**MINUTES**

**FOR THE CITY COUNCIL MEETING OF MARCH 24, 2022**

The regular meeting of the Mandeville City Council was called to order by the Council Chairman at 6:00 p.m. followed by roll call.

**ROLL CALL - present:** Jason Zuckerman, Jill McGuire, Rick Danielson, Rebecca Bush, Skelly Kreller

**Also present:** Keith LaGrange, Director of Public Works. David Parnell, Asst. City Attorney, Mayor Madden, Cara Bartholomew, Planning Director

**MINUTES:**

1. Adoption of the March 10, 2022, Regular Meeting Minutes. A motion was made by Mrs. Bush and seconded by Dr. Kreller the minutes. With no further comments or questions a vote was taken and the minutes were adopted 5-0.

**REPORTS AND ANNOUNCEMENTS**:

**PRESENTATION:**

The mayor presented a proclamation for the Mandeville High cheerleading team in recognition of their World and National Championship Titles.

Mr. LaGrange and Mr. LeBreton gave an update on the remainder of the capital projects. There are several projects using monies from not only this fiscal year, but prior years. Also, Mr. LeBreton explained there are several purchases, such as vehicles, which have not been made due to the fact they are not available on a state contract at this time. Mr. Zuckerman wanted to make sure the administration knew he agreed to budget monies for shoreline protection to fix a temporary solution and stabilize the shoreline, not to wait for a permanent solution which could take years. He wants the shoreline stabilized as was discussed in the budget hearings now, while we find a long term solution. Mr. Danielson explained this will help the council and administration with the preparations of the upcoming budget.

**OLD BUSINESS**: none

**NEW BUSINESS**:

1. Approval of the appointment to the Park and Parkways Commission.

A motion was made by Mrs. Bush and seconded by Dr. Kreller. Dr. Kreller made a motion to appoint Brien Croff, this was seconded by Mrs. McGuire. Mrs. McGuire feels Mr. Croff has a great deal of experience in project management and would be a good asset to the commission due to the number of projects they have budgeted for. Mr. Scott Discon, chairman of the Parks & Parkways Commission, has met with both candidates. He feels it would help to have someone with project management experience and appreciates both applicants for showing their interest. Ms. Bartholomew explained the CLURO lists the board needs to have 3 qualifiers and this appointment needs to fill one of those spots. She does not feel that stipulation has been met. Dr. Kreller feels both applicants are qualified, they are both engineers, however Mr. Croft has project management experience which is important. Mrs. Bush is concerned if we appoint someone who is not qualified, what precedent would the council be setting. She asked Mr. Parnell for a legal opinion. Mr. Parnell stated 3 of the 7 members must abide by the CLURO which states an “arborist, ornamental horticulturist, landscape architect, master gardener and designers, or those with a technical background in a related field”. Mrs. Bartholomew stated we have never had an engineer that fell into the “related field” category. Mrs. Bush asked if the nominate one of the applicants can their appointment be nullified; does legal have a concern. Dr. Kreller called the questions. Mr. Burguieres suggested changing the CLURO since the council was struggling with the applicants received meeting the CLURO requirements. Mr. Buck Abbey stated he has contacted several people who might be qualified but none were available. He will keep searching for applicants. Dr. Kreller made a motion to withdraw his motion; this was seconded by Mrs. Bush. With no further comments or questions, a vote was taken, and the motion was withdrawn. Mr. Zuckerman does not want to open applications until the council decides if they want to amend the CLURO. Ms. Bartholomew stated a CLURO change would take about 2 months. Mr. Discon was asked if he felt the commission would be ok until a decision was made- he replied yes. Mr. Zuckerman made a motion to table the appointment indefinitely; seconded by Mrs. McGuire. With no further comments or questions, a vote was taken, and the appointment was deferred 5-0

2. Approval of the special event for [Cinco de Mayo for El Paso](https://www.cityofmandeville.com/wp-content/uploads/2022/03/El-Paso.pdf) Mexican Grill on Thursday, May 5, 2022, from 5pm – 10pm to be located at 3410 Hwy 190. Stage and Music in Parking lot. Contingent upon ATC special event liquor permit. A motion was made by Mrs. Bush and seconded by Mrs. McGuire. Dr. Kreller explained all paperwork is in order and this is for Cinco de Mayo which falls on a weekday this year. With no further comments or questions, a vote was taken, and the application was approved 5-0

3. Approval of the special event for [Cinco de Mayo for La Carreta](https://www.cityofmandeville.com/wp-content/uploads/2022/03/La-Caretta-Cinco-de-Mayo.pdf) of Mandeville on Thursday, May 5, 2022, from 11:00 am – 11:00 pm to be located at 1200 W. Causeway Approach. Stage and Music in Parking lot. Contingent upon ATC special event liquor permit and extended hours for outdoor music until 11:00pm. A motion was made by Mrs. Bush and seconded by Mrs. McGuire. Dr. Kreller explained this is also for Cinco de Mayo. All paperwork is in order, but he has a concern with the request to play music until 11pm since it is a Thursday night. In the past, the council has asked for the base to be turned down and speakers facing the interior of the parking lot after 10pm. The applicant has no issues with music ending at 10pm. Mr. Danielson made a motion to amend the time to 11:00am to 10:00pm; this was seconded by Mrs. McGuire. With no further comments or questions, a vote was taken, and the amendment was approved 5-0. With no further comments or questions, a vote was taken, and the amended permit was approved 5-0

4. Approval of the special event for [Cinco de Mayo for George’s](https://www.cityofmandeville.com/wp-content/uploads/2022/03/Georges-Mexican-Restaurant.pdf) Mexican Restaurant on Thursday, May 5, 2022, from 5:30pm – 9:30 pm to be located at 1461 N. Causeway Blvd. Stage and Music in Parking lot. Contingent upon ATC special event liquor permit. A motion was made by Mrs. Bush and seconded by Mrs. McGuire. Dr. Kreller explained this application will be from 5:30 to 9:30 and all paperwork is in order. With no further comments or questions, a vote was taken, and the conditional approval was approved 5-0

5. Approval of the [OMBA Girod Street](https://www.cityofmandeville.com/wp-content/uploads/2022/03/OMBA-STROLL.pdf) Stroll on Saturday, April 23, 2022, from 5pm – 9pm with a rain date of Saturday, April 30, 2022. A motion was made by Mrs. Bush and seconded by Dr. Kreller. Mrs. McGuire explained this is for the annual Girod Street Stroll. There will be lots of vendors and food from various establishments. Last year the signature drink was a mint julip. Tickets are on sale, and she encouraged everyone to attend this great event. With no further comments or questions, a vote was taken, and the conditional approval was approved 5-0

6. Approval to [extend term of Contract](https://www.cityofmandeville.com/wp-content/uploads/2022/03/Ida-Storm-Drain-Clean-Amend-2-CES-3-11-22.pdf) by an additional 275 days to December 31, 2022, for the Hurricane Ida Emergency Drain Line and Culvert Remediation Removal by Compliance Enviro Systems, Inc. (“CES”). A motion was made by Mrs. Bush and seconded by Mrs. McGuire. Mr. LaGrange explained this is to allow the city to have CES perform additional assessments to the drainage system and expand the boundaries of the project to: Monroe to the South, N. Causeway/E Causeway to the West, Hwy 190 to the North and Bayou Castine to the East. This collection of data will be valuable to the city so we can assess problems in the drain lines and catch basins. With no further comments or questions, a vote was taken, and the requested increase was approved 5-0

7. Approval to [extend term of Contract](https://www.cityofmandeville.com/wp-content/uploads/2022/03/Ida-Sewer_Drain-Clean-Amend-No.-2-Fairway-03_10_22.pdf) by an additional 150,000 from $225,000 to $375,000, for the Hurricane Ida Emergency Drain Line and Culvert Remediation Monitoring by Fairway Consulting + Engineering, LLC (“Fairway”). A motion was made by Mrs. McGuire and seconded by Mrs. Bush. Mr. LaGrange stated at this time the monitoring is 100% reimbursable. With no further comments or questions, a vote was taken, and the requested increase was approved 5-0

8. Approval of [Resolution No. 22-05](https://www.cityofmandeville.com/wp-content/uploads/2022/03/RES-22-05.pdf); A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MANDEVILLE INFORMING THE LOUISIANA DEPARTMENT OF ENVIRONMENTAL QUALITY OF ACTIONS TAKEN BY THE CITY COUNCIL OF THE CITY OF MANDEVILLE REGARDING THE WASTE WATER TREATMENT PLANT. A motion was made by Mrs. Bush and seconded by Mr. Danielson. Mr. LaGrange explained this is the resolution required by the DEQ for the WWTP presentation which took place at the last council meeting. With no further comments or questions, a vote was taken, and the resolution was approved 5-0

9. Approval of [Resolution No. 22-06](https://www.cityofmandeville.com/wp-content/uploads/2022/03/RES-22-06.pdf); A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MANDEVILLE AUTHORIZING THE MAYOR OF THE CITY OF MANDEVILLE TO EXECUTE A PROFESSIONAL SERVICES AGREEMENT BETWEEN THE CITY OF MANDEVILLE AND LOWE ENGINEERS, LLC. FOR CONTRACTING SURVEYING FOR THE EAST CAUSEWAY APPROACH SIDEWALK PROJECT AND PROVIDING FOR OTHER MATTERS IN CONNECTION THEREWITH A motion was made by Mrs. Bush and seconded by Mrs. McGuire. Dr. Kreller explained this is only for the surveying and engineering for the determination of the location of sidewalks along the East Causeway Approach from Monroe to Massina. The cost is $44,500. With no further comments or questions, a vote was taken, and the resolution was approved 5-0

10. Approval of [Resolution No. 22-07](https://www.cityofmandeville.com/wp-content/uploads/2022/03/res-22-07-1.pdf); A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MANDEVILLE AUTHORIZING THE MAYOR OF THE CITY OF MANDEVILLE TO EXECUTE A PROFESSIONAL SERVICES AGREEMENT BETWEEN THE CITY OF MANDEVILLE AND WAGGONER & BALL, LLC AND PROVIDING FOR OTHER MATTERS IN CONNECTION THEREWITH A motion was made by Mrs. Bush and seconded by Dr. Kreller. Mr. Zuckerman explained this is for Waggoner & Ball to act as a liaison for the city and the Resiliency team to provide a preliminary project definition for the flood protection projects. Mr. Zuckerman is very pleased to have this contract and feels this will provide valuable experience needed. With no further comments or questions, a vote was taken, and the resolution was approved 5-0

11. Adoption of [Resolution No. 22-08](https://www.cityofmandeville.com/wp-content/uploads/2022/03/res-22-08-Mayor-Travel-Resolution-APA-SD.pdf); A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MANDEVILLE AUTHORIZING TRAVEL EXPENSES THE MAYOR TO ATTEND THE NATIONAL AMERICAN PLANNING ASSOCIATION CONFERENCE IN SAN DIEGO, CA FROM APRIL 29 – MAY 3, 2022 AND PROVIDING FOR OTHER MATTERS IN CONNECTION THEREWITH A motion was made by Mrs. Bush and seconded by Dr. Kreller. Mr. Zuckerman explained this is for the mayor to travel to the APA convention. With no further comments or questions, a vote was taken, and the resolution was approved 4-0 (McGuire absent)

12. Adoption of [Resolution No. 22-09](https://www.cityofmandeville.com/wp-content/uploads/2022/03/res-22-09-PZ-Travel-Resolution-re-LAW-VA.pdf); A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MANDEVILLE AUTHORIZING TRAVEL EXPENSES FOR PLANNING AND ZONING COMMISSIONS MEMBERS KAREN GAUTREAUX AND MICHAEL PIERCE TO ATTEND THE KEEPING HISTORY ABOVE WATER CONFERENCE IN NORFOLK, VA FROM MAY 15 – 18, 2022 AND PROVIDING FOR OTHER MATTERS IN CONNECTION THEREWITH A motion was made by Mrs. Bush and seconded by Dr. Kreller. Mr. Zuckerman explained this is for two commissioners to attend the Water Conference in Virginia. Mr. Burguieres asked about how much it costs for their travel. Ms. Bartholomew does not have the definite numbers, but around $2K depending upon the location of the conferences. With no further comments or questions, a vote was taken, and the resolution was approved 5-0

13. Adoption of [Resolution No. 22-10](https://www.cityofmandeville.com/wp-content/uploads/2022/03/res-22-10-HPDC-Travel-Resolution-2022.pdf); A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MANDEVILLE AUTHORIZING TRAVEL EXPENSES FOR HISTORIC PRESERVATION DISTRICT COMMISSION MEMBERS JEFF BERNARD AND WILLIAM BARRY TO ATTEND THE KEEPING HISTORY ABOVE WATER CONFERENCE IN NORFOLK, VA FROM MAY 15 – 18, 2022 AND PROVIDING FOR OTHER MATTERS IN CONNECTION THEREWITH. A motion was made by Mrs. Bush and seconded by Dr. Kreller. Mr. Zuckerman explained this is for two Historic District commissioners to attend the water conference in Virginia. Mr. Danielson asked if after the conventions, if the commissioners would mind explaining what took place at the conference and the benefit for the city. They mayor thought that was a good idea and will present at a subsequent council meeting. With no further comments or questions, a vote was taken, and the resolution was approved 5-0

14. Introduction of [Ordinance No. 22-05](https://www.cityofmandeville.com/wp-content/uploads/2022/03/22-05-Indemnification-Ordinance.pdf); AN ORDINANCE FOR THE CITY OF MANDEVILLE AMENDING SECTION 2-6 OF THE CODE OF ORDINANCES FOR THE CITY OF MANDEVILLE REGARDING INDEMNITY OF CITY EMPLOYEES. OFFICERS, AND OFFICIALS INCLUDING COUNCIL MEMBERS AND MEMBERS OF BOARDS AND COMMISSIONS AND PROVIDING FOR OTHER MATTERS IN CONNECTION THEREWITH. A motion was made by Mrs. Bush and seconded by Dr. Kreller. Mr. Zuckerman explained this will be voted upon at the next meeting.

**PUBLIC COMMENT:** none

**FINANCE REPORT**:

Mrs. Sides gave the council an update on the city’s financial report. In Governmental Funds:

* The FYTD Revenue collected is $14 million, 58% of the 2022 budget. Sales Tax Collections for the fiscal year are $10.1 million, 59% of the budget for overall collections. This is $974 thousand higher than FYTD collections for 2021. The operating expenditures incurred to date during fiscal year 2022 total $18.0 million, 72% of the operating expenditure budget of $23.1 million. Capital Outlay to date is $1.3 million, 24% of the Capital Outlay Budget. In the Enterprise Fund: The enterprise revenue for the fiscal year to date totals $1.7 million, 48% of the operating revenue budget of $3.6 million. The operating expenditures from the enterprise fund are currently $1.3 million of the $3.3 million budget, 40%, without depreciation. Capital Outlay to date is $1.3 million, 25% of the Capital Outlay Budget. Mrs. Sides stated the Grants and Purchasing Agent positions have been filled and both employees have recently started working.

**PROJECTS IN PROGRESS (STATUS REPORT):**

Mr. LaGrange gave the council an update on the city projects. Mr. Zuckerman asked for an update on the new fiber installation. Mr. LaGrange explained the contractors are currently on Coffee/Carroll and will be working from east to west. Mr. Zuckerman also asked for a status of the ditch project. Mr. LaGrange explained most of the west side is complete, while the east side is still in progress. This was stalled due to Ida and the contractors will do most of the work; however, Public Works will clean out things like leaves in ditches and anything rated a 3 or below.

**ADJOURNMENT:**

Mrs. Bush made a motion to adjourn the meeting, seconded by Mrs. McGuire. Mr. Zuckerman adjourned the meeting at 8:05p.m.

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Kristine Scherer Jason Zuckerman

Council Clerk Council Chairman