drink Ordinance:

\_\_\_\_ Yes      \_\_\_\_ No      Date Approved: \_\_\_\_\_



## MANDEVILLE TRAILHEAD STANDARD RENTAL AGREEMENT

This document, entered into this 8 day of August 2024, constitutes an Agreement between the City of Mandeville, hereinafter referred to as City, and Mande Milkshakes, hereinafter referred to as Renter or by Renters Authorized Representative, Tina Rhinehart, For use of the Mandeville Trailhead located at 675 Lafitte Street, Mandeville, LA, for the specified event on the specified date and time, as indicated below. The Renter's contact information is: Address: 700 Carondelet St; City: Mandeville State: LA Zip 70448 Phone or Cell Number: 985 705 3375; Email: mandemilkshakes@gmail.com Event: FHS Homecoming Pep Rally Date: 9/11/2024 Time: 5 AM  PM to 8 AM  PM

The Trailhead is to be notified at least 3 days prior to the rental date if cancellation becomes necessary. Failure to meet the 3-day cancellation requirement may result in forfeiture of all payments that have been made toward the rental. To cancel, please call the (985) 624-3147 during normal working hours (8:30 am – 4:30 pm).

The deposit reserves your date and serves as the damage/cleaning deposit. If there are no damages and the clean-up is satisfactory, the deposit will be refunded to the renter by check. Payment in-full is due no later than 2-weeks prior to the rental date. Failure to comply is subject to forfeiture of the deposit. Make checks or money orders payable to the "City of Mandeville".

### PAYMENT RECORD:

Payment Date	Amount Paid	Indicate Cash or Check No.	Receipt #	Balance Due	Payment Deadline
<u>8/8/24</u>	<u>\$350.00</u>	<u>check</u>	<u>123319</u>	<u>Ø</u>	<u>N/A</u>

NOTE: A \$15.00 FEE WILL BE CHARGED FOR ALL CHECKS RETURNED FOR INSUFFICIENT FUNDS.

The "Rental Guidelines" are included as part of this Rental Agreement. The Rental Guidelines provide details of the regulations and procedures for renting the Mandeville Trailhead. Renters are encouraged to thoroughly read these guidelines.

The Renter's signature below signifies that the Renter agrees to comply with the terms of this Agreement and to abide by the Rental Guidelines as set forth.

SIGNED: Tina Rhinehart  
Renter or Authorized Representative

Asha Cassone  
Authorized Agent for City of Mandeville



# MANDEVILLE POLICE DEPARTMENT

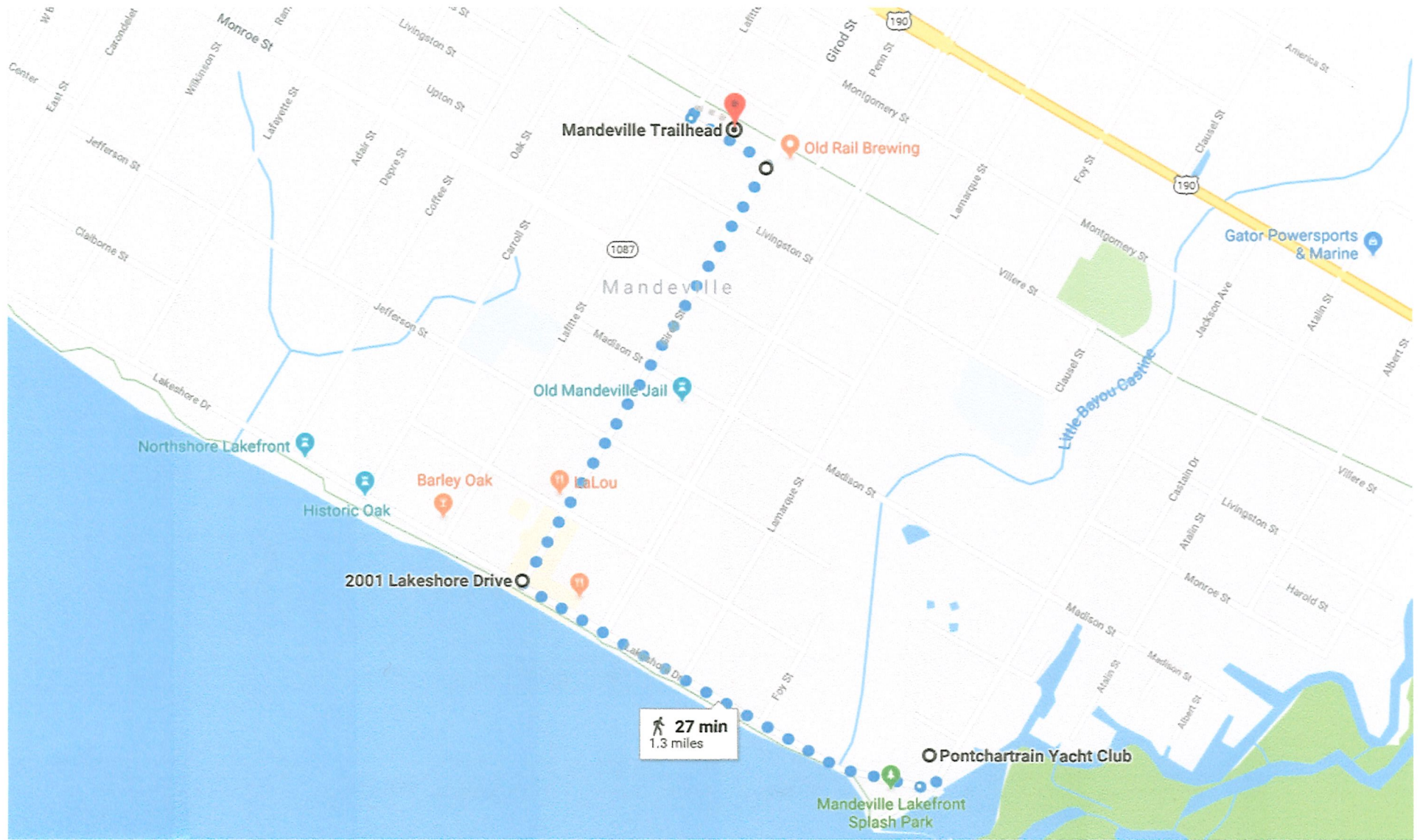
## Special Event Addendum

Special Events requiring a Police presence are either paid by the Event at a detail rate, or in rare instances, are paid by the City after approval by the Mayor and/or Council. In order to facilitate your Special Event application, please answer the following questions:

1. Beginning and end time of event: 5p - 8p.
  2. Location of event: Lakeshore Drive & Trauthead
  3. Will the event take place on a public roadway?  YES  NO
  4. Are you requesting public streets be blocked off?  YES  NO
  5. Are you requesting that Police be present during the event?  YES  NO
  6. Are you paying for a Police detail?  YES  NO
  7. If you answered yes to number 6, how many officers? 12
  8. Name and contact number of Event official?  
Tina Rhinert 985-705-3375
- 
9. Will alcoholic beverages be present? YES   NO
  10. Expected number of people at event? ~200



Mande Milkshakers Parade Route  
Fontainebleau High Homecoming Parade and Pep Rally  
September 11, 2024  
5-8 pm







**Mandeville Fire/EMS  
Firefighter Challenge Special  
Event**





Mayor Clay Madden

**SPECIAL EVENT PERMIT APPLICATION**

Name of Organization or Group Saint Tammany Fire District #4  
 Name of Authorized Representative Jason Frosch Non-Profit/Tax-Exempt # 72-0628200  
 Mailing Address 704 Good St  
 City Mandeville State LA Zip 70448  
 Applicant Phone # 985-624-6522 Alt. Phone # \_\_\_\_\_  
 E-Mail j.frosch@mandevillefire.com Application Fee Paid?  YES  NO

Name of Event: Mandeville Fire/EMS Firefighter Challenge  
 Date(s) of Event: Day Saturday Date 9/7/24 Time 10-2 Rain Dates(s) \_\_\_\_\_  
 Event Location: Mandeville Harbor

Type of Event:  New  Recurring  
 Fundraiser  Concert  Race/Run/Walk  Parade  Wedding  
 Festival, Carnival or Market  Other: \_\_\_\_\_  
 Description/Purpose of Event \_\_\_\_\_ Estimated Attendance \_\_\_\_\_

**EVENT DETAILS - Check all that apply:**

1	Are patron admission, entry or participant fees charged?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
2	Is the event open to the public?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
3	Are Street Closures Requested? If yes, please contact Mandeville Police Dept.	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
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5	Are you requesting that Police be present during the event?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
6	If you answered YES, to number 5, how many officers are you requesting		
7	If you are requesting Police, will they need to direct traffic?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
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13	Will there be bleachers, stages, fencing or other structures?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No





14	Do you plan to provide portable toilets? * See Guidelines*	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
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17	Will you need access to power or water? (please circle)	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
18	Will there be any signs, banners, decorations, or special lighting?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No

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The undersigned has read and submitted the completed application, including all required attachments and documentation. The applicant or applicant's representative has read the Special Events Guidelines and agrees to comply with the terms and conditions as defined therein. Failure to comply with these terms and conditions is subject to fines and penalties as set forth by City Ordinance.

Signed By: Kenneth Moore

Printed Name: Kenneth Moore

Organization Represented: St. Tammany Fire District #4

Office Held Fire Chief Date 7/29/2024

Please email completed application to [acasborne@cityofmandeville.com](mailto:acasborne@cityofmandeville.com).

Thoroughly read the information outlined in the Special Events Guidelines and throughout this Application.



**SPECIAL EVENTS DEPARTMENT USE ONLY**

Any expenses required of the event organizer must be paid in advance at least 30 days prior to event date.

Fee received Date \_\_\_\_\_

Certificate of Insurance? YES \_\_\_\_\_ NO \_\_\_\_\_ *To be provided*

	DEPARTMENTAL EXPENSES	INITIALS
Police Department	<u>Ø</u>	_____
Fire District #4	<u>Ø</u>	_____
Public Works	<u>Ø</u>	_____
TOTAL COSTS	<u>Ø</u>	_____

**Recommendation of Special Events Committee:**

*Pick up barricades from MPD*

\_\_\_\_\_

\_\_\_\_\_

Approved:

*L. Clippard*  
\_\_\_\_\_  
Mayor Clay Madden

*7-30-24*  
\_\_\_\_\_  
Date

City Council Approval

Alcohol Permit:

\_\_\_\_\_ Yes \_\_\_\_\_ No Date Approved: \_\_\_\_\_

Waiver of Lakefront Food & Drink Ordinance:

\_\_\_\_\_ Yes \_\_\_\_\_ No Date Approved: \_\_\_\_\_





# MANDEVILLE POLICE DEPARTMENT

## Special Event Addendum

Special Events requiring a Police presence are either paid by the Event at a detail rate, or in rare instances, are paid by the City after approval by the Mayor and/or Council. In order to facilitate your Special Event application, please answer the following questions:

1. Beginning and end time of event: 10am - 2pm

2. Location of event: Mandeville Harbor

3. Will the event take place on a public roadway? YES  NO

4. Are you requesting public streets be blocked off? YES  NO

5. Are you requesting that Police be present during the event? YES  NO

6. Are you paying for a Police detail? YES  NO

7. If you answered yes to number 6, how many officers? \_\_\_\_\_

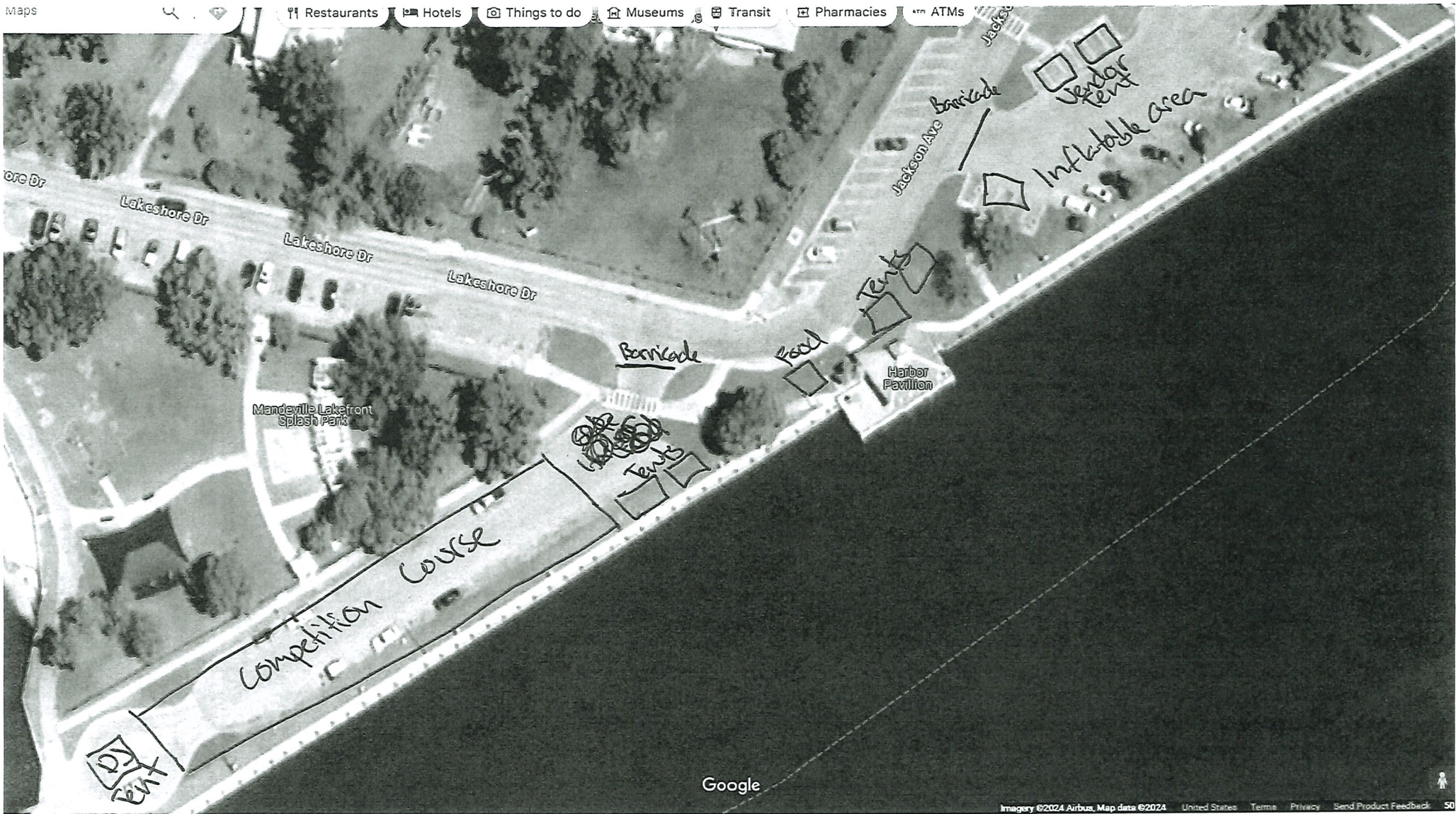
8. Name and contact number of Event official?

Jason Frosch 985-705-3950

9. Will alcoholic beverages be present? YES  NO

10. Expected number of people at event? 50-100





# Site Plan

Mandeville Fire/EMS Firefighter Challenge  
Sept. 7 2024

**Mandeville Live! Free Fridays  
Special Event**



City of Mandeville  
675 Lafitte Street Mandeville,  
LA 70448



www.cityofmandeville.com  
Telephone: (985) 624-3127 or 624-3147  
Fax: (985) 624-3128

Mayor Clay Madden

### SPECIAL EVENT PERMIT APPLICATION

Name of Organization or Group City of Mandeville  
Name of Authorized Representative Alia Casborné Non-Profit/Tax-Exempt # \_\_\_\_\_  
Mailing Address 675 Lafitte Street  
City Mandeville State LA Zip 70448  
Applicant Phone # 985-624-3147 Alt. Phone # 985-630-0440  
E-Mail acasborne@cityofmandeville.com Application Fee Paid? N/A YES \_\_\_ NO \_\_\_

Name of Event: Mandeville Live! Free Fridays Concert Series  
Date(s) of Event: Day Fridays Date See attached Time 6:30p Rain Dates(s) N/A  
Event Location: Mandeville Trailhead

Type of Event:  New  Recurring  
 Fundraiser  Concert  Race/Run/Walk  Parade  Wedding  
 Festival, Carnival or Market  Other: \_\_\_\_\_  
Description/Purpose of Event Free concert series Estimated Attendance ± 500

#### EVENT DETAILS - Check all that apply:

1	Are patron admission, entry or participant fees charged?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
2	Is the event open to the public?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
3	Are Street Closures Requested? If yes, please contact Mandeville Police Dept.	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
4	Will you require barricades for the event?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
5	Are you requesting that Police be present during the event?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
6	If you answered YES, to number 5, how many officers are you requesting	<u>1</u>	
7	If you are requesting Police, will they need to direct traffic?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
8	Will alcohol be consumed, distributed, or sold at this event?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
9	Will food be distributed, prepared or sold at this event?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
10	Will there be canopies or tents?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
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Signed By: *Alia Casborne*  
 Printed Name: Alia Casborné  
 Organization Represented: City of Mandeville  
 Office Held Director Date 07/21/24

Please email completed application to [acasborne@cityofmandeville.com](mailto:acasborne@cityofmandeville.com).

**Thoroughly read the information outlined in the Special Events Guidelines and throughout this Application.**



**SPECIAL EVENTS DEPARTMENT USE ONLY**

Any expenses required of the event organizer must be paid in advance at least 30 days prior to event date.

Fee received Date N/A

Certificate of Insurance? YES  NO  on file

	DEPARTMENTAL EXPENSES	INITIALS
Police Department	<u>TBS</u>	_____
Fire District #4	<u>Ø</u>	_____
Public Works	<u>TBD</u>	_____
TOTAL COSTS	_____	

**Recommendation of Special Events Committee:**

work w/ police for Detail

Public Works for Assignment

Approved:

L. Clif Madden

Mayor Clay Madden

7-30-2024

Date

**City Council Approval**

Alcohol Permit:

Yes  No

Date Approved: \_\_\_\_\_

Waiver of Lakefront Food & Drink Ordinance:

Yes  No

Date Approved: \_\_\_\_\_





# MANDEVILLE POLICE DEPARTMENT

## Special Event Addendum

Special Events requiring a Police presence are either paid by the Event at a detail rate, or in rare instances, are paid by the City after approval by the Mayor and/or Council. In order to facilitate your Special Event application, please answer the following questions:

1. Beginning and end time of event: 6:30p--8:30p
  2. Location of event: Trouthead
  3. Will the event take place on a public roadway? YES  NO
  4. Are you requesting public streets be blocked off? YES  NO
  5. Are you requesting that Police be present during the event? YES  NO
  6. Are you paying for a Police detail? YES  NO
  7. If you answered yes to number 6, how many officers? 1
  8. Name and contact number of Event official?  
Ana Casborne 985-624-3147
- 
9. Will alcoholic beverages be present? YES  NO
  10. Expected number of people at event? 4500

**City of Mandeville**  
**3101 East Causeway Approach**  
**Mandeville, Louisiana 70448**  
**985-624-3147 985-624-3149 Fax**

**\*\*SPECIAL EVENTS (3-DAY)\*\***  
**LIQUOR LICENSE APPLICATION**

1. Liquor license to be issued to: City of Mandeville
2. Legal name(s): Individual, Partners, or Corporation City of Mandeville
3. Apply for: Class "A" \_\_\_ Class "B"  / High Content \_\_\_ Low Content \_\_\_ / Restaurant \_\_\_
4. Business location address 675 LaHite street  
 Telephone (985) 624-3147
5. Mailing address 675 LaHite Street, Mandeville, LA 70448
6. Contact Person Anna Casborne  
 Phone Number (985) 624-3147 E-Mail Address: acasborne@cityofmandeville.com  
 Fax Number ( ) \_\_\_\_\_ Web Address \_\_\_\_\_

7. Type of organization:  
 Individual  Partnership  Corporation  Non-Profit  LLP  LLC  Other Municipality  
(If individual complete line A only)

8. If a Corporation, LLC, LLP, or Partnership, supply name, title, social security #, home address and telephone # of all officers, members, managers, partners, agents or other representative. The list of names below should each furnish a notarized Schedule "A".

A	Name	Title	SSN	% Owned
	/			
	Resident Address	City State Zip	Home Phone Number	
B	Name	Title	SSN	% Owned
	/			
	Resident Address	City State Zip	Home Phone Number	
C	Name	Title	SSN	% Owned
	/			
	Resident Address	City State Zip	Home Phone Number	

9. Is this application by a new owner to take over an existing business that has been selling liquor regularly and continuously to the present time? N/A If yes, list.

10. Does applicant hold State or City of Mandeville liquor license for current year at any other location?  
N/A If yes: Name \_\_\_\_\_ Location: \_\_\_\_\_

11. Has applicant applied for state liquor license? \_\_\_\_\_
12. Has the applicant ever been denied a state or local liquor license? NO
12. Is premise located in an area where the sale of liquor is prohibited by local or state laws? NO
13. Is applicant the owner of the premises to be occupied? YES If no, does applicant hold a bona fide written lease? \_\_\_\_\_ (Supply copy of lease with application.)
14. If premises leased, give name and address of lesser. \_\_\_\_\_
15. Describe the part of the building to be occupied by business: Amphitheater stage
16. Open date for this location See attached
17. Describe in detail your business. i.e.: Type of sales, activity, or service you perform:  
Municipality - concessions

**An original approved Sales Tax Clearance Certificate must be attached to the application, requested from the St. Tammany Parish Sales Tax Department (form attached).**

I affirm that the information given on this application is true and correct.

Signature of Applicant: Anna Casborne Title: Director  
 Signature of Preparer \_\_\_\_\_ Date \_\_\_\_\_



# MANDEVILLE

FALL 2024

*Live!*

## FREE FRIDAYS

675 Lafitte Street



6:30 PM - 8:30 PM

NO Outside Food, Drinks or Ice Chests



SEP 27

MIXED NUTS

FOUR UNPLUGGED

OCT 04

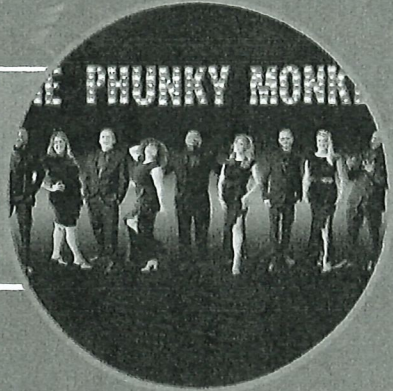


OCT 11

GREGG MARTINEZ

PHUNKY MONKEYS

OCT 18



OCT 25

SUGAR SHAKER

DEACON JOHN

NOV 1





Trace

Soda/water

Beer/soda/water

Beer Cooler

Door



Depot Exit

Men's

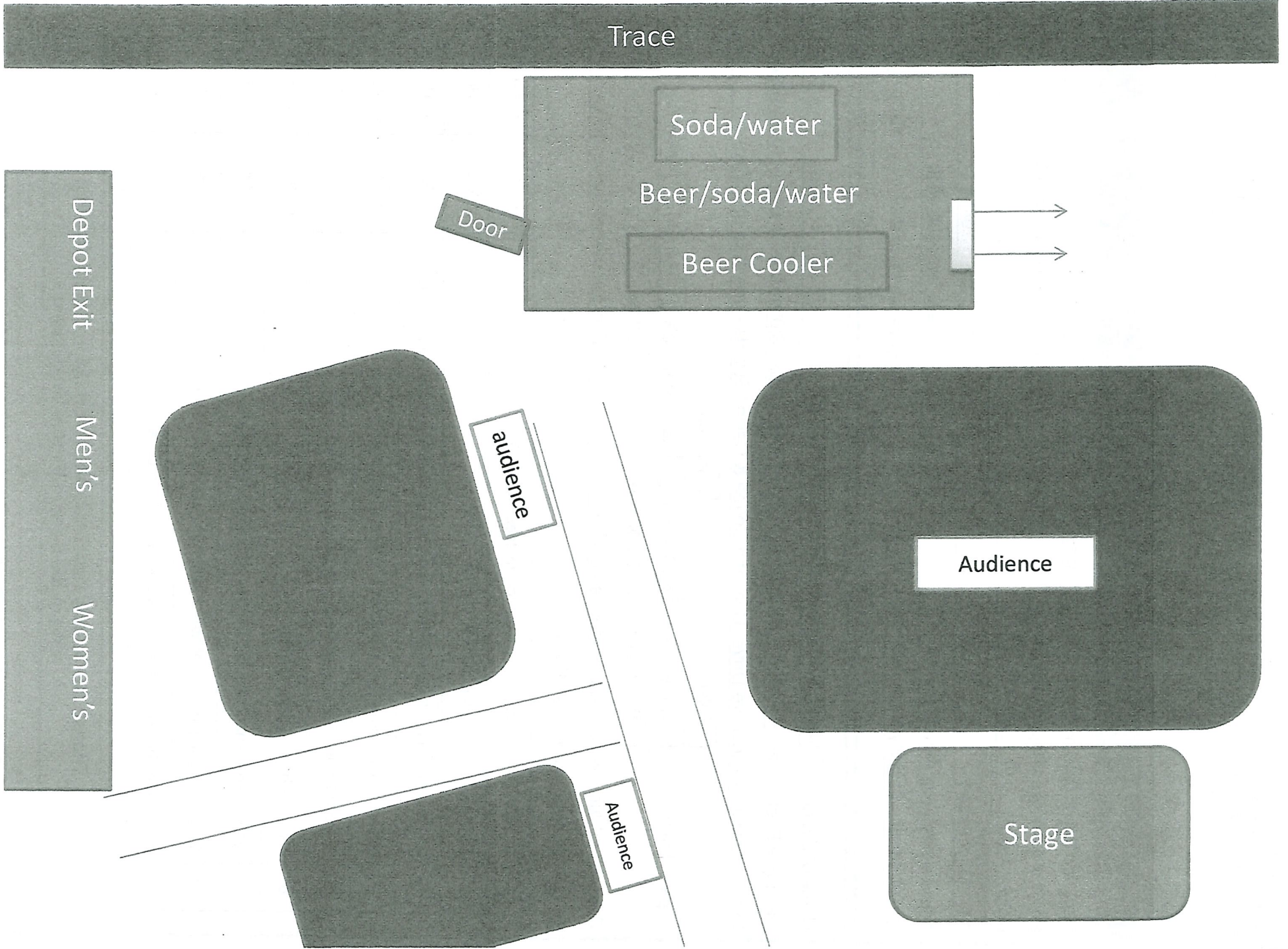
Women's

audience

Audience

Audience

Stage



# Sunset Symphony Special Event



City of Mandeville  
3090 E. Causeway Approach  
Mandeville, LA 70448



www.cityofmandeville.com  
Telephone: (985) 624-3127 or 624-3147  
Fax: (985) 624-3128

Mayor Clay Madden

### SPECIAL EVENT PERMIT APPLICATION

Name of Organization or Group City of Mandeville  
Name of Authorized Representative Alia Casborne Non-Profit/Tax-Exempt # \_\_\_\_\_  
Mailing Address 675 Lafitte Street  
City Mandeville State LA Zip 70448  
Applicant Phone # 985-624-3147 Alt. Phone # 985-630-0440  
E-Mail acasborne@cityofmandeville.com Application Fee Paid? \_\_\_\_\_ YES  NO

Name of Event: Sunset Symphony: An Evening with the LPO  
Date(s) of Event: Day Saturday Date 10/19/2024 Time 5:30p - 8:00p Rain Dates(s) 10/20/2024  
Event Location: Lakeshore Drive (Between Coffee & Carroll Streets - see map attached)  
Type of Event:  New  Recurring  
 Fundraiser  Concert  Race/Run/Walk  Parade  Wedding  
 Festival, Carnival or Market  Other: \_\_\_\_\_  
Description/Purpose of Event Orchestra concert Estimated Attendance 1000

#### EVENT DETAILS - Check all that apply:

1	Are patron admission, entry or participant fees charged?	<input type="radio"/> Yes	<input checked="" type="radio"/> No
2	Is the event open to the public?	<input checked="" type="radio"/> Yes	<input type="radio"/> No
5	Are Street Closures Requested? If yes, please contact Mandeville Police Dept.	<input checked="" type="radio"/> Yes	<input type="radio"/> No
6	Will alcohol be consumed, distributed, or sold at this event?	<input checked="" type="radio"/> Yes	<input type="radio"/> No
7	Will food be distributed, prepared or sold at this event?	<input checked="" type="radio"/> Yes	<input type="radio"/> No
8	Will there be canopies or tents?	<input checked="" type="radio"/> Yes	<input type="radio"/> No
9	Will there be vendor booths? Merchandise or product sales?	<input type="radio"/> Yes	<input checked="" type="radio"/> No
10	Are you planning to have inflatable attractions, games or rides?	<input type="radio"/> Yes	<input checked="" type="radio"/> No
11	Will there be bleachers, stages, fencing or other structures?	<input type="radio"/> Yes	<input checked="" type="radio"/> No

**Please thoroughly read the details outlined in this application  
and in the Special Events Guidelines.**





12	Do you plan to provide portable toilets? * See Guidelines*	<input checked="" type="radio"/> Yes	<input type="radio"/> No
13	Will there be security staff?	<input checked="" type="radio"/> Yes	<input type="radio"/> No
14	Are you planning to have amplified sound?	<input checked="" type="radio"/> Yes	<input type="radio"/> No
15	Will you need access to power or water? (please circle)	<input checked="" type="radio"/> Yes	<input type="radio"/> No
16	Will there be any signs, banners, decorations, or special lighting?	<input type="radio"/> Yes	<input checked="" type="radio"/> No

1. If "Yes" is checked for any of the Event Detail questions, please refer to the Special Events Guidelines for instructions.
2. If police presence is required, contact Mandeville Police Department at (985) 626-9711 to reserve a Police Detail.
3. If alcohol is being served, please complete the City Liquor License Application and Appendix A to include with the application. The City permit is required to apply for the State permit.
4. A Site Plan MUST be included with the application illustrating a detailed layout of the event, showing the precise location of stages, tents, power, food vendors, alcohol sales, portable toilets, etc. Run/Walk events also require a detailed map indicating the route to be taken, where safety personnel will be stationed, and the location of temporary traffic control personnel (if applicable).

### INSURANCE/INDEMNITY

The City of Mandeville requires a minimum \$1,000,000 liability insurance certificate with an insurer that is acceptable to the City of Mandeville, with an AA-@ or better rating, authorized to do business in the State of Louisiana, and naming the City of Mandeville as an additional insured. Please indicate if you have obtained the required liability insurance for this event. If so, is a copy included with this application?    YES    NO

**\*\*The insurance certificate must be delivered to the City Clerk at least thirty (30) days prior to the event.\*\***

The Mayor of Mandeville has the right to revoke any permit application or permit. The applicant shall comply with all permit directions and conditions and with applicable laws and ordinances. The event organizer or other representative heading such activity shall carry the permit upon his person during the conduction of the event.

The undersigned applicant, by signature below, shall hold harmless the City of Mandeville, its officers, agents, and employees and shall indemnify and, if requested, defend the City, its officers, agents, and employees for any claim or injury to property or persons that may arise as a result of any activity which may arise from operations under or in connection with the permit.

The undersigned has completed this application. He/She has read the Special Events Application and Guidelines, and agrees to comply with the requirements and guidelines as stated under penalty of fines set forth by ordinance.

Signature Alia Casborne

Printed Name Alia Casborne

Organization City of Mandeville

Title of Office Director, Cultural Development & Events Date 07/18/2023

\*Any expenses required of the applicant must be paid in advance at least 15 days prior to the event.\*

City of Mandeville  
3090 E. Causeway Approach  
Mandeville, LA 70448



[www.cityofmandeville.com](http://www.cityofmandeville.com)  
Telephone: (985) 624-3127 or 624-3147  
Fax: (985) 624-3128

**SPECIAL EVENTS DEPARTMENT USE ONLY**

Any expenses required of the event organizer must be paid in advance at least 30 days prior to event date.

\_\_\_\_\_ Fee received Date \_\_\_\_\_

Certificate of Insurance? YES \_\_\_\_\_ NO \_\_\_\_\_

	DEPARTMENTAL EXPENSES	INITIALS
Police Department	_____	_____
Fire District #4	_____	_____
Public Works	_____	_____
<b>TOTAL COSTS</b>	_____	

**Recommendation of Special Events Committee:**

work w/ police for Detail  
Public Works for Assignment

Approved:

L. C. Madden  
Mayor Clay Madden

7-30-2024  
Date

**City Council Approval**

Alcohol Permit:

\_\_\_\_\_ Yes \_\_\_\_\_ No Date Approved: \_\_\_\_\_

Waiver of Lakefront Food & Drink Ordinance:

\_\_\_\_\_ Yes \_\_\_\_\_ No Date Approved: \_\_\_\_\_





# MANDEVILLE POLICE DEPARTMENT

## Special Event Addendum

Special Events requiring a Police presence are either paid by the Event at a detail rate, or in rare instances, are paid by the City after approval by the Mayor and/or Council. In order to facilitate your Special Event application, please answer the following questions:

1. Beginning and end time of event: 6:30p--8:30p

2. Location of event: Trouthead

3. Will the event take place on a public roadway? YES  NO

4. Are you requesting public streets be blocked off? YES  NO

5. Are you requesting that Police be present during the event?  YES NO

6. Are you paying for a Police detail?  YES NO

7. If you answered yes to number 6, how many officers? 1

8. Name and contact number of Event official?  
Ana Casborne 985-624-3147

9. Will alcoholic beverages be present?  YES NO

10. Expected number of people at event? 4500

**City of Mandeville**  
**3101 East Causeway Approach**  
**Mandeville, Louisiana 70448**  
**985-624-3147 985-624-3149 Fax**

**\*\*SPECIAL EVENTS (3-DAY)\*\***  
**LIQUOR LICENSE APPLICATION**

1. Liquor license to be issued to: City of Mandeville
2. Legal name(s): Individual, Partners, or Corporation City of Mandeville
3. Apply for: Class "A" \_\_\_ Class "B"  / High Content \_\_\_ Low Content \_\_\_ /Restaurant \_\_\_
4. Business location address 675 LaHite Street  
 Telephone (985) 624-3147
5. Mailing address 675 LaHite Street, Mandeville, LA 70448
6. Contact Person Ana Casborne  
 Phone Number (985) 624-3147 E-Mail Address: acasborne@cityofmandeville.gov  
 Fax Number ( ) \_\_\_\_\_ Web Address \_\_\_\_\_

7. Type of organization:  
 Individual  Partnership  Corporation  Non-Profit  LLP  LLC  Other Municipality  
(If Individual complete line A only)
8. If a Corporation, LLC, LLP, or Partnership, supply name, title, social security #, home address and telephone # of all officers, members, managers, partners, agents or other representative. The list of names below should each furnish a notarized Schedule "A".

A	Name	Title	SSN	% Owned
	Resident Address	City State Zip	Home Phone Number	
	B. Name	Title	SSN	% Owned
	Resident Address	City State Zip	Home Phone Number	
	C. Name	Title	SSN	% Owned
	Resident Address	City State Zip	Home Phone Number	

9. Is this application by a new owner to take over an existing business that has been selling liquor regularly and continuously to the present time? N/A If yes, list.

10. Does applicant hold State or City of Mandeville liquor license for current year at any other location?  
N/A If yes: Name \_\_\_\_\_ Location: \_\_\_\_\_

11. Has applicant applied for state liquor license? \_\_\_\_\_
12. Has the applicant ever been denied a state or local liquor license? NO
12. Is premise located in an area where the sale of liquor is prohibited by local or state laws? NO
13. Is applicant the owner of the premises to be occupied? YES If no, does applicant hold a bona fide written lease? \_\_\_\_\_ (Supply copy of lease with application.)
14. If premises leased, give name and address of lesser. \_\_\_\_\_
15. Describe the part of the building to be occupied by business: Amphitheater stage
16. Open date for this location See attached
17. Describe in detail your business. i.e.: Type of sales, activity, or service you perform:  
Municipality - concessions

**An original approved Sales Tax Clearance Certificate must be attached to the application, requested from the St. Tammany Parish Sales Tax Department (form attached).**

I affirm that the information given on this application is true and correct.

Signature of Applicant Ana Casborne Title: Director  
 Signature of Preparer \_\_\_\_\_ Date \_\_\_\_\_



Lakeshore Dr

Coffee St

Coffee St

Portables

Lakeshore Dr

Barricades - No Parking

Sponsor & Band Parking

Lakeshore Dr

Food Trucks

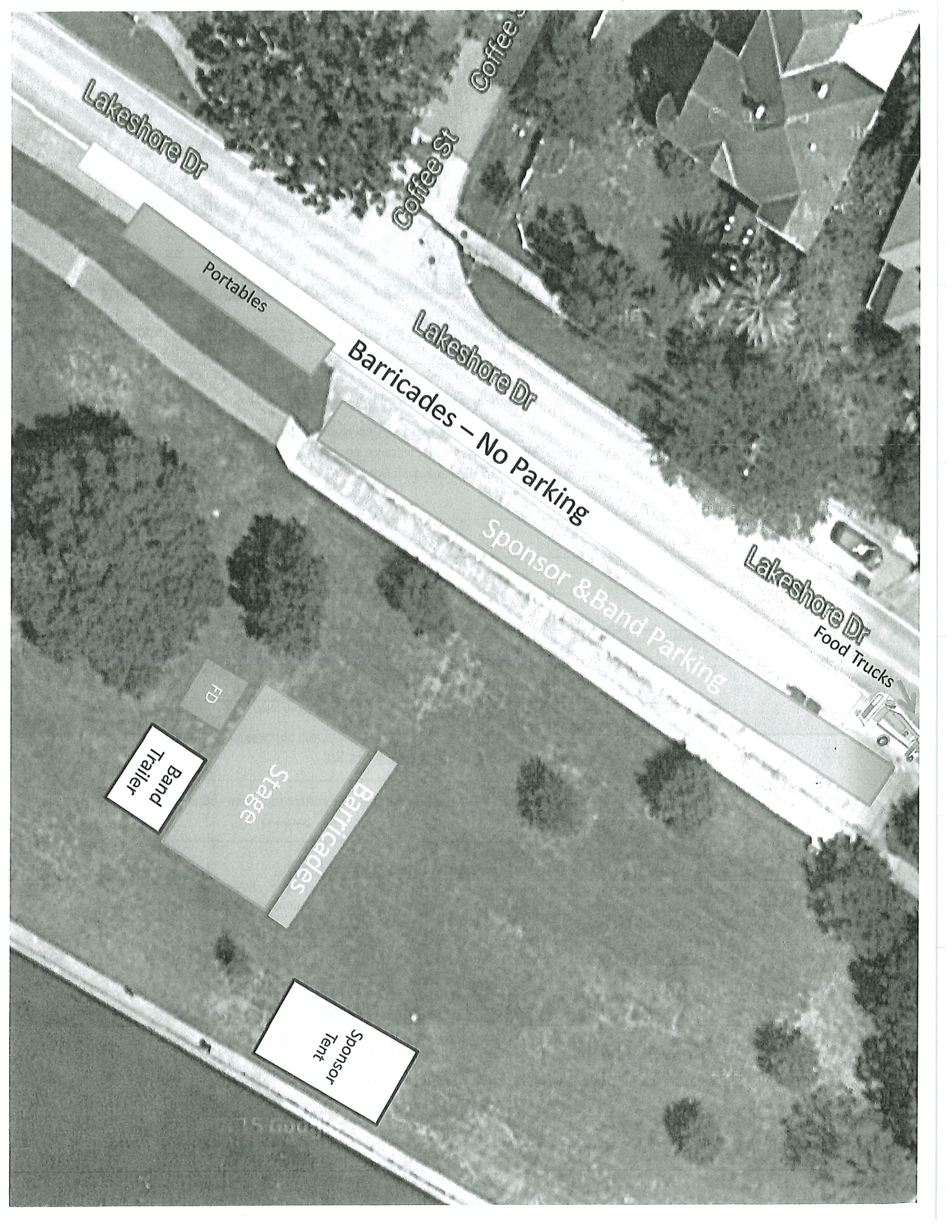
FD

Band Trailer

Stage

Barricades

Sponsor Tent



# Oktoberfest Cruising for a Cause Special Event





Mayor Clay Madden

**SPECIAL EVENT PERMIT APPLICATION**

Name of Organization or Group CBIB Compassionate Burials for Indigent Burial  
 Name of Authorized Representative Lise Naccari Non-Profit/Tax-Exempt # 501c3  
 Mailing Address 26096 Pichon Rd.  
 City Lacombe State LA Zip 70445  
 Applicant Phone # 504 202-3111 Alt. Phone # 504 202-3111  
 E-Mail lise.naccari@yahoo.com Application Fee Paid?  YES  NO

Name of Event: Oktoberfest Causing for a Cause  
 Date(s) of Event: Day Sunday Date 10/1/2012 Time 1-4 Rain Dates(s) —  
 Event Location: Jackson Mandeville  
 Type of Event:  New  Recurring  
 Fundraiser  Concert  Race/Run/Walk  Parade  Wedding  
 Festival, Carnival or Market  Other: \_\_\_\_\_  
 Description/Purpose of Event Fundraiser Estimated Attendance 200+

**EVENT DETAILS - Check all that apply:**

1	Are patron admission, entry or participant fees charged?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
2	Is the event open to the public?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
3	Are Street Closures Requested? If yes, please contact Mandeville Police Dept.	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
4	Will you require barricades for the event?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
5	Are you requesting that Police be present during the event?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
6	If you answered YES, to number 5, how many officers are you requesting	<u>2</u>	
7	If you are requesting Police, will they need to direct traffic?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
8	Will alcohol be consumed, distributed, or sold at this event?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
9	Will food be distributed, prepared or sold at this event?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
10	Will there be canopies or tents?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
11	Will there be vendor booths? Merchandise or product sales?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
12	Are you planning to have inflatable attractions, games or rides?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
13	Will there be bleachers, stages, fencing or other structures?	<input checked="" type="checkbox"/> Yes	<input checked="" type="checkbox"/> No





14	Do you plan to provide portable toilets? * See Guidelines*	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
15	Will there be security staff?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
16	Are you planning to have amplified sound?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
17	Will you need access to power or water? (please circle)	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
18	Will there be any signs, banners, decorations, or special lighting?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No

1. If "Yes" is checked for any of the Event Detail questions, please refer to the Special Events Guidelines for instructions.
2. If police presence is required, contact Mandeville Police Department at (985) 626-9711 to reserve a Police Detail.
3. If alcohol is being served, please complete the City Liquor License Application and Appendix A to include with the application. The City permit is required to apply for the State permit.
4. A Site Plan MUST be included with the application illustrating a detailed layout of the event, showing the precise location of stages, tents, power, food vendors, alcohol sales, portable toilets, etc. Run/Walk events also require a detailed map indicating the route to be taken, where safety personnel will be stationed, and the location of temporary traffic control personnel (if applicable).

### INSURANCE/INDEMNITY

The City of Mandeville requires a minimum \$1,000,000 liability insurance certificate with an insurer that is acceptable to the City of Mandeville, with an AA-@ or better rating, authorized to do business in the State of Louisiana, and naming the City of Mandeville as an additional insured. A copy of the Insurance Certificate is to be included as an attachment to this application. The Insurance Certificate must be submitted to the City Clerk no later than 30-days prior to the event in order for the Special Events Permit to be issued.

The Mayor of Mandeville has the right to revoke any permit application or permit. The applicant shall comply with all permit directions and conditions, and with applicable laws and ordinances. The event organizer or other authorized representative heading such activity shall carry the permit upon his person during the conduction of the event.

The undersigned applicant, by signature below, shall hold harmless the City of Mandeville, its officers, agents, and employees and shall indemnify and, if requested, defend the City, its officers, agents, and employees for any claim or injury to property or persons that may arise as a result of any activity which may arise from operations under or in connection with the permit.

The undersigned has read and submitted the completed application, including all required attachments and documentation. The applicant or applicant's representative has read the Special Events Guidelines and agrees to comply with the terms and conditions as defined therein. Failure to comply with these terms and conditions is subject to fines and penalties as set forth by City Ordinance.

Signed By: Lise Vaccari

Printed Name: Lise Vaccari

Organization Represented: CBIB

Office Held Founder & President Date 8/8/24

Please email completed application to [acasborne@cityofmandeville.com](mailto:acasborne@cityofmandeville.com).

**Thoroughly read the information outlined in the Special Events Guidelines and throughout this Application.**







# MANDEVILLE POLICE DEPARTMENT

## Special Event Addendum

Special Events requiring a Police presence are either paid by the Event at a detail rate, or in rare instances, are paid by the City after approval by the Mayor and/or Council. In order to facilitate your Special Event application, please answer the following questions:

1. Beginning and end time of event: 1 - 4:00 Oct. 20, 2024

2. Location of event: Jackson Mandeville

3. Will the event take place on a public roadway?  YES  NO

4. Are you requesting public streets be blocked off?  YES  NO

5. Are you requesting that Police be present during the event?  YES  NO

6. Are you paying for a Police detail?  YES  NO

7. If you answered yes to number 6, how many officers? 2

8. Name and contact number of Event official?  
Lise Naccari

(504) 202-3111

9. Will alcoholic beverages be present? YES NO

10. Expected number of people at event? 200



Classic Car Show • Music • Food • Fun

OKTOBERFEST

# Cruising for a Cause

1 PM UNTIL 4 PM

OCT 20<sup>th</sup>

PONTCHARTRAIN YACHT CLUB  
140 JACKSON AVE. • MANDEVILLE

BENEFITTING CBIB / COMPASSIONATE  
BURIALS FOR INDIGENT BABIES



## Sponsorship Levels

**Diamond**

\$5,000

SIGNAGE  
PRIVATE TABLE  
HORS D'OEUVRES  
50 TICKETS

**Gold**

\$1,000

SIGNAGE  
PRIVATE TABLE  
HORS D'OEUVRES  
20 TICKETS

**Silver**

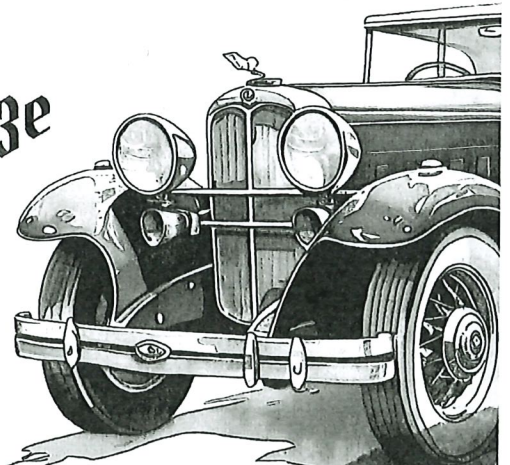
\$500

SIGNAGE  
PRIVATE TABLE  
HORS D'OEUVRES  
10 TICKETS

**Bronze**

\$100

SIGNAGE  
2 TICKETS



Lise Naccari: 504-202-3111  
Michelle Gorney: 985-640-8765

UK to Bert's +  
Cruising for a Cause

Pontchartrain  
Yacht Club

BARRICADE

Parked  
Classic Cars

Vendors  
for  
food

Parked  
Classic  
Cars

Parking  
Lot

BAND

BOUNCE  
HOUSE



140  
JACKSON AVE  
Mandeville, LA.

Bayou

LAKE RD.

BARRICADE

Cazebo

Park Playground

LAKE Pontchartrain



**Walk a Mile Mandeville  
Special Event**



Mayor Clay Madden

### SPECIAL EVENT PERMIT APPLICATION

Name of Organization or Group Mande Milkshakers  
Name of Authorized Representative Tina Rhinehart Non-Profit/Tax-Exempt # 82-1035168  
Mailing Address 700 Carondelet St  
City Mandeville State La Zip 70448  
Applicant Phone # 985-705-3375 Alt. Phone # \_\_\_\_\_  
E-Mail mandemilkshakers@gmail.com Application Fee Paid?  YES  NO

Name of Event: Walk a Mile Mandeville  
Date(s) of Event: Day Sunday Date 10/27/2024 Rain Dates(s) \_\_\_\_\_  
Event Location: Mandeville Lakefront and Mandeville Trailhead

Type of Event:  New  Recurring  
 Fundraiser  Concert  Race/Run/Walk  Parade  Wedding  
 Festival, Carnival or Market  Other: \_\_\_\_\_

Description/Purpose of Event Raise money for Safe Harbor and raise awareness for domestic violence Estimated Attendance 300

#### EVENT DETAILS - Check all that apply:

1	Are patron admission, entry or participant fees charged?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
2	Is the event open to the public?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
3	Are Street Closures Requested? If yes, please contact Mandeville Police Dept.	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
4	Will you require barricades for the event?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
5	Are you requesting that Police be present during the event?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
6	If you answered YES, to number 5, how many officers are you requesting	<u>4</u>	
7	If you are requesting Police, will they need to direct traffic?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
8	Will alcohol be consumed, distributed, or sold at this event?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
9	Will food be distributed, prepared or sold at this event?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
10	Will there be canopies or tents?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
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12	Are you planning to have inflatable attractions, games or rides?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
13	Will there be bleachers, stages, fencing or other structures?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No





14	Do you plan to provide portable toilets? * See Guidelines*	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
15	Will there be security staff?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
16	Are you planning to have amplified sound?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
17	Will you need access to power or water? (please circle)	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
18	Will there be any signs, banners, decorations, or special lighting?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No

1. If "Yes" is checked for any of the Event Detail questions, please refer to the Special Events Guidelines for instructions.
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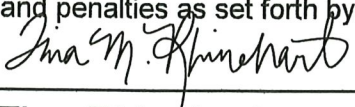
### INSURANCE/INDEMNITY

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The undersigned applicant, by signature below, shall hold harmless the City of Mandeville, its officers, agents, and employees and shall indemnify and, if requested, defend the City, its officers, agents, and employees for any claim or injury to property or persons that may arise as a result of any activity which may arise from operations under or in connection with the permit.

The undersigned has read and submitted the completed application, including all required attachments and documentation. The applicant or applicant's representative has read the Special Events Guidelines and agrees to comply with the terms and conditions as defined therein. Failure to comply with these terms and conditions is subject to fines and penalties as set forth by City Ordinance.

Signed By:   
 Printed Name: Tina Rhinehart  
 Organization Represented: Mande Milkshakers  
 Office Held Captain Date 7/12/2024

Please email completed application to [acasborne@cityofmandeville.com](mailto:acasborne@cityofmandeville.com).

**Thoroughly read the information outlined in the Special Events Guidelines and throughout this Application.**



**SPECIAL EVENTS DEPARTMENT USE ONLY**

Any expenses required of the event organizer must be paid in advance at least 30 days prior to event date.

Fee received Date 8/8/24

Certificate of Insurance? YES  NO

	DEPARTMENTAL EXPENSES	INITIALS
Police Department	<u>3120</u>	<u>Capl. Miazza</u>
Fire District #4	<u>Ø</u>	<u>                    </u>
Public Works	<u>Ø</u>	<u>                    </u>
<b>TOTAL COSTS</b>	<u>3120</u>	

**Recommendation of Special Events Committee:**

Down Grid at 12 officers to Trauthead to avoid O.U. Trauthead \$3120

Mande Milkshakers will handle cleanup of Trauthead

Approved:

L. C. Madden  
Mayor Clay Madden

7-30-24  
Date

City Council Approval

Alcohol Permit:

Yes  No Date Approved: \_\_\_\_\_

Waiver of Lakefront Food & Drink Ordinance:

Yes  No Date Approved: \_\_\_\_\_



**MANDEVILLE TRAILHEAD  
STANDARD RENTAL AGREEMENT**

This document, entered into this 8 day of August, 2024 constitutes an Agreement between the City of Mandeville, hereinafter referred to as City, and Mande Milkshakes, hereinafter referred to as Renter or by Renters Authorized Representative, Tina Rhinehart, For use of the Mandeville Trailhead located at 675 Lafitte Street, Mandeville, LA, for the specified event on the specified date and time, as indicated below. The Renter's contact information is: Address: 700 Carondelet St; City: Mandeville State: La Zip 70448 Phone or Cell Number: 985-705-3375; Email: mande.milkshakes@gmail.com Event: walk a mile Date: 10/27/24 Time: 4 AM (PM) to 8 AM (PM)

The Trailhead is to be notified at least 3 days prior to the rental date if cancellation becomes necessary. Failure to meet the 3-day cancellation requirement may result in forfeiture of all payments that have been made toward the rental. To cancel, please call the (985) 624-3147 during normal working hours (8:30 am – 4:30 pm).

The deposit reserves your date and serves as the damage/cleaning deposit. If there are no damages and the clean-up is satisfactory, the deposit will be refunded to the renter by check. Payment in-full is due no later than 2-weeks prior to the rental date. Failure to comply is subject to forfeiture of the deposit. Make checks or money orders payable to the "City of Mandeville".

**PAYMENT RECORD:**

Payment Date	Amount Paid	Indicate Cash or Check No.	Receipt #	Balance Due	Payment Deadline
<u>8/28/24</u>	<u>350.00</u>	<u>e-check</u>	<u>123319</u>	<u>0</u>	<u>NSA</u>

NOTE: A \$15.00 FEE WILL BE CHARGED FOR ALL CHECKS RETURNED FOR INSUFFICIENT FUNDS.

The "Rental Guidelines" are included as part of this Rental Agreement. The Rental Guidelines provide details of the regulations and procedures for renting the Mandeville Trailhead. Renters are encouraged to thoroughly read these guidelines.

The Renter's signature below signifies that the Renter agrees to comply with the terms of this Agreement and to abide by the Rental Guidelines as set forth.

SIGNED: Tina Rhinehart  
Renter or Authorized Representative

Alia Castor  
Authorized Agent for City of Mandeville



# MANDEVILLE POLICE DEPARTMENT

## Special Event Addendum

Special Events requiring a Police presence are either paid by the Event at a detail rate, or in rare instances, are paid by the City after approval by the Mayor and/or Council. In order to facilitate your Special Event application, please answer the following questions:

1. Beginning and end time of event: 4:00p - 8:00p

2. Location of event: (See Map)

3. Will the event take place on a public roadway?  YES  NO

4. Are you requesting public streets be blocked off?  YES  NO

5. Are you requesting that Police be present during the event?  YES  NO

6. Are you paying for a Police detail?  YES  NO

7. If you answered yes to number 6, how many officers? 12

8. Name and contact number of Event official?

Tina Rhinehart 985-705-3375

9. Will alcoholic beverages be present?  YES  NO

10. Expected number of people at event? ≈ 800



City of Mandeville  
 3101 East Causeway Approach  
 Mandeville, Louisiana 70448  
 985-624-3147 985-624-3149 Fax

**\*\*SPECIAL EVENTS (3-DAY)\*\***  
**LIQUOR LICENSE APPLICATION**

1. Liquor license to be issued to: Mande Mullkshakers  
 2. Legal name(s): Individual, Partners, or Corporation Mande Mullkshakers  
 3. Apply for: Class "A"  Class "B"  / High Content  Low Content  /Restaurant   
 4. Business location address 700 Carondelet St  
 Telephone (985) 705 3375  
 5. Mailing address 700 Carondelet St  
 6. Contact Person Tina Rhurehart  
 Phone Number (985) 705 3375 E-Mail Address: Mande Mullkshakers@gmail.com  
 Fax Number ( ) \_\_\_\_\_ Web Address Mande Mullkshakers.com

7. Type of organization:  
 Individual  Partnership  Corporation  Non-Profit  LLP  LLC  Other  
(If individual complete line A only)

8. If a Corporation, LLC, LLP, or Partnership, supply name, title, social security #, home address and telephone # of all officers, members, managers, partners, agents or other representative. The list of names below should each furnish a notarized Schedule "A".

A. Tina Rhurehart Captain 100%  
705 705 3375

Resident Address \_\_\_\_\_ City State Zip \_\_\_\_\_ Home Phone Number \_\_\_\_\_

B. Name \_\_\_\_\_ Title \_\_\_\_\_ SSN \_\_\_\_\_ % Owned \_\_\_\_\_

Resident Address \_\_\_\_\_ City State Zip \_\_\_\_\_ Home Phone Number \_\_\_\_\_

C. Name \_\_\_\_\_ Title \_\_\_\_\_ SSN \_\_\_\_\_ % Owned \_\_\_\_\_

Resident Address \_\_\_\_\_ City State Zip \_\_\_\_\_ Home Phone Number \_\_\_\_\_

9. Is this application by a new owner to take over an existing business that has been selling liquor regularly and continuously to the present time? no If yes, list.

Trade name \_\_\_\_\_ Owner name \_\_\_\_\_ address \_\_\_\_\_ License # \_\_\_\_\_

10. Does applicant hold State or City of Mandeville liquor license for current year at any other location? no If yes: Name \_\_\_\_\_ Location: \_\_\_\_\_

11. Has applicant applied for state liquor license? no

12. Has the applicant ever been denied a state or local liquor license? no

13. Is premise located in an area where the sale of liquor is prohibited by local or state laws? no

14. Is applicant the owner of the premises to be occupied? no If no, does applicant hold a bona fide written lease? \_\_\_\_\_ (Supply copy of lease with application)

15. If premises leased, give name and address of lesser. n/a

16. Describe the part of the building to be occupied by business: n/a

17. Open date for this location 10/27/24

Describe in detail your business. i.e. Type of sales, activity, or service you perform: Special event

An original approved Sales Tax Clearance Certificate must be attached to the application, requested from the St. Tammany Parish Sales Tax Department (form attached).

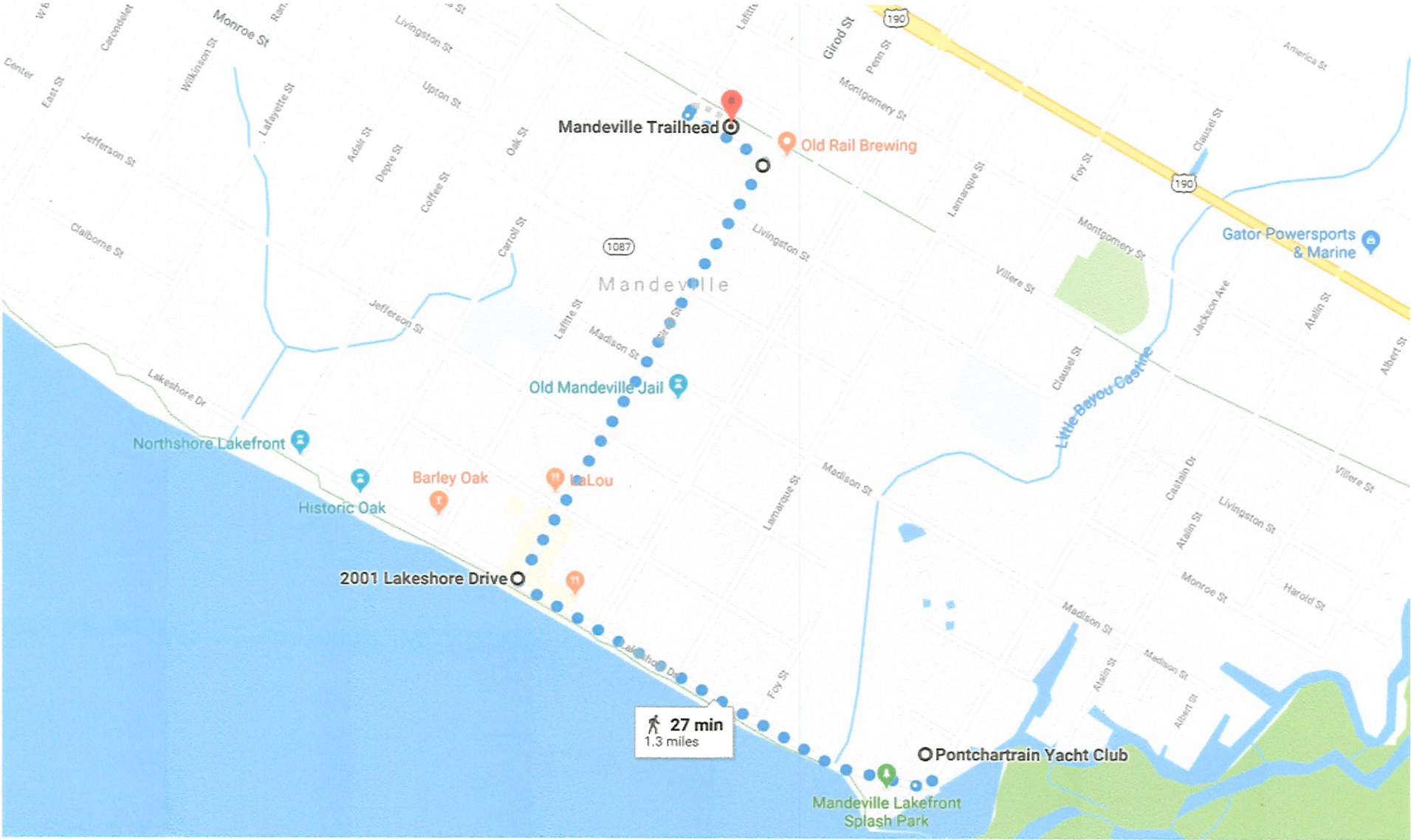
I affirm that the information given on this application is true and correct.  
 Signature of Applicant Tina Rhurehart Title: Captain

Signature of Preparer \_\_\_\_\_ Date \_\_\_\_\_





Mande Milkshakers Parade Route  
Walk a Mile in Her Shoes  
October 27, 2024  
4-8 pm



# Festival of the Lake Special Event



City of Mandeville  
675 Lafitte Street Mandeville,  
LA 70448



www.cityofmandeville.com  
Telephone: (985) 624-3127 or 624-3147  
Fax: (985) 624-3128

Mayor Clay Madden

### SPECIAL EVENT PERMIT APPLICATION

Name of Organization or Group Our Lady of the Lake Catholic Church  
Name of Authorized Representative Fr. Doug Busch Non-Profit/Tax-Exempt # 0928  
Mailing Address 312 Lafitte Street  
City Mandeville State LA Zip 70448  
Applicant Phone # 985-626-5671 Alt. Phone # 985-259-0851  
E-Mail festival@ollparish.info Application Fee Paid? Y YES     NO

Name of Event: Festival of the Lake  
Date(s) of Event: Day FRI-SUN Date 11/1-3/24 Time: FRI 5P-10P Rain Dates(s) N/A  
Event Location: 312 Lafitte Street, Mandeville, LA 70448 SAT 11A-10P  
SUN 12P-6P

Type of Event:  New  Recurring  
 Fundraiser  Concert  Race/Run/Walk  Parade  Wedding  
 Festival, Carnival or Market  Other: \_\_\_\_\_  
Description/Purpose of Event OLL Festival Estimated Attendance Open to public

#### EVENT DETAILS - Check all that apply:

1	Are patron admission, entry or participant fees charged?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
2	Is the event open to the public?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
3	Are Street Closures Requested? If yes, please contact Mandeville Police Dept.	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
4	Will you require barricades for the event?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
5	Are you requesting that Police be present during the event?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
6	If you answered YES, to number 5, how many officers are you requesting		
7	If you are requesting Police, will they need to direct traffic?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
8	Will alcohol be consumed, distributed, or sold at this event?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
9	Will food be distributed, prepared or sold at this event?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
10	Will there be canopies or tents?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
11	Will there be vendor booths? Merchandise or product sales?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
12	Are you planning to have inflatable attractions, games or rides?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
13	Will there be bleachers, stages, fencing or other structures?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No



City of Mandeville  
675 Lafitte Street  
Mandeville, LA 70448



[www.cityofmandeville.com](http://www.cityofmandeville.com)  
Telephone: (985) 624-3127 or 624-3147  
Fax: (985) 624-3128

14	Do you plan to provide portable toilets? * See Guidelines*	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
15	Will there be security staff?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
16	Are you planning to have amplified sound?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
17	Will you need access to <u>power</u> or water? (please circle)	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
18	Will there be any signs, banners, decorations, or special lighting?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No

1. If "Yes" is checked for any of the Event Detail questions, please refer to the Special Events Guidelines for instructions.
2. If police presence is required, contact Mandeville Police Department at (985) 626-9711 to reserve a Police Detail.
3. If alcohol is being served, please complete the City Liquor License Application and Appendix A to include with the application. The City permit is required to apply for the State permit.
4. A Site Plan MUST be included with the application illustrating a detailed layout of the event, showing the precise location of stages, tents, power, food vendors, alcohol sales, portable toilets, etc. Run/Walk events also require a detailed map indicating the route to be taken, where safety personnel will be stationed, and the location of temporary traffic control personnel (if applicable).

### INSURANCE/INDEMNITY

The City of Mandeville requires a minimum \$1,000,000 liability insurance certificate with an insurer that is acceptable to the City of Mandeville, with an AA-@ or better rating, authorized to do business in the State of Louisiana, and naming the City of Mandeville as an additional insured. A copy of the Insurance Certificate is to be included as an attachment to this application. The Insurance Certificate must be submitted to the City Clerk no later than 30-days prior to the event in order for the Special Events Permit to be issued.

The Mayor of Mandeville has the right to revoke any permit application or permit. The applicant shall comply with all permit directions and conditions, and with applicable laws and ordinances. The event organizer or other authorized representative heading such activity shall carry the permit upon his person during the conduction of the event.

The undersigned applicant, by signature below, shall hold harmless the City of Mandeville, its officers, agents, and employees and shall indemnify and, if requested, defend the City, its officers, agents, and employees for any claim or injury to property or persons that may arise as a result of any activity which may arise from operations under or in connection with the permit.

The undersigned has read and submitted the completed application, including all required attachments and documentation. The applicant or applicant's representative has read the Special Events Guidelines and agrees to comply with the terms and conditions as defined therein. Failure to comply with these terms and conditions is subject to fines and penalties as set forth by City Ordinance.

Signed By: \_\_\_\_\_

Fr. Douglas Busch

Printed Name: \_\_\_\_\_

Organization Represented: Our Lady of the Lake Catholic Church

Office Held Pastor

Date 7/15/24

Please email completed application to [acasborne@cityofmandeville.com](mailto:acasborne@cityofmandeville.com).

**Thoroughly read the information outlined in the Special Events Guidelines and throughout this Application.**



City of Mandeville  
3090 E. Causeway Approach  
Mandeville, LA 70448



www.cityofmandeville.com  
Telephone: (985) 624-3127 or 624-3147  
Fax: (985) 624-3128

**SPECIAL EVENTS DEPARTMENT USE ONLY**

Any expenses required of the event organizer must be paid in advance at least 30 days prior to event date.

Fee received Date 7/15/24

Certificate of Insurance? YES \_\_\_\_\_ NO \_\_\_\_\_

	DEPARTMENTAL EXPENSES	INITIALS
Police Department	_____	_____
Fire District #4	_____	_____
Public Works	_____	_____
TOTAL COSTS	_____	

**Recommendation of Special Events Committee:**

NOV 2-3. Friday 5p-10p, Sat 11a-10p, Sun 12p-6p.  
\$50/hour MPD. ~~W/O~~ send police detail schedule.

Approved:

L. Clay Madden  
Mayor Clay Madden

7-30-24  
Date

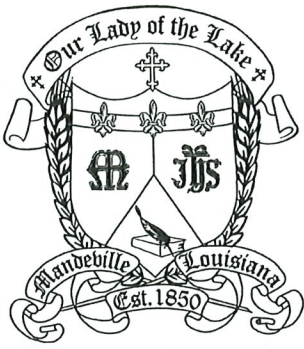
**City Council Approval**

Alcohol Permit:

\_\_\_\_\_ Yes \_\_\_\_\_ No Date Approved: \_\_\_\_\_

Waiver of Lakefront Food & Drink Ordinance:

\_\_\_\_\_ Yes \_\_\_\_\_ No Date Approved: \_\_\_\_\_



Office of the Pastor

**Our Lady of the Lake Roman Catholic Church**  
Mandeville, Louisiana

July 16, 2024

City of Mandeville  
3101 East Causeway Approach  
Mandeville, LA 70448

To whom it may concern,

Please find enclosed a check in the amount of \$25.00 to satisfy the permit fee for Our Lady of the Lake's Festival of the Lake, which will take place on Friday, November 1<sup>st</sup>, Saturday, November 2<sup>nd</sup>, and Sunday, November 3<sup>rd</sup>, 2024.

Sincerely,

Rev. Douglas M. Busch  
Pastor

312 Lafitte Street Mandeville, LA 70448  
Phone: 985-626-5671\*103 Fax: 985-626-5422





**City of Mandeville**  
**3101 East Causeway Approach**  
**Mandeville, Louisiana 70448**  
**985-624-3147 985-624-3149 Fax**

**\*\*SPECIAL EVENTS (3-DAY)\*\***  
**LIQUOR LICENSE APPLICATION**

1. Liquor license to be issued to: Our Lady of the Lake Catholic Church
2. Legal name(s): Individual, Partners, or Corporation Our Lady of the Lake Roman Catholic Church
3. Apply for: Class "A"  Class "B"  / High Content  Low Content  / Restaurant
4. Business location address 312 Lafitte Street, Mandeville, LA 70448  
Telephone (985) 626-5671
5. Mailing address 312 Lafitte Street, Mandeville, LA 70448
6. Contact Person Fr. Douglas Busch  
Phone Number (985) 626-5671 E-Mail Address: Festival@ollparish.info  
Fax Number (985) 626-5422 Web Address ollparish.info
7. Type of organization:  
 Individual  Partnership  Corporation  Non-Profit  LLP  LLC  Other  
(If individual complete line A only)
8. If a Corporation, LLC, LLP, or Partnership, supply name, title, social security #, home address and telephone # of all officers, members, managers, partners, agents or other representative.  
The list of names below should each furnish a notarized Schedule "A".

A	Name	Title	SSN	% Owned
	Resident Address	City State Zip	Home Phone Number	

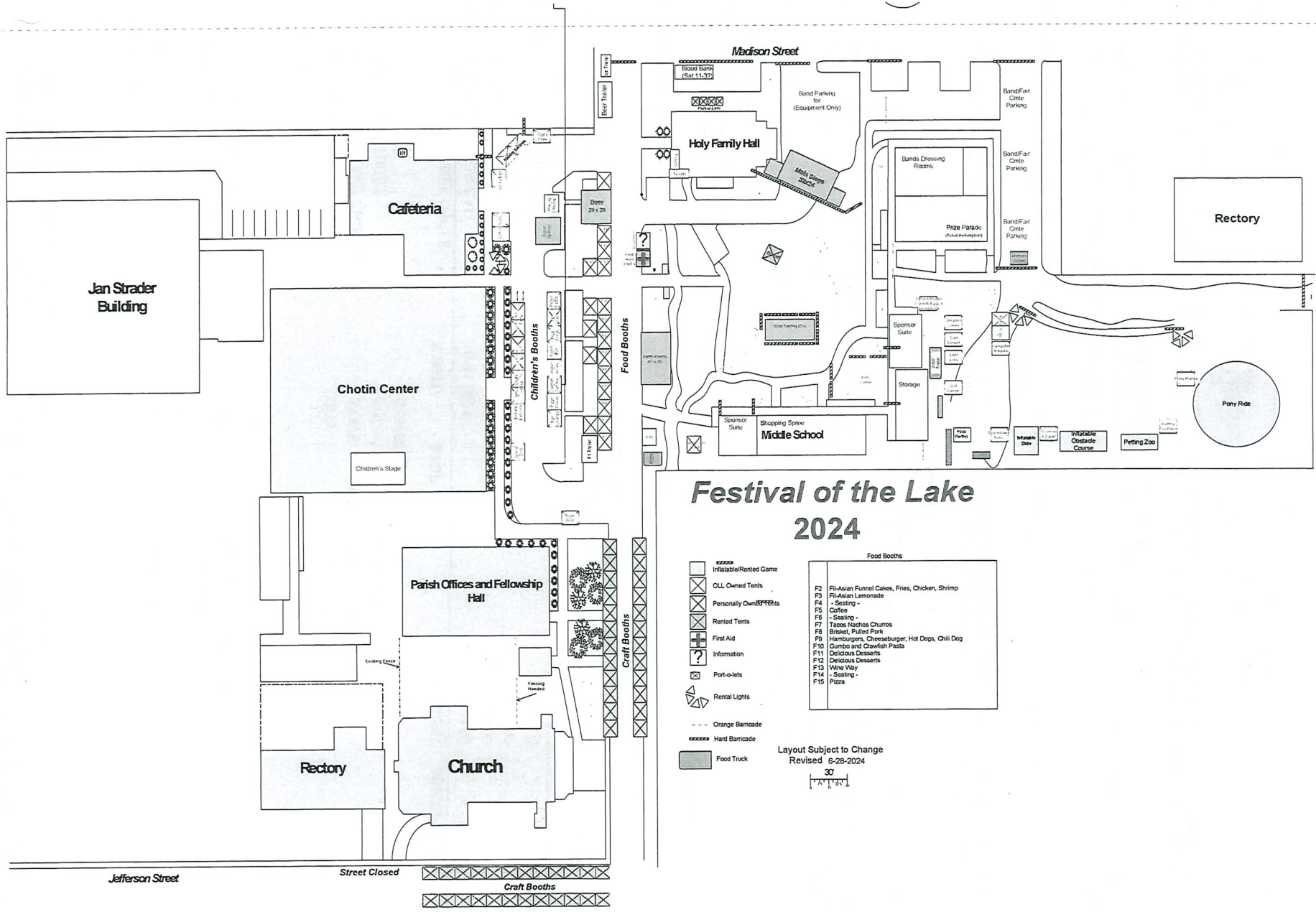
  

B	Name	Title	SSN	% Owned
	Resident Address	City State Zip	Home Phone Number	

C	Name	Title	SSN	% Owned
---	------	-------	-----	---------





# Festival of the Lake 2024

- Inflatible/Rented Game
- OLL Owned Tents
- Personally Owned Tents
- Rented Tents
- First Aid
- Information
- Port-o-lets
- Rental Lights
- Orange Barricade
- Hard Barricade
- Food Truck

Food Booths	
F2	FL-Asian Funnel Cakes, Fries, Chicken, Shrimp
F3	FL-Asian Lemonade
F4	- Sealing -
F5	Coffee
F6	- Sealing -
F7	Tacos Nachos Churros
F8	Brisket, Pulled Pork
F9	Hamburgers, Cheeseburger, Hot Dogs, Chili Dog
F10	Gumbo and Crawfish Pasta
F11	Delicious Desserts
F12	Delicious Desserts
F13	Wine Vlay
F14	- Sealing -
F15	Pizza

Layout Subject to Change  
Revised 6-28-2024





**Payment Address:**  
 Post Office Box 1627  
 Hammond, LA 70404  
 888-POT-O-GOLD

# Equipment & Service Order

By: \_\_\_\_\_ Proposal Date: \_\_\_\_ / \_\_\_\_ / \_\_\_\_

197770

**CUSTOMER INFORMATION**

ACCOUNT # 197770  
 NAME 1 RYAN GERON  
 NAME 2 OUR LADY THE LAKE CHURCH  
 ADDRESS 1 312 LAFITTE STREET  
 ADDRESS 2

CITY MANDEVILLE  
 STATE LA ZIP 70448  
 PHONE 985-626-5671  
 CONTACT CHERYL EMMONS X101  
 FAX

**BILLING INFORMATION**

NAME 1 GERON, RYAN  
 NAME 2 OUR LADY THE LAKE CHURCH  
 ADDRESS 1 312 LAFITTE STREET  
 ADDRESS 2

CITY MANDEVILLE  
 STATE LA ZIP 70448  
 PHONE 985-626-5671  
 CONTACT RYAN

	BILL CYCLE	START	STOP	AMOUNT	MULTIPLIER	TOTAL
DELIVER EVENT PORT TOILET	ON CALL	10/31/2024		\$0.00	4.00	\$0.00
EVENT PORT TOILET LEASE	ON CALL	10/31/2024		\$10.00	4.00	\$40.00
SALES TAX	ON CALL	10/31/2024		\$3.92	1.00	\$3.92
EVENT TOILET - DEL / PU	ON CALL	11/04/2024		\$115.00	4.00	\$460.00
						<b>\$503.92</b>

**PREFERRED METHOD OF PAYMENT**  
 (CHOOSE ONE OF THE FOLLOWING)

- Credit / Debit Card** Name on Card: \_\_\_\_\_ Credit Card Type: \_\_\_\_\_  
 Card No.: \_\_\_\_\_ Exp. Date: \_\_\_\_\_ 3 Digit Code on Back of Card: \_\_\_\_\_
- Checking Account** (attach VOIDED check)  
 Name on Bank Account: \_\_\_\_\_  
 Bank: \_\_\_\_\_ Routing #: \_\_\_\_\_ Account #: \_\_\_\_\_

*By choosing payment by card or account, Customer authorizes Pot-O-Gold to charge any amounts including sales taxes now due or hereinafter imposed, owed by Customer under this Agreement. In the event of an erroneous charge, Customer authorizes Pot-O-Gold to credit Customer's account the amount of the charge. This authorization shall remain in full force and effect until Customer notifies Pot-O-Gold in writing and in such time as to afford Pot-O-Gold a reasonable opportunity to act.*

**PERSONAL GUARANTY**  
 (REQUIRED FOR ALL COMPANY ACCOUNTS)

The undersigned unconditionally and irrevocably guarantees payment of all sums due from Customer hereunder, hereby waiving any modification, amendment or extension and notice of default, and agrees to the terms of this Agreement insofar as they apply to the undersigned as guarantor.

X \_\_\_\_\_, an Individual  
 Personal Guarantor's Signature (no title allowed) Full Legal Name Social Security # Date

\_\_\_\_\_  
 Phone Number Home Address (no post office boxes) City State Zip Code

**AGREEMENT ACCEPTANCE**

The undersigned agrees that he or she has read and understands all the terms and conditions of this two page Agreement, including its arbitration provision, and agrees that they are satisfactory and accepted and that he or she is fully empowered to sign this Agreement on behalf of Customer.

X \_\_\_\_\_ Pastor Douglas M. Busch 7/15/24  
 Customer Signature Title (if applicable) Full Legal Name Date



**CONTRACT**

www.TentManTents.com WH  
 Northshore: (985) 624-7368  
 Southshore: (504) 780-8368



Visit the Showroom : 2123 Florida St., Mandeville

MAILING Address: 1902 Orleans St., Mandeville, LA 70448  
 Email: rentals@tentmantents.com  
 FAX: (985) 674-5895

Opened on: 7/10/24	Revised on:	Dep Pd on:	Paid by: CC / ck / VM / PP
Bill To: Festival of the Lake	Site Name: SAME		
Address: c/o Our Lady of the Lake Church 312 Lafitte St., Mandeville, LA 70448	Address: Segher's Square, Lafitte St		
Event Date: Fri - Sun, Nov 1 - 3, 2024	Event Time: Fri: 5p-10p; Sat: 11a-10p; Sun: 11a-4p		
Event Type: festival	Surface: mixed	Client Rep At Site: Kenzie Cardella or Chris Schott	

**Instructions:**  
 Deliver & Setup TENTS - Thurs, Oct 31, (AM access after car line OK) and/or Fri Nov 1, 2024 (all tents in place by 3 PM Fri)  
 Deliver and Set Up - PARTY RENTALS - Day / Time TBD (items in place by 3 PM Fri)  
 Customer Initial Here:            \*\*\*Customer Agrees that Tables & Chairs will NOT be left outdoors, uncovered!!\*\*\*  
 Pick Up PARTY RENTALS - Sun Nov 3 - after 4pm  
 Take Down TENTS (in street, parking areas) - Sun Nov 3 - after 4pm; Take Down TENTS (on campus) - Mon Nov 4, 2024

Home Phone: Office Phone: 985-626-5671 church Fax: Cell Phone: need Kenzie's # Phone At Site: need Chris's #

**DESCRIPTION OF EQUIPMENT & SERVICES**

Quantity	Item	Per Item	Price
<b>TENT RENTALS:</b>			
<i>I understand no adhesives or any sticky-back materials can be used for lighting or decorations/banners/signage on tent.</i>			
1	BEER (Same Location): White 20 x 20 Tent	\$325.00	\$325.00
1	CONCRETE Installation -- on Lafitte St	\$15.00	Waived / Anchors OK
1	Flag Pkg: LSU flag		Lagniappe/NoCharge
1	SEATING (Same Location): White 20 x 60 Tent	\$975.00	\$975.00
1	GRAVEL Installation -- in Segher's Square/Courtyard		Included
1	Pennant Pkg: red pennants		Lagniappe/NoCharge
1	Lighting Pkg: Basic Tent Lighting	\$155.25	\$155.25
1	RAFFLE (Same Location): White 20 x 40 Tent	\$595.00	\$595.00
1	GRAVEL/CONCRETE Installation -- along Lafitte Street		Included
1	Flag Pkg: 1 - USA; 1 - State of LA		Lagniappe/No Charge
1	Lighting Pkg: Globe Lights	\$103.50	\$103.50
1	Sidewall Pkg (all SLIDING WALLS): 120' Window	\$300.00	\$300.00
1	STUFFED ANIMALS/HATS (Same Location): 20 x 20 Tent	\$325.00	\$325.00
1	CONCRETE Installation -- near Chotin Center (Same Location)	\$10.00	Waived / Anchors OK
1	Flag Pkg: Smile Face or TieDye Flag		Lagniappe/No Charge
1	Lighting Pkg: Perimeter LED Rope Lights	\$132.50	\$132.50
<b>PARTY RENTALS (2 - 4 day rental rate):</b>			
10	8' Banquet Tables (seating under 20x60 Tent)	\$15.00	\$150.00
80	Samsonite-Type Folding Chairs (seating under 20x60 Tent)	\$2.95	\$236.00
15	6' Banquet Tables - for Raffle Area (place in 20x40 Raffle Tent)	\$13.15	\$197.25
<b>CONSUMABLES:</b>			
10	8' Size Kwik Covers (COLOR: Royal)	\$4.35	\$43.50
<b>LINEN RENTALS:</b>			
N/A -- none needed for 2024?? - confirm			
<b>OTHER:</b>			
1	Weekday SETUP of Tents		Included
1	Weekday SET UP of Tables & Chairs (in 20x40 Tent)		Included
1	Weekend/After Hours (SUN) TAKE DOWN: incl Beer Tent, Raffle Tent, & Stuffed Animals Tent	\$495.00	\$495.00
<b>SUBTOTAL (ALL)</b>			<b>\$4,033.00</b>
<i>In Kind DONATION/Sponsorship ("Bronze" LEVEL) ***</i>			<i>\$1,500.00</i>
<i>Discounted SUBTOTAL (ALL)</i>			<i>\$2,533.00</i>
***The Tent Man will receive: Name on Sponsor Sign, Name on Festival t-shirt; social media mention, Name on festivalofthelake.com, PLUS 150 Festival tickets			
1	Venue Logistics Fee [apply to businesses, venues, clubs, parks]	\$145.00	WAIVED
1	Labor & Handling Fee [separate from Unfolding/Knock Down]		\$165.05
1	"Wait Time" Charge [applicable ONLY for EACH 15 minutes crew delayed once on site]		\$45.00 / 15 minutes
1	ESTIMATED Roundtrip Transportation & Fuel Surcharge - OLD MAND - subject to increase OR decrease 2 weeks prior to event	\$35.00	\$35.00

!!! NO GRILLING !!! NO OPEN FLAMES !!!

**Festival of the Lake**

Lessee (PRINT Name/Company/Organization)  
 Guaranty: And now comes OLL, who is made a party to this contract and who agrees to personally guarantee the obligations undertaken herein by Lessee and who further agrees to be bound with Lessee in solidio for the faithful performance and executive of all obligations undertaken here by Lessee.

By: (SIGN Name) [Signature] Date 7/15/24

Contract Price	\$2,733.05
Tax	EXEMPT
<b>TOTAL</b>	<b>\$2,733.05</b>
Initial Payment to Reserve	\$633.25
Balance DUE at set up	TBD per changes

\* NOTE: balance due must be paid in full 7 days prior to scheduled setup/install/delivery date. PLEASE NOTE: Tent may not be set up and/or items may not be delivered if balance is not paid.

By Lessor: THE TENT MAN, Inc. Date

ALSO: Sign & Date Terms & Conditions page →→→

Adventure Fest/Fun Run  
Special Event





Mayor Clay Madden

**SPECIAL EVENT PERMIT APPLICATION**

Name of Organization or Group Mandeville Elementary School PTA  
 Name of Authorized Representative Brittany Rouse Non-Profit/Tax-Exempt # 237177732  
 Mailing Address 519 Massena Street  
 City Mandeville State LA Zip 70448  
 Applicant Phone # 985-231-8572 Alt. Phone # 985-707-7424  
 E-Mail mespta2ndvp@gmail.com Application Fee Paid?  YES  NO

Name of Event: Adventure Fest/Fun Run  
 Date(s) of Event: Day Saturday Date 11/02/2024 Time 8:30 am - 2:00 pm Rain Dates(s) \_\_\_\_\_  
 Event Location: Mandeville Elementary School

Type of Event:  New  Recurring  
 Fundraiser  Concert  Race/Run/Walk  Parade  Wedding  
 Festival, Carnival or Market  Other: \_\_\_\_\_  
 Description/Purpose of Event MES Fall Fest Fundraiser Estimated Attendance 300

**EVENT DETAILS - Check all that apply:**

1	Are patron admission, entry or participant fees charged?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
2	Is the event open to the public?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
3	Are Street Closures Requested? If yes, please contact Mandeville Police Dept.	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
4	Will you require barricades for the event?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
5	Are you requesting that Police be present during the event?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
6	If you answered YES, to number 5, how many officers are you requesting		
7	If you are requesting Police, will they need to direct traffic?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
8	Will alcohol be consumed, distributed, or sold at this event?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
9	Will food be distributed, prepared or sold at this event?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
10	Will there be canopies or tents?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
11	Will there be vendor booths? Merchandise or product sales?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
12	Are you planning to have inflatable attractions, games or rides?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
13	Will there be bleachers, stages, fencing or other structures?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No





14	Do you plan to provide portable toilets? * See Guidelines*	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
15	Will there be security staff?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
16	Are you planning to have amplified sound?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
17	Will you need access to power or water? (please circle)	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
18	Will there be any signs, banners, decorations, or special lighting?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No

1. If "Yes" is checked for any of the Event Detail questions, please refer to the Special Events Guidelines for instructions.
2. If police presence is required, contact Mandeville Police Department at (985) 626-9711 to reserve a Police Detail.
3. If alcohol is being served, please complete the City Liquor License Application and Appendix A to include with the application. The City permit is required to apply for the State permit.
4. A Site Plan MUST be included with the application illustrating a detailed layout of the event, showing the precise location of stages, tents, power, food vendors, alcohol sales, portable toilets, etc. Run/Walk events also require a detailed map indicating the route to be taken, where safety personnel will be stationed, and the location of temporary traffic control personnel (if applicable).

### INSURANCE/INDEMNITY

The City of Mandeville requires a minimum \$1,000,000 liability insurance certificate with an insurer that is acceptable to the City of Mandeville, with an AA-@ or better rating, authorized to do business in the State of Louisiana, and naming the City of Mandeville as an additional insured. A copy of the Insurance Certificate is to be included as an attachment to this application. The Insurance Certificate must be submitted to the City Clerk no later than 30-days prior to the event in order for the Special Events Permit to be issued.

.....

The Mayor of Mandeville has the right to revoke any permit application or permit. The applicant shall comply with all permit directions and conditions, and with applicable laws and ordinances. The event organizer or other authorized representative heading such activity shall carry the permit upon his person during the conduction of the event.

The undersigned applicant, by signature below, shall hold harmless the City of Mandeville, its officers, agents, and employees and shall indemnify and, if requested, defend the City, its officers, agents, and employees for any claim or injury to property or persons that may arise as a result of any activity which may arise from operations under or in connection with the permit.

The undersigned has read and submitted the completed application, including all required attachments and documentation. The applicant or applicant's representative has read the Special Events Guidelines and agrees to comply with the terms and conditions as defined therein. Failure to comply with these terms and conditions is subject to fines and penalties as set forth by City Ordinance.

Signed By: *Brittany Rouse*  
 Printed Name: Brittany Rouse  
 Organization Represented: Mandeville Elementary School PTA  
 Office Held Fundraising VP Date 07/24/2024

Please email completed application to [acasborne@cityofmandeville.com](mailto:acasborne@cityofmandeville.com).

**Thoroughly read the information outlined in the Special Events Guidelines and throughout this Application.**





Fun Run Beginning & End

Entrance

Maple Street

Shed

Cake Walk

Silent Auction Tables

Photo Booth

DJ

Jail

Dunking Booth

Swings

60 Ft. Bounce House

Picnic

Picnic

Small Playground

Picnic

Picnic

Picnic

Picnic

Food Served from snack Kitchen

Slide

Family Games

Large Playground

Bridge

Maple Street

Face Painting

Shed

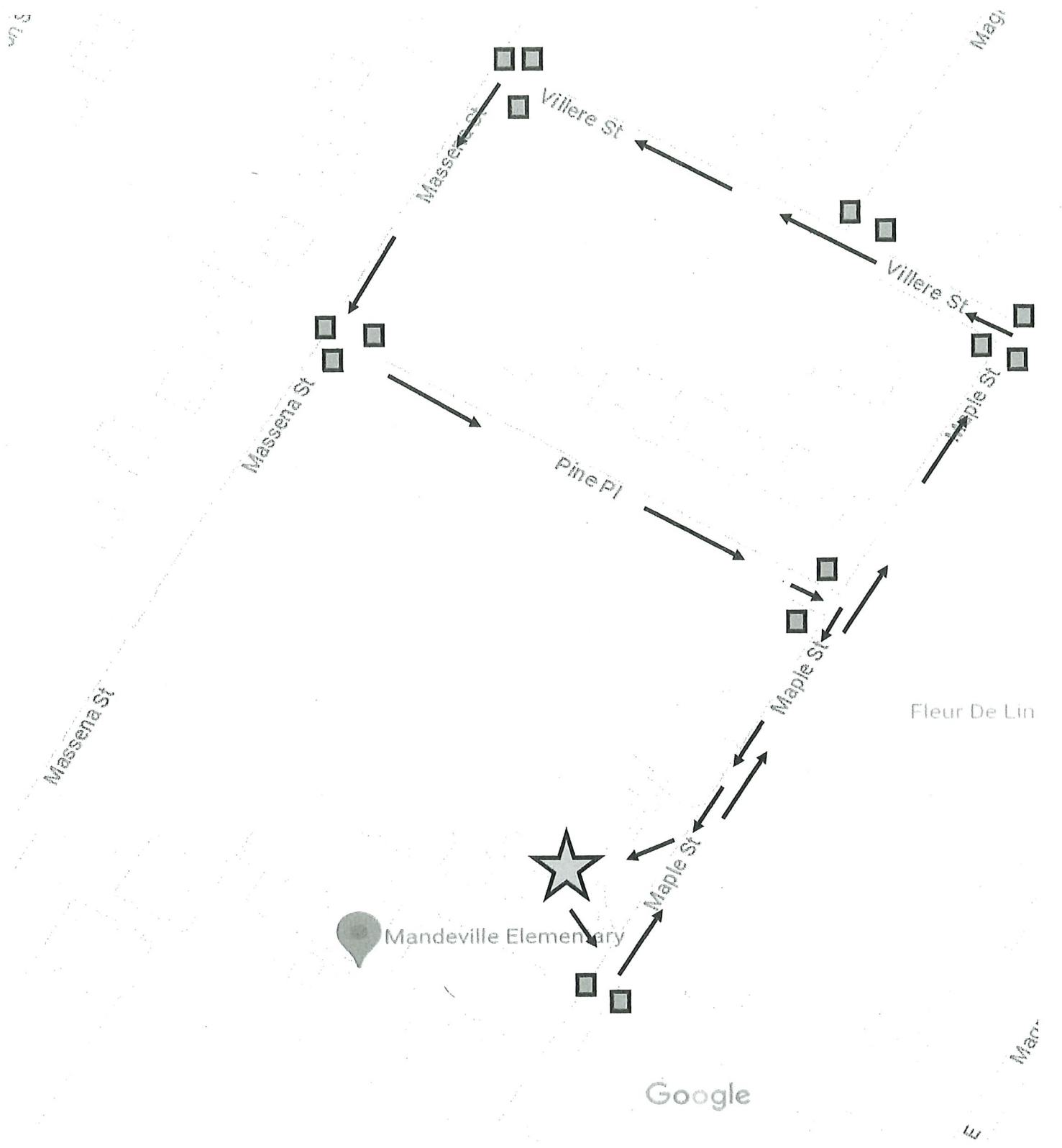
Maple Street

Monroe Street

Monroe Street

Monroe Street





Where the Fun Run begins



Locations Volunteers will be stationed.

Merry Mande Holiday Tea  
Special Event





Mayor Clay Madden

### SPECIAL EVENT PERMIT APPLICATION

Name of Organization or Group Mande Milkshakers  
Name of Authorized Representative Tina Rhinehart Non-Profit/Tax-Exempt # 82-1035168  
Mailing Address 700 Carondelet St  
City Mandeville State La Zip 70448  
Applicant Phone # 985-705-3375 Alt. Phone # \_\_\_\_\_  
E-Mail mandemilkshakers@gmail.com Application Fee Paid?  YES  NO

Name of Event: Merry Mande Holiday Tea  
Date(s) of Event: Day Sunday Date 12/1/2024 Rain Dates(s) \_\_\_\_\_  
Event Location: Mandeville Trailhead

Type of Event:  New  Recurring  
 Fundraiser  Concert  Race/Run/Walk  Parade  Wedding  
 Festival, Carnival or Market  Other: \_\_\_\_\_  
Description/Purpose of Event Community Program and raise money for Angel's Place Estimated Attendance 200

#### EVENT DETAILS - Check all that apply:

1	Are patron admission, entry or participant fees charged?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
2	Is the event open to the public?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
3	Are Street Closures Requested? If yes, please contact Mandeville Police Dept.	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
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12	Are you planning to have inflatable attractions, games or rides?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
13	Will there be bleachers, stages, fencing or other structures?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No





14	Do you plan to provide portable toilets? * See Guidelines*	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
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16	Are you planning to have amplified sound?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
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18	Will there be any signs, banners, decorations, or special lighting?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No

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.....

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The undersigned applicant, by signature below, shall hold harmless the City of Mandeville, its officers, agents, and employees and shall indemnify and, if requested, defend the City, its officers, agents, and employees for any claim or injury to property or persons that may arise as a result of any activity which may arise from operations under or in connection with the permit.

The undersigned has read and submitted the completed application, including all required attachments and documentation. The applicant or applicant's representative has read the Special Events Guidelines and agrees to comply with the terms and conditions as defined therein. Failure to comply with these terms and conditions is subject to fines and penalties as set forth by City Ordinance.

Signed By: *Tina M. Rhinehart*

Printed Name: Tina Rhinehart

Organization Represented: Mande Milkshakers

Office Held Captain Date 7/12/2024

Please email completed application to [acasborne@cityofmandeville.com](mailto:acasborne@cityofmandeville.com).

**Thoroughly read the information outlined in the Special Events Guidelines and throughout this Application.**





**SPECIAL EVENTS DEPARTMENT USE ONLY**

Any expenses required of the event organizer must be paid in advance at least 30 days prior to event date.

Fee received Date 8/8/24

Certificate of Insurance? YES  NO

	DEPARTMENTAL EXPENSES	INITIALS
Police Department	<u>1 police officer</u>	_____
Fire District #4	_____	_____
Public Works	_____	_____
TOTAL COSTS	_____	

**Recommendation of Special Events Committee:**

Alcohol permit?

Traffic Reservation

Approved:

L. Cluff Madden  
Mayor Clay Madden

7-30-24  
Date

**City Council Approval**

Alcohol Permit:

\_\_\_\_\_ Yes \_\_\_\_\_ No Date Approved: \_\_\_\_\_

Waiver of Lakefront Food & Drink Ordinance:

\_\_\_\_\_ Yes \_\_\_\_\_ No Date Approved: \_\_\_\_\_

## MANDEVILLE TRAILHEAD STANDARD RENTAL AGREEMENT

This document, entered into this 8 day of August 2024, constitutes an Agreement between the City of Mandeville, hereinafter referred to as City, and Mande Milkshakes, hereinafter referred to as Renter or by Renters Authorized Representative, Tina Rhinehart, For use of the Mandeville Trailhead located at 675 Lafitte Street, Mandeville, LA, for the specified event on the specified date and time, as indicated below. The Renter's contact information is: Address: 700 Carondelet ST; City: Mandeville State: LA Zip 70448 Phone or Cell Number: 985-705-3375; Email: mande.milkshakes@gmail.com Event: walk a mile Date: 12/17/24 Time: 4 AM | PM to 8 AM | PM

The Trailhead is to be notified at least 3 days prior to the rental date if cancellation becomes necessary. Failure to meet the 3-day cancellation requirement may result in forfeiture of all payments that have been made toward the rental. To cancel, please call the (985) 624-3147 during normal working hours (8:30 am – 4:30 pm).

The deposit reserves your date and serves as the damage/cleaning deposit. If there are no damages and the clean-up is satisfactory, the deposit will be refunded to the renter by check. Payment in-full is due no later than 2-weeks prior to the rental date. Failure to comply is subject to forfeiture of the deposit. Make checks or money orders payable to the "City of Mandeville".

### PAYMENT RECORD:

Payment Date	Amount Paid	Indicate Cash or Check No.	Receipt #	Balance Due	Payment Deadline
<u>8/22/24</u>	<u>350.00</u>	<u>e-check</u>	<u>123319</u>	<u>0</u>	<u>NSA</u>

NOTE: A \$15.00 FEE WILL BE CHARGED FOR ALL CHECKS RETURNED FOR INSUFFICIENT FUNDS.

The "Rental Guidelines" are included as part of this Rental Agreement. The Rental Guidelines provide details of the regulations and procedures for renting the Mandeville Trailhead. Renters are encouraged to thoroughly read these guidelines.

The Renter's signature below signifies that the Renter agrees to comply with the terms of this Agreement and to abide by the Rental Guidelines as set forth.

SIGNED: Tina Rhinehart  
Renter or Authorized Representative

Alia Casborne  
Authorized Agent for City of Mandeville



City of Mandeville  
 3101 East Causeway Approach  
 Mandeville, Louisiana 70448  
 985-624-3147 985-624-3149 Fax

\*\*SPECIAL EVENTS (3-DAY)\*\*  
**LIQUOR LICENSE APPLICATION**

1. Liquor license to be issued to: Mande Milkshakers
2. Legal name(s): Individual, Partners, or Corporation Mande Milkshakers
3. Apply for: Class "A"  Class "B"  (High Content  Low Content  /Restaurant
4. Business location address 700 Carondelet St. Mandeville, La 70448  
 Telephone 985 705-3375
5. Mailing address 700 Carondelet St. Mandeville, La 70448
6. Contact Person Lina Rhuhehart  
 Phone Number 985 705-3375 E-Mail Address: mandemilkshakers@gmail.com  
 Fax Number ( ) Web Address MandeMilkshakers.com

7. Type of organization:  
 Individual  Partnership  Corporation  Non-Profit  LLP  LLC  Other  
(If individual complete line A only)

8. If a Corporation, LLC, LLP, or Partnership, supply name, title, social security #, home address and telephone # of all officers, members, managers, partners, agents or other representative.

The list of names below should each furnish a notarized Schedule "A".

A. Lina Rhuhehart Captain 100%  
 Resident Address \_\_\_\_\_ City State Zip \_\_\_\_\_ Home Phone Number \_\_\_\_\_

B. Name \_\_\_\_\_ Title \_\_\_\_\_ SSN \_\_\_\_\_ % Owned \_\_\_\_\_  
 Resident Address \_\_\_\_\_ City State Zip \_\_\_\_\_ Home Phone Number \_\_\_\_\_

C. Name \_\_\_\_\_ Title \_\_\_\_\_ SSN \_\_\_\_\_ % Owned \_\_\_\_\_  
 Resident Address \_\_\_\_\_ City State Zip \_\_\_\_\_ Home Phone Number \_\_\_\_\_

9. Is this application by a new owner to take over an existing business that has been selling liquor regularly and continuously to the present time? NO If yes, list.

10. Does applicant hold State or City of Mandeville liquor license for current year at any other location?  
NO If yes: Name \_\_\_\_\_ address \_\_\_\_\_ License # \_\_\_\_\_

11. Has applicant applied for state liquor license? NO

12. Has the applicant ever been denied a state or local liquor license? NO

12. Is premise located in an area where the sale of liquor is prohibited by local or state laws? \_\_\_\_\_

13. Is applicant the owner of the premises to be occupied? NO If no, does applicant hold a bona fide written lease? n/a (Supply copy of lease with application.)

14. If premises leased, give name and address of lesser. n/a

15. Describe the part of the building to be occupied by business: n/a

16. Open date for this location 12/1/24

17. Describe in detail your business, i.e., type of sales activity, or service you perform:  
Special Events

An original approved Sales Tax Clearance Certificate must be attached to the application, requested from the St. Tammany Parish Sales Tax Department (form attached).

I affirm that the information given on this application is true and correct.

Signature of Applicant Lina Rhuhehart Title: \_\_\_\_\_

Signature of Preparer \_\_\_\_\_ Date \_\_\_\_\_





# Resolution 24-47

**THE FOLLOWING RESOLUTION WAS INTRODUCED BY COUNCIL MEMBER ZUCKERMAN; AND SECONDED FOR INTRODUCTION BY COUNCIL MEMBER MCGUIRE.**

**RESOLUTION NO. 24-47**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MANDEVILLE RECALLING RESOLUTION 24-38 TO BE REPLACED WITH RESOLUTION 24-47 AND ENDORSING THE APPLICATION OF LISA KEIFFER, LLC FOR THE PARTICIPATION IN THE RESTORATION TAX ABATEMENT PROGRAM APPLICATION PROJECT ID 20220545-RTA**

**WHEREAS**, Article VII, Section 21 (H) of the State Constitution and Act 445 of 1983 provide for payment of ad valorem taxes on certain basis for property owners performing certain improvements in Historic, Economic Development, and Downtown Development Districts;

**WHEREAS**, expansion, restoration, improvement and development of existing commercial structures should be encouraged by repurposing under-utilized resources and enhancing the tax base;

**WHEREAS**, the City of Mandeville desires to provide for the redevelopment of Historic Structures within the City of Mandeville Historic Preservation District; and

**WHEREAS**, the following described property has been submitted to the City Council of the City of Mandeville for review of participation in the Restoration Tax Abatement Program, said property being described as municipal address 201 Carroll Street, Mandeville, LA owned by Lisa Keiffer, LLC.

**NOW, THEREFORE, BE IT RESOLVED**, by the City of Mandeville in due, regular and legal session convened, after consideration, the City Council hereby endorses the application of Lisa Keiffer, LLC for participation in the Restoration Tax Abatement Program, Application Project No. 20220545-RTA, for the structure located at 201 Carroll Street, Mandeville, LA

**BE IT FURTHER RESOLVED**, by the City Council of the City of Mandeville, that a copy of this resolution be forwarded to the State Board of Commerce and Industry.

With the above Resolution having been properly introduced and duly seconded, the vote was as follows:

AYES:

NAYS:

ABSTENTIONS:

ABSENT:

and the Resolution was declared adopted this \_\_\_\_\_ day of August, 2024.

\_\_\_\_\_  
Alex Weiner  
Interim Council Clerk

\_\_\_\_\_  
Scott Discon  
Council Chairman



# Ordinance 24-22

**THE FOLLOWING ORDINANCE WAS MOVED FOR INTRODUCTION BY COUNCIL MEMBER MCGUIRE; SECONDED FOR INTRODUCTION BY COUNCIL MEMBER ZUCKERMAN**

**ORDINANCE NO. 24-22**

**AN ORDINANCE OF THE CITY COUNCIL FOR THE CITY OF MANDEVILLE TO APPROPRIATE FUNDS RELATIVE TO AND FOR ADOPTION OF THE OPERATING BUDGET FOR THE CITY OF MANDEVILLE FOR FISCAL YEAR 2024-2025; AND TO ESTABLISH THE ADMINISTRATION OF EXPENDITURES THEREOF AND TO PROVIDE FOR RELATED MATTERS.**

**BE IT ORDAINED** that the Operating Budget as set out herein as Exhibit "F" attached hereto is adopted by the City Council of the City of Mandeville and that the appropriations called for therein are made;

**BE IT FURTHER ORDAINED**, that the Operating Budget shall be administered under the following rules:

1. Quarterly budget review sessions will be scheduled for the months of January, April, and July.
2. Be it ordained that the operating budget as set out in Exhibit "B", "C", "D", "E", "F", "G", and "H" attached hereto is adopted by the city council of the City of Mandeville for Fiscal year 2024-2025.
3. There shall be no transfer of funds in an amount of \$10,000.00 or more made between line items as shown on Exhibits "B".
4. Directors, Mayor, and Council salaries and supplements are listed as Exhibit "C", "D", and "E". Notwithstanding any other provision in this budget there shall be no additional increase for base salary and supplemental income.
5. Any expenditure of funds authorized by this ordinance, or as amended, pursuant to a contract for any services, other than professional services defined herein, with the City of Mandeville, of \$100,000.00 or more shall be awarded through a request for proposal process (RFP). This process shall provide for an appropriate, objective uniform evaluation system that includes the use of detailed criteria for a weighted grading system for proposals submitted. Additionally, the process shall provide for an appointment of a committee to review the proposal pursuant to the above process and make a recommendation. Such committee shall be appointed by the Mayor with one appointment to be made by the City Council.
6. Professional Services Contracts as it pertains to funds appropriated by the budget and as covered by Section 5-08 of the Mandeville City Charter shall be those contracts in which the primary service is performed by those holding the designation or certification as a medical



doctor, attorney, architect, landscape architect or engineer licensed by the State of Louisiana to perform.

7. Assignment of a \$2 million line item for post employee retirement health benefits.

The ordinance being submitted to a vote, the vote thereon was as follows:

AYES:

NAY:

ABSTENTIONS:

ABSENT:

and the ordinance was declared adopted this \_\_\_\_\_ Day of \_\_\_\_\_, 2024

\_\_\_\_\_  
Alex Weiner  
Interim Clerk of Council

\_\_\_\_\_  
Scott Discon  
Council Chairman

Exhibit B – Operating Budget

DRAFT



ORG	OBJ	ACCOUNT DESCRIPTION	FY24 REVISED BUDGET	YTD ACTUAL through 04/30	FY24 EOY ESTIMATE	FY25	% CHANGE
10000	30000	AD VALOREM TAXES	-2,075,420	-2,091,796	-2,091,796	-2,143,183	3.27%
10000	30400	BEER TAX & LIQUOR LIC.	-35,000	-24,645	-35,000	-35,000	0.00%
10000	30600	STUDENT RESOURCE OFFICER	-721,742	-573,114	-730,195	-840,620	16.47%
10000	30800	FRANCHISE TAXES	-1,091,279	-550,673	-986,306	-944,011	-13.49%
10000	30900	GARBAGE COLLECTION FEES	-888,840	-602,367	-905,476	-909,000	2.27%
10000	31100	INSURANCE LICENSES	-695,000	-378,859	-695,000	-695,000	0.00%
10000	31200	MISCELLANEOUS INCOME	-492,400	-59,067	-322,202	-333,333	-32.30%
10000	31300	POLICE FEES	-383,140	-316,383	-509,932	-505,768	32.01%
10000	31400	INTEREST INCOME	-259,649	-403,660	-607,685	-605,490	133.20%
10000	31500	OCCUPATIONAL LICENSES	-650,000	-656,961	-700,000	-650,000	0.00%
10000	31600	CONTRACTOR LICENSES	-35,000	-30,104	-46,127	-35,000	0.00%
10000	31900	DMV	-52,535	-27,968	-46,088	-55,316	5.29%
10000	32200	GRANT INCOME	-2,000,000	-20,850	0	-11,121,425	456.07%
10000	32250	SUPPLEMENTAL PAY	-1	-165,900	-250,000	-266,500	26649900.00%
10000	32300	BUILDING PERMITS	-200,000	-117,879	-192,299	-183,500	-8.25%
10000	32400	ZONING FEES	-5,000	-10,225	-18,263	-5,000	0.00%
10000	32700	SALE OF PLOTS AND CRYPTS	-30,000	-8,200	-10,000	-30,000	0.00%
10000	34100	SALE OF PROPERTY	-15,000	0	0	-15,000	0.00%
10000	34200	TRAILHEAD REVENUES	-115,000	-98,267	-150,756	-120,000	4.35%
10000	34400	COMMUNITY CENTER	-10,000	-3,643	-5,810	-5,000	-50.00%
10000	34600	EMERGENCY INCOME	-6,533,000	0	0	-10,223,000	56.48%
10000	34601	ELEVATIONS INCOME	-100,000	0	0	-100,000	0.00%
10000	90500	TRANSFER SALES TAX	-11,575,555	-7,495,010	-11,128,219	-11,146,051	-3.71%
10000	90600	TRANSFER SPECIAL SALES TAX	-3,820,000	0	-2,000,000	-4,369,137	14.38%

ORG	OBJ	ACCOUNT DESCRIPTION	FY24 REVISED BUDGET	YTD ACTUAL through 04/30	FY24 EOY ESTIMATE	FY25	% CHANGE
10100	40000	SALARIES	1,470,971	921,674	1,412,835	1,633,864	11.07%
10100	40100	OVERTIME	17,240	14,930	22,014	18,812	9.12%
10100	40200	FICA	113,848	69,484	106,584	122,874	7.93%
10100	40300	RETIREMENT	565,691	366,870	556,721	598,919	5.87%
10100	40301	HEALTH INSURANCE RETIREES	35,650	15,729	25,103	44,721	25.45%
10100	40400	INSURANCE EMPLOYEES	469,562	287,063	432,400	528,703	12.59%
10100	40600	WORKER'S COMPENSATION	45,000	39,787	39,787	40,583	-9.82%
10100	40700	DMV	82,871	58,262	87,393	87,393	5.46%
10100	41000	AUDIT & ACCOUNTING FEES	75,000	146,500	146,500	140,000	86.67%
10100	41200	MAGISTRATE RETAINER	24,000	16,000	24,000	24,000	0.00%
10100	41300	LEGAL FEES	362,000	367,700	500,268	599,775	65.68%
10100	41400	COMP LAND USE PLAN REVISION	100,000	85	85	165,000	65.00%
10100	41500	ENGINEERING FEES	126,000	80,814	126,000	126,000	0.00%
10100	41600	COMPUTER SUPPLIES & PROGRAMS	175,185	142,255	159,389	103,597	-40.86%
10100	42100	MEMBERSHIP DUES & SUBS.	21,853	17,301	22,152	21,853	0.00%
10100	42200	PRINTING	7,300	10,729	13,056	18,317	150.91%
10100	42300	UTILITIES	70,935	37,289	52,181	57,051	-19.57%
10100	42400	TELEPHONE	24,960	16,345	24,287	25,007	0.19%
10100	42500	ADVERTISING	30,255	18,590	25,426	27,885	-7.83%
10100	42600	INSURANCE GENERAL	30,483	22,433	24,683	25,177	-17.41%
10100	42700	JANITORIAL SERVICES	18,564	12,626	18,564	18,939	2.02%
10100	42800	INSURANCE PROPERTY	56,917	48,351	48,350	49,317	-13.35%
10100	42900	BANK CHARGES	38,047	27,217	36,268	40,826	7.30%
10100	43000	OFFICE SUPPLIES	15,401	12,439	15,959	18,658	21.15%
10100	43200	BUILDING MAINTENANCE	45,000	105,239	109,058	45,000	0.00%
10100	43300	MAINTENANCE RECREATION	16,312	19,752	27,025	20,000	22.61%
10100	43400	COMMUNITY CENTER	45,000	33,256	51,495	45,000	0.00%
10100	43500	PLANNING & DEVELOPMENT	847,000	459,647	777,460	889,748	5.05%
10100	43600	RECORDING FEES	6,761	6,075	6,075	9,113	34.78%
10100	43700	TRAILHEAD	155,000	121,345	176,311	160,000	3.23%
10100	43900	KEEP MANDEVILLE BEAUTIFUL	67,000	50,926	70,368	67,000	0.00%
10100	44000	POSTAGE	6,160	4,992	6,168	7,488	21.56%
10100	44100	BANQUETS	3,000	2,530	3,000	4,000	33.33%
10100	44200	TRAVEL CONVS. & CONFS.	38,896	41,247	56,549	54,300	39.60%
10100	45000	DECOR. & BEAUTIFICATION	25,000	20,377	25,000	25,000	0.00%
10100	45100	SOCIAL SERVICES	47,000	32,000	32,000	32,000	-31.91%



ORG	OBJ	ACCOUNT DESCRIPTION	FY24 REVISED BUDGET	YTD ACTUAL through 04/30	FY24 EOY ESTIMATE	FY25	% CHANGE
10100	45300	ECONOMIC DEVELOPMENT	6,500	0	0	0	-100.00%
10100	45500	ANIMAL CONTROL	1,000	595	1,000	1,000	0.00%
10100	45700	YOUTH SERVICES	10,000	0	10,000	10,000	0.00%
10100	45800	MAYOR'S ALLOWANCE	500	0	500	500	0.00%
10100	45900	P & Z MEETING FEES	8,400	5,600	8,400	8,400	0.00%
10100	46000	COUNCIL MEETING FEES	72,000	46,812	72,000	72,000	0.00%
10100	46500	CIVIL SERVICE	9,411	2,954	4,165	8,190	-12.97%
10100	46700	UNIFORMS	5,615	4,337	5,653	5,615	0.00%
10100	46800	FUEL	1,645	2,962	2,642	2,694	63.79%
10100	46900	INSURANCE VEHICLES	2,343	3,709	3,709	3,783	61.47%
10100	47000	VEHICLE MAINTENANCE	3,000	2,503	3,000	3,000	0.00%
10100	47100	EQUIPMENT MAINTENANCE	1,885	1,266	1,885	1,885	0.00%
10100	47500	EQUIPMENT RENTAL	25,637	18,322	25,303	25,637	0.00%
10100	47600	CONTRACTED SERVICES	90,000	92,059	101,403	90,000	0.00%
10100	48900	TRAINING	15,000	397	1,000	2,108	-85.95%
10100	49000	GARBAGE COLLECTION FEES	888,840	735,630	1,103,227	909,000	2.27%
10100	49900	EMERGENCY EXPENSE	1	229,169	300,934	0	-100.00%
10100	49901	ELEVATIONS EXPENSE	100,000	51,136	69,777	100,000	0.00%
10100	50000	GENERAL LIABILITY CLAIMS	70,000	24,786	30,000	40,000	-42.86%
10100	88000	CAPITAL OUTLAY	2,740,000	1,565,561	2,516,795	7,375,000	169.16%

ORG	OBJ	ACCOUNT DESCRIPTION	FY24 REVISED BUDGET	YTD ACTUAL through 04/30	FY24 EOY ESTIMATE	FY25	% CHANGE
10110	40000	SALARIES	4,581,031	2,603,116	4,013,595	4,349,129	-5.06%
10110	40100	OVERTIME	769,114	552,010	781,398	581,135	-24.44%
10110	40200	FICA	386,152	236,519	359,554	341,226	-11.63%
10110	40300	RETIREMENT	1,862,726	1,128,100	1,735,156	1,935,597	3.91%
10110	40301	HEALTH INSURANCE RETIREES	338,981	209,580	315,781	380,351	12.20%
10110	40400	INSURANCE EMPLOYEES	1,289,820	741,729	1,140,947	1,324,771	2.71%
10110	40600	WORKER'S COMPENSATION	215,000	131,064	131,064	133,685	-37.82%
10110	41600	COMPUTER SUPPLIES & PROGRAMS	822,382	658,708	786,397	799,780	-2.75%
10110	42100	MEMBERSHIP DUES & SUBS.	2,269	2,809	2,580	2,580	13.68%
10110	42200	PRINTING	1,000	1,547	2,602	2,500	150.00%
10110	42300	UTILITIES	25,438	14,146	19,983	21,644	-14.92%
10110	42400	TELEPHONE	34,200	22,965	34,741	35,137	2.74%
10110	42600	INSURANCE GENERAL	141,738	121,716	129,129	131,711	-7.07%
10110	42700	JANITORIAL	18,564	12,918	19,510	19,510	5.10%
10110	42800	INSURANCE PROPERTY	159,764	163,382	170,109	173,511	8.60%
10110	43000	OFFICE SUPPLIES	12,000	6,503	10,000	10,000	-16.67%
10110	43200	BUILDING MAINTENANCE	30,000	34,315	38,522	15,000	-50.00%
10110	44000	POSTAGE	1,000	752	1,436	1,436	43.60%
10110	44200	TRAVEL CONVS. & CONFS.	9,705	2,294	5,000	15,735	62.13%
10110	46300	CRIME PREVENTION	14,000	12,425	12,500	12,000	-14.29%
10110	46500	CIVIL SERVICE	42,969	9,193	11,115	36,150	-15.87%
10110	46600	RADIO MAINTENANCE	60,000	0	52,344	60,000	0.00%
10110	46700	UNIFORMS	40,000	19,511	26,852	30,000	-25.00%
10110	46800	FUEL	129,728	91,376	137,064	139,805	7.77%
10110	46900	INSURANCE VEHICLES	39,020	50,161	54,742	55,837	43.10%
10110	47000	VEHICLE MAINTENANCE	95,000	91,674	119,699	95,000	0.00%
10110	47100	EQUIPMENT MAINTENANCE	1,000	0		1,000	0.00%
10110	47200	CRIME INVESTIGATION	8,000	4,420	5,872	5,000	-37.50%
10110	47300	POLICE SUPPLIES	60,000	9,189	34,272	40,000	-33.33%
10110	47500	EQUIPMENT RENTAL	3,000	1,684	3,000	3,000	0.00%
10110	47600	CONTRACTED SERVICES	5,000	1,857	2,000	2,500	-50.00%
10110	48900	TRAINING	85,000	60,020	76,786	65,000	-23.53%
10110	88000	CAPITAL OUTLAY	3,434,528	927,728	1,355,591	6,077,000	76.94%



ORG	OBJ	ACCOUNT DESCRIPTION	FY24 REVISED BUDGET	YTD ACTUAL through 04/30	FY24 EOY ESTIMATE	FY25	% CHANGE
10120	40000	SALARIES	1,198,285	741,657	1,129,079	1,211,287	1.09%
10120	40100	OVERTIME	59,689	33,637	51,455	60,339	1.09%
10120	40200	FICA	96,235	57,478	87,650	87,305	-9.28%
10120	40300	RETIREMENT	475,515	289,458	436,622	463,835	-2.46%
10120	40301	HEALTH INSURANCE RETIREES	41,952	24,787	37,717	41,760	-0.46%
10120	40400	INSURANCE EMPLOYEES	392,707	198,143	303,385	410,739	4.59%
10120	40600	WORKER'S COMPENSATION	85,000	32,766	32,766	33,421	-60.68%
10120	41600	COMPUTER SUPPLIES & PROGRAMS	77,731	62,871	72,526	96,163	23.71%
10120	42100	MEMBERSHIP DUES & SUBS.	1,500	50	1,500	1,500	0.00%
10120	42200	PRINTING			0	1,500	#DIV/0!
10120	42300	UTILITIES	192,242	111,759	184,780	188,475	-1.96%
10120	42400	TELEPHONE	5,700	5,159	7,608	7,894	38.48%
10120	42600	INSURANCE GENERAL	17,660	19,079	20,932	21,351	20.90%
10120	42800	INSURANCE PROPERTY	31,304	40,846	40,845	41,662	33.09%
10120	43000	OFFICE SUPPLIES	4,000	2,352	3,487	3,500	-12.50%
10120	43200	BUILDING MAINTENANCE	23,000	52,280	72,520	70,000	204.35%
10120	43900	CANALS & DRAINAGE	8,000	1,491	6,500	4,000	-50.00%
10120	44200	TRAVEL CONVS. & CONFS.	2,000	715	1,000	1,000	-50.00%
10120	46500	CIVIL SERVICE			0	7,407	#DIV/0!
10120	46700	UNIFORMS	12,117	8,439	13,128	12,659	4.47%
10120	46800	FUEL	21,635	9,081	12,640	12,892	-40.41%
10120	46900	INSURANCE VEHICLES	11,066	17,664	17,664	18,018	62.82%
10120	47000	VEHICLE MAINTENANCE	25,000	30,658	35,062	25,000	0.00%
10120	47100	EQUIPMENT MAINTENANCE	60,000	65,158	78,000	65,000	8.33%
10120	47500	EQUIPMENT RENTAL	1,000	600	1,000	1,000	0.00%
10120	47600	CONTRACTED SERVICES	5,000	11,436	13,883	10,000	100.00%
10120	47700	SMALL TOOLS & SUPPLIES	18,000	14,852	18,000	18,000	0.00%
10120	47900	SIGNS & LIGHTS	5,000	4,471	5,000	5,000	0.00%
10120	48000	SAND ASPHALT & GRAVEL	25,000	19,199	25,000	25,000	0.00%
10120	48900	TRAINING			0	1,000	#DIV/0!
10120	50000	GENERAL LIABILITY CLAIMS	2,000	0	0	1,000	-50.00%
10120	88000	CAPITAL OUTLAY	224,749	221,338	250,000	455,000	102.45%
10140	43400	MAINTENANCE CEMETERY	40,000	39,019	56,523	56,523	41.31%

ORG	OBJ	ACCOUNT DESCRIPTION	FY24 REVISED BUDGET	YTD ACTUAL through 04/30	FY24 EOY ESTIMATE	FY25	% CHANGE
20000	31400	INTEREST INCOME	-174,323	-217,778	-337,463	-326,666	87.39%
20000	33300	WATER IMPACT FEES	-28,524	-3,510	-10,000	-20,000	-29.88%
20000	33400	WATER INSPECTION FEES	-900	-425	-900	-900	0.00%
20000	33500	WATER FEES	-1,350,884	-1,010,796	-1,473,711	-1,503,185	11.27%
20000	33600	WATER TAPPING FEES	-16,000	-8,564	-11,419	-16,000	0.00%
20000	33700	WATER SERVICE CHARGES	-13,933	-8,220	-12,384	-12,632	-9.34%
20000	33800	DELINQUENT FEES	-60,000	-47,545	-60,000	-61,200	2.00%
20000	33900	CONVENIENCE FEES	-16,735	-12,395	-18,961	-18,961	13.30%
20000	35200	SEWER FEES	-2,448,572	-1,475,115	-2,215,135	-2,259,437	-7.72%
20000	35300	SEWER TAPPING FEES	-7,500	-2,100	-3,150	-5,500	-26.67%
20000	35400	SEWER INSPECTION FEES	-733	-175	-263	-500	-31.79%
20000	35500	SEWER IMPACT FEES	-23,457	-4,500	-6,750	-6,885	-70.65%
20000	39900	DHH FEES	-65,175	-39,753	-59,680	-60,874	-6.60%
20000	90400	TRANS FROM SPEC SALES TAX	-1,545,000	0		-5,338,051	245.50%

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ORG	OBJ	ACCOUNT DESCRIPTION	FY24 REVISED BUDGET	YTD ACTUAL through 04/30	FY24 EOY ESTIMATE	FY25	% CHANGE
20211	40000	SALARIES	743,268	371,214	553,840	706,753	-4.91%
20211	40100	OVERTIME	48,009	43,082	64,324	44,079	-8.19%
20211	40200	FICA	60,533	31,202	46,588	54,440	-10.07%
20211	40300	RETIREMENT	293,591	141,675	211,797	268,566	-8.52%
20211	40301	HEALTH INSURANCE RETIREES	21,035	20,495	33,043	33,344	58.52%
20211	40400	INSURANCE EMPLOYEES	195,456	90,888	129,264	201,188	2.93%
20211	40600	WORKER'S COMPENSATION	45,000	18,723	18,723	19,098	-57.56%
20211	41000	LICENSES & PERMITS	55,000	32,905	55,000	55,000	0.00%
20211	41600	COMPUTER SUPPLIES & PROGRAMS	97,866	69,822	82,298	91,312	-6.70%
20211	41700	PUMPS MAINTENANCE	15,000	0	0	7,500	-50.00%
20211	41900	PURIFICATION CHEMICALS	70,000	59,657	85,966	80,000	14.29%
20211	42100	MEMBERSHIP DUES & SUBS.	2,500	669	1,000	2,500	0.00%
20211	42200	PRINTING	15,000	15,054	23,008	23,000	53.33%
20211	42300	UTILITIES	164,714	83,612	126,139	127,926	-22.33%
20211	42400	TELEPHONE	6,020	4,234	6,388	6,478	7.61%
20211	42600	INSURANCE GENERAL	10,669	10,557	11,615	11,847	11.04%
20211	42800	INSURANCE PROPERTY	25,149	23,340	28,071	28,632	13.85%
20211	42900	BANK CHARGES	28,483	25,825	36,115	38,737	36.00%
20211	43000	OFFICE SUPPLIES	2,000	1,434	2,000	2,000	0.00%
20211	43200	BUILDING MAINTENANCE	6,000	2,830	4,980	14,400	140.00%
20211	44000	POSTAGE	300	0		150	-50.00%
20211	44200	TRAVEL CONVS. & CONFS.	1,650	236	1,000	1,000	-39.39%
20211	46500	CIVIL SERVICE	5,433	925	1,704	4,019	-26.03%
20211	46700	UNIFORMS	8,155	5,063	8,088	7,595	-6.87%
20211	46800	FUEL	34,784	23,735	30,224	30,829	-11.37%
20211	46900	INSURANCE VEHICLES	11,066	17,512	17,512	17,862	61.42%
20211	47000	VEHICLE MAINTENANCE	19,000	20,160	22,000	20,000	5.26%
20211	47100	EQUIPMENT MAINT. & SERVICE	20,000	16,179	20,000	20,000	0.00%
20211	47500	EQUIPMENT RENTAL	1,000	670	1,000	1,000	0.00%
20211	47600	CONTRACTED SERVICES	15,000	1,960	5,000	5,000	-66.67%
20211	47700	SMALL TOOLS & SUPPLIES	17,000	16,328	18,000	17,000	0.00%
20211	48100	DEPRECIATION	838,146	0	838,146	742,423	-11.42%
20211	48200	CONNECTION SUPPLIES	100,000	41,102	95,000	74,000	-26.00%
20211	48300	TESTING	16,000	10,854	16,000	16,000	0.00%
20211	48400	PLANT MAINTENANCE	30,000	41,221	75,000	102,000	240.00%
20211	48900	TRAINING	3,000	2,370	3,000	2,500	-16.67%

ORG	OBJ	ACCOUNT DESCRIPTION	FY24 REVISED BUDGET	YTD ACTUAL through 04/30	FY24 EOY ESTIMATE	FY25	% CHANGE
20211	49300	EMERGENCY REPAIRS	5,000	477,921	477,921	5,000	0.00%

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ORG	OBJ	ACCOUNT DESCRIPTION	FY24 REVISED BUDGET	YTD ACTUAL through 04/30	FY24 EOY ESTIMATE	FY25	% CHANGE
20212	40000	SALARIES	432,326	264,896	407,618	394,121	-8.84%
20212	40100	OVERTIME	25,503	24,887	36,410	23,647	-7.28%
20212	40200	FICA	35,024	21,354	32,761	31,959	-8.75%
20212	40300	RETIREMENT	169,879	104,359	159,626	152,973	-9.95%
20212	40301	HEALTH INSURANCE RETIREES	20,211	12,731	21,266	21,072	4.26%
20212	40400	INSURANCE EMPLOYEES	184,625	104,482	158,345	158,142	-14.34%
20212	40600	WORKER'S COMPENSATION	15,000	11,702	11,702	11,936	-20.43%
20212	41000	LICENSES & PERMITS	8,000	2,376	2,500	4,000	-50.00%
20212	41500	ENGINEERING FEES	1	98			-100.00%
20212	41600	COMPUTER SUPPLIES & PROGRAMS	85,633	59,234	70,307	61,334	-28.38%
20212	41700	PUMPS MAINTENANCE	40,000	5,650	15,000	20,000	-50.00%
20212	41900	PURIFICATION CHEMICALS	60,000	589	1,000	10,000	-83.33%
20212	42100	MEMBERSHIP DUES & SUBS.	471	6	500	500	6.16%
20212	42200	PRINTING	21,141	14,935	22,889	21,141	0.00%
20212	42300	UTILITIES	353,212	218,755	334,439	334,695	-5.24%
20212	42400	TELEPHONE	4,820	3,434	5,146	5,254	9.01%
20212	42600	INSURANCE GENERAL	9,145	6,598	7,260	7,405	-19.03%
20212	42800	INSURANCE PROPERTY	17,075	14,588	14,588	14,879	-12.86%
20212	43000	OFFICE SUPPLIES	1,434	1,373	1,971	2,060	43.62%
20212	43200	BUILDING MAINTENANCE	1	3,595	5,305	5,000	499900.00%
20212	44200	TRAVEL CONVS. & CONFS.	2,000	230	600	1,000	-50.00%
20212	46500	CIVIL SERVICE	4,998	815	1,027	2,503	-49.92%
20212	46700	UNIFORMS	7,034	5,052	7,602	7,579	7.74%
20212	46800	FUEL	27,180	20,516	26,362	26,889	-1.07%
20212	46900	INSURANCE VEHICLES	11,066	17,512	17,512	17,863	61.42%
20212	47000	VEHICLE MAINTENANCE	20,000	7,782	13,500	10,000	-50.00%
20212	47100	EQUIP.-MAINT. & SERVICE	25,000	28,032	28,195	25,000	0.00%
20212	47500	EQUIPMENT RENTAL	1,000	668	1,000	1,000	0.00%
20212	47600	CONTRACTED SERVICES	25,000	10,361	12,000	15,000	-40.00%
20212	47700	SMALL TOOLS & SUPPLIES	15,000	10,340	15,250	15,000	0.00%
20212	48100	DEPRECIATION	1,029,117	0	1,029,117	1,325,701	28.82%
20212	48200	CONNECTION SUPPLIES	20,000	10,106	13,122	16,000	-20.00%
20212	48300	TESTING	162,498	107,050	144,554	160,575	-1.18%
20212	48400	PLANT MAINTENANCE	80,000	188,591	240,593	90,000	12.50%
20212	48900	TRAINING	3,000	2,679	2,800	2,500	-16.67%
20212	49300	EMERGENCY REPAIRS	5,000	0	1,799	5,000	0.00%



ORG	OBJ	ACCOUNT DESCRIPTION	FY24 REVISED BUDGET	YTD ACTUAL through 04/30	FY24 EOY ESTIMATE	FY25	% CHANGE
30000	30500	INT. COLLECTED-DEL. BILLS	-3,500	0		0	-100.00%
30000	30600	BACK TAXES	-500	0		0	-100.00%
30000	31400	INTEREST INCOME	-9,860	-13,968	-21,301	-20,952	112.50%
30000	42900	MISCELLANEOUS	250	425	600	600	140.00%
30000	49000	BILLING SUPPLIES & EXP.	30,000	0	0	0	-100.00%
30000	90800	TRANSFER-GENERAL FUND	1	1,255			-100.00%

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ORG	OBJ	ACCOUNT DESCRIPTION	FY24 REVISED BUDGET	YTD ACTUAL through 04/30	FY24 EOY ESTIMATE	FY25	% CHANGE
40000	31400	INTEREST INCOME	-4,394	-4,483	-6,668	-6,724	53.03%
40000	35500	SALES & USE TAX	-22,807,156	-16,287,002	-21,896,219	-22,115,181	-3.03%
40000	41000	COLLECTION EXPENSE	273,686	167,770	249,847	265,382	-3.03%
40000	42900	MISCELLANEOUS	1	80			-100.00%
40000	90400	TRANS TO CAP PROJ-STREETS	3,858,518	2,498,337	4,379,244	3,715,350	-3.71%
40000	90600	TRANSFER TO GENERAL FUND	11,575,555	7,495,010	0	11,146,051	-3.71%
40000	90800	TRANS. TO SPEC. SALES TAX	3,858,518	2,498,337	0	3,715,350	-3.71%
40000	91100	TRANSFER DISTRICT 3 SALES TAX	3,240,878	1,938,022	0	3,538,429	9.18%

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ORG	OBJ	ACCOUNT DESCRIPTION	FY24 REVISED BUDGET	YTD ACTUAL through 04/30	FY24 EOY ESTIMATE	FY25	% CHANGE
50000	31200	MISCELLANEOUS REVENUES	-2,916,781	0	0	-2,838,051	-2.70%
50000	31400	INTEREST INCOME	-548,734	-319,625	-485,892	-479,438	-12.63%
50000	42900	MISCELLANEOUS	1	11,018	18,000	18,000	1799900.00%
50000	90100	TRANS. FROM SALES TAX	-3,858,518	-2,498,337		-3,715,350	-3.71%
50000	90300	TRANS. TO ENTERPRISE FUND	5,365,000	0		5,338,051	-0.50%

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ORG	OBJ	ACCOUNT DESCRIPTION	FY24 REVISED BUDGET	YTD ACTUAL through 04/30	FY24 EOY ESTIMATE	FY25	% CHANGE
51000	31400	INTEREST INCOME	-11,298	-12,790	-19,360	-19,185	69.81%
51000	42900	MISCELLANEOUS	1	179		420	41900.00%

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ORG	OBJ	ACCOUNT DESCRIPTION	FY24 REVISED BUDGET	YTD ACTUAL through 04/30	FY24 EOY ESTIMATE	FY25	% CHANGE
52000	31400	INTEREST INCOME	-3,591	-3,543	-5,309	-5,315	48.01%

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ORG	OBJ	ACCOUNT DESCRIPTION	FY24 REVISED BUDGET	YTD ACTUAL through 04/30	FY24 EOY ESTIMATE	FY25	% CHANGE
60000	31400	INTEREST INCOME	-4,976	-3,407	-5,191	-5,111	2.71%
60000	32200	FEDERAL GRANT	-7,825,000	0	0	-7,825,000	0.00%
60000	90500	TRANSFER-SALES TAX	-3,240,878	-1,938,022	-2,945,271	-3,538,429	9.18%
60000	90600	TRANSFER-SPEC. SALES TAX	7,210,000	0		7,825,000	8.53%

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ORG	OBJ	ACCOUNT DESCRIPTION	FY24 REVISED BUDGET	YTD ACTUAL through 04/30	FY24 EOY ESTIMATE	FY25	% CHANGE
70000	31400	INTEREST INCOME	-184,840	-288,888	-438,397	-433,332	134.44%
70000	41500	ENGINEERING FEES	1	2,629			-100.00%
70000	42900	MISCELLANEOUS	1	9,042		12,000	1199900.00%
70000	49000	CONSTRUCTION-STREETS	10,535,400	3,244,899	5,187,455	5,850,000	-44.47%
70000	90400	TRANSFER FROM SALES TAX	-3,858,518	-2,498,337	-3,709,405	-3,715,350	-3.71%
70000	90900	TRANS FROM SPEC SALES TAX	-7,210,000	0		-7,825,000	8.53%
<b>Total</b>	<b>265</b>		<b>-10,910,954</b>	<b>-2,983,508</b>	<b>-15,197,898</b>	<b>-25,289,311</b>	

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## Legend

ORG	DESCRIPTION
10000	General Fund Income
10100	General Government Expenditures
10110	Police Department Expenditures
10120	Street Department Expenditures
10140	Cemetery Expenditures
20000	Enterprise Fund Income
20211	Water Department Expenditures
20212	Sewer Department Expenditures
30000	Tax Collector Fund
40000	Sales Tax Fund
50000	Special Sales Tax Fund
51000	Reserve Fund
52000	Sinking Fund
60000	District 3 Sales Tax Fund
70000	Street Construction Fund

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Exhibit C  
Position and Salary Table

Job Title	Department	Count	Wages	Benefits	Additional Pay	Total
Accountant, Finance	General Government	1	61,341	57,629	1,380	120,350
Accounting Specialist	General Government	1	42,456	30,163	955	73,575
Assistant Chief	Police	1	134,890	96,554	8,920	240,364
Assistant Superintendent - Operations/Maintenance	Street	3	256,491	178,245	13,325	448,061
Assistant Superintendent - Sewer	Sewer Department	1	80,264	47,460	4,816	132,540
Assistant Superintendent - Water	Water Department	1	75,642	45,444	6,051	127,137
Building Official	General Government	1	91,289	71,194	0	162,483
Captain	Police	2	233,578	186,861	58,237	478,676
Clerk I, Data Entry Clerk	Sewer Department	1	48,428	41,486	2,906	92,820
Clerk I, Mailroom Clerk	General Government	1	32,956	32,499	742	66,196
Clerk I, Receptionist	General Government	1	75,308	74,480	1,694	151,482
Clerk I, Receptionist	Street	1	32,560	41,948	1,628	76,136
Clerk II, Accounts Payable/Purchasing	General Government	1	42,552	38,961	957	82,470
Clerk II, City Clerk	General Government	1	47,218	32,345	1,062	80,626
Clerk II, City Court	General Government	1	43,859	49,618	987	94,464
Clerk II, Cultural Development	General Government	1	35,363	43,164	796	79,322
Clerk II, Utility Billing	Water Department	1	42,162	19,745	3,373	65,280
Clerk, Community Center	General Government	1	38,978	2,982	0	41,960
Clerk, Evidence	Police	2	130,030	130,213	21,425	281,667
Clerk, Police	Police	1	47,306	42,113	7,096	96,515
Community Center Coordinator	General Government	1	53,607	54,085	1,206	108,898
Council Clerk	General Government	1	78,432	55,780	0	134,212
Cultural Development Director	General Government	1	110,812	70,561	0	181,373
Dispatch Supervisor	Police	1	81,097	66,205	16,321	163,622
Dispatcher	Police	9	444,687	367,889	63,688	876,264
Electrical Technician	Street	1	79,869	48,005	3,993	131,868
Engineering Assistant	Street	1	104,838	78,465	6,742	190,045
Equipment Operator, Sewer	Sewer Department	1	63,709	58,896	3,823	126,428
Equipment Operator, Street	Street	4	231,582	172,930	11,579	416,092
Equipment Operator, Water	Water Department	1	60,544	47,726	4,843	113,113
Executive Assistant	General Government	1	21,314	39,251	0	60,564
Field Representative	Street	1	55,483	55,061	2,774	113,318
Finance Director	General Government	1	123,840	86,054	0	209,894
Human Resources Assistant	Police	1	27,799	2,127	0	29,926
Human Resources Director	Police	1	118,110	73,074	0	191,185
Landscape/Urban Forestry Inspector	General Government	1	59,675	54,305	1,343	115,323
Lieutenant	Police	6	520,324	459,021	137,849	1,117,194
Maintenance Worker I Streets	Street	4	150,336	139,571	7,517	297,424
Maintenance Worker I, Sewer	Sewer Department	2	42,202	52,187	2,532	96,922
Maintenance Worker I, Water	Water Department	2	110,492	105,447	8,100	224,039
Maintenance Worker II Building & Grounds	Street	4	175,592	171,283	8,780	355,655
Maintenance Worker II, Water	Water Department	2	79,040	90,486	6,323	175,849
Maintenance Worker II, Sewer	Sewer Department	2	87,315	80,232	5,239	172,785
Mayor	General Government	1	109,268	60,791	6,000	176,059
Officer	Police	28	1,645,984	1,628,896	444,698	3,719,578
Permit Coordinator	General Government	1	46,745	41,395	1,052	89,191
Planner I/GIS Administrator	General Government	1	71,271	62,179	1,604	135,054
Planner I/Special Projects, Plans/Code Review	General Government	1	49,579	33,169	1,116	83,863
Planner II	General Government	1	70,283	51,362	1,581	123,226
Planning & Development Director	General Government	1	110,998	61,121	0	172,119
Planning Technician	General Government	1	44,647	30,909	1,005	76,560
Plant Operator, Sewer	Sewer Department	1	72,203	62,813	4,332	139,349
Plant Operator, Water	Water Department	1	55,348	36,056	4,428	95,832
Police Chief	Police	1	124,604	69,322	3,040	196,966
Public Works Director	Water Department	1	146,522	86,044	0	232,566
Purchasing Agent	General Government	1	59,234	46,605	1,333	107,171
Secretary, Police	Police	1	66,101	66,348	11,755	144,204
Secretary, Public Works	Street	1	50,349	42,450	4,028	96,827
Sergeant	Police	6	455,279	412,970	127,448	995,697
Sr. Accountant	General Government	1	94,058	69,897	0	163,955
Student Worker, Clerk	General Government	1	12,782	0	0	12,782
Superintendent - Buildings/Grounds	Street	1	120,036	76,372	8,502	204,909
Superintendent - Utilities	Water Department	1	86,654	50,797	6,932	144,382
<b>Total</b>		<b>125</b>	<b>7,965,314</b>	<b>6,681,239</b>	<b>1,057,853</b>	<b>15,704,406</b>



Exhibit D  
Mayor's Compensation

<b>MAYOR'S COMPENSATION</b>	<b>FY24</b>	<b>FY25</b>
Salary	105,880	109,268
Medical, Dental & Life	10,836	11,919
Employee Retirement	10,588	10,927
Employer Retirement	31,235	30,595
Vehicle Allowance	6,000	6,000
Cell Phone	600	600
	<b>165,138</b>	<b>169,309</b>

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Exhibit E  
City Council Compensation

COUNCIL EXPENDITURES	FY 2024
City Council Pay	72,000
Telephone	2,999
	74,999

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**City of Mandeville - Exhibit F**  
**Fiscal Year 2025 Funds Summary Report**

	Governmental Funds							Enterprise Fund	Total
	General Fund	Sales Tax Fund	Special Sales Tax Fund	District 3 Fund	Street Construction Fund	Non-Major Funds	Total Governmental Funds	Water & Sewer Budget	
Revenues and Intergovernmental Funds									
Advalorem Taxes	2,143,183						2,143,183		2,143,183
Franchise Taxes	944,011						944,011		944,011
Sales and Use Taxes		22,115,181					22,115,181		22,115,181
Grants Revenue	11,121,425		2,838,051	7,825,000			21,784,476		21,784,476
Other Revenue	15,612,528	6,724	479,438	5,111	433,332	45,452	16,582,586	4,292,740	20,875,327
Subtotal Revenues	29,821,148	22,121,905	3,317,489	7,830,111	433,332	45,452	63,569,437	4,292,740	67,862,178
Sales Tax Transfers In	11,146,051		3,715,350	3,538,429	3,715,350		22,115,181		22,115,181
Interfund Transfers In	4,369,137				7,825,000		12,194,137	5,338,051	17,532,188
Total Revenues and Transfers In	45,336,336	22,121,905	7,032,839	11,368,540	11,973,683	45,452	97,878,755	9,630,791	107,509,547
Expenditures									
Wages & Overtime	7,842,247						7,842,247	1,168,600	9,010,847
Employee Insurance	2,264,214						2,264,214	359,331	2,623,544
Retirement & OPEB	3,460,503						3,460,503	475,955	3,936,458
Payroll Taxes and Workers' Compensation	758,153						758,153	117,433	875,587
Other Operating Expenditures	6,660,635	265,382	18,000		12,000	1,020	6,957,037	3,763,588	10,720,625
Subtotal Expenditures	20,985,752	265,382	18,000	-	12,000	1,020	21,282,154	5,884,906	27,167,060
Capital Outlay Expenditures	13,907,000				5,850,000		19,757,000	5,883,000	25,640,000
Total Operating & Capital Expenditures	34,892,752	265,382	18,000	-	5,862,000	1,020	41,039,154	11,767,906	52,807,060
Interfund Transfers Out		22,115,181	9,707,188	7,825,000			39,647,369		39,647,369
Total Expenditures & Transfers Out	34,892,752	22,380,563	9,725,188	7,825,000	5,862,000	1,020	80,686,523	11,767,906	92,454,429
Net Fund Increase/(Decrease)	10,443,584	(258,658)	(2,692,349)	3,543,540	6,111,683	44,432	17,192,232	(2,137,115)	15,055,117
Fund Balances - as of 06/30/24	11,879,391	1,832,936	10,174,378	11,368,279	23,377,925	531,843	59,164,752	36,079,097	95,243,849
Prior Years Appropriations	3,822,112		6,452,207	13,069,275	3,445,869		26,789,463	11,978,839	38,768,302
Fund Balance Projected End of Year	18,500,863	1,574,278	1,029,822	1,842,544	26,043,739	576,275	49,567,521	21,963,143	71,530,664



# City of Mandeville

## Governmental Funds Report

	General Fund	Recurring	Notes
<b>REVENUES</b>			
Advalorem Taxes	2,143,183	2,143,183	
Franchise Taxes	944,011	944,011	
Sales and Use Taxes			
Grants Revenue	11,121,425	100,000	6,400,000 - LA Capital Outlay for Police Building 4,621,424 - ARPA
Other Revenue	15,612,528	5,389,528	6,533,000 - Hurricane Ida reimbursement 3,690,000 - Sunset Point Piers
<b>Subtotal Revenues</b>	<b>29,821,148</b>	<b>8,576,723</b>	
Operating Transfers In	11,146,051	11,146,051	
Interfund Transfers In	4,369,137	1,914,137	2,000,000 - Seawall Repair 455,000 - Street Department Capital
<b>TOTAL REVENUES and TRANSFERS IN</b>	<b>45,336,336</b>	<b>21,636,911</b>	
<b>EXPENDITURES</b>			
Wages & Overtime	7,842,247	7,842,247	
Employee Insurance	2,264,214	2,264,214	
Retirement & OPEB	3,460,503	3,460,503	
Payroll Taxes and Workers' Compensation	758,153	758,153	
Other Operating Exenditures	6,660,635	6,295,635	200,000 - Sucette litigation 165,000 - Comp Land Use Plan Revision
<b>Subtotal Expenditures</b>	<b>20,985,752</b>	<b>20,620,752</b>	
Operating Transfers Out			
<b>TOTAL EXPENDITURES and TRANSFERS OUT</b>	<b>20,985,752</b>	<b>20,620,752</b>	
<b>NET FUND INCREASE/(DECREASE)</b>	<b>24,350,584</b>	<b>1,016,159</b>	Excluding Capital

**Exhibit G - Pay Matrix - Municipal Employees**

Grade	Functional Title	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8	Step 9	Step 10	Step 11	Step 12	Step 13	Step 14	Step 15	Step 16	Step 17	Step 18	Step 19	Step 20	Step 21	Step 22	Step 23	Step 24	Step 25
0010	Accountant, Finance	30.75	31.37	32.00	32.64	33.29	33.95	34.63	35.33	36.03	36.75	37.49	38.24	39.00	39.78	40.58	41.39	42.22	43.06	43.92	44.80	45.70	46.61	47.54	48.50	49.47
0020	Accounting Specialist	21.25	21.67	22.11	22.55	23.00	23.46	23.93	24.41	24.90	25.39	25.90	26.42	26.95	27.49	28.04	28.60	29.17	29.75	30.35	30.96	31.57	32.21	32.85	33.51	34.18
0030	Assistant Superintendent - Buildings/Grounds	31.67	32.31	32.95	33.61	34.28	34.97	35.67	36.38	37.11	37.85	38.61	39.38	40.17	40.97	41.79	42.63	43.48	44.35	45.24	46.14	47.06	48.00	48.96	49.94	50.94
0030	Assistant Superintendent - Operations/Maintenance	31.67	32.31	32.95	33.61	34.28	34.97	35.67	36.38	37.11	37.85	38.61	39.38	40.17	40.97	41.79	42.63	43.48	44.35	45.24	46.14	47.06	48.00	48.96	49.94	50.94
0030	Assistant Superintendent - Water/Sewer	31.67	32.31	32.95	33.61	34.28	34.97	35.67	36.38	37.11	37.85	38.61	39.38	40.17	40.97	41.79	42.63	43.48	44.35	45.24	46.14	47.06	48.00	48.96	49.94	50.94
0181	Building Official	39.73	40.53	41.34	42.16	43.01	43.87	44.74	45.64	46.55	47.48	48.43	49.40	50.39	51.40	52.43	53.47	54.54	55.63	56.75	57.88	59.04	60.22	61.42	62.65	63.91
0060	Clerk I, Data Entry Clerk	17.75	18.11	18.47	18.84	19.21	19.60	19.99	20.39	20.80	21.21	21.64	22.07	22.51	22.96	23.42	23.89	24.37	24.85	25.35	25.86	26.38	26.90	27.44	27.99	28.55
0060	Clerk I, Mailroom Clerk	17.75	18.11	18.47	18.84	19.21	19.60	19.99	20.39	20.80	21.21	21.64	22.07	22.51	22.96	23.42	23.89	24.37	24.85	25.35	25.86	26.38	26.90	27.44	27.99	28.55
0060	Clerk I, Receptionist	17.75	18.11	18.47	18.84	19.21	19.60	19.99	20.39	20.80	21.21	21.64	22.07	22.51	22.96	23.42	23.89	24.37	24.85	25.35	25.86	26.38	26.90	27.44	27.99	28.55
0070	Clerk II, Accounts Payable/Purchasing	20.05	20.45	20.86	21.28	21.70	22.14	22.58	23.03	23.49	23.96	24.44	24.93	25.43	25.94	26.46	26.99	27.53	28.08	28.64	29.21	29.80	30.39	31.00	31.62	32.25
0070	Clerk II, Administrative Coordinator	20.05	20.45	20.86	21.28	21.70	22.14	22.58	23.03	23.49	23.96	24.44	24.93	25.43	25.94	26.46	26.99	27.53	28.08	28.64	29.21	29.80	30.39	31.00	31.62	32.25
0070	Clerk II, City Clerk	20.05	20.45	20.86	21.28	21.70	22.14	22.58	23.03	23.49	23.96	24.44	24.93	25.43	25.94	26.46	26.99	27.53	28.08	28.64	29.21	29.80	30.39	31.00	31.62	32.25
0070	Clerk II, City Court	20.05	20.45	20.86	21.28	21.70	22.14	22.58	23.03	23.49	23.96	24.44	24.93	25.43	25.94	26.46	26.99	27.53	28.08	28.64	29.21	29.80	30.39	31.00	31.62	32.25
0070	Clerk II, Cultural Development	20.05	20.45	20.86	21.28	21.70	22.14	22.58	23.03	23.49	23.96	24.44	24.93	25.43	25.94	26.46	26.99	27.53	28.08	28.64	29.21	29.80	30.39	31.00	31.62	32.25
0070	Clerk II, Utility Billing	20.05	20.45	20.86	21.28	21.70	22.14	22.58	23.03	23.49	23.96	24.44	24.93	25.43	25.94	26.46	26.99	27.53	28.08	28.64	29.21	29.80	30.39	31.00	31.62	32.25
0050	Clerk, Community Center	17.75	18.11	18.47	18.84	19.21	19.60	19.99	20.39	20.80	21.21	21.64	22.07	22.51	22.96	23.42	23.89	24.37	24.85	25.35	25.86	26.38	26.90	27.44	27.99	28.55
0080	Community Center Coordinator	26.83	27.37	27.92	28.47	29.04	29.62	30.22	30.82	31.44	32.07	32.71	33.36	34.03	34.71	35.40	36.11	36.83	37.57	38.32	39.09	39.87	40.67	41.48	42.31	43.16
0090	Crew Chief - Buildings & Grounds	23.75	24.22	24.71	25.20	25.70	26.22	26.74	27.28	27.82	28.38	28.95	29.53	30.12	30.72	31.33	31.96	32.60	33.25	33.92	34.59	35.29	35.99	36.71	37.45	38.19
0090	Crew Chief - Streets	23.75	24.22	24.71	25.20	25.70	26.22	26.74	27.28	27.82	28.38	28.95	29.53	30.12	30.72	31.33	31.96	32.60	33.25	33.92	34.59	35.29	35.99	36.71	37.45	38.19
0090	Crew Chief - Water/Sewer	23.75	24.22	24.71	25.20	25.70	26.22	26.74	27.28	27.82	28.38	28.95	29.53	30.12	30.72	31.33	31.96	32.60	33.25	33.92	34.59	35.29	35.99	36.71	37.45	38.19
0270	Electrical Technician	38.27	39.03	39.81	40.61	41.42	42.25	43.09	43.96	44.84	45.73	46.65	47.58	48.53	49.50	50.49	51.50	52.53	53.58	54.65	55.75	56.86	58.00	59.16	60.34	61.55
0100	Engineering Assistant	31.34	31.97	32.61	33.26	33.93	34.60	35.30	36.00	36.72	37.46	38.21	38.97	39.75	40.54	41.35	42.18	43.03	43.89	44.76	45.66	46.57	47.50	48.45	49.42	50.41
0110	Equipment Operator	24.71	25.20	25.70	26.22	26.74	27.28	27.82	28.38	28.95	29.53	30.12	30.72	31.33	31.96	32.60	33.25	33.92	34.59	35.29	35.99	36.71	37.45	38.20	38.96	39.74
0120	Field Representative	24.83	25.33	25.83	26.35	26.88	27.41	27.96	28.52	29.09	29.67	30.27	30.87	31.49	32.12	32.76	33.42	34.09	34.77	35.46	36.17	36.90	37.63	38.39	39.15	39.94
0130	Grants and Contracts Administrator	28.53	29.11	29.69	30.28	30.89	31.50	32.13	32.78	33.43	34.10	34.78	35.48	36.19	36.91	37.65	38.40	39.17	39.96	40.75	41.57	42.40	43.25	44.11	45.00	45.90
0140	Landscape/Urban Forestry Inspector	26.30	26.82	27.36	27.90	28.46	29.03	29.61	30.21	30.81	31.43	32.05	32.69	33.35	34.02	34.70	35.39	36.10	36.82	37.56	38.31	39.07	39.85	40.65	41.47	42.29
0150	Maintenance Worker I Streets	17.45	17.80	18.16	18.52	18.89	19.27	19.65	20.05	20.45	20.86	21.27	21.70	22.13	22.57	23.03	23.49	23.96	24.44	24.92	25.42	25.93	26.45	26.98	27.52	28.07
0150	Maintenance Worker I Water/Sewer	17.45	17.80	18.16	18.52	18.89	19.27	19.65	20.05	20.45	20.86	21.27	21.70	22.13	22.57	23.03	23.49	23.96	24.44	24.92	25.42	25.93	26.45	26.98	27.52	28.07
0160	Maintenance Worker II Building & Grounds	19.41	19.80	20.20	20.60	21.01	21.43	21.86	22.30	22.74	23.20	23.66	24.14	24.62	25.11	25.61	26.13	26.65	27.18	27.73	28.28	28.85	29.42	30.01	30.61	31.22
0160	Maintenance Worker II Streets & Drainage	19.41	19.80	20.20	20.60	21.01	21.43	21.86	22.30	22.74	23.20	23.66	24.14	24.62	25.11	25.61	26.13	26.65	27.18	27.73	28.28	28.85	29.42	30.01	30.61	31.22
0160	Maintenance Worker II Water/Sewer	19.41	19.80	20.20	20.60	21.01	21.43	21.86	22.30	22.74	23.20	23.66	24.14	24.62	25.11	25.61	26.13	26.65	27.18	27.73	28.28	28.85	29.42	30.01	30.61	31.22
0170	Permit Coordinator	19.75	20.15	20.55	20.96	21.38	21.81	22.24	22.69	23.14	23.61	24.08	24.56	25.05	25.55	26.06	26.58	27.12	27.66	28.21	28.78	29.35	29.94	30.54	31.15	31.77
0180	Planner I/GIS Administrator	24.45	24.94	25.44	25.94	26.46	26.99	27.53	28.08	28.64	29.22	29.80	30.40	31.01	31.63	32.26	32.90	33.56	34.23	34.92	35.62	36.33	37.06	37.80	38.55	39.32
0180	Planner I/Special Projects, Plans/Code Review	21.81	22.24	22.69	23.14	23.60	24.08	24.56	25.05	25.55	26.06	26.58	27.11	27.66	28.21	28.77	29.35	29.94	30.53	31.14	31.77	32.40	33.05	33.71	34.39	35.07
0200	Planner II	30.95	31.57	32.20	32.84	33.50	34.17	34.85	35.55	36.26	36.99	37.73	38.48	39.25	40.04	40.84	41.65	42.49	43.34	44.20	45.09	45.99	46.91	47.85	48.80	49.78
0210	Plant Operator	25.27	25.78	26.29	26.82	27.36	27.90	28.46	29.03	29.61	30.20	30.81	31.42	32.05	32.69	33.35	34.02	34.70	35.39	36.10	36.82	37.56	38.31	39.07	39.85	40.65
0220	Purchasing Agent	27.53	28.08	28.65	29.22	29.80	30.40	31.01	31.63	32.26	32.91	33.56	34.23	34.92	35.62	36.33	37.06	37.80	38.55	39.32	40.11	40.91	41.73	42.57	43.42	44.29
0230	Secretary, Planning & Zoning	20.85	21.26	21.69	22.12	22.56	23.02	23.48	23.95	24.42	24.91	25.41	25.92	26.44	26.97	27.51	28.06	28.62	29.19	29.77	30.37	30.98	31.60	32.23	32.87	33.53
0230	Secretary, Public Works	20.85	21.26	21.69	22.12	22.56	23.02	23.48	23.95	24.42	24.91	25.41	25.92	26.44	26.97	27.51	28.06	28.62	29.19	29.77	30.37	30.98	31.60	32.23	32.87	33.53
0195	Sr. Accountant	33.82	34.50	35.18	35.89	36.61	37.34	38.09	38.85	39.62	40.42	41.22	42.05	42.89	43.75	44.62	45.52	46.43	47.35	48.30	49.27	50.25	51.26	52.28	53.33	54.40
0250	Student Worker, Clerk	13.88	14.16	14.44	14.73	15.02	15.33	15.63	15.94	16.26	16.59	16.92	17.26	17.60	17.96	18.31	18.68	19.05	19.44	19.82	20.22	20.63	21.04	21.46	21.89	22.33
0250	Student Worker, Maintenance	13.88	14.16	14.44	14.73	15.02	15.33	15.63	15.94	16.26	16.59	16.92	17.26	17.60	17.96	18.31	18.68	19.05	19.44	19.82	20.22	20.63	21.04	21.46	21.89	22.33
0260	Superintendent - Buildings/Grounds	35.88	36.60	37.33	38.08	38.84	39.62	40.41	41.22	42.04	42.88	43.74	44.62	45.51	46.42	47.35	48.29	49.26	50.24	51.25	52.27	53.32	54.39	55.47	56.58	57.71
0260	Superintendent - Operations/Maintenance	35.88	36.60	37.33	38.08	38.84	39.62	40.41	41.22	42.04	42.88	43.74	44.62	45.51	46.42	47.35	48.29	49.26	50.24	51.25	52.27					

**Exhibit H - Pay Matrix - Municipal Police Employees**

Class	Functional Title	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8	Step 9	Step 10	Step 11	Step 12	Step 13	Step 14	Step 15	Step 16	Step 17	Step 18	Step 19	Step 20	Step 21	Step 22	Step 23	Step 24	Step 25
PD08	Assistant Chief	40.32	41.13	41.95	42.79	43.64	44.52	45.41	46.32	47.24	48.19	49.15	50.13	51.14	52.16	53.20	54.27	55.35	56.46	57.59	58.74	59.91	61.11	62.33	63.58	64.85
PD07	Captain	36.39	37.12	37.86	38.62	39.39	40.18	40.98	41.80	42.63	43.49	44.36	45.24	46.15	47.07	48.01	48.97	49.95	50.95	51.97	53.01	54.07	55.15	56.26	57.38	58.53
PD01	Clerk, Police	17.75	18.11	18.47	18.84	19.21	19.60	19.99	20.39	20.80	21.21	21.64	22.07	22.51	22.96	23.42	23.89	24.37	24.85	25.35	25.86	26.38	26.90	27.44	27.99	28.55
PD15	Clerk, Evidence	20.05	20.45	20.86	21.28	21.70	22.14	22.58	23.03	23.49	23.96	24.44	24.93	25.43	25.94	26.46	26.99	27.53	28.08	28.64	29.21	29.80	30.39	31.00	31.62	32.25
PD16	Dispatch Supervisor	24.24	24.73	25.22	25.73	26.24	26.76	27.30	27.85	28.40	28.97	29.55	30.14	30.74	31.36	31.99	32.63	33.28	33.94	34.62	35.32	36.02	36.74	37.48	38.23	38.99
PD03	Dispatcher	22.05	22.49	22.94	23.40	23.87	24.35	24.84	25.33	25.84	26.36	26.88	27.42	27.97	28.53	29.10	29.68	30.28	30.88	31.50	32.13	32.77	33.43	34.09	34.78	35.47
PD12	Facilities/Fleet Manager	17.15	17.49	17.84	18.20	18.57	18.94	19.32	19.70	20.10	20.50	20.91	21.33	21.75	22.19	22.63	23.08	23.55	24.02	24.50	24.99	25.49	26.00	26.52	27.05	27.59
PD04	Human Resources Director	42.19	43.03	43.89	44.77	45.67	46.58	47.51	48.46	49.43	50.42	51.43	52.46	53.50	54.57	55.67	56.78	57.92	59.07	60.26	61.46	62.69	63.94	65.22	66.53	67.86
PD14	Human Resources Assistant	24.66	25.16	25.66	26.17	26.70	27.23	27.78	28.33	28.90	29.48	30.07	30.67	31.28	31.91	32.54	33.20	33.86	34.54	35.23	35.93	36.65	37.38	38.13	38.89	39.67
PD11	Information Technology Manager	42.85	43.71	44.58	45.47	46.38	47.31	48.25	49.22	50.20	51.21	52.23	53.28	54.34	55.43	56.54	57.67	58.82	60.00	61.20	62.42	63.67	64.94	66.24	67.57	68.92
PD06	Lieutenant	30.92	31.54	32.17	32.81	33.47	34.14	34.82	35.52	36.23	36.95	37.69	38.44	39.21	40.00	40.80	41.61	42.44	43.29	44.16	45.04	45.94	46.86	47.80	48.76	49.73
PD05	Officer	24.23	24.72	25.21	25.71	26.23	26.75	27.29	27.83	28.39	28.96	29.54	30.13	30.73	31.35	31.97	32.61	33.26	33.93	34.61	35.30	36.01	36.73	37.46	38.21	38.97
PD02	Secretary, Police	20.85	21.26	21.69	22.12	22.56	23.02	23.48	23.95	24.42	24.91	25.41	25.92	26.44	26.97	27.51	28.06	28.62	29.19	29.77	30.37	30.98	31.60	32.23	32.87	33.53
PD10	Sergeant	28.17	28.74	29.31	29.90	30.50	31.11	31.73	32.36	33.01	33.67	34.34	35.03	35.73	36.45	37.17	37.92	38.68	39.45	40.24	41.04	41.86	42.70	43.56	44.43	45.32

DRAFT



# Ordinance 24-23

**THE FOLLOWING ORDINANCE WAS MOVED FOR INTRODUCTION BY COUNCIL MEMBER ZUCKERMAN; SECONDED FOR INTRODUCTION BY COUNCIL MEMBER MCGUIRE**

**ORDINANCE NO. 24-23**

**AN ORDINANCE OF THE CITY COUNCIL FOR THE CITY OF MANDEVILLE TO APPROPRIATE FUNDS RELATIVE TO AND FOR ADOPTION OF THE CAPITAL IMPROVEMENT BUDGET FOR THE CITY OF MANDEVILLE FOR FISCAL YEAR 2024-2025; AND TO ESTABLISH THE ADMINISTRATION OF EXPENDITURES THEREOF AND TO PROVIDE FOR RELATED MATTERS.**

**WHEREAS** the City Council desires to improve the budget process and development of the City's annual capital improvement budget;

**WHEREAS**, the City Council believes that by improving the budget process, establishing the rules and goals for the annual capital improvement budget, that the development of the budget exhibit will be efficiently created, easier to communicate with the public, and effectively executed throughout the fiscal year; and

**WHEREAS**, the City Council has the authority to set the preliminary requirements for the adoption of the Capital Improvement Budget including establishing additional focus areas, goals for the budget cycle, procedural rules; as well as holding public hearings required for the adoption of the Capital Improvement Budget before the final exhibit is voted on for approval; and

**BE IT ORDAINED**, that the Capital Improvement Budget as set out herein as Exhibit "A" attached hereto is adopted by the City Council of the City of Mandeville and that the appropriations called for therein are made.

**BE IT FURTHER ORDAINED**, that the Capital Improvement Budget shall be administered under the following rules:

1. Quarterly budget review sessions will be scheduled for the month of January, April, and July followed by the regular budget work sessions for the next fiscal year.
2. Projects greater than \$1 million dollars, specifically to include but not limited to the Lakefront Wetlands Restoration Project, are subject to approval of location, character, and review by the Planning Commission and final approval by the Council. Approval must be obtained before the project is bid with a recommendation to the Council by the Planning Commission.
3. There shall be no transfer of funds in an amount of \$10,000.00 or more made between line items as shown on Exhibit "A", the budget analyses of the budget. No transfers may be made that would increase a line item appropriation by \$10,000.00 or more than the amount originally appropriated.

4. City Engineer shall provide the City Council with a midyear update on all open items greater than \$40,000 in the Capital Improvement Budget related to the infrastructure of the City.
5. Budget is to be Administered as per Section 5-04 and 5-05 of the City Charter.
6. Any servitudes or right of ways that are necessary for the construction, operation or use of any project contained in the Capital Improvement Budget and where the acquisition of such servitude or right of way does not in itself require the expenditures is approved as provided for in Section 2-10(12) of the City Charter.
7. Professional Services Contracts as it pertains to funds appropriated by the budget and as covered by Section 5-08 of the Mandeville City Charter shall be those contracts in which the primary service is performed by those holding the designation or certification as a medical doctor, attorney, architect, landscape architect or engineer licensed by the State of Louisiana to perform.
8. Any expenditure of funds authorized by this ordinance, or as amended, pursuant to a contract for any services, other than professional services defined herein, with the City of Mandeville, of \$100,000.00 or more shall be awarded through a request for proposal process (RFP). This process shall provide for an appropriate, objective uniform evaluation system that includes the use of detailed criteria for a weighted grading system for proposals submitted. Additionally, the process shall provide for an appointment of a committee to review the proposal pursuant to the above process and make a recommendation. Such committee shall be appointed by the Mayor with one appointment to be made by the City Council.

The ordinance being submitted to a vote, the vote thereon was as follows:

AYES:

NAY:

ABSTENTIONS:

ABSENT:

and the ordinance was declared adopted this \_\_\_\_ Day of \_\_\_\_\_, 2024

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Alex Weiner  
Interim Clerk of Council

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Scott Discon  
Council Chairman



**City of Mandeville - Exhibit A  
FY 2025 Capital Budget**

		FY25 Budget Request	Prior Years Appropriations	Project to Date Spent	Encumbered	General Fund	Special Sales Tax Fund	Street Construction Sales Tax Fund	District 3 Sales Tax Fund	Enterprise Fund	Estimated Maint Cost
<b>GENERAL GOVERNMENT</b>											
100.21.001	Lakefront Wetlands Restoration (Berm between Sunset Point and Lakeshore Dr.)		2,767,783	232,217							1,406
100.21.002	Harbor Field Upgrades		502,664	697,336							4,000
100.21.005	Shoreline Protection and Flood Control (Eastside of City)		411,312	89,703							
100.21.006	Shoreline Protection and Flood Control (Westside of City)		279,148	220,852							
100.21.009	City Parks & Playgrounds Improvements	200,000	238,658	723,379	32,963	200,000					
100.21.018	City Hall Master Plan		336,226	307,187							
100.21.019	Seawall Repair	2,000,000	2,221,258	278,742			2,000,000				5,000
100.22.008	Land Acquisition	200,000	167,550	3,520,450	12,000						
100.23.002	Harbor Gazebo Improvements		406,371	22,129							
100.25.001	New Park Design	875,000				875,000					
100.25.002	Sunset Point Piers	4,100,000				4,100,000					
		7,375,000	7,330,970	6,091,995	44,963	5,175,000	2,000,000				10,406
<b>POLICE</b>											
110.22.006	Building and Grounds Repair		122,335	27,665							
110.23.007	Police Department Building	5,333,000	2,607,591	59,409		5,333,000					
110.24.001	Vehicle Replacement		17,102	38,868	169,030						
110.24.002	Vehicle Outfitting		93,828	1,000	5,172						
110.25.001	Vehicles	394,000				394,000					
110.25.002	High Water Rescue Vehicle	350,000				350,000					
		6,077,000	2,840,857	126,941		6,077,000					
<b>STREET DEPARTMENT</b>											
120.22.001	Buildings & Grounds Repairs		190,042	9,958							
120.22.008	30' Interstate Trailer	30,000	20,000				30,000				
120.23.003	Wood Chipper		60,000	-							
120.25.001	75 JD Excavator	125,000					125,000				
120.25.002	Brush Chipper 1500 Vermeer	100,000					100,000				
120.25.003	John Deere Mulcher	5,000					5,000				
120.25.004	15' Dump Trailer	10,000					10,000				
120.25.005	Boom Mower John Deere 5105M	90,000					90,000				
120.25.006	Rotary Mower 60"	50,000					50,000				
120.25.007	F150 Truck	45,000					45,000				
		455,000	270,042	9,958			455,000				

**City of Mandeville - Exhibit A  
FY 2025 Capital Budget**

		FY25 Budget Request	Prior Years Appropriations	Project to Date Spent	Encumbered	General Fund	Special Sales Tax Fund	Street Construction Sales Tax Fund	District 3 Sales Tax Fund	Enterprise Fund	Estimated Maint Cost
CAPITAL STREETS											
700.21.004	Highway 22 Drainage		11,331,859	668,141							5,836
700.21.009	East Mandeville By-Pass Road		353,163	646,837							
700.21.015	Highway 190 Median Project		279,728	205,272							
700.22.001	Asphalt Maintenance	1,000,000	1,203,751	1,781,249	15,000			700,000	300,000		
700.22.002	Striping	150,000	142,966	207,034				105,000	45,000		
700.22.003	Roadway & Drainage Maintenance	1,000,000	238,122	4,491,478	20,400			700,000	300,000		
700.22.004	Sidewalk Repairs	100,000	132,293	317,707				70,000	30,000		
700.23.001	Old Golden Shores Drainage Improvements	250,000	989,832	160,168				175,000	75,000		
700.23.003	Ravine Au Coquille Watershed Modeling		279,828	70,172							
700.24.001	City Wide Roadway Safety Improvements		399,958	43							200
700.24.002	Jackson Avenue Traffic Calming		399,958	43							200
700.24.003	Fontainbleau Drainage Improvements	700,000	263,771	136,229					700,000		200
700.24.004	Beau Rivage Drainage Improvements	500,000	249,958	43					500,000		125
700.24.005	Sanitary Storm Sewer Lining		249,958	43							125
700.25.001	Woodstone Drainage Improvements	750,000							750,000		125
700.25.002	Carroll Street Stormwater Park & Drainage	1,400,000						1,400,000			125
		5,850,000	16,515,143	8,684,457	35,400			3,150,000	2,700,000		6,936

WATER DEPARTMENT											
211.21.003	Water System Repairs	300,000	137,689	1,320,249						300,000	
211.21.008	Golden Glen Water Line Replacement & Meter Replacement		2,534,857	192,224							1,278
211.22.004	Tilt Trailer	15,000	10,000							15,000	500
211.23.004	F450 Truck with Tool Body		75,853	43,892	10,256						1,800
211.23.005	Old Mandeville Waterlines Design		184,118	105,882							
211.25.001	Old Mandeville Waterlines Construction	3,000,000								3,000,000	
211.25.002	Spreaming pH, ORP, DO Probe	35,000								35,000	
211.25.003	Mini Ford F450 Dump Truck	75,000								75,000	
211.25.004	F150 XLT or Dodge 1/2 Ton 4 Door Truck	80,000								80,000	
211.25.005	Robotic Total Station	28,000								28,000	
		3,533,000	2,942,518	1,662,246	10,256					3,533,000	3,578

**City of Mandeville - Exhibit A  
FY 2025 Capital Budget**

		FY25 Budget Request	Prior Years Appropriations	Project to Date Spent	Encumbered	General Fund	Special Sales Tax Fund	Street Construction Sales Tax Fund	District 3 Sales Tax Fund	Enterprise Fund	Estimated Maint Cost
SEWER DEPARTMENT											
212.21.003	Sewer System Repairs	600,000	243,983	1,354,926						600,000	
212.21.004	Sanitary Sewer Evaluation Study (SSES)	250,000	118,628	431,372						250,000	
212.21.005	SCADA Panel Upgrades		493,957	3,978							200
212.21.010	WWTP Pipeline Extension (Permitting, Geotech)		1,512,022	106,699							
212.21.012	Odor Control Collection System and Treatment Plant		110,022	319,836							77
212.21.019	Lift Station 4 Upgrade		1,056,783	63,217							
212.22.001	Lift Stations 42 & 43 Upgrades (Design & Construction)		935,344	64,656							483
212.22.002	Lift Stations 3 & 39 Upgrades (Design & Construction)		1,621,669	98,331							832
212.22.003	Public Works Building		87,466	112,534							60
212.22.005	Fence at WWTP		85,000	30,000	60,000						
212.22.008	Submersible Pump Replacement at Lift Stations		9,193	100,807							
212.23.003	F450 Truck with Tool Body		75,349	54,651							1,200
212.23.005	Skid Mounted Jetter/Pipe Hunter		30,000								30
212.23.007	Lift Stations 37, 13 and 18 Design		79,510	70,490							
212.23.008	Lift Stations A and 27 Design		34,758	75,242							
212.23.009	Fontainebleau State Park Force Main Construction		336,814	13,186							
212.24.001	Lift Stations 37, 13 and 18 Construction		899,915	85							450
212.24.002	Lift Stations A and 27 Construction	200,000	899,915	85						200,000	450
212.24.006	Sanitary Sewer Lining	500,000	405,991	94,009						500,000	
212.25.001	Lift Stations 28, G & H Design	800,000								800,000	
		2,350,000	9,036,321	2,994,102						2,350,000	3,782
	<b>Total by Funds</b>	<b>25,640,000</b>	<b>38,935,851</b>	<b>19,569,698</b>	<b>90,619</b>	<b>11,252,000</b>	<b>2,455,000</b>	<b>3,150,000</b>	<b>2,700,000</b>	<b>5,883,000</b>	<b>24,702</b>



## City of Mandeville - Exhibit A FY 2026 - 2030 Capital Budget

		2026	2027	2028	2029	2030
GENERAL GOVERNMENT						
100.21.005	Shoreline Protection and Flood Control (Eastside of City)	2,000,000	2,000,000	2,000,000		
100.21.006	Shoreline Protection and Flood Control (Westside of City)	2,000,000	2,000,000	2,000,000		
100.21.018	City Hall Master Plan	2,250,000	2,250,000			
100.21.019	Seawall Repair	2,000,000				
		8,250,000	6,250,000	4,000,000	-	-
POLICE						
110.23.001	Vehicle Replacement	135,000	135,000	135,000	135,000	135,000
110.23.002	Vehicle Outfitting	60,000	60,000	60,000	60,000	60,000
		195,000	195,000	195,000	195,000	195,000
STREET DEPARTMENT						
120.22.001	Buildings & Grounds Repairs	250,000	200,000	150,000	100,000	100,000
		250,000	200,000	150,000	100,000	100,000
CAPITAL STREETS						
700.21.015	Highway 190 Median Project	375,000	200,000	500,000		
700.22.001	Asphalt Maintenance	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000
700.22.002	Striping	100,000	100,000	100,000	100,000	100,000
700.22.003	Roadway & Drainage Maintenance	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000
700.22.004	Sidewalk Repairs	150,000	150,000	150,000	150,000	150,000
		2,625,000	2,450,000	2,750,000	2,250,000	2,250,000

## City of Mandeville - Exhibit A FY 2026 - 2030 Capital Budget

		2026	2027	2028	2029	2030
WATER DEPARTMENT						
211.21.003	Water System Repairs	500,000	350,000	350,000	500,000	350,000
211.21.008	Golden Glen Water Line Replacement & Meter Replacement	200,000	200,000	2,000,000	200,000	2,000,000
211.23.005	Old Mandeville Waterlines Design	2,400,000				
		3,100,000	550,000	2,350,000	700,000	2,350,000
SEWER DEPARTMENT						
212.21.003	Sewer System Repairs	500,000	500,000	500,000	500,000	500,000
212.21.004	Sanitary Sewer Evaluation Study (SSES)	200,000	200,000	200,000	200,000	200,000
212.21.010	WWTP Pipeline Extension (Permitting, Geotech)	200,000				
212.21.012	Odor Control Collection System and Treatment Plant	100,000				
212.21.020	Treatment Plant Sludge Removal	200,000				
212.22.003	Public Works Building	1,500,000	1,500,000			
212.22.008	Submersible Pump Replacement at Lift Stations	50,000	50,000	50,000	50,000	50,000
212.23.007	Lift Stations 37, 13 and 18	1,333,000	2,000,000	2,000,000	2,000,000	2,000,000
212.23.008	Lift Stations A and 27	1,000,000				
		5,083,000	4,250,000	2,750,000	2,750,000	2,750,000
	<b>Total by Funds</b>	<b>19,503,000</b>	<b>13,895,000</b>	<b>12,195,000</b>	<b>5,995,000</b>	<b>7,645,000</b>

# Ordinance 24-24



**THE FOLLOWING RESOLUTION WAS INTRODUCED BY CITY COUNCIL MEMBER ZUCKERMAN; AND SECONDED FOR INTRODUCTION BY COUNCIL MEMBER MCGUIRE**

**ORDINANCE NO. 24-24**

**AN ORDINANCE AMENDING THE OFFICIAL ZONING MAP OF THE CITY OF MANDEVILLE TO REZONE A PARCEL OF GROUND WITH THE ASSESSMENT NUMBER 57627 IN SQUARE 46 OF THE CITY OF MANDEVILLE, ST. TAMMANY PARISH, STATE OF LOUISIANA, FROM TC TOWN CENTER DISTRICT TO B-3 OLD MANDEVILLE BUSINESS DISTRICT AND PROVIDING FOR FURTHER MATTERS IN CONNECTION THEREWITH**

**WHEREAS**, the property to be rezoned is described as a parcel of ground in Square 46, City of Mandeville, St. Tammany Parish, State of Louisiana, containing 26,660 square feet as per the survey prepared by Randall W. Brown & Associates dated July 19, 2024 – attached herein as Exhibit A;

**WHEREAS**, PTCP Properties, LLC, a Louisiana Limited Liability Company, duly organized, validly existing and in good standing under the laws of the State of Louisiana, appearing through D. Brian Cohn purchased the property on May 28, 2024;

**WHEREAS**, PTCP Properties, LLC has requested to rezone the Property from its current zoning of TC Town Center District to B-3 Old Mandeville Business District;

**WHEREAS**, the property borders two existing lots, owned by PTCP Properties, LLC, which are currently zoned B-3, Old Mandeville Business District;

**WHEREAS**, PTCP Properties, LLC is wanting to develop the three lots as a single development site; and

**WHEREAS**, the rezoning of said parcel would allow the site to have a uniform zoning to establish site development criteria.

**NOW THEREFORE BE IT ORDAINED** by the City Council of the City of Mandeville that a parcel of ground with the assessment number 57627 in Square 46 as described below shall hereafter be zoned as B-3 Old Mandeville Business District:

One certain parcel in land with improvements thereon, situated in Square 46, City of Mandeville, St. Tammany Parish, Louisiana, more fully described, to-wit: One lot of ground measuring 100 feet frontage on Girod Street, the same in width across the rear, by a depth of 266 feet 7 inches, all between equal and parallel lines. Said parcel commences 156.6 feet from the intersection of the South line of Montgomery Street and the North line Girod Street

**BE IT FURTHER ORDAINED** that the Clerk of this Council be and they are hereby authorized and empowered to take any and all actions which they, in the exercise of their discretion, deems necessary to promulgate the provisions of this ordinance.

The ordinance being submitted to a vote, the vote thereon was as follows:

AYES:

NAYS:

ABSENT:

ABSTENTIONS:

and the ordinance was declared adopted this \_\_\_\_ day of August 2024

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Alex Weiner  
Interim Clerk of Council

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Scott Discon  
Council Chairman



# MANDEVILLE

A Historic Lakefront Community

## Planning and Zoning Commission

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CLAIRE DURIO, CHAIRWOMAN  
PLANNING COMMISSION

BRIAN RHINEHART, CHAIRMAN  
ZONING COMMISSION

CARA BARTHOLOMEW, AICP  
DIRECTOR, DEPT. OF PLANNING & DEVELOPMENT

---

MEMBERS:  
SCOTT QUILLIN  
ANDREA FULTON  
NICHOLAS CRESSY  
KAREN GAUTREUX  
MIKE PIERCE

### CITY OF MANDEVILLE PLANNING AND ZONING COMMISSION RECOMMENDATION TO THE CITY COUNCIL REGARDING A REQUEST TO REZONE A LOT WITH THE ASSESSMENT NUMBER 57627, SQ. 46 OLD TOWN OF MANDEVILLE, CITY OF MANDEVILLE

PTCP Properties, LLC requested a rezoning of the remainder a lot with the assessment number 57627 in Square 46 from TC Town Center District to B-3 Old Mandeville Business District.

The Zoning Commission held a work session on Tuesday, July 9, 2024, and a voting meeting on Tuesday, July 23, 2024, for case Z24-07-07. The Commission recommends approval of the rezoning to the City Council.

The Commission stated the Town Center District was oriented around the trailhead and this property does not face the trailhead. Additionally, the Commission stated that this property, and an additional 2 lots are to be developed as a single development site. The other lots are currently zoned B-3.

As part of the procedure for Zoning Amendments, the Commission is required to submit its recommendation and report to the City Council. The Commission voted 5-0 in favor approving the rezoning.

**Attachments:**  
P&Z Staff Report



**CASE SUMMARY SHEET****CASE NUMBER: Z24-07-07****DATE RECEIVED: June 7, 2024****DATE OF MEETING: July 9, 2024 and July 23, 2024****Address: Square 46, Lot H****Subdivision: Old Town of Mandeville, Square 46 Lot H****Zoning District: TC Town Center District****Property Owner: PTCP Properties LLC**

**REQUEST: Z24-07-07 – PTCP Properties LLC, represented by Ryan Power, requests the rezoning of a Lot designated TC Town Center District to B-3 Old Mandeville Business District, Old Town of Mandeville, Square 46 Lot H, TC Town Center District, Square 46 Lot H**

**CASE SUMMARY:**

The property is located on the west side of Girod St., north of General Pershing St., and south of Montgomery St. The property measures 100' x 266' and has a square footage of 26,600 per the St. Tammany Parish Tax Assessor. The property is currently unimproved.

The properties to the north are zoned B-3 Old Mandeville Business District, and the properties to the south are zoned TC Town Center District.

The applicant is requesting to rezone the property to B-3. The two properties to the north are also owned by the property owner. The three lots will be developed as a single site, the request to rezone to B-3 so that the site development criteria is the same for the entire site. The property has a frontage of 100' along Girod St. with a depth of 266'. The property would be compliant with the B-3 Site Development Criteria.

The applicant and the applicants' architect have worked through several iterations of the site plan and found that the B-3 District achieves the goals of the applicant. The Town Center District was established to center around the Trace and the Trailhead. The southern half of the blocks fronting General Pershing were zoned town center. The properties between General Pershing and Woodrow Street, and the north half of the block facing Woodrow were all zoned Town Center, regardless of the orientation of the lots.

The Town Center District allows for more flexibility in the location of the buildings and does not require greenbelts. The Town Center District does use the B-3 District as a basis for development.

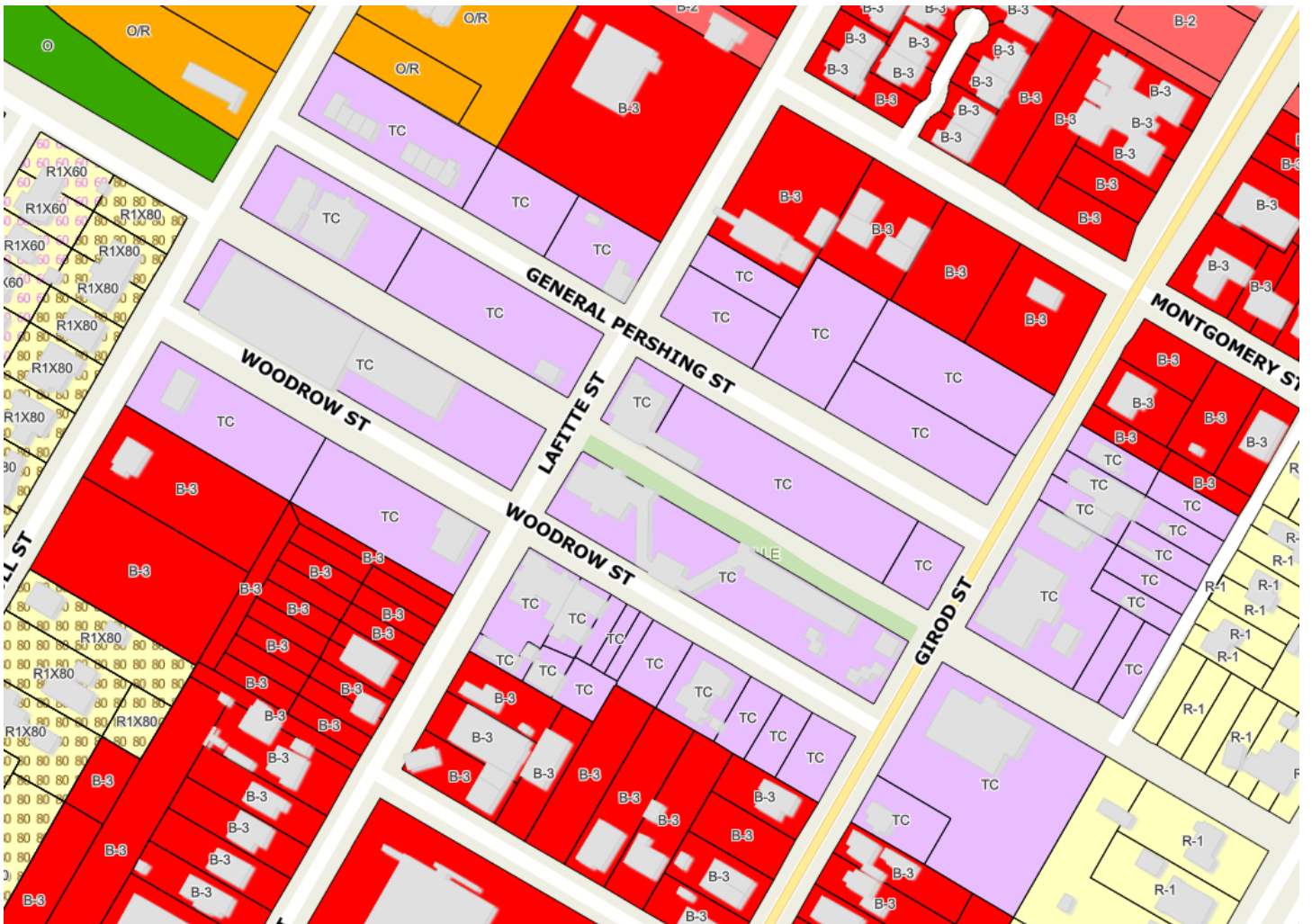
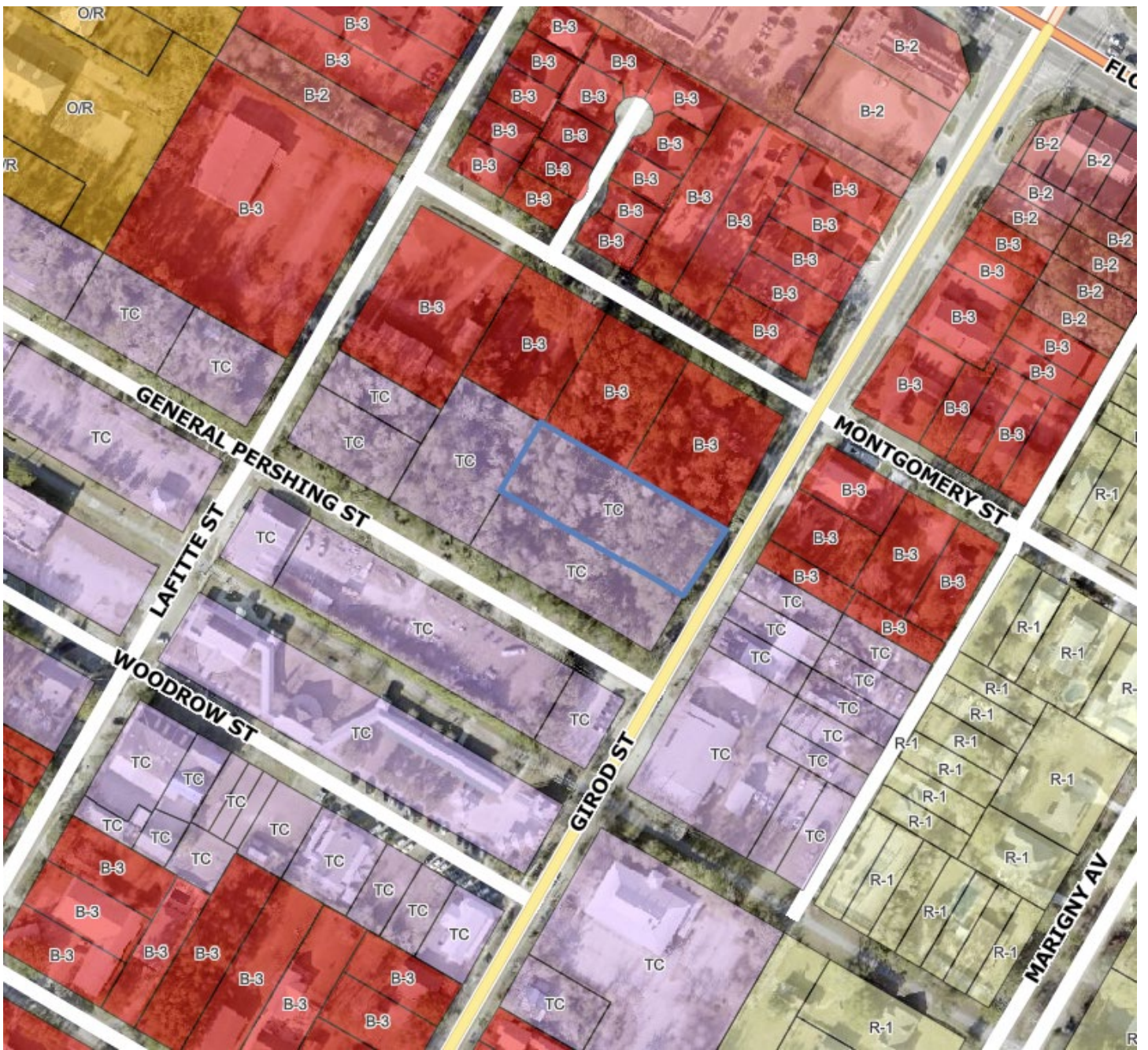
**CLURO SECTIONS:****7.5.18.1. Purpose of the Town Center District**

1. The purpose of the Town Center District (TC) is to develop an identifiable center of the City of Mandeville with the Trailhead as its nucleus. Its intent is to further define a sense of community and to promote and develop the culture, history, and environment of Mandeville for the betterment of the City. This fully realized Town Center will incorporate a planned and architecturally enhanced area, including, but not limited to, building orientation, scale and human relationship, streetscape, vehicular and pedestrian movement, services and utilities, and uses necessary to develop the overall fabric of a Town Center.
2. The area encompassed by this district shall include not only that area adjacent to the Trailhead, but may include additional properties designated as critical to the integration of the Town Center into the community.

**7.5.10.1. Purpose of the B-3 Old Mandeville Business District**

The purpose of the B-3 Old Mandeville Business District shall be to provide a district that acknowledges the historic character of the area and the pedestrian orientation of the neighborhood by continuing to combine a mix of small scale residential, civic, commercial, service and office establishments that are relatively compatible with residential uses within and abutting the district. Lot sizes, setbacks, parking and landscaping requirements shall be more flexible to address the unique characteristics of an area substantially developed as a commercial district with smaller lots and greater development densities than newer areas of the City. Tree preservation and appropriate plantings in public and private spaces are key objectives within the B-3 district.







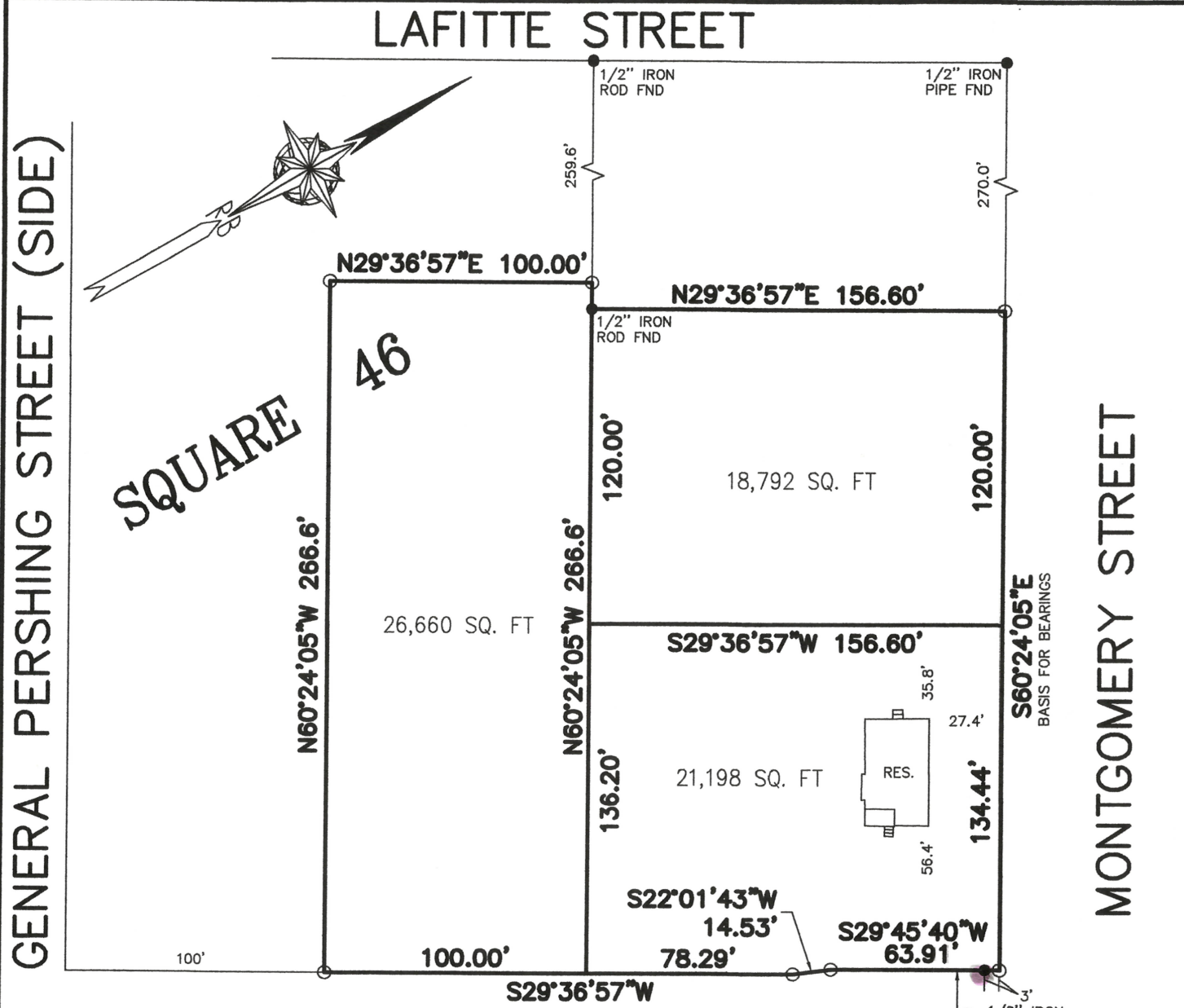
**7.5.10.3. B-3 Site Development Regulations**

Each development site in the B-3 Old Mandeville Business District shall be subject to the site development regulations established in Exhibit 7.5.10., in addition to any other applicable regulations under the provisions of this CLURO or any other laws of the City, state or federal government. Section 8.1 establishes additional rules for application of lot and area requirements. The Planning Director may grant exceptions to the following standards pursuant to section 4.3.5.

Site Development Factor	Standard	Comments
Minimum Lot Area	7,200 square feet	
Gross Lot Area Per Multi-Family Dwelling Unit	5,500 square feet	
Minimum Building Floor Area	800 square feet	
Maximum Building Ground Floor Area	5,000 square feet	No floor shall exceed this maximum floor area unless the Zoning Commission finds that the building meets the criteria established in section 7.5.10.2.3.
Minimum Lot Width	60 feet	The Planning Director may reduce dimensions by up to 10 percent as an exception if the minimum lot area requirements are met.
Minimum Lot Depth	120 feet	
Minimum Front Setback along Lakeshore Drive	25 feet	
Front Setback along all other Streets	The average of existing setbacks on the nearest two lots, but not less than 10 feet or more than 15 feet	Exceptions to maximum setbacks shall be allowed for courtyards and outdoor dining areas
Minimum Side Street Setback	15 feet	
Minimum Interior Side Setback*	20 feet if side abuts a lot with residential zoning	The Planning Director may grant an exception for mechanical appurtenance setback encroachments when an existing primary structure is elevated and relocation of the building or mechanical equipment is impractical.
i. Frontage up to 50'	8' each side	
ii. Frontage between 51' – 60'	10' each sider	
iii. Frontage between 61' – 75'	12' each side	
iv. Frontage between 76' – 80'	13' each side	
v. Frontage between 81' – 90'	15' each side	
vi. Frontage between 91' – 100'	16' each side	
vii. Frontage between 101' -110'	18' each side	
viii. Frontage between 111' - +'	20' each side	
Minimum Rear Setback	20 feet	
Mechanical Appurtenances	All mechanical appurtenances elevated more than 3 feet above grade shall comply with required building setbacks and shall be screened in accordance with Article 9 if located in the front or side yard, regardless of elevation.	The Planning Director may grant an exception for mechanical appurtenance setback encroachments when an existing primary structure is elevated and relocation of the building or mechanical equipment is impractical.
Maximum Structure Height	35 feet	See section 8.1.1 for additional rules regarding Structure Height
Maximum Impervious Site Coverage	75%	

\*The side yard setbacks of the site may be shifted into the opposite side yard by up to 30% so long as the area lost in one required side yard is provided in the opposite side yard and the total minimum setback of the site is provided.





REFERENCE 1:  
 SURVEY BY J. L. FONTCUBERTA  
 Dated: 9-12-1975

REFERENCE 2:  
 SURVEY BY J. L. FONTCUBERTA  
 Dated: 11-9-1979

REFERENCE 3:  
 STATE R/W SURVEY BY STANLEY K. TURNER  
 Project No.: 013-12-0044  
 Last Revised: 7-19-2002

NOTE:  
 BEARINGS SHOWN HEREON ARE  
 REFERENCED TO LOUISIANA  
 STATE PLANE COORDINATES.  
 LA SOUTH ZONE 1702.

NOTE:  
 OWNER OR BUILDER RESPONSIBLE  
 FOR OBTAINING SETBACKS BEFORE  
 DESIGN OR CONSTRUCTION BEGINS.

- DENOTES 1/2" IRON ROD TO BE SET
- DENOTES 1/2" IRON ROD FND UNLESS OTHERWISE NOTED

Note: I have consulted the Federal Insurance Administration Flood Hazard Boundary Maps and found the property described IS NOT located in a special flood hazard area, it is located in Flood Zone X.

FIRM Panel# 2202020427D Rev. 5-16-2012

Survey of  
**THREE PARCELS OF GROUND SITUATED IN SQUARE 46**  
**TOWN OF MANDEVILLE \* CITY OF MANDEVILLE**  
**ST. TAMMANY PARISH, LOUISIANA**  
**FOR**  
**PTCP PROPERTIES, LLC**

NO ATTEMPT HAS BEEN MADE BY RANDALL W. BROWN & ASSOC., INC. TO VERIFY TITLE, ACTUAL LEGAL OWNERSHIP, SERVITUDES, EASEMENTS, SUBSURFACE UTILITIES, RIGHTS OF WAY, DEED RESTRICTIONS, WETLANDS OR ENVIRONMENTAL ISSUES OR OTHER ENCUMBRANCES ON THIS PROPERTY OTHER THAN THOSE FURNISHED BY THE CLIENT.

SURVEYED IN ACCORDANCE WITH THE LOUISIANA "APPLICABLE STANDARDS FOR PROPERTY BOUNDARY SURVEYS" FOR A CLASS C SURVEY.

*[Signature]*  
**Randall W. Brown, P.D.S.**  
 Professional Land Surveyor  
 LA Registration No. 04586

**Randall W. Brown & Associates, Inc.**  
 Registered Professional Land Surveyors  
 228 W. Causeway Approach, Mandeville, LA 70448  
 (985) 624-5368 FAX (985) 624-5309  
 info@brownsurveys.com

Date: JULY 19, 2024  
 Survey No. 24324  
 Project No. (CR5) A24324

Scale: 1" = 50' ±  
 Drawn By: RJB  
 Revised:

# Ordinance 24-25

***THE FOLLOWING RESOLUTION WAS INTRODUCED BY COUNCIL MEMBER ZUCKERMAN AND SECONDED FOR INTRODUCTION BY COUNCIL MEMBER MCGUIRE.***

**ORDINANCE NO. 24-25**

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MANDEVILLE AUTHORIZING THE MAYOR TO EXECUTE ALL NECESSARY DOCUMENTS FOR THE PURCHASE OF 1.221 ACRES LOT H1-C MONTGOMERY STREET, MANDEVILLE, LOUISIANA; AND PROVIDING FOR OTHER MATTERS IN CONNECTION THEREWITH**

**WHEREAS**, the Mandeville City Council authorized the Mayor to negotiate with David and Marie Rathe (“Owners”) the purchase of Lot H1-C, Mandeville Louisiana, for the City’s acquisition of 1.221 Acres lot, described as Lot H1-C Montgomery Street, Mandeville, Louisiana under Resolution 24-25 on June 13, 2024;

**WHEREAS**, an appraisal by Metro Appraisal Services, LLC. estimated the fair market value of the immovable property, otherwise known as Lot H1-C Montgomery Street to be \$140,000. Total costs of the appraisal were \$450.00 (See Appraisal attached hereto as “Exhibit A1”);

**WHEREAS**, the City of Mandeville is desirous of obtaining municipal ownership of said property as described above for the purpose of taking it out of commerce, creating recreational and green space, using for drainage and absorption purposes, and other purposes deemed appropriate by the City’

**WHEREAS**, the “Owners” of that certain real property are desirous of selling said property to the City of Mandeville for a price of \$140,000; and

**NOW, THEREFORE, BE IT ORDAINED** by the City Council of the City of Mandeville that the Mayor of the City of Mandeville be authorized and empowered to execute all necessary documents on behalf of the City of Mandeville with the Owners in order to purchase the following described real estate for an amount up to but not to exceed \$140,000 plus reasonable closing costs associated with said transaction, and said conveyance from Seller shall be free and clear of all mortgages, judgments, liens, or other encumbrances:

ALL THAT CERTAIN PIECE OR PORTION OF LAND, together with all the buildings and improvements thereon, and all the rights of ways, means, privileges, servitudes, prescriptions, appurtenances, and advantages thereunto, belonging or in anywise appertaining hereto, situated on 1.221 ACRES LOT H1-C MONTGOMERY STREET in City of Mandeville, St. Tammany Parish.

More fully described in the Property Description attached as Exhibit A to the Purchase Agreement, and incorporated herein as Exhibit “A2”.



**BE IT FURTHER ORDAINED**, that this Ordinance shall take effect immediately upon the signature of the Mayor of the City of Mandeville; and

**BE IT FURTHER ORDAINED** that the interim Clerk of this Council be and he is hereby authorized and empowered to take any and all actions which he, in the exercise of his discretion, deems necessary to promulgate the provisions of this ordinance.

With the above resolution having been properly introduced and duly seconded, the vote was as follows:

AYES:  
NAYS:  
ABSTENTIONS:  
ABSENT:

and the resolution was declared adopted this \_\_\_\_\_ day of August, 2024.

\_\_\_\_\_  
Alex Weiner  
Interim Clerk of Council

\_\_\_\_\_  
Scott Discon  
Council Chairman

# LOUISIANA RESIDENTIAL AGREEMENT TO BUY OR SELL

Lot H1-C Montgomery St, Mandeville, LA 70448

08/01/2024

PROPERTY DESCRIPTION (ADDRESS, CITY, STATE ZIP)

DATE

Listing Firm Berkshire Hathaway HomeServices Preferred REALTORS  
Selling Firm

Seller's Designated Agent Name & License Number Felicity Kahn 0995686787  
("Seller's agent")  Dual Agent Buyer's Designated Agent Name & License Number  
("Buyer's agent")

Brokerage Name & License Number Berkshire Hathaway HomeServices Preferred REALTORS  
Brokerage Name & License Number

Agent Phone Number 504-723-4320 Brokerage Phone Number  
Agent Phone Number Brokerage Phone Number

Email Address felicity@felicitykahn.com  
Email Address

Name of Designated Agent Receiving Agreement \_\_\_\_\_ Day \_\_\_\_\_ Date \_\_\_\_\_ Time \_\_\_\_\_  AM  PM

Agreement Transmitted by  electronic  hand delivery  other

\_\_\_\_\_

Signature of Designated Agent Receiving Agreement \_\_\_\_\_ Day \_\_\_\_\_ Date \_\_\_\_\_ Time \_\_\_\_\_  AM  PM

Comments \_\_\_\_\_

### Electronic Notice Authorization

The BUYER authorizes his or her agent to electronically deliver notices and other communications to the email address he or she provided to his or her agent. Furthermore, the BUYER authorizes the Seller's agent to electronically deliver notices and communications to the Buyer's agent at the email address shown above.

The SELLER authorizes his or her agent to electronically deliver notices and other communications to the email address he or she provided to his or her agent. Furthermore, the SELLER authorizes the Buyer's agent to electronically deliver notices and other communications to the Seller's agent at the email address shown above.

The authorization contained in this Section is not an authorization for the Buyer's agent to communicate directly with the SELLER or a Seller's agent to communicate directly with the BUYER. The BUYER and SELLER agree the use of electronic documents and digital signatures is acceptable and will be treated as originals of the signatures and documents transmitted in this real estate transaction. Specifically, the BUYER and SELLER consent to the use of electronic documents, the electronic transmission of documents, and the use of electronic signatures pertaining to this Agreement, and any supplement addendum or modification relating thereto, including but not limited to any notices, requests, claims, demands and other communications as set forth in the Agreement.

BUYER'S Initials:   
BUYER'S Initials:

BUYER'S Initials:   
BUYER'S Initials:

SELLER'S Initials:   
SELLER'S Initials:

SELLER'S Initials:   
SELLER'S Initials:







PROPERTY DESCRIPTION (ADDRESS, CITY, STATE ZIP)

DATE

47 **ACT OF SALE:** The Act of Sale is to be executed before a settlement agent or Notary Public to be chosen by the
48 BUYER, on 08/30/2024, or before if mutually agreed upon. Any change of the
49 date for execution of the Act of Sale must be mutually agreed upon in writing and signed by the SELLER and the
50 BUYER. At closing, the BUYER must provide "good funds" as required by Louisiana statute LA R.S. 22:532 et seq.

51
52 **OCCUPANCY:** Occupancy/possession and transfer of keys/access is to be granted at Act of Sale unless otherwise
53 mutually agreed upon in writing.

54
55 **CONTINGENCY FOR SALE OF BUYER'S OTHER PROPERTY:**

56  This sale is contingent on the sale of other property by the BUYER and the contingency language found either
57 in lines 359-368 or the attached addendum shall apply.

58  This sale is not contingent upon the sale of other property by the BUYER nor is the loan needed by the BUYER
59 to obtain the Sale Price contingent on the BUYER'S sale of any property.

60
61 **FINANCING:**

62  **ALL CASH SALE:** The BUYER warrants the BUYER has cash readily available to close the sale of this Property.

63  **FINANCED SALE:** This sale is conditioned upon the ability of BUYER to borrow with this Property as security
64 for the loan the sum of \_\_\_\_\_ (\$ n/a ) or
65 \_\_\_\_\_ ( n/a%) of the Sale Price by a mortgage loan or loans at an initial interest rate not to exceed
66 \_\_\_\_\_ ( n/a%) per annum, interest and principal, amortized over a period of not less than
67 \_\_\_\_\_ (# n/a ) years, payable in monthly installments or on any other terms as may be acceptable to
68 the BUYER provided that these terms do not increase the cost, fees or expenses to the SELLER. The loan shall be
69 secured by (Check all that apply):

- 70  Fixed Rate Mortgage  FHA Insured Mortgage
- 71  Adjustable Rate Mortgage  Owner Financing
- 72  Rural Development  Bond Financing
- 73  VA Guaranteed Mortgage  Conventional Mortgage
- 74  Other n/a \_\_\_\_\_

75
76 The BUYER agrees to pay discount points not to exceed \_\_\_\_\_
77 ( n/a) % of the loan amount. Other financing conditions: n/a
78 \_\_\_\_\_
79 \_\_\_\_\_
80 \_\_\_\_\_
81 \_\_\_\_\_

82 The BUYER acknowledges and warrants that the BUYER has available the funds which may be required to
83 complete the sale of the Property, including but not limited to the deposit, the down payment, closing costs, pre-
84 paid items, and other expenses. If this sale is a Financed Sale, BUYER acknowledges that any terms and conditions
85 imposed by the BUYER'S lender(s) or by the Consumer Financial Protection Bureau shall not affect or extend the
86 BUYER'S obligation to execute the Act of Sale or otherwise affect any terms or conditions of this Agreement
87 except as otherwise set forth herein. The BUYER shall supply the SELLER written documentation from a lender
88 that a loan application has been made and the BUYER has given written authorization to lender to proceed with
89 the loan approval process within \_\_\_\_\_ (# n/a ) calendar days after the date of acceptance
90 of this offer by both parties. If the BUYER fails to make loan application, and to supply SELLER with written
91 documentation of that application and BUYER'S written authorization for lender to proceed with loan process
92 within this period, the SELLER may, at the SELLER'S option, elect, in writing, to terminate the Agreement and

BUYER'S Initials:  BUYER'S Initials:  SELLER'S Initials:  SELLER'S Initials: 
BUYER'S Initials:  BUYER'S Initials:  SELLER'S Initials:  SELLER'S Initials:



PROPERTY DESCRIPTION (ADDRESS, CITY, STATE ZIP)

DATE

93 declare the Agreement null and void, by giving the BUYER written notice of the SELLER'S termination. If the
94 BUYER is not able to secure financing, the SELLER reserves the right to provide all or part of mortgage loan(s)
95 under the terms set forth above.

96
97 **PRORATIONS, SPECIAL ASSESSMENTS, AND OTHER COSTS:** Real estate taxes, flood insurance premiums if
98 assumed, rents, condominium dues, special assessments, homeowners' associations dues, and/or substantially
99 similar dues or other costs for the current year shall be prorated through the date of the Act of Sale. Act of Sale
100 costs, abstracting costs, title search, title insurance, and other costs required to obtain financing shall be paid by
101 the BUYER, unless otherwise expressly provided for by the parties pursuant to a written agreement.

102
103 All necessary tax, mortgage, conveyance, release certificates or cancellations, and the SELLER closing fees, if any,
104 shall be paid by the SELLER. On or before the date of the Act of Sale, the SELLER shall also pay all previous years'
105 taxes, special assessments, condominium dues, homeowners' associations dues, and/or substantially similar dues
106 or other costs, which were incurred or bear against the Property prior to the Act of Sale, unless otherwise
107 expressly provided for by the parties pursuant to a written agreement.

108
109 For this Agreement, "special assessment" includes but is not limited to any assessment levied against the Property
110 for payment of local improvement costs by state or local governmental authorities, political subdivisions, quasi-
111 public bodies, or other public or private entities pursuant to agreement, contract, or law.

112
113 **APPRAISAL:**  This sale is NOT conditioned on appraisal.  This sale IS conditioned on the appraisal of the
114 Property being not less than the Sale Price. The SELLER agrees to provide the utilities and access for appraisals. If
115 the appraised value of the Property is equal to or greater than the Sale Price, the BUYER shall pay the Sale Price
116 agreed upon prior to the appraisal. If the appraised value is less than the Sale Price, the BUYER shall provide the
117 SELLER with a copy of the appraisal within \_\_\_\_\_ (#. n/a ) calendar days of receipt of
118 same, along with the BUYER'S written request for the SELLER to reduce the Sale Price. Within
119 \_\_\_\_\_ (#. n/a ) calendar days after the SELLER'S receipt of such written documentation
120 of the appraised value, the BUYER shall have the option to pay the Sale Price agreed upon prior to the appraisal
121 or to void this Agreement unless the SELLER agrees in writing to reduce the Sale Price to the appraised value or
122 all parties agree to a new Sale Price.

123
124 **DEPOSIT:** Upon acceptance of this offer, or any attached counteroffer, the SELLER and the BUYER shall be bound
125 by all terms and conditions of this Agreement, and the BUYER or the BUYER'S agent shall deliver **within 72 hours,**
126 upon notice of acceptance of the offer, the BUYER'S deposit (the "Deposit") in the amount of
127 \_\_\_\_\_ (\$n/a ) or \_\_\_\_\_ ( n/a%) of the Sale Price to be paid in
128 the form of:

- 129  Cash \_\_\_\_\_ (\$\_\_\_\_\_ n/a)  Certified Funds \_\_\_\_\_ (\$\_\_\_\_\_ n/a)
130  Check \_\_\_\_\_ (\$\_\_\_\_\_ n/a)  Electronic Transfer \_\_\_\_\_ (\$\_\_\_\_\_ n/a)
131  No Deposit

132
133 The Deposit shall be held by  Listing Broker  Selling Broker  Other n/a \_\_\_\_\_

134
135 **DEPOSIT HELD BY THIRD PARTY:** Louisiana Administrative Code Title 46, Part LXVII Section 2717 requires that
136 funds received in a real estate sales transaction shall be deposited in the appropriate sales escrow checking
137 account, rental trust checking account or security deposit trust checking account of the listing or managing
138 broker ("Broker") unless all parties having an interest in the funds have agreed otherwise in writing. I agree to
139 have the Deposit related to this transaction to be held by a third party and not in a sales escrow account
140 maintained by the Broker. I understand that the Louisiana Real Estate Commission may not have jurisdiction

BUYER'S Initials: 
BUYER'S Initials:

BUYER'S Initials: 
BUYER'S Initials:

SELLER'S Initials: 
SELLER'S Initials:

SELLER'S Initials: 
SELLER'S Initials:



141 **over those third parties holding the funds. I acknowledge the Broker is not legally required to disburse a**  
142 **security deposit in accordance with LAC 46:LXVII.2901 when a third party holds the Deposit.**  
143

144 Failure to deliver the Deposit shall be considered a default of this Agreement. If the Deposit is held by a Broker,  
145 it must be held in accordance with the rules of the Louisiana Real Estate Commission in a federally insured banking  
146 or savings and loan institution without responsibility on the part of the Broker in the case of failure or suspension  
147 of such institution. If the parties fail to execute an Act of Sale by date specified herein, and/or a dispute arises as  
148 to ownership of, or entitlement to, the Deposit or funds held in escrow, the Broker shall abide by the Rules and  
149 Regulations set forth by the Louisiana Real Estate Commission.  
150

151 **RETURN OF DEPOSIT:** The Deposit shall be returned to the BUYER and this Agreement declared null and void  
152 without demand in consequence of the following events:

- 153 1) If this Agreement is declared null and void by the BUYER pursuant to the Due Diligence and the Inspection  
154 Period as set forth in lines 198 through 253 of this Agreement;
- 155 2) If this Agreement is subject to the BUYER'S ability to obtain a loan and the loan cannot be obtained, except  
156 as stated in lines 90 through 95 of this Agreement, but only if the BUYER has made good faith efforts to  
157 obtain the loan;
- 158 3) If the SELLER declares the Agreement null and void for failure of BUYER to comply with written document  
159 requirements as set forth in lines 90 through 95 of this Agreement;
- 160 4) If the BUYER conditions the Sale Price on an appraisal is less than the Sale Price and the SELLER will not  
161 reduce the Sale Price as set forth in lines 113 through 122 of this Agreement;
- 162 5) If the BUYER timely terminates the Agreement after having received the leases or assessments, as set forth  
163 in lines 171 through 175 of this Agreement;
- 164 6) If the SELLER is unable to timely deliver to the BUYER an approved sewerage and/or water inspection report  
165 as set forth in lines 255 through 267 of this Agreement;
- 166 7) If the SELLER chooses not to repair or replace the sewer system(s) servicing the Property as per the  
167 SEPTIC/WATER WELL ADDENDUM, and the BUYER terminated the agreement as a result thereof.
- 168 8) If the SELLER chooses not to repair or replace the private water well system(s) as per the SEPTIC/WATER  
169 WELL ADDENDUM, and the BUYER terminates the agreement as a result thereof.  
170

171 **LEASES:** The sale is conditioned upon the BUYER'S receipt of a copy of all written leases, excluding mineral leases,  
172 from the SELLER **within five (5) calendar days** of acceptance of the Agreement. The BUYER shall have **five (5)**  
173 **calendar days** after receipt of the aforementioned documents to notify the SELLER whether they are acceptable  
174 to the BUYER. Security deposits, keys/access, and leases are to be transferred to the BUYER at or before the Act  
175 of Sale.  
176

177 **PROPERTY CONDITION:** THE BUYER ACKNOWLEDGES THAT THE SALE PRICE OF THE PROPERTY WAS NEGOTIATED  
178 BASED UPON THE PROPERTY'S APPARENT CURRENT CONDITION; ACCORDINGLY, THE SELLER IS NOT OBLIGATED  
179 TO MAKE REPAIRS TO THE PROPERTY, INCLUDING REPAIRS REQUIRED BY THE LENDER UNLESS OTHERWISE STATED  
180 HEREIN. THE SELLER IS RESPONSIBLE FOR MAINTAINING THE PROPERTY IN SUBSTANTIALLY THE SAME OR BETTER  
181 CONDITION AS IT WAS WHEN THE AGREEMENT WAS FULLY EXECUTED.  
182

183 **DUE DILIGENCE AND INSPECTION PERIOD:**  
184 **If acceptance of this Agreement occurs, the BUYER shall have a Due Diligence and Inspection Period**  
185 **(hereinafter "DDI Period") commencing on the first day after acceptance of this Agreement and expiring**  
186 **thirty (# 30 ) calendar days after commencement OR upon**  
187 **the date and time the BUYER'S Request to the SELLER is received as set forth in lines 220 through 221,**  
188 **whichever is earlier.** The SELLER agrees to provide the utilities for any due diligence and inspections and

BUYER'S Initials:   
BUYER'S Initials:

BUYER'S Initials:   
BUYER'S Initials:

SELLER'S Initials:   
SELLER'S Initials:

SELLER'S Initials:   
SELLER'S Initials:





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189 immediate access to the Property. The due diligence and inspection period will be extended by the same number  
190 of days that the BUYER is not granted immediate access to the Property or all utilities are not provided by the  
191 SELLER.  
192

193 **Effect of BUYER’S Failure to Timely Provide Written Termination or BUYER’S Request:** Failure of the BUYER to  
194 timely provide written notice of termination or a written BUYER’S Request as described in lines 208 through 253  
195 below prior to the expiration of the DDI Period shall be deemed as acceptance by the BUYER of the Property’s  
196 current condition.  
197

198 **DDI Period Activities:** During the inspection and due diligence period the BUYER may, at the BUYER’S expense,  
199 have any inspections made by experts or others of his choosing. Such physical inspections may include but are  
200 not limited to surveys, inspections for termites and other wood destroying insects, and/or damage from same,  
201 molds, and fungi hazards, and analysis of synthetic stucco, drywall, appliances, structures, foundations, roof,  
202 heating, cooling, electrical, plumbing systems, utility and sewer, including but not limited to septic tanks and  
203 pump grinder systems availability and condition, out-buildings, and square footage. Other due diligence by the  
204 BUYER may include but is not limited to investigation into the Property’s school district, insurability, flood zone  
205 classifications, current zoning and/or subdivision restrictive covenants and any items addressed in the SELLER’S  
206 Property Disclosure Document. All testing shall be nondestructive testing.  
207

208 **BUYER’S OPTIONS PRIOR TO THE EXPIRATION OF THE DDI PERIOD:** If the BUYER is not satisfied with the  
209 condition of the Property or the results of the BUYER’S due diligence or investigations, the BUYER may choose  
210 one of the following options prior to the expiration of the DDI Period:  
211

212 **OPTION 1:**

213 A. The BUYER may elect, in writing, to terminate the Agreement and declare the Agreement null and void.  
214

215 **Effect of the BUYER’S Termination of the Agreement pursuant to Option 1:** If the BUYER elects to terminate this  
216 Agreement in writing, the Agreement shall be automatically ipso facto null and void with no further action  
217 required by either party except for return of Deposit to the BUYER.  
218

219 **OPTION 2:**

220 A. The BUYER may present a single, signed, and complete written list to the Seller of the deficiencies and desired  
221 remedies (“BUYER’S Request”).  
222

223 B. If the BUYER selects Option 2, the following process shall apply:

224 1. (a) **SELLER’S Response to BUYER’S Request:** If provided a BUYER’S REQUEST, the SELLER shall respond  
225 in writing as to the SELLER’S willingness to or refusal to remedy any deficiencies identified in the BUYER’S  
226 Request. Seller’s signed, written response shall be provided to the BUYER **within 72 hours** of receipt of the  
227 BUYER’S Request (“SELLER’S Response”).

228 (b) **Effect of SELLER’S Failure to Timely Respond to the BUYER’S Request:** If the SELLER fails to timely  
229 respond to the BUYER’S Request in writing within the required time frame, then the BUYER shall have **72**  
230 **hours** from when the SELLER’S Response was due to notify the SELLER in writing that the BUYER will:

- 231 (i) accept the Property in its current condition; or
- 232 (ii) elect to terminate this Agreement.

233 (c) **Effect of the BUYER’S Failure to Timely Respond to SELLER’S Failure to Timely Respond:** If the  
234 BUYER fails to provide this notice (lines 228 through 232) in writing within the required time frame, the  
235 Agreement shall be automatically, with no further action required by either party, ipso facto null and void  
236 except for return of Deposit to the BUYER.

BUYER’S Initials:   
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BUYER’S Initials:   
BUYER’S Initials:

SELLER’S Initials:   
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SELLER’S Initials:



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237 2. (a) BUYER'S Response to SELLER'S Response: Should the SELLER in the SELLER'S Response refuse to
238 remedy any or all the deficiencies listed by the BUYER, then the BUYER shall have 72 hours from receipt of
239 the SELLER'S Response or 72 hours from the date that the SELLER'S Response was due, whichever is earlier,
240 to take one of the following actions ("BUYER'S Response"). The BUYER'S Response shall be provided to the
241 SELLER in writing.

- 242 (i) accept the SELLER'S Response to the BUYER'S Request, or
243 (ii) accept the Property in its current condition, or
244 (iii) to elect to terminate this Agreement in writing which shall automatically make the Agreement ipso
245 facto null and void with no further action required by either party except for the return of Deposit
246 to the BUYER.

247 (b) Effect of BUYER'S Failure to Timely Respond to SELLER'S Response: If the BUYER fails to respond
248 to the SELLER'S Response within the time specified, then the Agreement shall be automatically, with no
249 further action required by either party, ipso facto null and void except for return of Deposit to the BUYER.

251 Upon receipt of the written BUYER'S Response to the SELLER'S Response, the SELLER shall not be required to
252 remedy any additional deficiencies requested by the BUYER unless the parties enter into an additional
253 agreement in writing.

254 PRIVATE WATER/SEWERAGE:

255 There is/are \_\_\_\_\_ (# \_\_\_\_\_) private water system(s) servicing only the primary residence, and
256 the attached private Septic/Water Addendum inspections shall include only the system(s) supplying service to
257 the primary residence.

261 There is/are \_\_\_\_\_ (# \_\_\_\_\_) private septic/treatment system(s) servicing only the primary
262 residence and the attached private Septic/Water Addendum inspections shall include only those systems
263 supplying service to the primary residence.

264 There is NO private septic/treatment system(s) servicing only the primary residence.

265 There is NO private water system(s) servicing only the primary residence.

266 HOME SERVICE/WARRANTY:

267 A home service/warranty plan \_\_\_\_\_ will / \_\_\_\_\_ will not be purchased at the closing of sale at a cost not to exceed
268 \_\_\_\_\_ (\$N/A \_\_\_\_\_) to be paid by \_\_\_\_\_ the
269 BUYER / \_\_\_\_\_ the SELLER.

270 Home Service Warranty will be ordered by N/A \_\_\_\_\_ .
271 The home service warranty plan does not warrant pre-existing defects and options, and does not supersede or
272 replace any other inspection clause or responsibilities. If neither the BUYER nor the SELLER accepts the home
273 service warranty plan, they declare that they have been made aware of the existence of such a plan, and further
274 declare that they hold the Broker and Agents harmless from any responsibility or liability due to their rejection
275 of such a plan.

BUYER'S Initials: [ ] [ ]
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BUYER'S Initials: [ ] [ ]
BUYER'S Initials: [ ] [ ]

SELLER'S Initials: [ ] [ ]
SELLER'S Initials: [ ] [ ]

SELLER'S Initials: [ ] [ ]
SELLER'S Initials: [ ] [ ]



281 **WARRANTY OR AS IS CLAUSE WITH WAIVER OF RIGHT OF REDHIBITION: (CHECK ONE ONLY)**

282  A. SALE WITH WARRANTIES: The SELLER and the BUYER acknowledge that this sale shall be with full SELLER  
283 warranties as to any claims or causes of action including but not limited to redhibition pursuant to Louisiana Civil  
284 Code Article 2520 *et seq.*

285  B. SALE "AS IS" WITHOUT WARRANTIES: The SELLER and the BUYER hereby acknowledge and recognize that  
286 the Property being sold and purchased is to be transferred in "as is" condition and further the BUYER does hereby  
287 waive, relieve and release the SELLER from any claims or causes of action for redhibition pursuant to Louisiana  
288 Civil Code Article 2520 *et seq.* and Article 2541 *et seq.* or for reduction of Sale Price pursuant to Louisiana Civil  
289 Code Article 2541 *et seq.* Additionally, the BUYER acknowledges that this sale is made without warranty of fitness  
290 for ordinary or particular use pursuant to Louisiana Civil Code Article 2524. The SELLER and the BUYER agree that  
291 this clause shall be made a part of the Act of Sale.

292  C. NEW HOME WARRANTIES: Notwithstanding lines 282 through 291 and irrespective of whether A or B above  
293 is checked, if the Property is a new construction, the parties agree that neither A or B will apply but instead the  
294 provisions of the New Home Warranty Act (LA R.S. 9:3141 *et seq.*) shall apply. The warranty of condition of this  
295 Property is governed by the New Home Warranty Act if a home on the Property is a "home" as defined in the  
296 New Home Warranty Act.  
297

298 **MERCHANTABLE TITLE/CURATIVE WORK:** The SELLER shall deliver to the BUYER a merchantable title at the  
299 SELLER'S costs (see lines 97 through 111). If curative work in connection with the title to the Property is required  
300 or is a requirement for obtaining the loan(s) upon which this Agreement is conditioned, the parties agree to and  
301 do extend the date for passing the Act of Sale to a date not more than fourteen (# 14)  
302 calendar days from the date of the Act of Sale stated herein. The SELLER'S title shall be merchantable and free of  
303 all liens and encumbrances except those that can be satisfied at Act of Sale. All costs and fees required to make  
304 title merchantable shall be paid by the SELLER. The SELLER shall make good faith efforts to deliver merchantable  
305 title. The SELLER'S inability to deliver merchantable title within the time stipulated herein shall render this  
306 Agreement null and void, reserving unto the BUYER the right to demand the return of the Deposit and to recover  
307 from the SELLER actual costs incurred in processing of sale as well as legal fees incurred by the BUYER.  
308

309 **FINAL WALK THROUGH:** The BUYER shall have the right to re-inspect the Property **within five (5) calendar days**  
310 prior to the Act of Sale, or occupancy, whichever will occur first in order to determine if the Property is in the  
311 same or better condition as it was at the initial inspection(s) and to insure all agreed upon repairs have been  
312 completed. The SELLER agrees to provide utilities for the final walk through and immediate access to the Property.  
313

314 **DEFAULT OF AGREEMENT BY THE SELLER:** In the event of any default of this Agreement by the SELLER, the BUYER  
315 shall at the BUYER'S option have the right to declare this Agreement null and void with no further demand, or to  
316 demand and/or sue for any of the following:

- 317 1) Termination of this Agreement
- 318 2) Specific performance
- 319 3) Termination of this Agreement and an amount equal to 10% of the Sale Price as stipulated damages.  
320

321 Further, the BUYER shall be entitled to the return of the Deposit. The prevailing party to any litigation brought to  
322 enforce any provision of this Agreement shall be awarded their attorney fees and costs. The SELLER may also be  
323 liable for Broker fees.  
324

325 **DEFAULT OF AGREEMENT BY BUYER:** In the event of any default of this Agreement by the BUYER, the SELLER  
326 shall have at the SELLER'S option the right to declare this Agreement null and void with no further demand, or to  
327 demand and sue for any of the following:

- 328 1) Termination of this Agreement

BUYER'S Initials:   
BUYER'S Initials:

BUYER'S Initials:   
BUYER'S Initials:

SELLER'S Initials:   
SELLER'S Initials:

SELLER'S Initials:   
SELLER'S Initials:





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329 2) Specific performance  
 330 3) Termination of this Agreement and an amount equal to 10% of the Sale Price as stipulated damages.  
 331 Further, the SELLER shall be entitled to retain the Deposit. The prevailing party to any litigation brought to  
 332 enforce any provision of this Agreement shall be awarded their attorney fees and costs. The BUYER may also be  
 333 liable for Broker fees.  
 334

335 **MOLD RELATED HAZARDS NOTICE:** An informational pamphlet regarding common mold related hazards that can  
 336 affect real property is available at the EPA website <https://www.epa.gov/sites/default/files/2016-10/documents/moldguide12.pdf>.  
 337 By initialing this page of the Agreement, the BUYER acknowledges that the real  
 338 estate agent has provided the BUYER with the EPA website enabling the BUYER to obtain information regarding  
 339 common mold related hazards.  
 340

341 **OFFENDER NOTIFICATION:** The Louisiana State Police maintains the State Sex Offender and Child Predator  
 342 Registry through the Louisiana Bureau of Criminal Identification and Information. It is a public access database  
 343 of the locations of individuals who are required to register pursuant to LA R.S. 15:540 *et seq.* The website for the  
 344 database is <http://www.lsp.org/socpr/default.html>. Sheriff and police departments serving jurisdictions of  
 345 450,000 also maintain such information. Inquiries can be made by phone at 1-800-858-0551. Send written  
 346 inquiries to Post Office Box 66614, Box A-6, Baton Rouge, Louisiana 70896.  
 347

348 **FLOOD HAZARD INFORMATION:** An informational website regarding flood hazards that can affect real property  
 349 is available at the FEMA website <https://msc.fema.gov/portal>.  
 350

351 **CHOICE OF LAW:** This Agreement shall be governed by and shall be interpreted in accordance with the laws of  
 352 the State of Louisiana.  
 353

354 **DEADLINES:** TIME IS OF THE ESSENCE and all deadlines are final, except where modifications, changes, or  
 355 extensions are made in writing and signed by all parties to this Agreement. All "calendar days" as used in this  
 356 Agreement or as are put forth in this Agreement shall end at 11:59 p.m. in Louisiana.  
 357

358 **ADDITIONAL TERMS AND CONDITIONS:**

359 AC Land Title shall facilitate payment of the 2024 property tax bill.

361 Purchase is contingent on final approval and vote by Mandeville City Council

363 Felicity Kahn and Berkshire Hathaway Home Services Preferred, REALTORS are the Buyer's Agent and  
 364 Broker and are performing only ministerial acts for the seller.

366 Seller agrees to pay Buyer's Broker Berkshire Hathaway Homes Services, Preferred REALTORS \$3,500.00 at  
 367 Act of Sale.

370 **ROLES OF BROKERS AND DESIGNATED AGENTS:** Broker(s) and Designated Agent(s) have acted only as real estate  
 371 brokers to bring the parties together and make no warranty to either party for performance or non-performance  
 372 of any part of this Agreement or for any warranty of any nature unless specifically set forth in writing.  
 373

374 Broker(s) and Designated Agent(s) make no warranty or other assurances whatsoever concerning Property  
 375 measurements, square footage, room dimensions, lot size, Property lines or boundaries. Broker(s) and  
 376 Designated Agent(s) make no representations as to suitability or to a particular use of the Property, and the  
 377 BUYER has or will independently investigate all conditions and characteristics of the Property which are  
 378 important to the BUYER. The BUYER is not relying on the Broker or the Designated Agent(s) to choose a

BUYER'S Initials:   
 BUYER'S Initials:

BUYER'S Initials:   
 BUYER'S Initials:

SELLER'S Initials:   
 SELLER'S Initials:

SELLER'S Initials:   
 SELLER'S Initials:



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379 representative to inspect or re-inspect the Property; the BUYER understands any representative desired by the
380 BUYER may perform this function. If Broker/Agent(s) provides names or sources for such advice or assistance,
381 Broker/Agent(s) does not warrant the services of such experts or their products and cannot warrant the condition
382 of Property or interest to be acquired or guarantee that all defects are disclosed by the SELLER(S).
383 Broker/Agent(s) do not investigate the status of permits, zoning, code compliance, restrictive covenants, or
384 insurability. The Broker(s) and Designated Agent(s) specifically make no warranty whatsoever as to whether the
385 Property is situated in or out of the Government's hundred-year flood plan or is or would be classified as wetlands
386 by the U.S. Army Corps of Engineers, or as to the presence of wood destroying insects or damage there from.
387 The BUYER(S) are to satisfy themselves concerning these issues. Designated Agent shall be an independent
388 contractor for Broker if the conditions as set forth in LA R.S. 37:1446(h) are met.
389

390 LIST ADDENDA TO BE ATTACHED AND MADE A PART OF THIS AGREEMENT:

- 391  Contingency for Sale of the BUYER'S Other Property Addendum  Deposit Addendum
- 392  Condominium Addendum  SURVEY
- 393  Private Water/Sewerage Addendum  APPRAISAL
- 394  New Construction Addendum  LEGAL DESCRIPTION ADDENDUM

395 If any of the pre-printed portions of this Agreement vary or conflict with any additional or modified terms on
396 blanks provided in this form or Addendum attached to this Agreement, the additional, modified, or Addendum
397 provisions control.
398
399

400 SINGULAR – PLURAL USE: Wherever the word BUYER or the word SELLER occurs in this Agreement or is referred
401 to, the same shall be construed as singular or plural, masculine or feminine or neuter, as the case may be.
402

403 ACCEPTANCE: Acceptance of this Agreement shall be in writing. This Agreement may be executed by use of
404 electronic signatures, in accordance with the Louisiana Uniform Electronic Transaction Act. The original of this
405 Agreement shall be delivered to the listing Broker's firm. This Agreement and any supplement addendum or
406 modification relating hereto, including any photocopy, facsimile, or electronic transmission thereof, may be
407 executed in two or more counterparts, all of which shall constitute one and the same Agreement.
408

409 NOTICES AND OTHER COMMUNICATIONS: All notices, requests, claims, demands, and other communications
410 related to or required by this Agreement shall be in writing. Notices permitted or required to be given (excluding
411 service of process) shall be deemed sufficient if delivered by (a) mail, (b) hand delivery, (c) overnight delivery,
412 (d) facsimile, (e) email, or (f) other e-signature transmissions addressed to the respective addresses of the parties
413 as written on the first page of this Agreement or at such other addresses as the respective parties may designate
414 by written notice.
415

416 CONTRACT: This is a legally binding contract when signed by both the SELLER and the BUYER. READ IT
417 CAREFULLY. If you do not understand the effect of any part of this Agreement, seek legal advice before signing
418 this contract or attempting to enforce any obligation or remedy provided herein.
419

420 ENTIRE AGREEMENT: This Agreement constitutes the entire Agreement between the parties, and any other
421 agreements not incorporated herein, in writing, are void and of no force and effect.

BUYER'S Initials: [ ]
BUYER'S Initials: [ ]

BUYER'S Initials: [ ]
BUYER'S Initials: [ ]

SELLER'S Initials: [ ]
SELLER'S Initials: [ ]

SELLER'S Initials: [ ]
SELLER'S Initials: [ ]



422 **EXPIRATION OF OFFER:**

423 This offer is binding and irrevocable until 08/12/2024 at 5:00 AM PM NOON.  
424 The Acceptance of this offer shall be communicated to the offering party by the deadline stated on line 423 to  
425 be binding and effective.

426   
427   
428  Buyer's/  Seller's Signature  Date/Time  Buyer's/  Seller's Signature  Date/Time

430 **DAVID RATHE** **MARIE RATHE**  
431 Print Buyer's/Seller's Full Name (First, Middle, Last) Print Buyer's/Seller's Full Name (First, Middle, Last)  
432   
433   
434  Buyer's/  Seller's Signature  Date/Time  Buyer's/  Seller's Signature  Date/Time

436  
437 Print Buyer's/Seller's Full Name (First, Middle, Last) Print Buyer's/Seller's Full Name (First, Middle, Last)

438  
439 This offer was presented to the  Seller  Buyer by  
440   
441  
442 Day/ Date/ Time  AM  PM  NOON

443  
444  
445 This offer is:  Accepted  Rejected (without counter)  Countered (see attached counter) by:  
446   
447   
448  Buyer's/  Seller's Signature  Date/Time  Buyer's/  Seller's Signature  Date/Time

450 **L. CLAY MADDEN FOR CITY OF MANDEVILLE**  
451 Print Buyer's/Seller's Full Name (First, Middle, Last) Print Buyer's/Seller's Full Name (First, Middle, Last)  
452   
453   
454  Buyer's/  Seller's Signature  Date/Time  Buyer's/  Seller's Signature  Date/Time

455  
456  
457 Print Buyer's/Seller's Full Name (First, Middle, Last) Print Buyer's/Seller's Full Name (First, Middle, Last)

458  
459 This offer was presented to the  Seller  Buyer by  
460   
461  
462 Day/ Date/ Time  AM  PM  NOON

An independently owned and operated franchisee of BHH Affiliates, LLC

BUYER'S Initials:  BUYER'S Initials:   
BUYER'S Initials:  BUYER'S Initials:

SELLER'S Initials:  SELLER'S Initials:   
SELLER'S Initials:  SELLER'S Initials:





Note: I have consulted the Federal Insurance Administration Flood Hazard Boundary Maps and found the property described IS located in a special flood hazard area, it is located in Flood Zone X & AE.

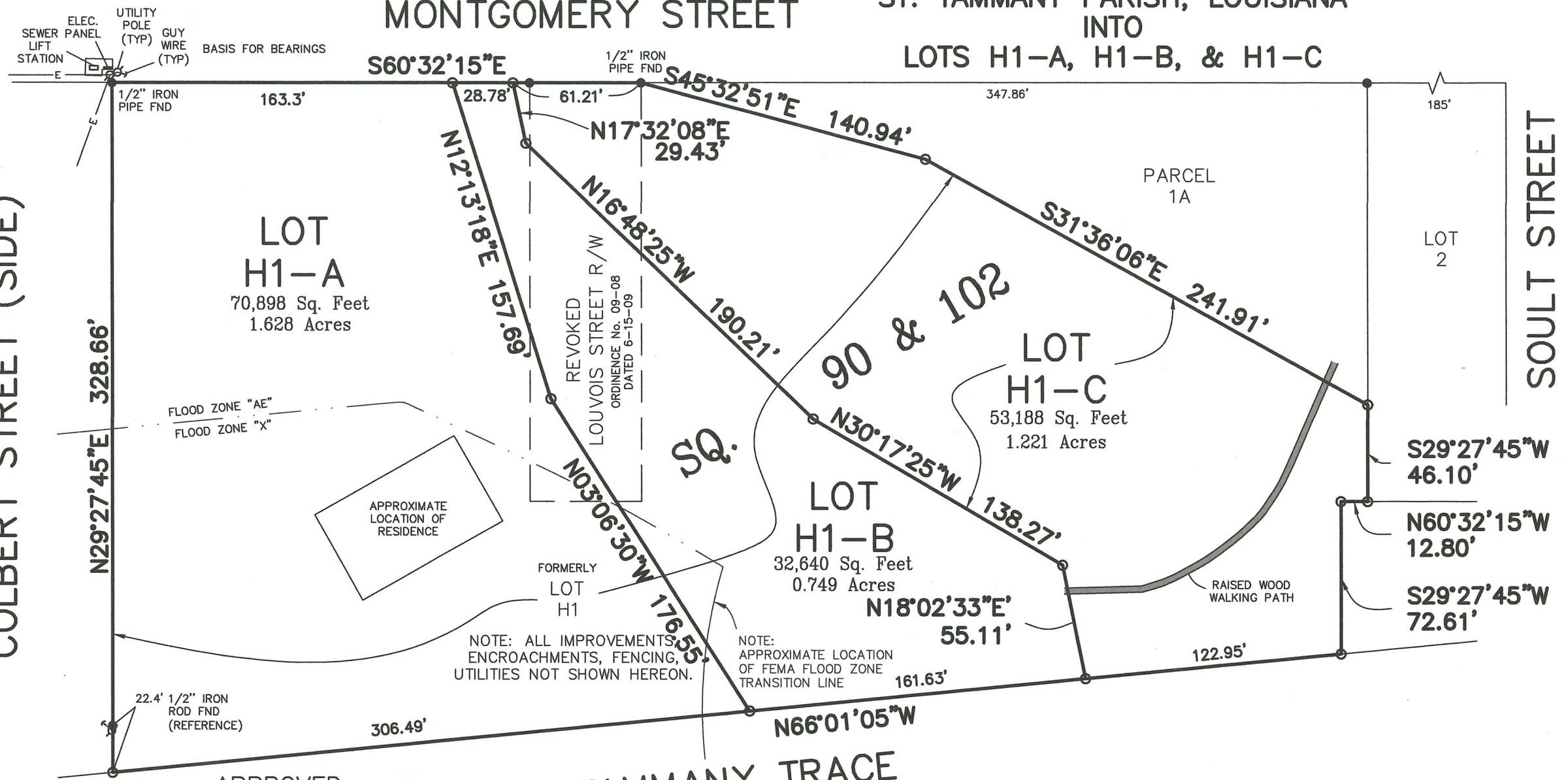
FIRM Panel# 2202020431D Rev. 5-16-2012

Resubdivision of  
**LOT H1 AND A PORTION OF REVOKED LOUVOIS STREET R/W  
 SQUARES 90 & 102 \* TOWN OF MANDEVILLE  
 CITY OF MANDEVILLE  
 ST. TAMMANY PARISH, LOUISIANA  
 INTO  
 LOTS H1-A, H1-B, & H1-C**

**MONTGOMERY STREET**

**COLBERT STREET (SIDE)**

**SOULT STREET**



**LEGAL DESCRIPTION LOT H1-A**

COMMENCE AT THE INTERSECTION OF WESTERN RIGHT OF WAY LINE OF SOULT STREET AND THE SOUTHERN RIGHT OF WAY LINE OF MONTGOMERY STREET AND GO N60°32'15"W A DISTANCE OF 622.85' TO THE POINT OF BEGINNING.

FROM THE POINT OF BEGINNING GO THENCE SOUTH 12 DEGREES 13 MINUTES 18 SECONDS WEST, 157.69 FEET; THENCE SOUTH 03 DEGREES 06 MINUTES 30 SECONDS EAST, 176.55 FEET; THENCE NORTH 66 DEGREES 01 MINUTES 05 SECONDS WEST, 306.48 FEET; THENCE NORTH 29 DEGREES 27 MINUTES 45 SECONDS EAST, 328.66 FEET; THENCE SOUTH 60 DEGREES 32 MINUTES 15 SECONDS EAST, 163.30 FEET, BACK TO THE POINT OF BEGINNING.

**LEGAL DESCRIPTION LOT H1-B**

COMMENCE AT THE INTERSECTION OF WESTERN RIGHT OF WAY LINE OF SOULT STREET AND THE SOUTHERN RIGHT OF WAY LINE OF MONTGOMERY STREET AND GO N60°32'15"W A DISTANCE OF 594.08' TO THE POINT OF BEGINNING.

FROM THE POINT OF BEGINNING GO SOUTH 17 DEGREES 32 MINUTES 08 SECONDS WEST, 29.43 FEET; THENCE SOUTH 16 DEGREES 48 MINUTES 25 SECONDS EAST, 190.21 FEET; THENCE SOUTH 30 DEGREES 17 MINUTES 25 SECONDS EAST, 138.27 FEET; THENCE SOUTH 18 DEGREES 02 MINUTES 33 SECONDS WEST, 55.11 FEET; THENCE NORTH 66 DEGREES 01 MINUTES 05 SECONDS WEST, 161.63 FEET; THENCE NORTH 03 DEGREES 06 MINUTES 30 SECONDS WEST, 176.55 FEET; THENCE NORTH 12 DEGREES 13 MINUTES 18 SECONDS EAST, 157.69 FEET; THENCE SOUTH 60 DEGREES 32 MINUTES 15 SECONDS EAST, 28.78 FEET, BACK TO THE POINT OF BEGINNING.

**LEGAL DESCRIPTION LOT H1-C**

COMMENCE AT THE INTERSECTION OF WESTERN RIGHT OF WAY LINE OF SOULT STREET AND THE SOUTHERN RIGHT OF WAY LINE OF MONTGOMERY STREET AND GO N60°32'15"W A DISTANCE OF 532.86' TO THE POINT OF BEGINNING.

FROM THE POINT OF BEGINNING GO SOUTH 45 DEGREES 32 MINUTES 51 SECONDS EAST, 140.94 FEET; THENCE SOUTH 31 DEGREES 36 MINUTES 06 SECONDS EAST, 241.91 FEET; THENCE SOUTH 29 DEGREES 27 MINUTES 45 SECONDS WEST, 46.10 FEET; THENCE NORTH 60 DEGREES 32 MINUTES 15 SECONDS WEST, 12.80 FEET; THENCE SOUTH 29 DEGREES 27 MINUTES 45 SECONDS WEST, 72.61 FEET; THENCE NORTH 66 DEGREES 01 MINUTES 05 SECONDS WEST, 122.95 FEET; THENCE NORTH 18 DEGREES 02 MINUTES 33 SECONDS EAST, 55.11 FEET; THENCE NORTH 30 DEGREES 17 MINUTES 25 SECONDS WEST, 138.27 FEET; THENCE NORTH 16 DEGREES 48 MINUTES 25 SECONDS WEST, 190.21 FEET; THENCE NORTH 17 DEGREES 32 MINUTES 08 SECONDS EAST, 29.43 FEET; THENCE SOUTH 60 DEGREES 32 MINUTES 15 SECONDS EAST, 61.21 FEET, BACK TO THE POINT OF BEGINNING.

NOTE:  
 BEARINGS SHOWN HEREON ARE REFERENCED TO LOUISIANA STATE PLANE COORDINATES. LA SOUTH ZONE 1702.

REFERENCE:  
 SURVEY By John E. Bonneau, PLS  
 Survey No.: 2009 076  
 Dated: 4-2-2009

- DENOTES 1/2" IRON ROD TO BE SET UNLESS OTHERWISE NOTED
- DENOTES 1/2" IRON ROD FND UNLESS OTHERWISE NOTED

APPROVED:  
  
 MAYOR OF THE CITY OF MANDEVILLE  
  
 CHAIRMAN OF PLANNING COMMISSION

\_\_\_\_\_  
 CITY ENGINEER OR PUBLIC WORKS DIRECTOR

\_\_\_\_\_  
 PLANNING DIRECTOR

\_\_\_\_\_  
 CLERK OF COURT

\_\_\_\_\_  
 DATE FILED

\_\_\_\_\_  
 FILE NO.



NO ATTEMPT HAS BEEN MADE BY RANDALL W. BROWN & ASSOC., INC. TO VERIFY TITLE, ACTUAL LEGAL OWNERSHIP, SERVITUDES, EASEMENTS, SUBSURFACE UTILITIES, RIGHTS OF WAY, DEED RESTRICTIONS, WETLANDS OR ENVIRONMENTAL ISSUES OR OTHER ENCUMBRANCES ON THIS PROPERTY OTHER THAN THOSE FURNISHED BY THE CLIENT.

SURVEYED IN ACCORDANCE WITH THE LOUISIANA "APPLICABLE STANDARDS FOR PROPERTY BOUNDARY SURVEYS" FOR A CLASS C SURVEY.

Randall W. Brown, P.L.S.  
 Professional Land Surveyor  
 LA Registration No. 04586

**Randall W. Brown & Associates, Inc.**  
 Professional Land Surveyors  
 228 W. Causeway Approach, Mandeville, LA 70448  
 (985) 624-5368 FAX (985) 624-5309  
 info@brownsurveys.com

Date: NOVEMBER 6, 2023  
 Survey No. 23573  
 Project No. A23573.TXT

Scale: 1" = 60' ±  
 Drawn By: J.E.D.  
 Revised: 3-12-24





**Metro Appraisal Services, L.L.C.**



**APPRAISAL OF REAL PROPERTY**

**LOCATED AT:**

Lot H1-2 Montgomery St  
PARCEL H1 SQ 90 & SQ 102 MANDEVILLE  
Mandeville, LA 70448

**FOR:**

City of Mandeville

**AS OF:**

01/22/2024

**BY:**

Paul G. Vidal  
Metro Appraisal Services, L.L.C.  
406 Red Gum Court  
Madisonville, LA. 70447  
[OF] 985-792-1589 [FX] 985-792-1569  
paul@metapps.com



406 Red Gum Court Madisonville, LA 70447 (985) 792-1589 (985) 792-1569(fax)

ATTN: City of Mandeville

RE: Appraisal of  
Lot H1-2 Montgomery St, LA 70448

Dear: City of Mandeville

In accordance with your request, we have personally inspected the vacant land site and prepared an appraisal of the property located at Lot H1-2 Montgomery St.

The purpose of this appraisal is to estimate the market value of the property described in the body of this report as of 01/22/2024. It is understood that the intended use of this appraisal is for the determination of usable/buildable land with included survey.

This is an Appraisal Report which is intended to comply with the reporting requirements set forth under Standards Rule 2-2(a) of the Uniform Standards of Professional Appraisal Practice of the Appraisal Foundation, pursuant to the Scope of Work, as disclosed elsewhere in this report.

The opinion of value expressed in this report is contingent upon the Certifications and Statement of Limiting Conditions page attached to this report. The acceptance of this appraisal assignment by the appraiser was not based on a requested minimum valuation, or the approval of the loan. The appraiser certifies that the compensation for this appraisal is not contingent upon the reporting of a predetermined value or direction in value that favors the cause of the client, the amount of the value estimate, the attainment of a stipulated result or the occurrence of a subsequent event. This appraisal has been prepared to conform with the Uniform Standards of Appraisal Practice ("USPAP") adopted by the Appraisal Standards Board of the Appraisal Foundation. The appraiser has disclosed within this appraisal report steps taken that were necessary or appropriate to comply with the competency provision of the USPAP.

As per current FIRREA minimum appraisal standards, we **have** completed previous appraisals of single family residences in this area. An inspection of the appraised property, a study of pertinent factors, valuation trends, and the general neighborhood data led us to the conclusion that the market value, as of 01/22/2024, is:

**\$140,000.00**

It has been a pleasure to assist you. If we may be of further service to you in the future, please let us know.

Respectfully submitted,

Paul G Vidal, CREA  
Louisiana Certified Residential Real Estate Appraiser #R1371  
Metro Appraisal Services, LLC



# LAND APPRAISAL REPORT

The purpose of this summary appraisal report is to provide the lender/client with an accurate and adequately supported opinion of the market value of the subject property.

## CLIENT AND PROPERTY IDENTIFICATION

Property Address: Lot H1-2 Montgomery St City: Mandeville State: LA ZIP: 70448  
 Borrower: City of Mandeville Owner of Public Record: David Rathe / Marie Rathe County: St. Tammany  
 Legal Description: PARCEL H1 SQ 90 & SQ 102 MANDEVILLE  
 Assessor's Parcel #: 58503 Tax Year: 2022 R.E. Taxes: 3,533  
 Neighborhood Name: Mandeville Map Reference: MLS-204 Census Tract: 0413.01  
 Special Assessments: 0 PUD  Yes  No HOA: \$ 0  Per Year  Per Month  
 Property Rights Appraised:  Fee Simple  Leasehold  Other (describe) \_\_\_\_\_  
 Assignment Type:  Purchase Transaction  Refinance Transaction  Other (describe) \_\_\_\_\_  
 Lender/Client: City of Mandeville Address: \_\_\_\_\_

## CONTRACT ANALYSIS

I  did  did not analyze the contract for sale for the subject purchase transaction. Explain the results of the analysis of the contract for sale or why the analysis was not performed. \_\_\_\_\_  
 Contract Price \$: \_\_\_\_\_ Date of Contract: \_\_\_\_\_ Is the property seller the owner of public record?  Yes  No Data Sources \_\_\_\_\_  
 Is there any financial assistance (loan charges, sale concessions, gift or down payment assistance, etc.) to be paid by any party on behalf of the borrower?  Yes  No  
 If Yes, report the total dollar amount and describe the items to be paid. \$ \_\_\_\_\_

## NEIGHBORHOOD DESCRIPTION

Note: Race and the racial composition of the neighborhood are not appraisal factors.

Neighborhood Characteristics			One-Unit Housing Trends			One-Unit Housing			Present Land Use %			
Location	<input type="checkbox"/> Urban	<input checked="" type="checkbox"/> Suburban	<input type="checkbox"/> Rural	Property Values	<input type="checkbox"/> Increasing	<input checked="" type="checkbox"/> Stable	<input type="checkbox"/> Declining	PRICE	AGE	One-Unit	75 %	
Built-Up	<input checked="" type="checkbox"/> Over 75%	<input type="checkbox"/> 25-75%	<input type="checkbox"/> Under 25%	Demand/Supply	<input type="checkbox"/> Shortage	<input checked="" type="checkbox"/> In Balance	<input type="checkbox"/> Over Supply	\$ (000)	(yrs)	2-4 Unit	%	
Growth	<input type="checkbox"/> Rapid	<input checked="" type="checkbox"/> Stable	<input type="checkbox"/> Slow	Marketing Time	<input checked="" type="checkbox"/> Under 3 mths	<input type="checkbox"/> 3-6 mths	<input type="checkbox"/> Over 6 mths	516	Low	0	Multi-Family	%
Neighborhood Boundaries: <u>The subject property is bounded by Florida Ave to the north, Lake Ponchatrain to the south, Jackson Ave to the east, and Causeway Blvd to west</u>								1,145	High	119	Commercial	5 %
								458	Pred.	30	Vacant	20 %
				Good	Average	Fair	Poor					
Convenience to Employment				<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Property Compatibility				
Convenience to Shopping				<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	General Appearance of Properties				
Convenience to Primary Education				<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Adequacy of Police/Fire Protection				
Convenience to Recreational Facilities				<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Protection from Detrimental Conditions				
Employment Stability				<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Overall Appeal to Market				

Neighborhood Description: The subject property is located in Mandeville. It is close to many city amenities, schools, shopping, and places of worship. This neighborhood has experienced good demand, which is expected to continue. The neighborhood consists of a mixture of spec and custom homes varying from one story ranch, traditional, cottage, Victorian, French and acadian. This mixture is the norm and all properties blend well in this setting.

Market Conditions (including support for the above conclusions): General Market conditions in the neighborhood are stable. Homes in this general area do require sellers to offer sales financing concessions to the market. The supply and demand for properties in this market area is near equilibrium but is considered a buyers market with typical marketing times for most homes at 0-3 month with conventional, FHA, and VA.

## SITE DESCRIPTION

Dimensions: 1.22 Acres Area: 1.22  Acres  Sq.Ft. Shape: Irregular View: N;Res;  
 Zoning Classification: R-1 Zoning Description: Single Family Residential  
 Zoning Compliance:  Legal  Legal Nonconforming (Grandfathered Use)  No Zoning  Illegal (describe) \_\_\_\_\_  
 Uses permitted under current zoning regulations: See Addendum  
 Highest & Best Use: Land as improved  
 Describe any improvements: None  
 Do present improvements conform to zoning?  Yes  No  No improvements If No, explain: \_\_\_\_\_

Present use of subject site: Land as vacant Current or proposed ground rent?  Yes  No If Yes, \$ \_\_\_\_\_  
 Topography: Wooded Size: Irregular Drainage: Run off/Typical  
 Corner Lot:  Yes  No Underground Utilities:  Yes  No Fenced:  Yes  No If Yes, type: \_\_\_\_\_  
 Special Flood Hazard Area  Yes  No FEMA Flood Zone: AE FEMA Map #: 2202020431D FEMA Map Date: 05/16/2012

Utilities	Public	Other	Provider or Description	Off-site Improvements	Type/Description	Public	Other
Electricity	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Available but not connected	Street Surface	Asphalt	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Gas	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Available but not connected	Street Type/Influence	Asphalt		
Water	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Available but not connected	Curb/Gutter	None	<input type="checkbox"/>	<input type="checkbox"/>
Sanitary Sewer	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Available but not connected	Sidewalk	None	<input type="checkbox"/>	<input type="checkbox"/>
	<input type="checkbox"/>	<input type="checkbox"/>		Street Lights (type)	None	<input type="checkbox"/>	<input type="checkbox"/>
	<input type="checkbox"/>	<input type="checkbox"/>		Alley	None	<input type="checkbox"/>	<input type="checkbox"/>

Are the utilities and off-site improvements typical for the market?  Yes  No If No, describe: \_\_\_\_\_  
 Are there any adverse site conditions or external factors (easements, encroachments, environmental conditions, land uses, etc.)?  Yes  No If Yes, describe: \_\_\_\_\_  
No apparent easements or encroachments were noted. Utility and drainage easements are typical and do not adversely affect the property. Flood zone information should be verified by a registered land surveyor. A Flood map has been provided in this appraisal report.

Site Comments: The subject is located in a favorable location of Mandeville and is close to all amenities.

# LAND APPRAISAL REPORT

File No.: P01222439

Loan No.:

There are 0 comparable sites currently offered for sale in the subject neighborhood ranging in price from \$ 0 to \$ 0  
 There were 0 comparable sites sold in the past 12 months in the subject neighborhood ranging in sale price from \$ 0 to \$ 0

## COMPARABLE SALES

FEATURE	SUBJECT	COMPARABLE # 1	COMPARABLE # 2	COMPARABLE # 3
Address	Lot H1-2 Montgomery St	Lot 99C Montgomery St	407 Carroll St	41 Carroll St
City/St/Zip	Mandeville, LA 70448	Mandeville, LA 70448	Mandeville, LA 70448	Mandeville, LA 70448
Proximity to Subject		1.05 miles NW	1.31 miles W	1.31 miles W
Data Sources	Inspection	GSREIN#2365727	COC#2927502	COC#2927502
Verification Sources	GSREIN/Clerk of Court	GSREIN/Clerk of Court	GSREIN/Clerk of Court	GSREIN/Clerk of Court
Sale Price	\$	\$ 115,126	\$ 355,000	\$ 355,000
Price/ acres	\$	\$ 14.19	\$ 12.63	\$ 12.63
Date of Sale (MO/DA/YR)		11/21/2022	01/17/2024	01/17/2024
Days on Market		1	0	0
Financing Type		Cash	Cash	Cash
Concessions		0	0	0
Location	N;Res;Trace	N;Res;Trace	N;Res;School +25,000	N;Res;School +25,000
Property Rights Appraised	Fee Simple	Fee Simple	Fee Simple	Fee Simple
Site Size Acre	1.22	8,111 +24,800	28,097 -237,900	28,097 -237,900
View	N;Res;Pond	N;Res;	0 N;Res;Pond	N;Res;Pond
Topography	Wooded	Wooded	Partially cleared	Partially cleared
Available Utilities	Typical for area	Typical for area	Typical for area	Typical for area
Street Frontage	61.21	84.60	105.5	105.5
Street Type	Asphalt	Asphalt	Asphalt	Asphalt
Water Influence	None	None	None	None
Fencing	None	None	None	None
Improvements	None	None	None	None
Net Adjustment (Total, in \$)		<input checked="" type="checkbox"/> + <input type="checkbox"/> - \$ 24,800	<input type="checkbox"/> + <input checked="" type="checkbox"/> - \$ -212,900	<input type="checkbox"/> + <input checked="" type="checkbox"/> - \$ -212,900
Adjusted sales price of the		Net Adj. %	Net Adj. %	Net Adj. %
Comparable Sales (in \$)		Gross Adj. % \$ 139,926	Gross Adj. % \$ 142,100	Gross Adj. % \$ 142,100

The Appraiser has researched the transfer history of the subject property for the past 3 years and the listing history of the subject for the past 12 months prior to the effective date of this appraisal. The appraiser has also researched the transfer and listing history of the comparable sales for the past 12 months.

The appraiser's research  did  did not reveal any prior sales or transfers of the subject property for the three years prior to the effective date of the appraisal.  
 Data Sources: GSREIN/Clerk of Court

The appraiser's research  did  did not reveal any prior sales or transfers of the comparable sales for the year prior to the date of sale of the comparable sale.  
 Data Sources: GSREIN/Clerk of Court

The appraiser's research  did  did not reveal any prior listings of the subject property or comparable sales for the year prior to the effective date of the appraisal.  
 Data Sources: GSREIN/Clerk of Court

Listing/Transfer History (if more than two, use comments section or an addendum.)	Transfer/Sale (ONLY) of the Subject in past 36 months:	Listing and Transfer history of Comp 1 in past 12 months:	Listing and Transfer history of Comp 2 in past 12 months:	Listing and Transfer history of Comp 3 in past 12 months:
	\$	\$	\$	\$
	\$	\$	\$	\$

Subject property is currently listed for sale?  Yes  No Data Source:

Current Listing History	List Date	List Price	Days on Market	Data Source
		\$		

Subject property has been listed within the last 12 months?  Yes  No Data Source:

12 Month Listing History	List Date	List Price	Days on Market	Data Source
		\$		
		\$		

Comments on Prior Sales/Transfers and Current and Prior Listings: No prior sale for the subject in the past 36 months. No prior sales for comparables for the past 12 months.

Summary of the Sales Comparison Approach: The vacant land sites in this report are based off the usable/buildable land of estimated (10,000 sf). The vacant land comparables, comparables 1-3, being, located within zip 70448, were used in analysis because they were most similar in size to subject. The adjusted range is from \$135,626 to \$158,000 with a mean \$13.15/sf has been utilized in valuation analysis. The comparables utilized in this comparison are the best the appraiser could obtain in the subject's market area and in the appraiser's judgement, they are good reasonable indicators of value. Comparables 4 & 5 are cash sales that were sold in a package deal for \$710,000. These two sales were provided at the borrowers request. Equal weight has been made to all comparables in this report.

Reconciliation Comments: Both cost and market approaches to value were analyzed in this report, however, most consideration was given to the market approach to value. The income approach was not used because the area is primarily owner occupied. Estimated marketing time is between 0-3 months. See additional comments.

This appraisal is made  "as is", or  subject to the following conditions or inspections:

Based on a complete visual inspection of the subject site and those improvements upon said site, defined scope of work, statement of assumptions and limiting conditions, and appraiser's certification, my (our) opinion of market value, as defined, of the real property that is the subject of this report is:  
 Opinion of Market Value: \$ 140,000, as of: 01/22/2024, which is the date of inspection and the effective date of this appraisal.

**LAND APPRAISAL REPORT****PROJECT INFORMATION FOR PUDs (if applicable)**Is the developer/builder in control of the Homeowners' Association (HOA)?  Yes  No Unit type(s):  Detached:  Attached:

Provide the following information for PUDs ONLY if the developer/builder is in control of the HOA and the subject property is an attached dwelling unit.

Legal Name of Project: \_\_\_\_\_

Total number of phases: \_\_\_\_\_ Total number of units: \_\_\_\_\_ Total number of units sold: \_\_\_\_\_

Total number of units rented: \_\_\_\_\_ Total number of units for sale: \_\_\_\_\_ Data sources: \_\_\_\_\_

Was the project created by the conversion of existing building(s) into a PUD?  Yes  No If Yes, date of conversion: \_\_\_\_\_Does the project contain any multi-dwelling units?  Yes  No Data Source: \_\_\_\_\_Are the units, common elements, and recreation facilities complete?  Yes  No If No, describe the status of completion: \_\_\_\_\_

Describe common elements and recreational facilities: \_\_\_\_\_

**CERTIFICATIONS AND LIMITING CONDITIONS**

This report form is designed to report an appraisal of a parcel of land which may have some minor improvements but is not considered to be an "improved site". All improvements are considered to be of relatively minor value impact on the overall value of the site. This report form is not designed to report on an "improved site" where significant value is derived from the improvements. This appraisal report form may be used for single family, multi-family sites and may be included within a PUD development.

This appraisal report is subject to the following scope of work, intended use, intended user, definition of market value, statement of assumptions and limiting conditions and certifications. Modifications, additions, or deletions to the intended use, intended user, definition of market value, or assumptions and limiting conditions are not permitted. The appraiser may expand the scope of work to include any additional research or analysis necessary based on the complexity of this appraisal assignment. Modifications or deletions to the certifications are also not permitted. However, additional certifications that do not constitute material alterations to this appraisal report, such as those required by law or those related to the appraiser's continuing education or membership in an appraisal organization, are permitted.

**SCOPE OF WORK:** The scope of work for this appraisal is defined by the complexity of this appraisal assignment and the reporting requirements of this appraisal report form, including the following definition of market value, statement of assumptions and limiting conditions and certifications. The appraiser must, at a minimum: (1) perform a complete visual inspection of the subject site and any limited improvements, (2) inspect the neighborhood, (3) inspect each of the comparable sales from at least the street, (4) research, verify and analyze data from reliable public and/or private sources, and (5) report his or her analysis, opinions and conclusions in this appraisal report.

**INTENDED USE:** The intended use of this appraisal report is for the lender/client to evaluate the property that is the subject of this appraisal for a mortgage finance transaction.

**INTENDED USER:** The intended user of this report is the lender/client identified within the appraisal report.

**DEFINITION OF MARKET VALUE:** The most probable price which a property should bring in a competitive and open market under all conditions requisite to a fair sale, the buyer and seller each acting prudently and knowledgeably, and assuming the price is not affected by undue stimulus. Implicit in this definition is the consummation of a sale as of a specified date and the passing of title from seller to buyer under conditions whereby: (1) buyer and seller are typically motivated; (2) both parties are well informed or well advised, and each acting in what they consider their own best interest; (3) a reasonable time is allowed for exposure in the open market; (4) payment is made in terms of cash in United States dollars or in terms of financial arrangements comparable thereto; and (5) the price represents the normal consideration for the property sold unaffected by special or creative financing or sales concessions\* granted by anyone associated with the sale. (Source: OCC, OTS, FRS, & FDIC joint regulations published June 7, 1994)

\*Adjustments to the comparables must be made for special or creative concessions. No adjustments are necessary for those costs which are normally paid by sellers as a result of tradition or law in a market area; these costs are readily identifiable since the seller pays these costs in virtually all sales transactions. Special or creative financing adjustments can be made to the comparable property by comparisons to financing terms offered by a third party institutional lender that is not already involved in the property or transaction. Any adjustment should not be calculated on a mechanical dollar for dollar cost of the financing or concession but the dollar amount of any adjustment should approximate the market's reaction to the financing or concessions based on the appraiser's judgment.

**STATEMENT OF ASSUMPTIONS AND LIMITING CONDITIONS:** The appraiser's certification in this report is subject to the following assumptions and limiting conditions:

- The appraiser will not be responsible for matters of a legal nature that affect the subject property being appraised or the title to it, except for information that he or she became aware of during the research involved in performing this appraisal. The appraiser assumes that the title is good and marketable and will not render any opinions about the title.
- The appraiser has examined the available flood maps that are provided by the Federal Emergency Management Agency (or other data sources) and has noted in this appraisal report whether any portion of the subject site is located in an identified Special Flood Hazard Area. Because the appraiser is not a surveyor, he or she makes no guarantees, express or implied, regarding this determination.
- The appraiser will not give testimony or appear in court because he or she made an appraisal of the property in question unless specific arrangements to do so have been made beforehand, or as otherwise required by law.
- The appraiser has noted in this appraisal report any adverse conditions (such as the presence of hazardous wastes, toxic substances, etc.) observed during the inspection of the subject property or that he or she became aware of during the research involved in performing this appraisal. Unless otherwise stated in this appraisal report, the appraiser has no knowledge of any hidden or unapparent physical deficiencies or adverse conditions of the subject property (such as, but not limited to, needed repairs, deterioration, the presence of hazardous wastes, toxic substances, adverse environmental conditions, etc.) that would make the property less valuable, and has assumed that there are no such conditions and makes no guarantees or warranties express or implied. The appraiser will not be responsible for any such conditions that do exist or for the engineering or testing that might be required to discover whether such conditions exist. Because the appraiser is not an expert in the field of environmental hazards, this appraisal must not be considered as an environmental assessment of the property.

**APPRAISER'S CERTIFICATION:** The Appraiser certifies and agrees that:

- I have, at a minimum, developed and reported this appraisal in accordance with the scope of work requirements stated in this appraisal report.
- I performed a complete visual inspection of the subject site and any limited improvements. I have reported the information in factual and specific terms. I identified and reported the deficiencies of the subject site that could affect the utility of the site and its usefulness as a building lot(s).
- I performed this appraisal in accordance with the requirements of the Uniform Standards of Professional Appraisal Practice that were adopted and promulgated by the Appraisal Standards Board of the Appraisal Foundation and that were in place at the time this appraisal report was prepared.
- I developed my opinion of the market value of the real property that is the subject of this report based on the sales comparison approach to value. I have adequate comparable market data to develop a reliable sales comparison approach for this appraisal assignment. I further certify that I considered the cost and income approaches to value but did not develop them unless indicated elsewhere within this report as there are no or very limited improvements and these approaches to value are not deemed necessary for credible results and/or reliable indicators of value for this appraisal assignment.
- I researched, verified, analyzed, and reported on any current agreement for sale for the subject property, any offering for sale of the subject property in the twelve months prior to the effective date of this appraisal, and the prior sales of the subject property for a minimum of three years prior to the effective date of this appraisal, unless otherwise indicated in this report.
- I researched, verified, analyzed, and reported on the prior sales of the comparable sales for a minimum of one year prior to the date of the sale of the comparable sale, unless otherwise indicated in this report.
- I selected and used comparable sales that are locationally, physically, and functionally the most similar to the subject property.
- I have not used comparable sales that were the result of combining multiple transactions into one reported sale.
- I have reported adjustments to the comparable sales that reflect the market's reaction to the differences between the subject property and the comparable sales.
- I have verified, from a disinterested source, all information in this report that was provided by parties who have a financial interest in the sale or financing of the subject property.
- I have knowledge and experience in appraising this type of property in this market area.
- I am aware of, and have access to, the necessary and appropriate public and private data sources, such as multiple listing services, tax assessment records, public land records and other such data sources for the area in which the property is located.

## LAND APPRAISAL REPORT

### CERTIFICATIONS AND LIMITING CONDITIONS (continued)

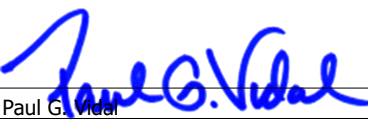
13. I obtained the information, estimates, and opinions furnished by other parties and expressed in this appraisal report from reliable sources that I believe to be true and correct.
14. I have taken into consideration the factors that have an impact on value with respect to the subject neighborhood, subject property, and the proximity of the subject property to adverse influences in the development of my opinion of market value. I have noted in this appraisal report any adverse conditions (such as, but not limited to, needed repairs, deterioration, the presence of hazardous wastes, toxic substances, adverse environmental conditions, etc.) observed during the inspection of the subject property or that I became aware of during the research involved in performing this appraisal. I have considered these adverse conditions in my analysis of the property value, and have reported on the effect of the conditions on the value and marketability of the subject property.
15. I have not knowingly withheld any significant information from this appraisal report and, to the best of my knowledge, all statements and information in this appraisal report are true and correct.
16. I stated in this appraisal report my own personal, unbiased, and professional analysis, opinions, and conclusions, which are subject only to the assumptions and limiting conditions in this appraisal report.
17. I have no present or prospective interest in the property that is the subject of this report, and I have no present or prospective personal interest or bias with respect to the participants in the transaction. I did not base, either partially or completely, my analysis and/or opinion of market value in this appraisal report on the race, color, religion, sex, age, marital status, handicap, familial status, or national origin of either the prospective owners or occupants of the subject property or of the present owners or occupants of the properties in the vicinity of the subject property or on any other basis prohibited by law.
18. My employment and/or compensation for performing this appraisal or any future or anticipated appraisals was not conditioned on any agreement or understanding, written or otherwise, that I would report (or present analysis supporting) a predetermined specific value, a predetermined minimum value, a range or direction in value, a value that favors the cause of any party, or the attainment of a specific result or occurrence of a specific subsequent event (such as approval of a pending mortgage loan application).
19. I personally prepared all conclusions and opinions about the real estate that were set forth in this appraisal report. If I relied on significant real property appraisal assistance from any individual or individuals in the performance of this appraisal or the preparation of this appraisal report, I have named such individual(s) and disclosed the specific tasks performed in this appraisal report. I certify that any individual so named is qualified to perform the tasks. I have not authorized anyone to make a change to any item in this appraisal report; therefore, any change made to this appraisal is unauthorized and I will take no responsibility for it.
20. I identified the lender/client in this appraisal report who is the individual, organization, or agent for the organization that ordered and will receive this appraisal report.
21. The lender/client may disclose or distribute this appraisal report to: the borrower; another lender at the request of the borrower; the mortgagee or its successors and assigns; mortgage insurers; government sponsored enterprises; other secondary market participants; data collection or reporting services; professional appraisal organizations; any department, agency, or instrumentality of the United States; and any state, the District of Columbia, or other jurisdictions; without having to obtain the appraiser's or supervisory appraiser's (if applicable) consent. Such consent must be obtained before this appraisal report may be disclosed or distributed to any other party (including, but not limited to, the public through advertising, public relations, news, sales, or other media).
22. I am aware that any disclosure or distribution of this appraisal report by me or the lender/client may be subject to certain laws and regulations. Further, I am also subject to the provisions of the Uniform Standards of Professional Appraisal Practice that pertain to disclosure or distribution by me.
23. The borrower, another lender at the request of the borrower, the mortgagee or its successors and assigns, mortgage insurers, government sponsored enterprises, and other secondary market participants may rely on this appraisal report as part of any mortgage finance transaction that involves any one or more of these parties.
24. If this appraisal report was transmitted as an "electronic record" containing my "electronic signature", as those terms are defined in applicable federal and/or state laws (excluding audio and video recordings), or a facsimile transmission of this appraisal report containing a copy or representation of my signature, the appraisal report shall be as effective, enforceable and valid as if a paper version of this appraisal report were delivered containing my original hand written signature.
25. Any intentional or negligent misrepresentation(s) contained in this appraisal report may result in civil liability and/or criminal penalties including, but not limited to, fine or imprisonment or both under the provisions of Title 18, United States Code, Section 1001, et seq., or similar state laws.

**SUPERVISORY APPRAISER'S CERTIFICATION:** The Supervisory Appraiser certifies and agrees that:

1. I directly supervised the appraiser for this appraisal assignment, have read the appraisal report, and agree with the appraiser's analysis, opinions, statements, conclusions, and the appraiser's certification.
2. I accept full responsibility for the contents of this appraisal report including, but not limited to, the appraiser's analysis, opinions, statements, conclusions, and the appraiser's certification.
3. The appraiser identified in this appraisal report is either a sub-contractor or an employee of the supervisory appraiser (or the appraisal firm), is qualified to perform this appraisal, and is acceptable to perform this appraisal under the applicable state law.
4. This appraisal report complies with the Uniform Standards of Professional Appraisal Practice that were adopted and promulgated by the Appraisal Standards Board of The Appraisal Foundation and that were in place at the time this appraisal report was prepared.
5. If this appraisal report was transmitted as an "electronic record" containing my "electronic signature", as those terms are defined in applicable federal and/or state laws (excluding audio and video recordings), or a facsimile transmission of this appraisal report containing a copy or representation of my signature, the appraisal report shall be as effective, enforceable and valid as if a paper version of this appraisal report were delivered containing my original hand written signature.

### SIGNATURES

**APPRAISER**

Signature:   
 Name: Paul G. Vidal  
 Company Name: Metro Appraisal Services, LLC  
 Company Address: 406 Red Gum Court  
Madisonville, LA 70447  
 Telephone Number: (985) 792-1589  
 Email Address: paul@metapps.com  
 Date of Signature and Report: 02/28/2024  
 Effective Date of Appraisal: 01/22/2024  
 State Certification #: R1371  
 or State License #: \_\_\_\_\_  
 or Other (describe): \_\_\_\_\_ State #: \_\_\_\_\_  
 State: LA  
 Expiration Date of Certification or License: 12/31/2025  
 ADDRESS OF PROPERTY APPRAISED  
Lot H1-2 Montgomery St  
Mandeville, LA 70448  
 APPRAISED VALUE OF SUBJECT PROPERTY \$ 140,000  
 LENDER/CLIENT  
 Name: No AMC  
 Company Name: City of Mandeville  
 Company Address: \_\_\_\_\_  
 Email Address: \_\_\_\_\_

**SUPERVISORY APPRAISER (ONLY IF REQUIRED)**

Signature: \_\_\_\_\_  
 Name: \_\_\_\_\_  
 Company Name: \_\_\_\_\_  
 Company Address: \_\_\_\_\_  
 Telephone Number: \_\_\_\_\_  
 Email Address: \_\_\_\_\_  
 Date of Signature: \_\_\_\_\_  
 State Certification #: \_\_\_\_\_  
 or State License #: \_\_\_\_\_  
 State: \_\_\_\_\_  
 Expiration Date of Certification or License: \_\_\_\_\_

**SUBJECT PROPERTY**

Did not inspect subject property  
 Did inspect exterior of subject property from at least the street  
 Date of Inspection: \_\_\_\_\_

**COMPARABLE SALES**

Did not inspect exterior of comparable sales from street  
 Did inspect exterior of comparable sales from street  
 Date of Inspection: \_\_\_\_\_



# Supplemental Addendum

File No. P01222439

Borrower	City of Mandeville						
Property Address	Lot H1-2 Montgomery St						
City	Mandeville	County	St. Tammany	State	LA	Zip Code	70448
Lender/Client	David Rathe						

## Subject Property

The subject is a 1.22 acre parcel that has a drainage servitude that penetrates the majority of the property whereas only approximately 10,000 sf of usable buildable land noted. The drainage servitude flows southerly to the Castine Bayou and is considered wetlands according to the Wetlands Mapper contained within. The appraiser is not a wetlands specialist whereas if the exact amount of wetlands is to be determined, then a wetland determination official survey is recommended. If the wetlands determination discovers that wetlands is more and the subject has less approximated buildable land, then the appraiser preparing this report reserves the right to amend the report accordingly. The subject is flanked on the southern side by the St Tammany Trace. Access to the subject buildable site is done of the westely side of the property going back south out east.

## Wetland Research

The subject has areas of wetlands noted on the parcel via National Wetlands Inventory website [www.fws.gov](http://www.fws.gov). For this reason, land sales with wetlands impact have also been used in valuation of this report. The appraiser is not a wetlands specialist as the appraiser has utilized a national database for wetland observation. The appraiser recommends that a professional wetlands biologic surveyor properly determine if wetlands are an impact to the subject property.

## Purpose

In accordance with your request, we have examined the above reference property, which is more fully described herein, and analyzed matters pertinent to the estimation of its market value. I made an inspection of the subject property on 01/22/2024. I have thoroughly studied all of the data pertinent to arrive at an estimate of market value of Fee Simple Interest in the subject property. The subject is assumed to be unencumbered by any restrictions, environmental hazards, easements, or servitudes that would negatively influence the value conclusion contained within this analysis. The subject is unimproved site in St. Tammany Parish in Mandeville, Louisiana. Total acreage is calculated at 1.22 according to Tax Assessor and Survey provided, **HOWEVER, THE BUILDABLE/USABLE LAND IS ESTIMATED TO BE 10,000 SF**. The appraiser has researched several lot sales within the subject area to determine a market value for the subject.

## Scope of Work

The scope of the appraisal is defined as the extent of the purpose of collecting, confirming and reporting data. Data is collected and confirmed from the Clerk of Court Records, Multiple Listing Services, Published Data bases such as Deedfax, the appraiser's files and interviews with knowledgeable persons in local the local market. This data is then reported on the attached report in accordance with the Uniform Standards of Professional Appraisal Practice. The Analysis and Conclusion is written such that the reader, if generally knowledgeable in the appraisal process, should be able to follow the reasoning and judgment of the appraiser.

## Extent to Which Property is Identified

I viewed and walked 2/3 of the subject property. I have relied on the St. Tammany Parish Tax Data Base and Louisiana Tax Commission for the legal description and owners of public record. The survey has been provided by the client listed herein.

## Extent To Which the Property is Inspected

I have viewed the subject property on 01/22/2024 by walking 2/3 of the subject property gathering information pertinent for use in selecting comparable land sales.

## Type and Extent of Data Research

In order to arrive at an opinion of the market value of the subject property. I researched data on comparable vacant land; confirmed all comparable sales information; and analyzed the information gathered in applying the comparison sales approach.

## Type and Extent of Analysis Applied

The value opinions presented in this report are based upon review and analysis of the market conditions affecting vacant land and Highest and Best Use of vacant land in this area of St. Tammany Parish that are competitive properties, and sales data for similar vacant land properties.

## Comparable Selection & Final Reconciliation

A thorough search was made to find comparables most similar to the subject property. The factors in determining the best comparables are as follows: Acreage and location in the subject's immediate market area. The comparables selected for this report are considered the best available indicators of the subject's value at the time of this assignment. The closed sales were carefully selected and are considered to be the most comparable and best indicators of value for the subject property. Final estimate is derived from the weighted gross adjustments of the comparables. Bracketed figures reflect a value range between (\$139,926) and (\$142,100). Final value for the subject property is **(\$140,000)** rounded. Landsquare footage in the subject's area has calculated at a mean \$13.15/sf and used in valuation of the appraisal report.

## Format Explanation

This report format is a summarized report. The analysis is intended to comply with the reporting requirements set forth under Standards Rule 2-2 of the Uniform Standard of Professional Appraisal Practice for a summary report. As such, it presents only summary discussions of the data, reasoning, and analyses that were used in the appraisal process to develop the appraiser's opinion of value. Supporting the documentation concerning the data, reasoning and analysis is retained in the appraisers file.

## Real Property and Value Definition

"Market Value" is defined by the United States Treasury Department, Comptroller of the Currency 12 CFR part 34.43 (f) as, "The most probable price a property should bring in a competitive and open market under all conditions requisite to a fair sale, the buyer and seller each acting prudently and knowledgeably, and assuming the price is not affected by undue stimulus. Implicit in this definition is the consummation of a sale as of a specified date and the passing of title from seller to buyer under conditions whereby:

1. Buyer and seller are typically motivated;
2. Both parties are well informed or well advised, and acting in what they consider their own best interests;
3. A reasonable time is allowed for exposure in the open market;
4. Payment is made in terms of cash in U.S. dollars or in terms of financial arrangements comparable thereto; and
5. The Price represents the normal consideration for the property sold unaffected by special of creative financing or sales concessions granted by anyone associated with the sale.

## Appraisal Process

The following pages contain a brief description of the subject property followed by a list of comparable properties considered within the analysis. Limiting Conditions of this report are contained in the addendum and should be considered in conjunction with this analysis. The appraisers Certification is also located within the addendum.

## Intended User & Use

It is our understanding that this report will be used to evaluate market value of the subject as of the date of inspection. The report is to be utilized for the purpose to establish the market value of Fee Simple Interest of the subject property in order to determine "Fair Market Value" for vacant land.

# Supplemental Addendum

File No. P01222439

Borrower	City of Mandeville						
Property Address	Lot H1-2 Montgomery St						
City	Mandeville	County	St. Tammany	State	LA	Zip Code	70448
Lender/Client	David Rathe						

**Market Value**, as herein used, is defined as "the most probable price, in terms of money, which a property is expected to bring in a competitive and open market under all conditions requisite to a fair sale, the buyer and seller, each acting prudently, knowledgeably, and assuming the price is not affected by undue stimulus".

## Site & Neighborhood

The subject property is located in Mandeville. It is close to many city amenities, schools, shopping, and places of worship. This neighborhood has experienced good demand, which is expected to continue. The neighborhood consists of a mixture of spec and custom homes varying from one story ranch, traditional, cottage, Victorian, French and acadian. This mixture is the norm and all properties blend well in this setting.

The site is estimated to be 1.22. The appraiser is not aware of any wetland determinations made on the subject site. The subject neighborhood is not limited to restrictions. See Zoning and Permitted Uses.

## Highest and Best Use

"Highest and Best Use" as defined in the Dictionary of Real Estate Appraisal, Fourth Edition, is as follows: "The reasonably, probable and legal use of vacant land or an improved property, which is physically possible, appropriately supported, financially feasible, and that results in the highest value. The four criteria the highest and best use must meet are legal permissibility, physical possibility, financial feasibility, and maximum profitability.

Implied in these definitions is that the determination of the highest and best use takes into account the contribution of a specific use to the community and community development goals. The subject site is considered to be a small vacant land site in Mandeville, St. Tammany south of Interstate 12. The aftermath of Hurricane Katrina has affected the cities and towns of St Tammany/Tangipahoa Parish. Western St Tammany and Tangipahoa had a spike in population due to the damage caused by the hurricane south of Lake Pontchartrain. The majority of the population increase has occurred in Tangipahoa Parish. This has resulted in a push northward for home sites. As migration continues to expand in these areas north and north west of Lake Pontchartrain, the demand for home sites and country style living will expand north also. With large population movement north of the lake should stimulate local business communities expanding job growth throughout the parish. The subject site is zoned. This type of Zoning will be explained furthermore in report.

## Reasonable Exposure Time

Exposure time is always presumed to precede the effective date of the appraisal. It is the estimated length of time the property would have been offered on the market, prior to the hypothetical sale, at the appraised value, on the effective date of the appraisal. It is a retrospective estimate based on an analysis of past events assuming a competitive and open market. This includes not only adequate, sufficient and reasonable time, but adequate, sufficient and reasonable effort. It is often expressed as a range and is based on the following:

1. Statistical information about days on the market, most commonly obtained from the local Multiple Listing Service.
2. Information gathered through sales verification.
3. Interviews with market participants.

Under current market conditions, the reasonable exposure time for the subject property is approximately three to six months. This is based on the analyses of current market trends in the general area and takes into account the size, condition and price range of the subject property and surrounding area. It presupposes that the listed price would be at or near the appraised value. It also assumes aggressive professional marketing by reputable local real estate offices.

## Comparables Sales Analysis

Comparables sales were collected and analyzed to estimate the market value of the subject. Sales of vacant sites in the surrounding area were utilized. This is taken into consideration in the final estimate of value. These land values are considered to be reliable and good indicators of value. The subject is located in a rural area with vacant sites available.

## Flood Zone Description

Flood Zones "C", "B", and "X" are not considered Flood Hazard Areas by FEMA. Flood zones "A", "A#", or "V" or "V#" are considered areas of Flood Hazard. Flood insurance is required for areas of Flood Hazard. "C" and "X" are interchangeable. The appraiser always defers to a qualified surveyor's estimate of flood elevation. Flood determination information is derived from FEMA maps and online data services. The appraiser is not a licensed surveyor or similarly qualified party. **Flood elevations cannot be guaranteed and are merely provided as estimates.** One should realize also that the different flood zones are governmental definitions of elevation and do not guarantee degrees of inundation in potential flood situations.

## Adverse Environmental Conditions

The appraiser has not been informed, nor has the appraiser any knowledge of the existence of any environmental or health impediment which, if known, could have a negative impact on the market value of the subject property. The valuation contained herein is not valid if any hazardous items are found in the subject property and not stated within the appraisal report, including but not limited to: urea-formaldehyde foam insulation, radon gas, adverse asbestos products, lead or lead based products, toxic waste contaminants. The detection of these materials is beyond the qualifications of the appraiser, and beyond the scope of this appraisal. The appraiser was not aware of, nor was he made aware of, the presence of toxic waste and/or hazardous material, contaminated soil, and/or land fill(s) in, on, or located near the subject property.

## Digital Signatures

The signature(s) affixed to this report were applied by the original appraiser(s) or supervisory appraiser and represent their acknowledgements of the facts and opinions found in this report. These signatures were applied using a password, and they digitally secured to the report from any changes and alterations. hence, these signatures have the same validity as a hand written signature. This comment does not apply if the signature(s) are hand written. According to Section 3406 of the Louisiana Appraisal Law, Signatures are to be labeled Louisiana Certified Residential Real Estate Appraiser R1371 and labeled herein.

## Privacy Notice:

Pursuant to the Graham-Leach-Bliley Act of 1999, effective July 1, 1999, appraisers, along with all providers of personal financial services are now required by federal law to inform their clients of the policies of the firm with regard to the policy of the client non-public personal information. This appraisal report may contain data that is confidential, proprietary or "non-public personal information," as that term is defined in the Gramm-Leach-Bliley Act (collectively, "Confidential Information"). The Confidential Information is disclosed conditioned upon your agreement that you will treat it confidentially and in accordance with applicable law, ensure that such data isn't used or disclosed except for the limited purpose for which it's being provided and will notify and cooperate with us regarding any requested or unauthorized disclosure or use of any Confidential Information. By accepting and reviewing the Confidential Information you agree to indemnify us against any losses or expenses, including attorney's fees that we may incur as a result of any unauthorized use or disclosure of this data due to your acts or omissions. If a party other than the intended recipient receives this e-mail, you are requested to instantly notify us of the erroneous delivery and return to us all data so delivered.

## Subject Photo Page

Borrower	City of Mandeville						
Property Address	Lot H1-2 Montgomery St						
City	Mandeville	County	St. Tammany	State	LA	Zip Code	70448
Lender/Client	David Rathe						



### Subject Front

Lot H1-2 Montgomery St  
Sales Price  
Gross Living Area  
Total Rooms  
Total Bedrooms  
Total Bathrooms  
Location N;Res;Trace  
View N;Res;Pond  
Site 1.22  
Quality  
Age



### Subject Street



### Subject Street



## Photograph Addendum

Borrower	City of Mandeville						
Property Address	Lot H1-2 Montgomery St						
City	Mandeville	County	St. Tammany	State	LA	Zip Code	70448
Lender/Client	David Rathe						



**Subject Property**



**Subject Property (north view)**



**Subject Property (south east view)**



**Trace**



## Appraisal Independence Certification

**Subject Property Address**

Lot H1-2 Montgomery St  
 Mandeville, LA 70448

**Legal Description**

PARCEL H1 SQ 90 & SQ 102 MANDEVILLE

Effective Date of Appraisal: 01/22/2024  
 File Number: P01222439

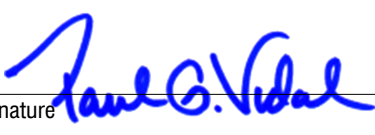
a la mode, inc., certifies that the ordering and delivery of the above referenced appraisal report, the ("REPORT"), was completed using the proprietary workflow and policies of the Mercury Network vendor management platform. The following specific features were used for this order.

- Intelligent Appraiser Selection System (ISS) was used to automatically select the appraiser from either the complete Mercury Network appraiser pool or a custom lender built fee panel.
- Double-Blind communication was enabled which restricts free-form communication between the appraiser and person placing the order. All status messages are restricted to pre-written, system supplied text. The identity of the appraiser is concealed until the appraisal is delivered.

The undersigned appraiser(s) responsible for preparing the above referenced appraisal report hereby certify that the report was completed and the opinion of value developed in accordance with USPAP standards; And, at no time did any employee, director, officer, or agent of the lender, or any other third party acting as joint venture partner, independent contractor, appraisal company, appraisal management company, or partner on behalf of the lender, influence or attempt to influence the development, reporting, result, or review of the REPORT.

The appraiser(s) further certify that at no time were they provided with or informed of any estimate regarding the Subject Property's value including but not limited to a borrower estimate of value, proposed loan amount, or loan to value ratio (LTV), except in the case of purchase transactions where according to USPAP Standards Rule 1-5(a) the appraiser is required to analyze all agreements of sale, options, and listings of the subject property as of the effective date of the appraisal.

a la mode, inc. is not a party to this agreement and does not have any obligations with respect to the certifications made by the appraiser(s). Any claims or disputes based on this certification are between the appraiser(s) and the recipient of the certification.

<p><b>Appraiser</b></p> <div style="text-align: center;">  </div> <p>Signature _____</p> <p>Paul G. Vidal                  Appraiser</p> <p>406 Red Gum Court                  Madisonville, LA 70447</p> <p>R1371                  License or Certification #</p> <p>02/28/2024                  Date of Report/Signature</p>	<p><b>Supervisory Appraiser (if required) or Co-Appraiser (if applicable)</b></p> <p>Signature _____</p> <p>Supervisory or Co-Appraiser</p> <p>License or Certification #</p> <p>Date of Signature</p>
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USPAP ADDENDUM

File No. P01222439

Borrower	City of Mandeville		
Property Address	Lot H1-2 Montgomery St		
City	Mandeville	County	St. Tammany
		State	LA
		Zip Code	70448
Lender	City of Mandeville		

This report was prepared under the following USPAP reporting option:

- Appraisal Report This report was prepared in accordance with USPAP Standards Rule 2-2(a).
- Restricted Appraisal Report This report was prepared in accordance with USPAP Standards Rule 2-2(b).

Rules under Reg Z are requiring the appraisal to include a signed certificate by the appraiser that states. The appraisal was prepared in accordance with the requirements of the Uniform Standards of Professional Appraisal Practice. Additionally, Reg Z will also require a signed certification that The appraisal was prepared in accordance with the requirements of Title XI of the Financial Institutions Reform, Recovery and Enforcement Act of 1989, as amended (12 U.S.C 3331 et seq.) and any implementing regulations.

Reasonable Exposure Time

My opinion of a reasonable exposure time for the subject property at the market value stated in this report is: See Attached Addendum  
Exposure time is always presumed to precede the effective date of the appraisal. It is the estimated length of time the property would have been offered on the market, prior to the hypothetical sale, at the appraised value, on the effective date of the appraisal. It is a retrospective estimate based on an analysis of past events assuming a competitive and open market. This includes not only adequate, sufficient and reasonable time, but adequate, sufficient and reasonable effort. The reasonable exposure period is a function of price, time, and use, not an isolated opinion of time alone.

Additional Certifications

I certify that, to the best of my knowledge and belief:

- I have NOT performed services, as an appraiser or in any other capacity, regarding the property that is the subject of this report within the three-year period immediately preceding acceptance of this assignment.
- I HAVE performed services, as an appraiser or in another capacity, regarding the property that is the subject of this report within the three-year period immediately preceding acceptance of this assignment. Those services are described in the comments below.
- The statements of fact contained in this report are true and correct.
- The reported analyses, opinions, and conclusions are limited only by the reported assumptions and limiting conditions and are my personal, impartial, and unbiased professional analyses, opinions, and conclusions.
- Unless otherwise indicated, I have no present or prospective interest in the property that is the subject of this report and no personal interest with respect to the parties involved.
- I have no bias with respect to the property that is the subject of this report or the parties involved with this assignment.
- My engagement in this assignment was not contingent upon developing or reporting predetermined results.
- My compensation for completing this assignment is not contingent upon the development or reporting of a predetermined value or direction in value that favors the cause of the client, the amount of the value opinion, the attainment of a stipulated result, or the occurrence of a subsequent event directly related to the intended use of this appraisal.
- My analyses, opinions, and conclusions were developed, and this report has been prepared, in conformity with the Uniform Standards of Professional Appraisal Practice that were in effect at the time this report was prepared.
- Unless otherwise indicated, I have made a personal inspection of the property that is the subject of this report.
- Unless otherwise indicated, no one provided significant real property appraisal assistance to the person(s) signing this certification (if there are exceptions, the name of each individual providing significant real property appraisal assistance is stated elsewhere in this report).

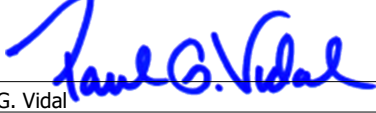
Additional Comments

This report is a Restricted appraisal. One approach to value were considered in completing this appraisal assignment. The value stated in this report is based heavily on the market approach to value. The cost approach was also considered in estimating the value of the subject. The income approach was not considered since this property is not an income producing property.

I certify that, to the best of my knowledge that the statements of fact contained in this report are true and correct. The analyses, opinions, and conclusions are limited only by the reported assumptions and limited conditions, and are my personal un-biased professional analyses, opinions, and conclusions. I have no present or contemplated interest in the property that is the subject of this report, and I have no personal interest or bias with respect to the parties involved. The appraisal assignment was not based on a requested minimum valuation, a specific valuation, or the approval of a loan.

**This appraisal was prepared in accordance with the requirements of Title XI of the Financial Institutions Reform, Recovery and Enforcement Act of 1989, as amended (12 U.S.C 331 et seq)**

APPRAISER:

Signature:   
Name: Paul G. Vidal  
Date Signed: 02/28/2024  
State Certification #: R1371  
or State License #: \_\_\_\_\_  
State: LA  
Expiration Date of Certification or License: 12/31/2025  
Effective Date of Appraisal: 01/22/2024

SUPERVISORY APPRAISER: (only if required)

Signature: \_\_\_\_\_  
Name: \_\_\_\_\_  
Date Signed: \_\_\_\_\_  
State Certification #: \_\_\_\_\_  
or State License #: \_\_\_\_\_  
State: \_\_\_\_\_  
Expiration Date of Certification or License: \_\_\_\_\_  
Supervisory Appraiser Inspection of Subject Property:  
 Did Not  Exterior-only from Street  Interior and Exterior

**R1371**

Borrower	City of Mandeville						
Property Address	Lot H1-2 Montgomery St						
City	Mandeville	County	St. Tammany	State	LA	Zip Code	70448
Lender/Client	David Rathe						

# Louisiana Real Estate Appraisers Board

Having complied with the requirements of Chapter 51 of Title 37 of the Louisiana Revised Statutes of 1950 and the requirements of the Louisiana Real Estate Appraisers Board,

## Certified Residential Appraiser

license is hereby granted to

**Paul G. Vidal**

License Number - APR.01371-CRA

First Issuance Date - 01/01/2024

Expiration Date - 12/31/2025

*F. Tracy Wilkinson*

Chairperson

*Terry L. Meyer*

Secretary



# Marshall & Swift

Borrower	City of Mandeville						
Property Address	Lot H1-2 Montgomery St						
City	Mandeville	County	St. Tammany	State	LA	Zip Code	70448
Lender/Client	David Rathe						



## Product Certificate

Certification # 2611759

This Certificate Verifies That

### Paul Vidal

Valued Customer Since : 2007

Is Hereby Licensed to Use These Marshall & Swift Products Until the Expiration Date Listed

Product License(s)	Valid Thru	Cost Certification(s)	Valid Thru	Credit Hours
Residential Cost Handbook	06/01/2021			

  
\_\_\_\_\_  
Steve Brewer, Executive, Insurance & Spatial

  
\_\_\_\_\_  
Alberto Negron, Professional, Client Training

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**E & O**

Borrower	City of Mandeville				
Property Address	Lot H1-2 Montgomery St				
City	Mandeville	County	St. Tammany	State	LA Zip Code 70448
Lender/Client	David Rathe				



Real Estate Agents  
Errors and Omissions Policy

**Declarations**

Agency	Branch	Prefix	Policy Number
078990	969	REO	27613056623

Insurance is provided by  
Continental Casualty Company,  
151 North Franklin Street, Chicago, IL 60606  
A Stock Insurance Company.  
HEREIN CALLED WE, US, OR OUR.

**1. NAMED INSURED AND MAILING ADDRESS:**

Metro Appraisal Services, LLC  
406 Red Gum Court  
Madisonville, LA 70447

**NOTICE TO POLICYHOLDERS:**  
The Errors and Omissions Liability coverage  
afforded by this policy is on a Claims Made  
basis. Please review the policy carefully  
and discuss this coverage with **your**  
insurance agent or broker.

**2. POLICY PERIOD:** Inception: 08/17/2023 Expiration: 08/17/2024  
at 12:01 A.M. Standard time at your address shown above.

**3. FIRST COVERAGE DATE:** 08/17/2005  
is the effective date of the first policy issued and continuously renewed by us.

**4. DEDUCTIBLE**  
\$2,500 Deductible per claim (including claim expenses)

**5. LIMIT OF LIABILITY**  
\$1,000,000 is the maximum we will pay for all claims during this policy term

<b>6. PREMIUM</b>	\$2,853
Total Premium:	\$2,853.00

**Total Premium INSTALLMENT PAYMENT SCHEDULE**

\$1,141.00	Due	08/25/2023
\$856.00	Due	11/15/2023
\$856.00	Due	02/13/2024

**7. FORMS AND ENDORSEMENTS ATTACHED AT INCEPTION:**

G-44533-A (05/89) Real Estate Agents Errors and Omissions Liability Policy

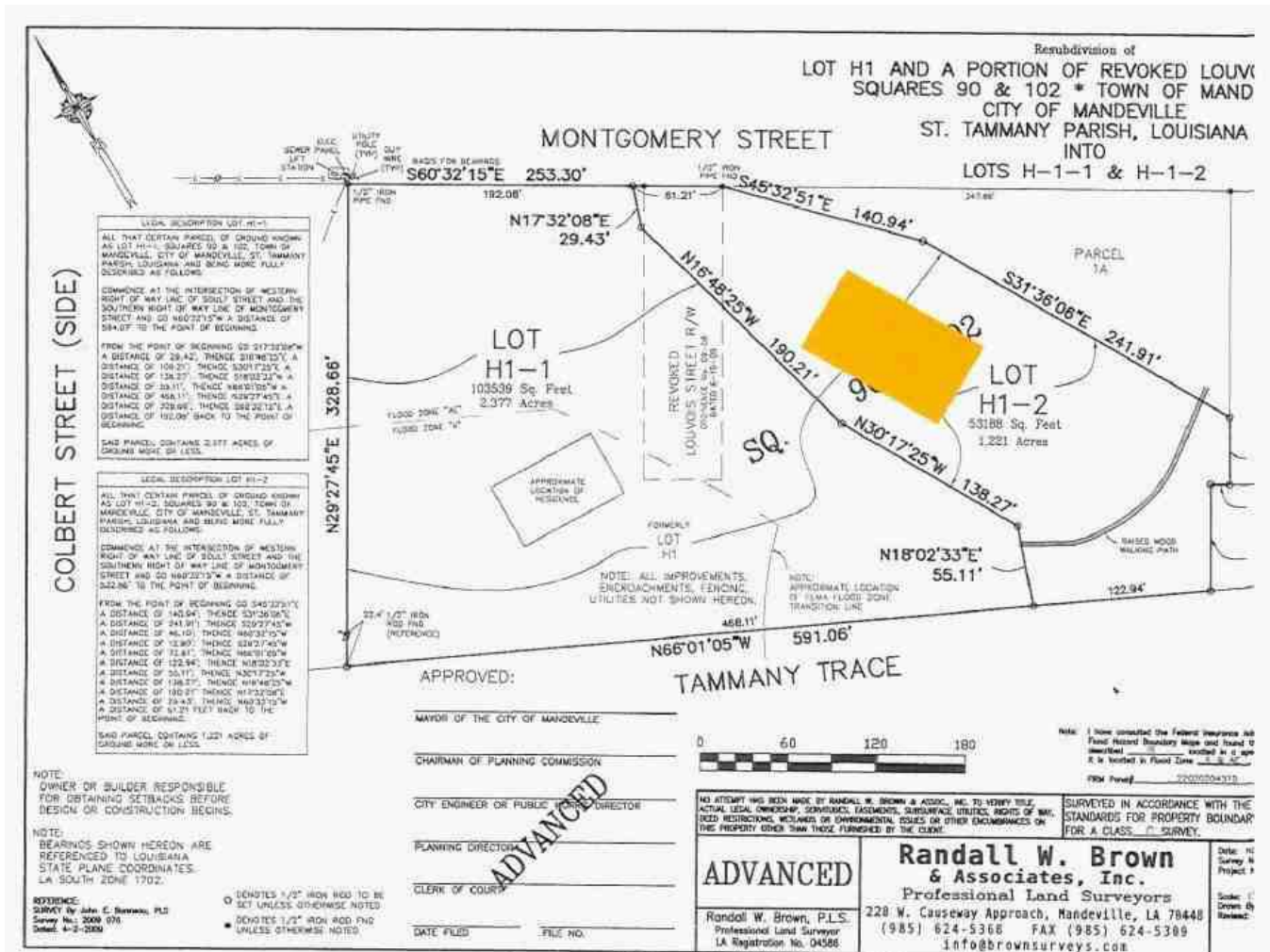
G-44533-B

I - 1328633 B - 024208

*Kathleen W. Curry*  
Countersigned by Authorized Representative

# Survey

Borrower	City of Mandeville			
Property Address	Lot H1-2 Montgomery St			
City	Mandeville	County St. Tammany	State LA	Zip Code 70448
Lender/Client	David Rathe			



# Zoning

Borrower	City of Mandeville						
Property Address	Lot H1-2 Montgomery St						
City	Mandeville	County	St. Tammany	State	LA	Zip Code	70448
Lender/Client	David Rathe						

**CITY OF MANDEVILLE**  
GEOGRAPHIC INFORMATION SYSTEM

MAP LAYERS

- Address Point
- Lots
- Parcels
- Historic District Structures
- Buildings
- Squares
- Drainage Overlay District and Fill Sub-Area
- Lakefront Overlay
- Gateway Overlay
- Historic District
- Land Use
- Zoning
- Elevation & Geodetic
- FEMA Floodplain
- World Imagery

LEGEND

Planning & Development

Buildings

Zoning

- R-1
- R1X50
- R1X53
- R1X60
- R1X72
- R1X75
- R1X80
- R1X8A
- R-2
- O/R
- B-1
- B-2
- B-3

ZONING INFORMATION

ZONING CLASS: R-1

ZONING DESCRIPTION: SINGLE FAMILY RESIDENTIAL DISTRICT

ZONING CASE: N/A

ZONING ORDINANCE: N/A

Selected features: 1

## Taxes

Borrower	City of Mandeville		
Property Address	Lot H1-2 Montgomery St		
City	Mandeville	County	St. Tammany
		State	LA
Lender/Client	David Rathe	Zip Code	70448

### Owner Information

Owner Name 1:	<b>Rathe David J</b>	Tax Billing Zip:	<b>70448</b>
Owner Name 2:	<b>Rathe Marie D</b>	Tax Billing Zip+4:	<b>5458</b>
Mailing Address:	<b>1124 Montgomery St</b>	Owner Occupied:	<b>0</b>
Tax Billing City & State:	<b>Mandeville La</b>		

### Location Information

School District Name:	<b>St. Tammany County School Dist</b>	Carrier Route:	<b>C005</b>
Census Tract:	<b>041301</b>	Subdivision:	<b>Mandeville Town Of</b>
		Township:	<b>Mandeville</b>

### Estimated Value

RealAVM™:	<b>\$590,700</b>	Value As Of:	<b>01/08/2024</b>
Estimated Value Range High:	<b>\$655,900</b>	Confidence Score:	<b>77</b>
Estimated Value Range Low:	<b>\$525,400</b>	Forecast Standard Deviation:	<b>11</b>

(1) RealAVM™ is a CompuStat® derived value and should not be used in lieu of an appraisal.  
 (2) The Confidence Score is a measure of the extent to which sales data, property information, and comparable sales support the property valuation analysis process. The confidence score range is 60 - 100. Clear and consistent quality and quantity of data drive higher confidence scores while lower confidence scores indicate diversity in data, lower quality and quantity of data and/or limited similarity of the subject property to comparable sales.  
 (3) The PSD denotes confidence in an AVM estimate and uses a consistent scale and meaning to generate a standardized confidence metric. The PSD is a statistic that measures the likely range or dispersion an AVM estimate will fall within, based on the consistency of the information available to the AVM at the time of estimation. The PSD can be used to create confidence that the true value has a statistical degree of certainty.

### Tax Information

Tax Bill Number:	<b>58503</b>	Block #:	<b>102</b>
% Improved:	<b>69</b>	Exemptions:	<b>Homestead</b>
Tax Area:	<b>14</b>	Tax Appraisal Area:	<b>14</b>
Lot #:	<b>1A</b>		

Legal Description: **PARCEL H1 SQ 90 & SQ 102 MANDEVILLE CB 1105 884 CB 1171 467 CB 1374 569**

### Assessment & Taxes

Assessment Year	2022	2021	2020
Assessed Value - Total	<b>\$32,265</b>	<b>\$32,265</b>	<b>\$32,265</b>
Assessed Value - Land	<b>\$10,000</b>	<b>\$10,000</b>	<b>\$10,000</b>
Assessed Value - Improved	<b>\$22,265</b>	<b>\$22,265</b>	<b>\$22,265</b>
YOY Assessed Change (\$)	<b>\$</b>	<b>\$</b>	
YOY Assessed Change (%)	<b>0%</b>	<b>0%</b>	
Market Value - Total	<b>\$322,650</b>	<b>\$322,650</b>	<b>\$322,650</b>
Market Value - Land	<b>\$100,000</b>	<b>\$100,000</b>	<b>\$100,000</b>
Market Value - Improved	<b>\$222,650</b>	<b>\$222,650</b>	<b>\$222,650</b>
Tax Year:	<b>2022</b>	<b>2021</b>	<b>2020</b>
Total Tax	<b>\$3,532.56</b>	<b>\$3,528.10</b>	<b>\$3,524.64</b>
Change (\$)	<b>\$4</b>	<b>\$3</b>	
Change (%)	<b>0%</b>	<b>0%</b>	

### Characteristics

Land Use - County:	<b>Single Family Residence</b>	# of Buildings:	<b>1</b>
Land Use - Universal:	<b>Sfr</b>	Building Type:	<b>Residential</b>
Lot Acres:	<b>3.598</b>	Building Sq Ft:	<b>2,803</b>
Lot Acres:	<b>3.598</b>	Year Built:	<b>1985</b>

### Last Market Sale

Owner Name 1:	<b>Rathe David J</b>	Document Number:	<b>1374-569</b>
Owner Name 2:	<b>Rathe Marie D</b>	Deed Type:	<b>Deed (Reg)</b>
Seller:	<b>Owner Record</b>		



# Wetlands

Borrower	City of Mandeville						
Property Address	Lot H1-2 Montgomery St						
City	Mandeville	County	St. Tammany	State	LA	Zip Code	70448
Lender/Client	David Rathe						

**National Wetlands Inventory**  
surface waters and wetlands

ABOUT GET DATA PRINT FIND LOCATION

BASEMAPS >

- STREETS
- SATELLITE
- HYBRID
- TOPO
- TERRAIN
- GRAY
- OPEN STREET MAP
- NATGEO
- USGS TOPO
- NAT'L MAP

MAP LAYERS >

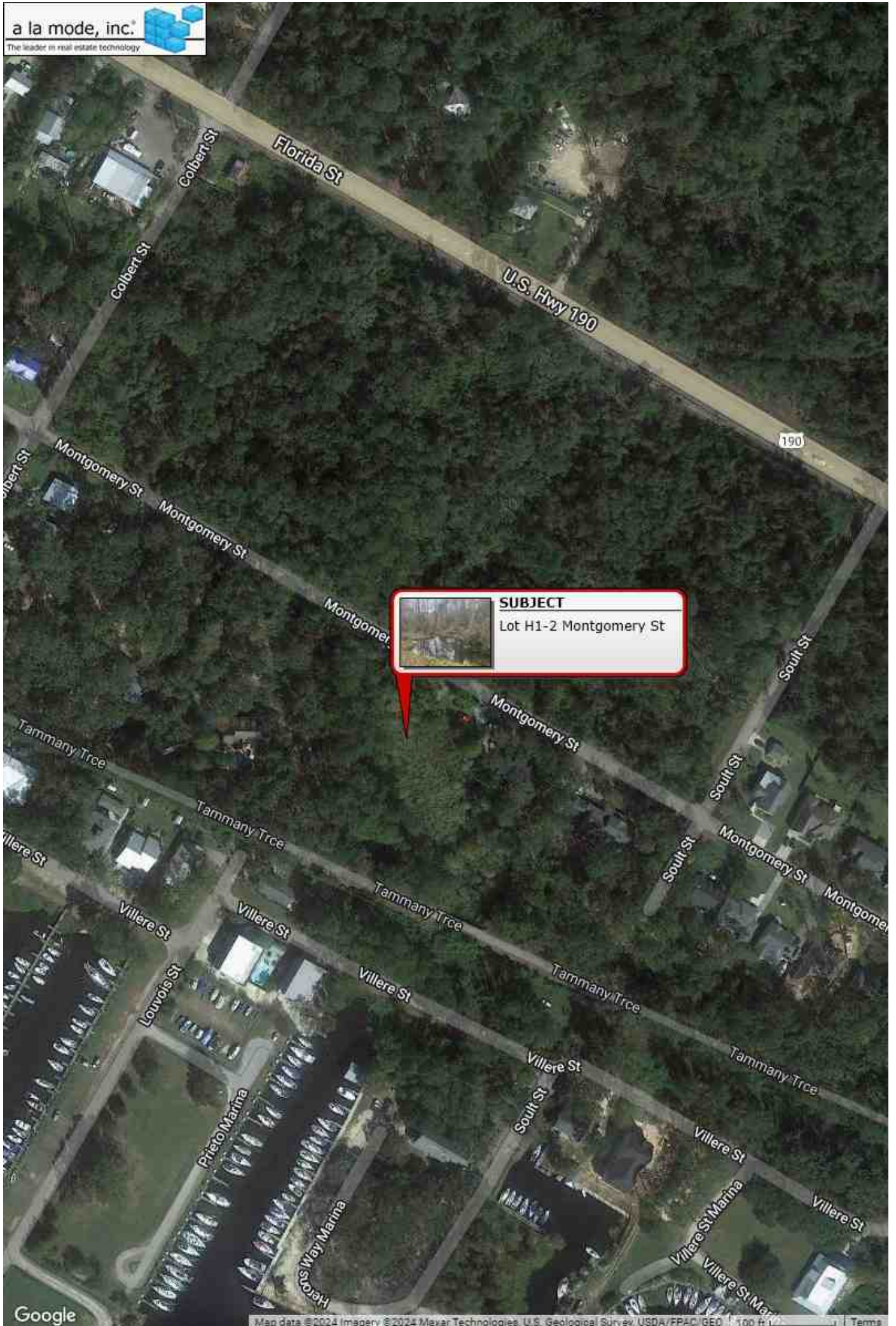
- Wetlands
- Riparian
- Riparian Mapping Areas
- Data Source
  - Source Type
  - Image Scale
  - Image Year
- Areas of Interest
- FWS Managed Lands

1:2,257  
30.355 | -90.045

U.S. Fish and Wildlife Service, National Standards and Support Team, wetlands\_team@fws.gov | Maxar, Micro...  
POWERED BY esri

# Location Map

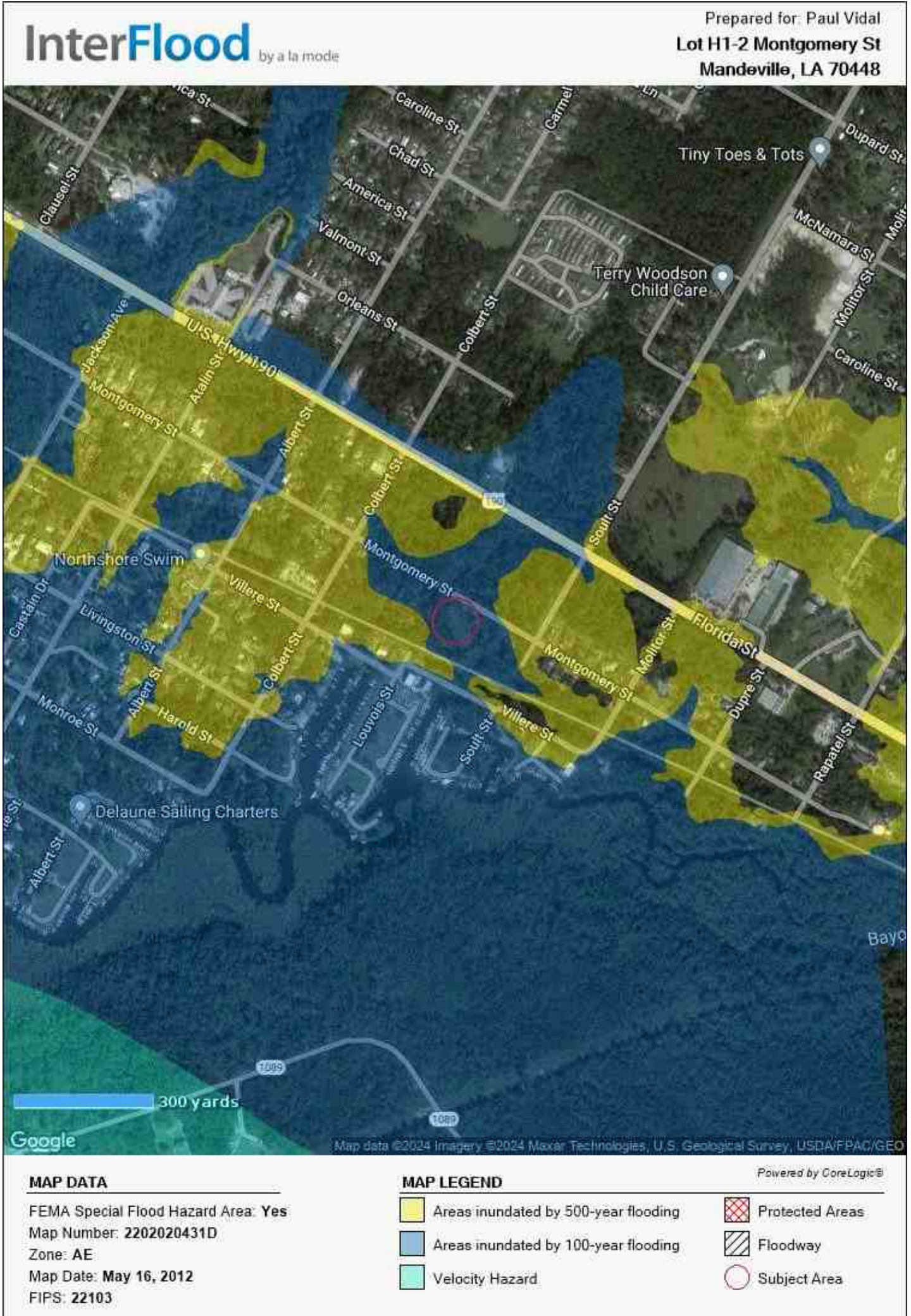
Borrower	City of Mandeville						
Property Address	Lot H1-2 Montgomery St						
City	Mandeville	County	St. Tammany	State	LA	Zip Code	70448
Lender/Client	David Rathe						





# Flood Map

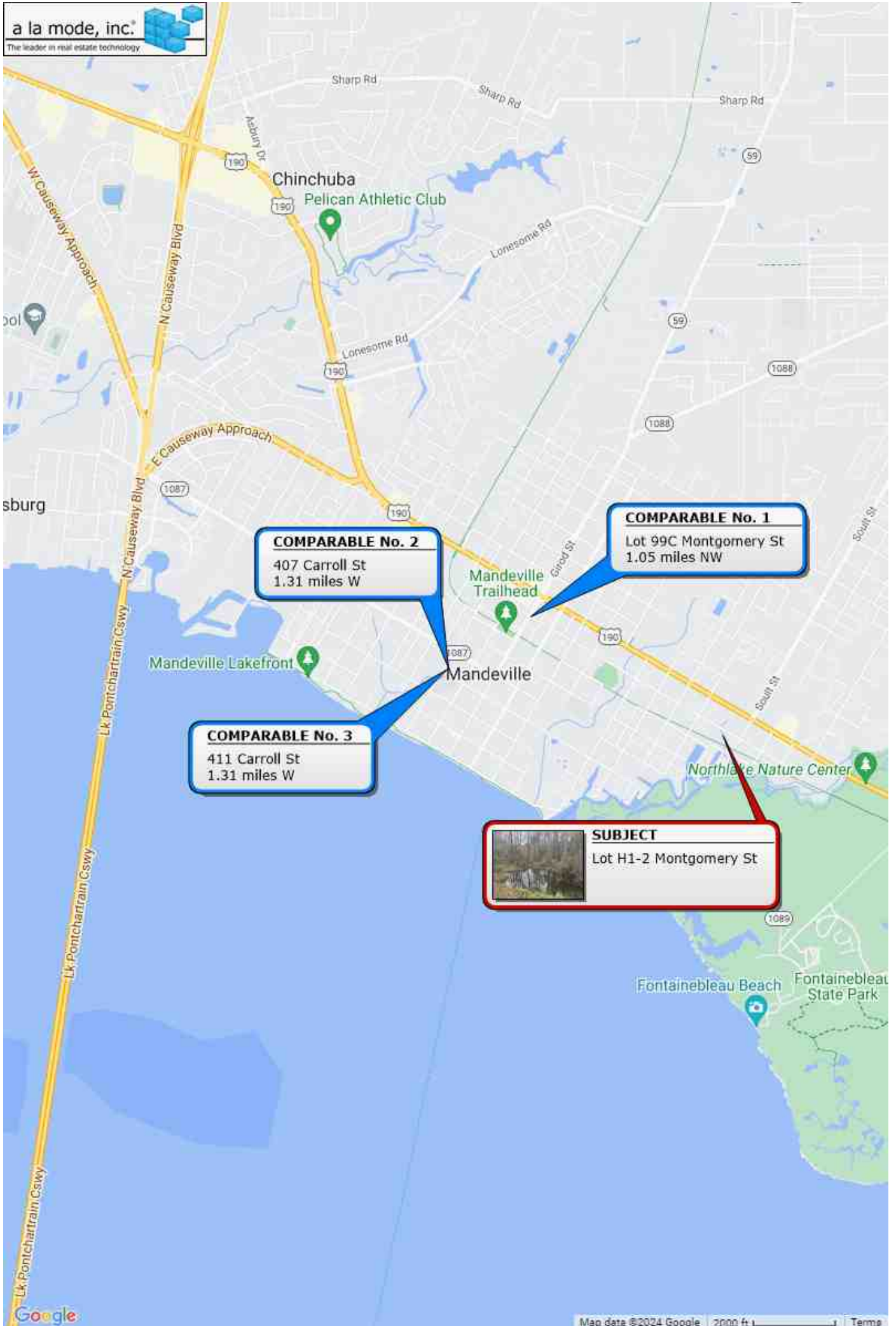
Borrower	City of Mandeville						
Property Address	Lot H1-2 Montgomery St						
City	Mandeville	County	St. Tammany	State	LA	Zip Code	70448
Lender/Client	David Rathe						





## Location Map

Borrower	City of Mandeville			
Property Address	Lot H1-2 Montgomery St			
City	Mandeville	County	St. Tammany	State
Lender/Client	David Rathe			LA Zip Code 70448





Lot H1-C Montgomery St., Mandeville, LA 70448  
 Property address, street, city, state, zip

**ADDENDUM**

1 The following terms are added to the Louisiana Residential Agreement to Buy or Sell  
 2 dated 08/01/2024 (the "Agreement") between Buyer and Seller  
 3 attached hereto. If any of the terms on this Addendum vary or conflict with  
 4 the preprinted portions of the Agreement, the terms of this Addendum shall control.

6 **REFERENCE LINE NUMBERS FOR EACH POINT FROM AGREEMENT**

7 LEGAL DESCRIPTION:

8 COMMENCE AT THE INTERSECTION OF WESTERN RIGHT OF WAY LINE OF SOULT STREET AND THE SOUTHERN RIGHT  
 9 OF WAY LINE OF MONTGOMERY STREET AND GO N60°32'15"W A DISTANCE OF 532.86' TO THE POINT OF BEGINNING.  
 10 FROM THE POINT OF BEGINNING GO SOUTH 45 DEGREES 32 MINUTES 51 SECONDS EAST, 140.94 FEET; THENCE  
 11 SOUTH 31 DEGREES 36 MINUTES 06 SECONDS EAST, 241 .91 FEET; THENCE SOUTH 29 DEGREES 27 MINUTES 45  
 12 SECONDS WEST, 46.10 FEET; THENCE NORTH 60 DEGREES 32 MINUTES 15 SECONDS WEST, 12.80 FEET; THENCE  
 13 SOUTH 29 DEGREES 27 MINUTES 45 SECONDS WEST, 72.61 FEET; THENCE NORTH 66 DEGREES 01 MINUTES 05  
 14 SECONDS WEST, 122.95 FEET; THENCE NORTH 18 DEGREES 02 MINUTES 33 SECONDS EAST, 55.11 FEET; THENCE  
 15 NORTH 30 DEGREES 17 MINUTES 25 SECONDS WEST, 138.27 FEET; THENCE NORTH 16 DEGREES 48 MINUTES 25  
 16 SECONDS WEST, 190.21 FEET; THENCE NORTH 17 DEGREES 32 MINUTES 08 SECONDS EAST, 29. 43 FEET; THENCE  
 17 SOUTH 60 DEGREES 32 MINUTES 15 SECONDS EAST, 61.21 FEET, BACK TO THE POINT OF BEGINNING.

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43 X Sign Seller's Full Name (First, Middle, Last) Sign Seller's Full Name (First, Middle, Last)

44 David Rathe Marie Rathe

45 Print Seller's Full Name Print Seller's Full Name

46 \_\_\_\_\_

47 Day Date Time AM / PM Day Date Time AM / PM

48 \_\_\_\_\_

49 \_\_\_\_\_

50

51 X Sign Buyer's Full Name (First, Middle, Last) Sign Buyer's Full Name (First, Middle, Last)

52 \_\_\_\_\_

53 Print Buyer's Full Name Print Buyer's Full Name

54 \_\_\_\_\_

55 \_\_\_\_\_

56 Day Date Time AM / PM Day Date Time AM / PM

57 \_\_\_\_\_

58 \_\_\_\_\_

59 \_\_\_\_\_

# Ordinance 24-26

***THE FOLLOWING RESOLUTION WAS INTRODUCED BY COUNCIL MEMBER ZUCKERMAN AND SECONDED FOR INTRODUCTION BY COUNCIL MEMBER MCGUIRE.***

**ORDINANCE NO. 24-26**

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MANDEVILLE TO AMEND ORDINANCE NO. 23-27, THE OPERATING BUDGET OF THE CITY OF MANDEVILLE AND FOR OTHER MATTERS IN CONNECTION THEREWITH.**

**WHEREAS**, Article V, Section D Financial Procedures of the Home Rule Charter provides that amendments to the adopted budget may be made by ordinance; and,

**WHEREAS**, an amendment to the Operating Budget adopted for fiscal year 2023-2024, Ordinance Number 23-27, is required due to expenditures that will exceed the current authorized appropriated funds budgeted for 2023-2024 City of Mandeville Operating Budget; and

**NOW, THEREFORE, BE IT ORDAINED** by the City Council of the City of Mandeville that the Operating Budget ordinance for fiscal year 2023-2024, Ordinance Number 23-27, is hereby amended to include the budget amendments as set forth on the attached Exhibit A – FY24 3<sup>rd</sup> Quarter Budget Adjustment, incorporated as a part hereof, and be adopted for the 2023-2024 Fiscal Year Operating Budget.

**BE IT FURTHER ORDAINED**, that in all other respects the 2023-2024 Operating Budget adopted shall remain in full force and effect.

With the above resolution having been properly introduced and duly seconded, the vote was as follows:

AYES:

NAYS:

ABSTENTIONS:

ABSENT:

and the resolution was declared adopted this \_\_\_\_\_ day of August, 2024.

---

Alex Weiner  
Interim Clerk of Council

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Scott Discon  
Council Chairman



Exhibit A  
 FY24 3rd Quarter Budget Adjustment

ERP Code	Description	Current Budget	Increase	Decrease	Revised Budget
<b>General Fund Revenues</b>					
101000-30800	Franchise Taxes	1,091,279		104,973	986,306
10000-31200	Miscellaneous Income	492,400		170,198	322,202
10000-31900	DMV	52,535		6,447	46,088
10000-32200	Grant Income	2,000,000		2,000,000	0
10000-32700	Sale of Plots and Crypts	30,000		20,000	10,000
10000-34100	Sale of Property	15,000		15,000	0
10000-34400	Community Center	10,000		4,190	5,810
10000-34600	Emergency Income	6,533,000		6,533,000	0
10000-34601	Elevations Income	100,000		100,000	0
10000-90600	Transfer Special Sales Tax	3,820,000		1,820,000	2,000,000
				<u>10,773,808</u>	
<b>Enterprise Fund Revenues</b>					
20000-33300	Water Impact Fees	28,524		18,524	10,000
20000-33600	Water Tapping Fees	16,000		5,000	11,000
20000-35300	Sewer Tapping Fees	7,500		4,000	3,500
20000-35400	Sewer Inspection Fees	733		433	300
20000-35500	Sewer Impact Fees	23,457		16,457	7,000
20000-90400	Trans from Special Sales Tax	1,545,000		1,545,000	0
				<u>1,589,414</u>	
<b>Enterprise Fund Expenditures</b>					
20211-48400	Plant Maintenanc	30,000	45,000		75,000
20211-49300	Emergency Repairs	5,000	475,000		480,000
20212-43200	Building Maintenance	0	5,300		5,300
20212-48400	Plant Maintenanc	80,000	160,000		240,000
			<u>685,300</u>		
<b>Tax Collector Fund Revenues</b>					
30000-30500	Interest Collected-Del. Bills	3,500		3,500	0
				<u>3,500</u>	
<b>Tax Collector Fund Expenditures</b>					
30000-49000	Billing Supplies & Exp.	30,000		30,000	0
				<u>30,000</u>	

# Ordinance 24-27

**THE FOLLOWING ORDINANCE WAS MOVED FOR INTRODUCTION BY COUNCIL MEMBER ZUCKERMAN; SECONDED FOR INTRODUCTION BY COUNCIL MEMBER STRONG-THOMPSON**

**ORDINANCE NO. 24-27**

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MANDEVILLE TO AMEND ORDINANCE NO. 17-28 WHICH ESTABLISHED SECTION 2-5 OF CHAPTER 2 OF THE MANDEVILLE CODE OF ORDINANCES RELATIVE TO THE COMPENSATION OF THE CLERK OF THE COUNCIL FOR THE CITY COUNCIL OF THE CITY OF MANDEVILLE AND TO PROVIDE FOR OTHER MATTERS IN CONNECTION THEREWITH**

**WHEREAS** the City of Mandeville's current Code of Ordinances requires to be amended to provide for the compensation of the clerk of the council;

**WHEREAS** Ordinance No. 17-28 established Section 2-5 of the Mandeville Code of Ordinances;

**WHEREAS** Section 2-5 was redesignated as 2-7; and

**WHEREAS** the City Council of Mandeville desires to modify Section 2-7 of Chapter 2 of the City of Mandeville Code of Ordinances to read as follows:

Section 2.7 ~~Council clerk~~ Clerk of the council compensation

- (a) ~~Each year on or about August 1<sup>st</sup> a review and~~ An annual evaluation of the Clerk of the Council shall be ~~made of the council clerk~~ completed. ~~And the council shall determine the compensation and any appropriate changes in compensation of the council clerk for the next year.~~
- (b) The Clerk of the Council ~~Council clerk~~ shall be eligible to receive city-sponsored health benefits, supplemental benefits, and retirement benefits. The Clerk of the Council's employee-paid contribution amounts shall be equivalent to the employee-paid contribution amounts that is afforded to other full-time City of Mandeville employees; ~~salary plus supplemental; health benefits; retirement and any other benefit commensurate with the other salaried employees of the City of Mandeville;~~
- (c) ~~Council shall review and vote upon the yearly evaluations and salary adjustments, as they deem appropriate;~~ Salary of the Clerk of the Council shall be established annually in the City of Mandeville's operating budget.
- (d) ~~Effective September 1, 2017 for fiscal year 2017-2018 and thereafter the salary of the clerk shall be established in the operating budget for the City of Mandeville.~~

**NOW, THEREFORE, BE IT ORDAINED** by the City Council of the City of Mandeville that Section 2-7 of the City of Mandeville Code of Ordinances be amended to:

Section 2.7 Clerk of the council compensation

- (a) An annual evaluation of the Clerk of the Council shall be completed;
- (b) The Clerk of the Council shall be eligible to receive city-sponsored health benefits, supplemental benefits, and retirement benefits. The Clerk of the Council's employee-paid

contribution amounts shall be equivalent to the employee-paid contribution amounts that is afforded to other full-time City of Mandeville employees;

- (c) Salary of the Clerk of the Council shall be established annually in the City of Mandeville's operating budget.
- (d) In the event of a new hire or other special circumstances, the City Council may also set the Clerk of the Council's salary through an ordinance, separate from the operating budget.

**NOW THEREFORE, BE IT FURTHER ORDAINED** that the Clerk of this Council be and she is hereby authorized and empowered to take any and all actions which she, in the exercise of her discretion, deems necessary to promulgate the provisions of this ordinance.

The ordinance being submitted to a vote, the vote thereon was as follows:

AYES:

NAY:

ABSTENTIONS:

ABSENT:

and the ordinance was declared adopted this \_\_\_\_\_ day of \_\_\_\_\_, 2024

---

Alex Weiner  
Interim Clerk of Council

---

Scott Discon  
Council Chairman



# Resolution 24-51

***THE FOLLOWING RESOLUTION WAS INTRODUCED BY COUNCIL MEMBER DISCON; AND SECONDED FOR INTRODUCTION BY COUNCIL MEMBER \_\_\_\_\_.***

***RESOLUTION NO. 24-51***

***A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MANDEVILLE ENDORSING THE ESTABLISHMENT OF THE LAKEFRONT LIVE OAK ADOPT-A-TREE PROGRAM CO-SPONSORED BY THE PARKS AND PARKWAYS COMMISSION AND THE OLD MANDEVILLE HISTORIC ASSOCIATION***

**WHEREAS**, the program will be a volunteer program sponsored by the City of Mandeville Parks and Parkways Commission and the Old Mandeville Historic Association; and

**WHEREAS**, there are 28 trees that have been identified along the Lakefront that meet the criteria established by the Louisiana Live Oak Society for registration and were given names approved by the Mandeville City Council; and

**WHEREAS**, the Lakefront Adopt-A-Tree program would help with monitoring the growth and health of these identified trees.

**NOW, THEREFORE, BE IT RESOLVED**, by the City Council of the City of Mandeville hereby endorses the establishment of the Lakefront Live Oak Adopt-A-Tree Program to help with the monitoring of the health and growth of the identified 28 trees.

With the above Resolution having been properly introduced and duly seconded, the vote was as follows:

AYES:

NAYS:

ABSTENTIONS:

ABSENT:

and the Resolution was declared adopted this \_\_\_\_\_ day of August, 2024.

\_\_\_\_\_  
Alex Weiner  
Interim Council Clerk

\_\_\_\_\_  
Scott Discon  
Council Chairman

# Resolution 24-52

**THE FOLLOWING RESOLUTION WAS INTRODUCED BY COUNCIL MEMBER DISCON AND SECONDED FOR INTRODUCTION BY COUNCIL MEMBER \_\_\_\_\_.**

**RESOLUTION NO. 24-52**

**A RESOLUTION AUTHORIZING AND DIRECTING THE CITY OF MANDEVILLE MAYOR TO EXECUTE AND SUBMIT TO THE GOVERNOR’S OFFICE OF HOMELAND SECURITY AND EMERGENCY PREPAREDNESS (GOHSEP) AN “EXPEDITED TEMPORARY HOUSING ASSISTANCE WAIVER OF LAND USE/PERMITTING FORM” IN ACCORDANCE WITH LA. R.S. 29:726(F)(3)(b)(iii)(aa) AND LA. R.S. 726(F)(4)**

**WHEREAS**, Act 526 of the 2022 Louisiana Legislative Session, codified as Louisiana Revised Statute 29:726, requires the Governor’s Office of Homeland Security and Emergency Preparedness (GOHSEP) to develop a program to provide additional funding and resources for temporary housing and shelter assistance to city governing authorities within the first fourteen days following a presidential declaration of a major disaster or emergency; and,

**WHEREAS**, LA. R.S. 29:726(F)(3)(b)(iii)(aa) and LA. R.S. 726(F)(4) specify that, in order for the parishes/municipalities to participate in the temporary housing program, a certification must be submitted to GOHSEP waiving land use regulations relating to permitting for temporary placement of mobile homes, recreational vehicles (RVs), and other temporary housing directly adjacent to the disaster survivor’s damaged dwelling ; and

**WHEREAS**, in order to make expedited funding available to the City for temporary housing and shelter assistance in case of emergency disaster or emergency, the City of Mandeville Council, as the governing authority for the City of Mandeville, authorize and directs the Mayor to execute and submit the “Expedited Temporary Housing Assistance Waiver of Land Use/Permitting Form” opting into the expedited temporary housing assistance program for 2024; and,

**NOW THEREFORE BE IT RESOLVED** that the City of Mandeville Mayor be authorized and directed to execute and submit to the Governor’s Office of Homeland Security and Emergency Preparedness a “Expedited Temporary Housing Assistance Waiver of Land Use/Permitting Form” in the accordance with Louisiana Revised Statutes 29:726(F)(3)(b)(iii)(aa) and LA. R.S. 726(F)(4) (Act 526, 2022).

**THIS RESOLUTION HAVING BEEN SUBMITTED TO A VOTE; THE VOTE THEREON WAS AS FOLLOWS:**

MOVED FOR ADOPTION BY: \_\_\_\_\_, SECONDED BY: \_\_\_\_\_

YEAS:

NAYS:

ABSENT:



The Resolution was declared adopted on the \_\_\_\_\_ day of \_\_\_\_\_, 2024.

\_\_\_\_\_  
Alex Weiner  
Interim Council Clerk

\_\_\_\_\_  
Scott Discon  
Council Chairman



## Governor's Office of Homeland Security and Emergency Preparedness

### Temporary Housing and Shelter Assistance Program Expedited Temporary Housing Assistance Waiver of Land Use/Permitting Form

This waiver of land use/permitting form addresses the requirement in the following statute:

**La. R.S. 29: 726(F)(3)(b)(iii)(aa):**

The parish governing authority has submitted a certification to GOHSEP that the local governing authority will waive any land use regulation relative to permitting for mobile homes, recreational vehicles, and other temporary housing directly adjacent to the survivor's damaged dwelling to allow for **expedited temporary housing assistance in the parish.**

Date		
First Name	Last Name	Title of Authorized Official
Email	Phone #	
Local Governing Authority Name		
Mailing Address		
City	State	Zip
Parish Location		

*\* Parishes and municipalities shall be given the opportunity to change the selection regarding the waiver each year.*

**Opt In to allow for expedited temporary housing assistance:**

In accordance with La. R.S. 29: 726(F)(3)(b)(iii)(aa) and La. R.S. 29: 726(F)(4) (Act 526, 2022), I hereby certify, as the governing authority for the above listed parish/municipality, to **waive any land use regulations** relative to permitting for the temporary placement and occupancy of mobile homes, recreational vehicles (RV's), and/or other temporary housing directly adjacent to the disaster survivor's damaged dwelling to allow for expedited temporary housing assistance in parish/municipality referenced above.

**Opt Out of allowing for expedited temporary housing assistance:**

In accordance with La. R.S. 29: 726(F)(3)(b)(iii)(aa) and La. R.S. 29: 726(F)(4) (Act 526, 2022), I hereby certify, as the governing authority for the above listed parish/municipality, to **opt out of waiving any land use regulations** relative to permitting for the temporary placement and occupancy of mobile homes, recreational vehicles (RV's), and/or other temporary housing directly adjacent to the disaster survivor's damaged dwelling to allow for expedited temporary housing assistance in parish/municipality referenced above.

\_\_\_\_\_  
Signature of Authorized Official

**Temporary Housing and Shelter Assistance Program  
Expedited Temporary Housing Assistance  
Waiver of Land Use/Permitting Form**

**Frequently Asked Questions**

Note: GOHSEP is developing administrative rules for the full Temporary Housing and Shelter Assistance Program, which includes the Expedited Temporary Housing Assistance and its Waiver of Land Use/Permitting Form. As we go through the rule making process, we will ensure coordination with the local governing authorities.

1. If a parish/municipality does not waive land use/permitting requirements, does that disqualify them from the Expedited Temporary Housing Assistance (ETHA) for any resident after a disaster?
  - Not waiving land use/permitting requirements will disqualify a parish/municipality from future participation in the ETHA.
2. Can a parish/municipality opt in after this deadline?
  - Yes.
3. Can a parish/municipality opt in or opt out during the same calendar year?
  - To be determined upon rulemaking.
4. Does this new law only apply to “expedited temporary housing assistance” through the new state program? How will this affect any federal assistance regarding housing?
  - GOHSEP’s interpretation of the law is that “expedited temporary housing assistance” is one component of the larger program and the waiver process is specific to this component and not the larger program. If a parish/municipality opts out of the waiver, does not qualify or disqualify those declared parishes/municipalities from receiving federal assistance.
5. If we opt in to waive land use/permitting requirements, whatever the State does will also be adopted and waived by the FEMA and NFIP program?
  - No, the waiver applies to the state run ETHA only. The waiver does not guarantee that FEMA will adopt and waive any federal requirements.
  - GOHSEP suggests that the local governing authority consider aligning their land use/permitting requirements between state and federal programs in order to expedite assistance.
6. What would happen if we could not get permission from the council before September 1, 2022 deadline?
  - A parish/municipality may submit their response after the September 1, 2022 deadline.

- Due to time constraints, GOHSEP recommends the response be submitted as early as possible.
7. Is this temporary housing only for existing residents on their property or does this apply to all land in a parish/municipality? What about renters?
    - The ETHA land use/permitting waiver will apply to the parish/municipality permitting for mobile homes, recreational vehicles, and other temporary housing directly adjacent to the survivor's damaged dwelling to allow for expedited temporary housing assistance in the parish. Renters would be included in other areas of the Temporary Housing and Shelter Assistance Program.
  8. What is the time period for the waiver? Does the waiver only apply during a declared emergency?
    - The time period for the waiver is one year, which will be annually submitted by September 1<sup>st</sup>. The waiver will only apply during a presidential declared major disaster or emergency for ETHA, and if implemented by GOHSEP.
    - GOHSEP will make the list of parishes/municipalities that have submitted the certification or opted out of participating in the ETHA accessible to the public on our website on September 30, 2022.
  9. If a parish/municipality opts out for the waiver, does that mean that residents in parish/municipality cannot get any help from FEMA if their dwelling is damaged?
    - This waiver only references the state run ETHA. If a parish/municipality opts out of the waiver, it does not qualify or disqualify those declared parishes/municipalities from receiving federal or other assistance.
  10. Does a parish/municipality have to show the change in regulations by police jury/council adoption?
    - La. R.S. 39:1304(2) states that a parish or municipal governing authority is defined as "the body which exercises the legislative functions of the political subdivision." Therefore, a parish/municipality legislative governing body must approve the waiver.
  11. Who is required to sign this waiver form?
    - The authorized official of a parish/municipality governing authority.
  12. If we pass a resolution to waive any land use regulations, will that mean anytime there is a declared disaster, by default those land use regulations are automatically waived? Even though the type of disaster does not warrant any temporary housing?
    - The time period for the waiver is one year, which will be annually submitted by September 1<sup>st</sup>. The waiver will only apply during a presidential declared major disaster or emergency for ETHA, and if



implemented by GOHSEP, and upon request and coordination with the local governing authority.

13. Would the waiver override a subdivision HOA guidelines that prohibit RV's in a yard/driveway?
  - The waiver is only applicable to the local governing authority's land use regulations.
14. Would it be a requirement for them to pass a resolution/ordinance or can they just sign it? Curious because your renewing it each year.
  - La. R.S. 39:1304(2) states that a parish or municipal governing authority is defined as "the body which exercises the legislative functions of the political subdivision." Therefore, a parish/municipality legislative governing body must approve the waiver. This would be done annually.
15. Can we opt out at any time and then opt in when needed
  - To be determined upon rulemaking.
16. Is there any special rules if the Private insurance is the issuer of the trailer?
  - The waiver process is specific to the state program. It would be up to the local governing authority to decide how to handle other similar situations such as FEMA Direct Housing, insurance, or utilizing a unit that is donated or already owned by the survivor.
17. Is there an expiration set for trailers on property? Or is that up to the municipality/Parish?
  - GOHSEP intends to utilize the September 1<sup>st</sup> deadline as the end date for any units deployed under the state program subject to the waiver process, and will work with the local governing authority to address any revisions or extensions beyond that date.
18. How does this align with state permitting requirements for floodplain and sewer systems?
  - The waiver process does not address this. The State would work with the local governing authority to address as part of the implementation process.
19. Will the permit fees be waived? What about the 3rd party inspection company fees that are contracted through the parish? Inspections, building permits, sewage permits are all required by the electrical companies to connect power.
  - The waiver process does not address this. The State would work with the local governing authority to address as part of the implementation process.
20. How does this address mobile home parks? Will it allow property adjacent to the property be utilized?

- The waiver process only addresses any land-use regulations that would prohibit the installation of a temporary housing unit directly adjacent to the survivor's damaged dwelling. To the extent that a mobile home park would fall into this category, the waiver would apply. In most cases, the existing land use regulation likely allows for the program to be implemented in mobile home parks without a waiver.

21. Since this will mainly be used for hurricanes, would it be better next year if the waiver was submitted on June 1, 2023 so it covers the entire hurricane season and the months after that are needed to recover?

- The current law requires submission annually by September 1st. This however is a good point and GOHSEP will work to amend current law and would prefer the deadline of March 31st of each year to align with other required annual reporting submitted by the Parish OHSEP Director.

22. Will the resident have the option to purchase the housing provided by the state like they do under FEMA's program? If so, how does that work to then ensure they meet the normal permitting and inspection requirements?

- To be determined upon rulemaking.
- GOHSEP is supportive of allowing this transaction. This would require approvals from the local governing authority, State Administration, and the State's Property Assistance Office

23. What if a new septic system needs to be installed to handle the temporary housing? Who would be responsible for the cost?

- The waiver process does not address this. The State would work with the local governing authority to address as part of the implementation process. To the extent possible, the State would avoid a situation that results in costs being incurred by the local governing authority or the survivor.

# Resolution 24-53

**THE FOLLOWING RESOLUTION WAS MOVED FOR ADOPTION BY COUNCIL MEMBER DISCON; SECONDED FOR INTRODUCTION BY COUNCIL MEMBER \_\_\_\_\_**

**RESOLUTION NO. 24-53**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MANDEVILLE CONFIRMING THE CITY COUNCIL'S APPOINTMENT AND HIRING FOR THE CLERK OF COUNCIL POSITION AND PROVIDING FOR OTHER MATTERS IN CONNECTION THEREWITH.**

**WHEREAS** Section 2-09A of the City of Mandeville Charter states that the council shall appoint a Clerk of the Council who shall serve at the pleasure of the council; and

**WHEREAS** Section 2-09A of the City of Mandeville Charter also states that the clerk shall give notice of council meetings to its members and the public, keep the journal of its proceedings, be official secretary of the council, and perform such other duties assigned to the position by this charter or by the council; and

**WHEREAS** the City Council has determined its desire to appoint Ms. Alicia Watts as the Clerk of Council; and

**WHEREAS** the attached exhibits outline the details of employment as the Clerk of the Council.

**NOW, THEREFORE, BE IT RESOLVED** by the City Council of the City of Mandeville that Ms. Alicia Watts be appointed as the clerk of council to the City Council of the City of Mandeville, effective September 9, 2024.

With the resolution having been properly introduced and duly seconded, the vote was as follows:

AYES:

NAY:

ABSTENTIONS:

ABSENT:

and the resolution was declared adopted this \_\_\_\_ Day of \_\_\_\_\_, 2024

\_\_\_\_\_  
Alex Weiner  
Interim Clerk of Council

\_\_\_\_\_  
Scott Discon  
Council Chairman



# Resolution 24-54

***THE FOLLOWING RESOLUTION WAS INTRODUCED BY COUNCIL MEMBER ZUCKERMAN AND SECONDED FOR INTRODUCTION BY COUNCIL MEMBER \_\_\_\_\_.***

**RESOLUTION NO. 24-54**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MANDEVILLE AUTHORIZING THE MAYOR OF THE CITY OF MANDEVILLE TO EXECUTE AMENDMENT NO. 1 TO THE AGREEMENT BETWEEN THE CITY OF MANDEVILLE AND KSV ARCHITECTURE FOR THE HARBOR FIELD UPGRADES DESIGN PROJECT AND PROVIDING FOR OTHER MATTERS IN CONNECTION THEREWITH**

**WHEREAS**, on August 3, 2021, the City of Mandeville entered into a Professional Services Agreement with KVS Architecture for the Harbor Field Upgrades Project;

**WHEREAS**, the Professional Services Agreement provided a proposed fee as compensation in accordance with the State of Louisiana Fee Schedule for Architectural Services. The original design fee was based on 10% of the initial estimated cost for construction of \$700,000.00;

**WHEREAS**, the City of Mandeville would like to Amend the original Professional Services Agreement to reflect the actual construction cost of \$1,375,000.00; and

**NOW, THEREFORE, BE IT RESOLVED** that the City Council of the City of Mandeville, hereby authorizes and empowers the Mayor of the City to execute Amendment No. 1 to the professional services agreement with KSV ARCHITECTURE for professional architectural services on behalf of the City of Mandeville to reflect the actual construction cost.

With the above resolution having been properly introduced and duly seconded, the vote was as follows:

AYES:

NAYS:

ABSTENTIONS:

ABSENT:

and the resolution was declared adopted this \_\_\_\_\_ day of August, 2024.

\_\_\_\_\_  
Alex Weiner  
Interim Clerk of Council

\_\_\_\_\_  
Scott Discon  
Council Chairman



# AIA® Document G802® – 2017

## Amendment to the Professional Services Agreement

**PROJECT:** *(name and address)*  
Harbor Field Upgrades  
178 Jackson Avenue  
Mandeville, LA 70448

**AGREEMENT INFORMATION:**  
Date: August 3, 2021

**AMENDMENT INFORMATION:**  
Amendment Number: 001  
Date: August 12, 2024

**OWNER:** *(name and address)*  
City of Mandeville  
3101 E.Causeway Approach  
Mandeville, LA 70448

**ARCHITECT:** *(name and address)*  
KVS Architecture  
235 Girod Street  
Mandeville, LA 70448

The Owner and Architect amend the Agreement as follows:  
Increase in Professional Fees (10% of Construction Cost) relative to increase from original estimate (\$700,000) to actual construction cost (\$1,375,000).

The Architect’s compensation and schedule shall be adjusted as follows:

Compensation Adjustment:  
Original Contract Amount: 10% of \$ 700,000 = \$ 70,000.  
Actual Construction Cost: 10% of \$1,375,000 = \$137,500.  
Total Professional Fee Increase = \$ 67,500.

Schedule Adjustment:  
No change in schedule.

### SIGNATURES:

KVS Architecture  
ARCHITECT *(Firm name)*

City of Mandeville  
OWNER *(Firm name)*

SIGNATURE  
K. Vaughan Sollberger, Jr.,  
Architect  
PRINTED NAME AND TITLE

SIGNATURE  
Clay Madden  
Mayor, City of  
Mandeville  
PRINTED NAME AND TITLE

DATE

DATE

# Resolution 24-55



***THE FOLLOWING RESOLUTION WAS INTRODUCED BY COUNCIL MEMBER VOGELTANZ AND SECONDED FOR INTRODUCTION BY COUNCIL MEMBER \_\_\_\_\_.***

**RESOLUTION NO. 24-55**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MANDEVILLE AUTHORIZING THE MAYOR OF THE CITY OF MANDEVILLE TO EXECUTE AMENDMENT NO. 3 TO THE PROFESSIONAL SERVICES AGREEMENT WITH RICHARD C. LAMBERT CONSULTANTS, LLC FOR THE HWY 190/LA 22 INTERCHANGE IMPROVEMENT PROJECT AND PROVIDING FOR OTHER MATTERS IN CONNECTION THEREWITH**

**WHEREAS**, on September 1, 2024, the City of Mandeville entered into a Professional Services Agreement with Richard C. Lambert Consultants, LLC to provide LADOTD Construction Engineering & Inspection (CE&I) services for the HWY 190/LA22 Improvements Project;

**WHEREAS**, the Original Agreement has a duration of two (2) years from the Effective Date of September 1, 2022;

**WHEREAS**, the City of Mandeville and the Consultant now desire to further amend the Agreement to add an additional year for the Consultant to continue providing LADOTD Construction Engineering & Inspection (CE&I) services for the referenced project; and

**NOW, THEREFORE, BE IT RESOLVED** that the City Council of the City of Mandeville, hereby authorizes and empowers the Mayor of the City to execute Amendment No. 3 to the professional services agreement with RICHARD C. LAMBERT CONSULTANTS, LLC, for professional services on behalf of the City of Mandeville to extend the duration of the Agreement for an additional year.

With the above resolution having been properly introduced and duly seconded, the vote was as follows:

AYES:

NAYS:

ABSTENTIONS:

ABSENT:

and the resolution was declared adopted this \_\_\_\_\_ day of August, 2024.

\_\_\_\_\_  
Alex Weiner  
Interim Clerk of Council

\_\_\_\_\_  
Scott Discon  
Council Chairman

**AMENDMENT NO. 3 TO THE PROFESSIONAL SERVICES AGREEMENT**

**BETWEEN**

**THE CITY OF MANDEVILLE**

**AND**

**RICHARD C LAMBERT CONSULTANTS, LLC**

**700.22.006**

**HWY 190 / LA22 IMPROVEMENTS**

**CONSTRUCTION ENGINEERING & INSPECTION**

**THIS THIRD AMENDMENT** (the “**Amendment**”) is entered into by and between the City of Mandeville, represented by Clay Madden, Mayor (the “**City**”), and Richard C Lambert Consultants, LLC., represented by Richard C. Lambert, P.E., Manager/Member (the “**Consultant**”). The City and the Consultant are sometimes referred to as the “**Parties**”. This Amendment is effective as of the date of execution by the City (the “**Effective Date**”).

**RECITALS**

**WHEREAS**, the City and the Consultant are parties to a professional services agreement dated on September 1, 2022 (the “**Agreement**”) to provide LADOTD Construction Engineering & Inspection (CE&I) services for the above referenced project;

**WHEREAS**, the Original Agreement has a duration of two (2) years from the Effective Date of September 1, 2022; and

**WHEREAS**, the City and the Consultant now desire to further amend the Agreement to add an additional year for the Consultant to continue providing LADOTD Construction Engineering & Inspection (CE&I) services of the Agreement for the **US 190/LA 22 Improvements Project** (the “**Project**”);

**NOW THEREFORE**, the City and the Consultant amend the Agreement as follows:

- A. SERVICES**: The following Construction Engineering & Inspection (CE&I) services are added to the Consultant Scope of Work for the **US 190/LA 22 Improvements Project**:

1. None.

**B. COMPENSATION:**

1. **FEE ADDED UNDER THIS AGREEMENT:** No additional fees are added to the Consultant's compensation for the Construction Engineering & Inspection services in the Agreement.
2. **MAXIMUM AMOUNT:** The total maximum aggregate amount payable by the City for all services performed under this Agreement did not change for a not to exceed amount of \$313,788.46. The City's obligation to compensate the Consultant will not exceed the maximum aggregate amount payable at any time absent a validly executed amendment.

**C. CONTRACT TIME AND SCHEDULE:**

1. Contract duration shall be extended for one (1) additional year from the end of the Original Agreement termination date (09/01/2024) to a new date of 09/01/2025 to allow the Consultant to continue performing Construction Engineering & Inspection services to process change orders and other project closeout documentation.

**D. CONVICTED FELON STATEMENT:** The Consultant swears that no Consultant principal, member, or officer has, within the preceding five years, been convicted of, or pled guilty to, a felony under state or federal statutes for embezzlement, theft of public funds, bribery, or falsification or destruction of public records.

**E. NON – SOLICITATION STATEMENT:** The Consultant swears that it has not employed or retained any company or person, other than a bona fide employee working solely for it, to solicit or secure this Amendment. The Consultant has not paid or agreed to pay any person, other than a bona fide employee working for it, any fee, commission, percentage, gift, or any other consideration contingent upon or resulting from this Amendment.

**F. PRIOR TERMS BINDING:** Except as otherwise provided by this Amendment, the terms and conditions of the Agreement, as amended, remain in full force and effect.

**G. ELECTRONIC SIGNATURE AND DELIVERY:** The Parties agree that a manually signed copy of this Amendment and any other document(s) attached to this Amendment delivered by facsimile, email or other means of electronic transmission shall be deemed to have the same legal effect as delivery of an original signed copy of this Amendment. No legally binding obligation shall be created with respect to a

party until such party has delivered or caused to be delivered a manually signed copy of this Amendment.

**IN WITNESS WHEREOF**, the City and the Consultant, through their duly authorized representatives, execute this Amendment.

**CITY OF MANDEVILLE**

**BY:** \_\_\_\_\_  
**CLAY MADDEN, MAYOR**

Executed on this \_\_\_\_ day of \_\_\_\_\_, 2024.

**FORM AND LEGALITY APPROVED:**  
**Law Department**

**By:** \_\_\_\_\_

**Printed Name:** \_\_\_\_\_

**RICHARD C. LAMBERT CONSULTANTS, LLC**

**BY:** \_\_\_\_\_  
**RICHARD C. LAMBERT, P.E.,**  
**MANAGER/MEMBER**

**CORPORATE TAX I.D.** \_\_\_\_\_



# Ordinance 24-28

**THE FOLLOWING ORDINANCE WAS INTRODUCED BY COUNCIL MEMBER DISCON AND SECONDED UPON INTRODUCTION BY COUNCIL MEMBER \_\_\_\_\_**

**ORDINANCE NO. 24- 28**

**AN ORDINANCE OF THE CITY OF MANDEVILLE ADOPTING THE ADJUSTED MILLAGE RATE FOR TAXES TO LEVY ON PROPERTY SUBJECT TO TAXATION IN THE CITY OF MANDEVILLE, STATE OF LOUISIANA, FOR THE YEAR 2024 FOR THE PURPOSE OF PAYING GENERAL MAINTENANE AND OPERATIONS OF THE CITY IN ACCORDANCE WITH THE PROVISIONS OF ARTICLE VII, SECTION 23(B) AND (C) OF THE 1974 LOUISIANA CONSTITUTION AND R.S. 47:1705 (B) (1) AND (2).**

**SECTION 1.** That a special tax of 6.36 mills on the dollar of the assessed valuation of all taxable property in the City be and the same is hereby levied, assessed and imposed on all of said property for the year 2024 for the purpose of paying general maintenance and operations of the City of Mandeville (**Tracking No. 5050001**).

**SECTION 2.** That the Tax Collector of the City of Mandeville, State of Louisiana, be and he is hereby empowered, authorized and directed to spread said taxes, as herein set forth, upon the assessment roll of said City of Mandeville, for the year 2024 and to make the collection of the taxes imposed on his behalf for said City according to law, and that the taxes herein levied shall become a permanent lien and privilege on all property subject to taxation as herein set forth, and the collection thereof shall be enforceable in the manner provided by law.

The ordinance being submitted to a vote, the vote thereon was as follows:

AYES:

NAYS:

ABSTENTIONS:

ABSENT:

and the Ordinance was declared adopted this \_\_\_\_ day of \_\_\_\_\_, 2024

\_\_\_\_\_  
Alex Weiner  
Interim Clerk of Council

\_\_\_\_\_  
Scott Discon  
Council Chairman

# Ordinance 24-29

**THE FOLLOWING ORDINANCE WAS INTRODUCED BY COUNCIL MEMBER DISCON AND SECONDED UPON INTRODUCTION BY COUNCIL MEMBER \_\_\_\_\_**

**ORDINANCE NO. 24- 29**

**AN ORDINANCE OF THE CITY OF MANDEVILLE ESTABLISHING OTHER AUTHORIZED MILLAGE RATES FOR TAXES SUBJECT TO TAXATION IN THE CITY OF MANDEVILLE, STATE OF LOUISIANA, FOR THE YEAR 2024 FOR THE PURPOSE OF FUNDING THE OPERATIONS AND MAINTENANCE OF THE POLICE DEPARTMENT IN ACCORDANCE WITH THE PROVISIONS OF ARTICLE VII, SECTION 23(B) AND (C) OF THE 1974 LOUISIANA CONSTITUTION AND R.S. 47:1705 (B) (1) AND (2).**

**SECTION 1.** That a special tax of 1.0 mills on the dollar of the assessed valuation of all taxable property in the City be and the same is hereby levied, assessed and imposed on all property for the year 2024 for the purpose of providing additional funds for operating and maintaining the Police Department (**Tracking No. 5050002**).

**SECTION 2.** That a special tax of .99 mills on the dollar of the assessed valuation of all taxable property in the City be and the same is hereby levied, assessed and imposed on all property for the year 2024 for the purpose of providing additional funds for operating and maintaining the Police Department (**Tracking No. 5050008**).

**SECTION 3.** That the Tax Collector of the City of Mandeville, State of Louisiana, be and he is hereby empowered, authorized and directed to spread said taxes, as herein set forth, upon the assessment roll of said City of Mandeville, for the year 2024 and to make the collection of the taxes imposed on his behalf for said City according to law, and that the taxes herein levied shall become a permanent lien and privilege on all property subject to taxation as herein set forth, and the collection thereof shall be enforceable in the manner provided by law.

The ordinance being submitted to a vote, the vote thereon was as follows:

AYES:

NAYS:

ABSTENTIONS:

ABSENT:

and the Ordinance was declared adopted this \_\_\_\_ day of \_\_\_\_\_, 2024

\_\_\_\_\_  
Alex Weiner  
Interim Clerk of Council

\_\_\_\_\_  
Scott Discon  
Council Chairman



# Ordinance 24-30

**THE FOLLOWING ORDINANCE WAS INTRODUCED BY COUNCIL MEMBER DISCON AND SECONDED UPON INTRODUCTION BY COUNCIL MEMBER \_\_\_\_\_**

**ORDINANCE NO. 24- 30**

**AN ORDINANCE OF THE CITY OF MANDEVILLE ESTABLISHING THE ADJUSTED MILLAGE RATE AND ROLLING FORWARD TO MILLAGE RATES NOT EXCEEDING THE MAXIMUM AUTHORIZED RATES FOR TAXES TO LEVY ON PROPERTY SUBJECT TO TAXATION IN THE CITY OF MANDEVILLE, STATE OF LOUISIANA, FOR THE YEAR 2024 FOR THE PURPOSE OF PAYING GENERAL MAINTENANCE AND OPERATIONS OF THE CITY IN ACCORDANCE WITH THE PROVISIONS OF ARTICLE VII, SECTION 23(B) AND (C) OF THE 1974 LOUISIANA CONSTITUTION AND R.S. 47:1705 (B) (1) AND (2).**

**SECTION 1.** The taxing district is requesting to increase the adjusted maximum millage rate of 6.36 to 6.87 but not in excess of the prior year's maximum rate, on all taxable property shown on the official assessment roll for the year 2024, and when collected, the revenues from said taxes shall be used only for the specific purposes for which said taxes have been levied.

**SECTION 2.** That a special tax of 6.87 mills on the dollar of the assessed valuation of all taxable property in the City be and the same is hereby levied, assessed and imposed on all property for the year 2024 for the purpose of paying general maintenance and operations of the City of Mandeville (**Tracking No. 5050001**).

**SECTION 3.** That the Tax Collector of the City of Mandeville, State of Louisiana, be and he is hereby empowered, authorized and directed to spread said taxes, as herein set forth, upon the assessment roll of said City of Mandeville, for the year 2024 and to make the collection of the taxes imposed on his behalf for said City according to law, and that the taxes herein levied shall become a permanent lien and privilege on all property subject to taxation as herein set forth, and the collection thereof shall be enforceable in the manner provided by law.

**SECTION 4.** The estimated amount of tax revenues to be collected in the next year from the increased millage is \$2,219,219.77, and the amount of increased taxes attributable to the general alimony millage is \$626,190.68.

The ordinance being submitted to a vote, the vote thereon was as follows:

- AYES:
- NAYS:
- ABSTENTIONS:
- ABSENT:

and the Ordinance was declared adopted this \_\_\_\_ day of \_\_\_\_\_, 2024

\_\_\_\_\_  
Alex Weiner  
Interim Clerk of Council

\_\_\_\_\_  
Scott Discon  
Council Chairman

# Ordinance 24-31

***THE FOLLOWING ORDINANCE WAS MOVED FOR INTRODUCTION BY COUNCIL MEMBER DISCON; SECONDED FOR INTRODUCTION BY COUNCIL MEMBER***

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***ORDINANCE NO. 24-31***

***AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MANDEVILLE TO PROVIDE FOR THE COMPENSATION OF THE CLERK OF THE COUNCIL AND TO PROVIDE FOR OTHER MATTERS IN CONNECTION THEREWITH***

**WHEREAS** the City of Mandeville’s Home Rule Charter, Section 2.09B states that the City Council shall, by ordinance, fix the salaries of its employees; and

**WHEREAS** Section 2-7(d) of the Mandeville Code of Ordinances allows the City Council to set the Clerk of the Council’s salary through an ordinance, separate from the operating budget; and

**WHEREAS** the City Council has appointed Ms. Alicia Watts as the Clerk of the Council by Resolution; and

**WHEREAS** the City Council of Mandeville fixes the salary of the Clerk of the Council to \$36.86 per hour, effective on September 9, 2024, subject to the application of City of Mandeville pay policies and FLSA regulations.

**NOW, THEREFORE, BE IT ORDAINED** by the City Council of the City of Mandeville that the salary of the Clerk of the Council is fixed to \$36.86 per hour, effective on September 9, 2024, subject to the application of City of Mandeville pay policies and FLSA regulations.

**NOW THEREFORE, BE IT FURTHER ORDAINED** that the Clerk of this Council be and they are hereby authorized and empowered to take any and all actions which they, in the exercise of their discretion, deems necessary to promulgate the provisions of this ordinance.

The ordinance being submitted to a vote, the vote thereon was as follows:

AYES:

NAY:

ABSTENTIONS:

ABSENT:

and the ordinance was declared adopted this \_\_\_\_ Day of \_\_\_\_\_, 2024

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Alex Weiner  
Interim Clerk of Council

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Scott Discon  
Council Chairman