**MINUTES**

**FOR THE CITY COUNCIL MEETING OF NOVEMBER 21, 2024**

The regular meeting of the Mandeville City Council was called to order by Council Chairman Discon at 6:01pm, followed by a Moment of Silence, Pledge of Allegiance and Roll Call.

**ROLL CALL- present:** Jason Zuckerman, Cynthia Strong-Thompson, Jill McGuire, Kevin Vogeltanz, Scott Discon

**Absent**: None

**Also present**: David LeBreton, Digital Engineering; Keith LaGrange, Public Works Director; Elizabeth Sconzert, City Attorney; Jessica Farno, Finance Director; Clay Madden, Mayor

**PUBLIC COMMENT:** None

**MINUTES:**

1. The October 24, 2024, Special Meeting Minutes were adopted on motion by Mr. Zuckerman, second by Ms. McGuire and approved by all.

2. The October 24, 2024, Regular Meeting Minutes were adopted on motion by Mr. Zuckerman, second by Ms. McGuire and approved by all.

**REPORTS, ANNOUNCEMENTS, & MESSAGE FROM THE MAYOR:**

Mayor Madden announced upcoming events: Merry Mandes on December 1st, Sip and Stroll on December 6th, Winter on Water and the last Dew Drop concert on December 7th, Christmas Past and an extended Trailhead market on December 14th, and the 2nd Annual Menorah Candle lighting on December 27th.

**PRESENTATIONS:**

1. Capital Projects Update- Mr. LeBreton gave the current status of many projects: Mandeville Lakefront Wetlands Restoration is in design; Waste Water Treatment Plant Effluent Pipeline Extension is in modeling for the Marsh Hydrology Study; US 190 Streetscape & Access Management is with DOTD for approval; Shoreline Protection and Flood Control East had the application approved and will be 100% grant funded; Shoreline Protection and Flood Control West has conceptual layouts and plans in progress; LA Hwy 22 Drainage Project is awaiting final permit approval from DOTD; SSES Rehab Design services agreement is ongoing; City Hall & Council Chambers Addition/ Renovation is waiting on a contract amendment; Harbor Gazebo Pavillion Improvements is under review; Old Golden Shores Neighborhood Drainage has begun the preliminary design layout; Old Mandeville Waterlines is waiting on designs; Police Station Upgrades is in design phase; New Lab Building’s design is on hold; Seawall Repair is awaiting approval for the permit application; Girod Street Landscaping & Lighting- Phase III is working through DOTD comments; Monroe Street Corridor Study has completed the traffic study; New Park Design (12X, Landfill Site, and Carroll Street) is awaiting Council approval on the Professional Services Agreement; Design of Safety Projects IDIQ is awaiting Council approval for Professional Services Agreement and Lift Station 28, G & H is awaiting Council approval for Design Services Agreement. Mandeville Drainage Improvement Projects: Fountainebleau, Beau Rivage and Woodstone Subdivision is waiting for drainage improvement recommendations; Weldon Park and Lakewood Heights are collecting survey elevations and Sunset Point Fishing Pier is in design.

2. Mandeville’s Stormwater Management Program- Andrew Woodruff, Digital Engineering, gave an overview of the Stormwater Management Program. This is required by the DEQ and regulated by the MS4 permit, which Mandeville currently has.

**FINANCE REPORT, Jessica Farno, City Finance Director:** Ms. Farno gave a summary of the General and the Enterprise Fund activities for fiscal year to date.

**PROJECTS IN PROGRESS REPORT, Keith LaGrange, Public Works Director:**

Mr LaGrange gave a brief description and status of these projects: Lift Stations 3 (Jackson @ Jefferson) & 39 (Christian Ct.) Upgrades; Lift Stations 42 (10th St.) & 43 (Libby Ln.) Upgrades; Lift Station 4 Upgrades (Foy St.); Golden Glen Water Main Rehab; Fontainebleau Force Main Repair; Lift Station 13 (N. Causeway Blvd.), Lift Station 18 (Golden Glen) & Lift Station 37 (Sanctuary); Lift Station A (Montgomery St. @ Dupree St.) & Lift Station 27 (Mandeville High Blvd.); Old Golden Shores Drainage (Improvements North and South of Monroe); 2022 Roadway and Drainage Maintenance; 2021 Water and Sewer Maintenance; 2022 Asphalt Maintenance and 2022 Striping Maintenance.

**SPECIAL EVENT PERMITS:**  Motion to vote on all in globo by Ms. McGuire, second by Mr. Vogeltanz and approved by all.

1.**Approval of the Special Event Permit Application and Liquor License for Mande Milkshakers –** “Kings Day Parade and Festival” event to be held on January 11, 2025, from 3:00pm – 6:00pm. Rain Date: N/A. Location: Lakeshore to Trailhead, Mandeville, LA. Approval requests: permission to apply for ATC Permit, MPD Map & Detail Approval, contingent upon Certificate of Insurance, ATC Permit, MPD Map & Detail Approval, Milkshakers will handle Trailhead cleanup(Councilwoman McGuire, District 3)

2. **Approval of the Special Event Permit Application for OLL Knights of Columbus Council 9240 –** “Mandeville Stands for Life- A Pro-Life Chain Event” event to be held on January 25, 2025, from 1:00pm – 2:00pm. Rain Date: N/A. Location: Hwy 190, Mandeville, LA. Approval requests: MPD Map & Detail Approval (no detail), contingent upon Certificate of Insurance, MPD Map & Detail Approval (no detail), Chain must agree to not block sidewalks or highway intersections.( Councilwoman McGuire, District 3)

3. **Approval of the Special Event Permit Application and Liquor License for Northshore Community Foundation –** “Crawfish Cookin’ for a Cause” event to be held on March 29, 2025, from 10:00am – 6:00pm. Rain Date: N/A. Location: Mandeville Lakefront Harbor, Mandeville, LA. Approval requests: MPD Map & Detail Approval, permission to apply for ATC Permit, contingent upon Certificate of Insurance, MPD Map & Detail Approval, ATC permit, Foundation will handle clean up. (Councilwoman McGuire, District 3)

4**. Amendment to the Special Event Permit Application** – “Winter on the Water Santa Parade & Festival” event to be held on December 7, 2024, from 4:00pm – 8:00pm **(change to 2:00pm-8:00pm)**. Rain Date: N/A. Location: Lakeshore Drive from Harbor to Trailhead, Mandeville, LA. (Councilwoman McGuire, District 3)

**UNFINISHED BUSINESS:**

1. **Candidate** Patty Zebrick was appointed to the Mandeville Parks and Parkways Commission by unanimous vote.

2. **Appointment of Candidate** Shawn Potter to the Mandeville Planning and Zoning Commission- Ms. Sconzert said there had been citizen queries about the nomination committee and whether their discussion and nomination had been properly advertised. To ensure proper notice and fulfill Open Meeting Law, there will be a special meeting of the nomination committee on December 5th at 4:30 in Council Chambers to discuss a nomination and all candidates will be invited. Mr. Discon made that decision and it was appealed by Mr. Vogeltanz, who believed proper protocol was used, and seconded by Mr. Zuckerman. Roll call vote was taken and Mr. Zuckerman and Mr. Vogeltanz upheld the appeal, Ms/ Strong-Thompson, Ms. McGuire and Mr. Discon voted against it.

3. **Adoption of Ordinance 24-37:** **AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MANDEVILLE TO AMEND ORDINANCE NO. 24-23, THE CAPITAL BUDGET** OF THE CITY OF MANDEVILLE AND FOR OTHER MATTERS IN CONNECTION THEREWITH. (Councilman Zuckerman, At-Large) Motion by Mr. Zuckerman, second by Ms. McGuire. This is to increase the budget for matching funds for the Landfill Park grant. Mr. Kleinschmidt, Waggoner & Ball, said this would provide a parking lot, bike rack, pedestrian/ bike bridge, restrooms, storage space, a patio, playground, trees and picnic tables among other things. Mr. Vogeltanz motioned to postpone this agenda item until December 19th meeting, seconded by Ms. McGuire and approved by all except Mr. Zuckerman and Ms. Strong-Thompson.

4. **Adoption of Ordinance 24-39:** **AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MANDEVILLE TO AMEND ORDINANCE NO. 24-23,** THE CAPITAL BUDGET OF THE CITY OF MANDEVILLE AND FOR OTHER MATTERS IN CONNECTION THEREWITH. (Councilman Zuckerman, At-Large) Motion by Mr. Zuckerman, second by Ms. Strong-Thompson. This is for an additional $100,000 for Harbor Gazebo upgrades. Approved by 5-0 vote.

**NEW BUSINESS**:

1. **2025 City Council schedule** of regular meetings (Councilman Discon, At-Large) approved on motion by Mr. Zuckerman, second by Ms. McGuire and all in favor.

2. **Liquor License**- Cilantros Mexican Cuisine (Councilwoman McGuire, District 3) approved on motion by Mr. Zuckerman, second by Ms. McGuire and all in favor.

3. **Substantial Completion of Task Order No. 4**- 2022 Roadway & Drainage Maintenance Project (Councilman Discon, At-Large) approved on motion by Ms. McGuire, second by Ms. Strong-Thompson and all in favor.

4. **Substantial Completion of Task Order No. 4**- 2022 Striping Maintenance Project (Councilman Discon, At-Large) approved on motion by Ms. McGuire, second by Ms. Strong-Thompson and all in favor.

5**. Introduction of Ordinance 24-40: AN ORDINANCE OF THE COUNCIL OF THE CITY OF MANDEVILLE AMENDING SECTIONS 17-15. 17-77 OF CHAPTER 17**, AND DIVISIONS 17 AND 19 OF APPENDIX C (FEES AND FINES) OF THE CITY OF MANDEVILLE CODE OF ORDINANCES AND PROVIDING FOR OTHER MATTERS IN CONNECTION THEREWITH (Councilman Zuckerman, At-Large) Motion by Mr. Zuckerman, second by Ms. McGuire

6. **Approval of Resolution 24-63: A RESOLUTION AUTHORIZING THE MAYOR OF THE CITY OF MANDEVILLE TO EXECUTE AMENDMENT NO.1** TO THE PROFESSIONAL SERVICES AGREEMENT BETWEEN THE CITY OF MANDEVILLE AND KYLE ASSOCIATES, LLC FOR THE LIFT STATION A (MONTGOMERY AT DUPRE) AND LIFT STATION 27 (MANDEVILLE HIGH) UPGRADES PROJECT AND PROVIDING FOR OTHER MATTERS IN CONNECTION THEREWITH (Councilman Discon, At-Large) Motion by Ms. McGuire, second by Ms. Strong-Thompson. This is to allow more time on the project. All in favor.

7. **Approval of Resolution 24-64: A RESOLUTION AUTHORIZING THE MAYOR OF THE CITY OF MANDEVILLE TO EXECUTE A PROFESSIONAL SERVICES AGREEMENT** BETWEEN THE CITY OF MANDEVILLE AND NEEL-SCHAFFER, INC FOR THE ROADWAY SAFETY IMPROVEMENTS IDIQ PROJECT AND PROVIDING FOR OTHER MATTERS IN CONNECTION THEREWITH (Councilman Discon, At-Large) Motion by Ms. McGuire, second by Mr. Zuckerman. This is to implement the fixes for the roadway study. All in favor.

8. **Approval of Resolution 24-65:** **A RESOLUTION AUTHORIZING THE MAYOR OF THE CITY OF MANDEVILLE TO EXECUTE AMENDMENT NO.2** TO THE PROFESSIONAL SERVICES AGREEMENT BETWEEN THE CITY OF MANDEVILLE AND VOLKERT, INC. FOR THE TCHEFUNCTE MARSH SHORELINE PROTECTION AND MARSH CREATION PROJECT AND PROVIDING FOR OTHER MATTERS IN CONNECTION THEREWITH (Councilman Discon, At-Large) Motion by Mr. Zuckerman, second by Ms. Strong-Thompson. This is for design and permitting for the Tchefuncte Marsh Shoreline Protection and Marsh Creation project located between the Tchefuncte River and Lewisburg, LA to provide shoreline protection and restore an eroding marsh. All in favor.

9. **Approval of Resolution 24-66:** **A RESOLUTION AUTHORIZING ACCEPTANCE OF APPROPRIATED FUNDS THROUGH ACT 776** OF 2024 REGULAR LEGISLATIVE SESSION IN THE AMOUNT OF $50,000.00 FROM THE STATE OF LOUISIANA DEPARTMENT OF TREASURY FOR THE CITY OF MANDEVILLE POLICE DEPARTMENT TO PURCHASE ENHANCED **PORTABLE RADIOS** AND EXECUTION OF A COOPERATIVE ENDEAVOR AGREEMENT (Councilwoman Strong-Thompson, District 1) Motion by Ms. Strong-Thompson, second by Ms. McGuire, all in favor.

10. **Approval of Resolution 24-67:** **A RESOLUTION AUTHORIZING ACCEPTANCE OF APPROPRIATED FUNDS THROUGH ACT 776** OF 2024 REGULAR LEGISLATIVE SESSION IN THE AMOUNT OF $350,000.00 FROM THE STATE OF LOUISIANA DEPARTMENT OF TREASURY FOR THE CITY OF MANDEVILLE POLICE DEPARTMENT TO PURCHASE A **HIGH-WATER RESCUE VEHICLE** AND EXECUTION OF A COOPERATIVE ENDEAVOR AGREEMENT. (Councilwoman Strong-Thompson, District 1) Motion by Ms. Strong-Thompson, second by Ms. McGuire, all in favor.

11. **Approval of Resolution 24-68:** **A RESOLUTION AUTHORIZING THE MAYOR OF THE CITY OF MANDEVILLE TO EXECUTE A PROFESSIONAL SERVICES AGREEMENT** BETWEEN THE CITY OF MANDEVILLE AND GIS ENGINEERING, LLC FOR LIFT STATION 28, LIFT STATION G, AND LIFT STATION H UPGRADES PROJECT AND PROVIDING FOR OTHER MATTERS IN CONNECTION THEREWITH (Councilman Discon, At-Large) Motion by Ms. Strong-Thompson, second by Ms. McGuire. This is for the design and construction. All in favor.

12. **Approval of Resolution 24-69**: **A RESOLUTION AUTHORIZING THE MAYOR OF THE CITY OF MANDEVILLE TO EXECUTE AMENDMENT NO.2** TO THE PROFESSIONAL SERVICES AGREEMENT BETWEEN THE CITY OF MANDEVILLE AND GREENLEAF ARCHITECTS, APAC, FOR THE CITY OF MANDEVILLE, MANDEVILLE CITY HALL RENOVATIONS PROJECT AND PROVIDING FOR OTHER MATTERS IN CONNECTION THEREWITH (Councilman Discon, At-Large) Withdrawn

13. **Approval of Resolution 24-70**: **A RESOLUTION AUTHORIZING THE MAYOR OF THE CITY OF MANDEVILLE TO EXECUTE A PROFESSIONAL SERVICES AGREEMENT** BETWEEN THE CITY OF MANDEVILLE AND WAGGONNER & BALL, INC FOR THE NEW PARKS DESIGN – CARROLL STREET SITES AND CARROLL STREET STORMWATER PARK & DRAINAGE PROJECT, AND PROVIDING FOR OTHER MATTERS IN CONNECTION THERWITH (Councilman Discon, At-Large) Motion by Ms. McGuire, second by Mr. Discon., all in favor.

14**. Approval of Resolution 24-71**: **A RESOLUTION AUTHORIZING THE MAYOR OF THE CITY OF MANDEVILLE TO EXECUTE A PROFESSIONAL SERVICES AGREEMENT** BETWEEN THE CITY OF MANDEVILLE AND WAGGONNER & BALL, INC FOR THE NEW PARKS DESIGN – LANDFILL (AMERICA STREET) SITE, AND PROVIDING FOR OTHER MATTERS IN CONNECTION THERWITH (Councilman Discon, At-Large) Motion by Mr. Zuckerman, second by Mr. Vogeltanz, all in favor.

15**. Approval of Resolution 24-72**: **A RESOLUTION AUTHORIZING THE MAYOR OF THE CITY OF MANDEVILLE TO EXECUTE A PROFESSIONAL SERVICES AGREEMENT** BETWEEN THE CITY OF MANDEVILLE AND WAGGONNER & BALL, INC FOR THE NEW PARKS DESIGN – 12X (WEST TOLL PLAZA) SITE PROJECT, AND PROVIDING FOR OTHER MATTERS IN CONNECTION THERWITH (Councilman Discon, At-Large) Motion by Mr. Zuckerman, second by Ms. Strong-Thompson, all in favor.

16. **Approval of Resolution 24-73: A RESOLUTION AUTHORIZING THE MAYOR OF THE CITY OF MANDEVILLE TO EXECUTE AMENDMENT NO.2** TO THE PROFESSIONAL SERVICES AGREEMENT BETWEEN THE CITY OF MANDEVILLE AND HIGH TIDE CONSULTANTS, LLC FOR THE LIFT STATION 42 (10TH ST) AND 43 (BEAU WEST) UPGRADES PROJECT AND PROVIDING FOR OTHER MATTERS IN CONNECTION THEREWITH (Councilman Discon, At-Large) Motion by Ms. Strong-Thompson, second by Mr. Discon. This is the Engineering services for electrical. All in favor.

**CALL FOR EXECUTIVE SESSION**

The Mandeville City Council called an executive session under La. R.S. 42:16 and La. R.S. 42:17 (A)(2) to discuss the following matter:

*Hilda Roberta Maestri Landry v. City of Mandeville,* 2003-15772 (22nd Judicial District Court for the Parish of St. Tammany) Went in 9:21pm, out at 9:54pm with no votes or minutes taken.

**ADJOURNMENT-** Motion by Mr. Zuckerman, second by Ms. McGuire and all in favor. Adjourned at 9:57pm.