**MINUTES**

**FOR THE CITY COUNCIL MEETING OF MAY 27, 2021**

The regular meeting of the Mandeville City Council was called to order by the Council Chairman at 6:00 p.m. followed by roll call.

**ROLL CALL - present:** Jason Zuckerman, Jill McGuire, Rick Danielson, Skelly Kreller

**Absent**: Rebecca Bush

**Also present:** Mayor Madden, Keith LaGrange, Director Public Works, Cara Bartholomew, Dir. of Planning, Kathleen Sides, Finance Director, Elizabeth Sconzert, City Attorney, and Chief Sticker

**MINUTES:**

Adoption of the May 13, 2021 Meeting Minutes.

A motion was made by Mrs. McGuire and seconded by Dr. Kreller to adopt the minutes of April 22, 2021. There being no further questions or a comment, the motion was approved 4-0. (Bush absent)

**REPORTS AND ANNOUNCEMENTS**:

Mr. Danielson asked everyone to keep the Lyons family in our prayers. Mr. Bubby Lyons, former mayor and councilman, passed away last week. We want to thank his family for his service to the city.

Mr. Danielson announced Mrs. Bush is out of town for family graduation event and we welcome back Dr. Kreller from his surgery and wish for a continued speedy recovery.

This weekend is Memorial Weekend, lots of activities around the town and schools will be out so be aware of additional children in the streets.

The mayor reminded everyone of the Pop Up Concerts on 6/4 and 6/11; Flag Day is 6/14, Fishing Rodeo is 6/19 and hurricane season starts 6/1.

The mayor read a proclamation for Pollinator Week which is June 21-27th. On Saturday, June 26th the Parks Commission will be giving out pollinator plants at the Trailhead.

The mayor read a proclamation to honor Raedan Stephens, the 2021 Louisiana Student of the Year. The council and mayor wish him the best at LSU.

**NEW BUSINESS:**

1.Approval of the special event and liquor application for [Light Up the Lake](https://www.cityofmandeville.com/wp-content/uploads/2021/05/4th-of-july.pdf), Sunday, July 4, 2021 from 6-8pm to be located on the Lakefront between Coffee & Carrol Streets. Request waiver of food and drinks on the lakefront for picnics from 10am-9pm along with street closures – see map attached. A motion was made by Mrs. McGuire and seconded by Mr. Zuckerman. Mr. Danielson explained this is a repeat event to celebrate the 4th of July. The city will have bands, fireworks, KMB kid’s tent, patriotic tribute and numerous food trucks. All food trucks will be OMBA members. With no questions from the council or the audience a vote was taken and the application passed 4-0 (Bush absent).

2.Approval of the special event and liquor application for [OLL Festival of the Lake](https://www.cityofmandeville.com/wp-content/uploads/2021/05/oll.pdf), Friday November 5th thru Sunday, November 7th to be located at 312 Lafitte Street. Request street closures – see map attached. A motion was made by Mrs. McGuire and seconded by Dr. Kreller. Mrs. McGuire explained this is the 38th anniversary. She introduced Fr. Bush, who will be the new pastor of OLL. He stated there will be numerous bands, food vendors, crafts along with wine and brew tastings. With no questions from the council or the audience a vote was taken and the application passed 4-0 (Bush absent).

3.Approval of the special event and liquor application for [The Mande Milkshakers](https://www.cityofmandeville.com/wp-content/uploads/2021/05/Mande-Milkshakers.pdf) Shakes and Shoes Sock Hop Saturday, June 12, 2021 from 5-9pm to be located at the Mandeville Trailhead. A motion was made by Dr. Kreller and seconded by Mrs. McGuire. Mrs. McGuire stated the Mande Milkshakers do a lot for the community. She introduced Ms. Tina Rhinehart who explained this is the 3rd annual event for the Shoes Sock Hop. They encourage people to donate new shoes for children of all ages, especially boys. The shoes are then donated to a Back to School give away for those in need. With no questions from the council or the audience a vote was taken and the application passed 4-0 (Bush absent).

4.Approval of the special event and liquor application for [St. Ann Wine Bar’s](https://www.cityofmandeville.com/wp-content/uploads/2021/05/St-Ann.pdf) Wineaux de Mayo, Saturday, May 29, 2021 from 5pm – midnight to be located at 22 St. Ann. Request approval for alcohol and music in the parking lot and extended hours outdoors until midnight. A motion was made by Dr. Kreller and seconded by Mr. Zuckerman. Dr. Kreller explained this is an event confined to the parking lot. The Wine Bar will be having 4 Unplugged and the outdoor music will stop at 10pm. The Wine Bar would like to continue to be good neighbors with the homes and apartments around them. With no questions from the council or the audience a vote was taken and the application passed 4-0 (Bush absent).

5.Adoption of [Resolution 21-18](https://www.cityofmandeville.com/wp-content/uploads/2021/05/res-21-18.pdf); A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MANDEVILLE AUTHORIZING THE MAYOR OF THE CITY OF MANDEVILLE TO EXECUTE A PROFESSIONAL SERVICES AGREEMENT BETWEEN THE CITY OF MANDEVILLE AND RICHARD C. LAMBERT CONSULTANTS, LLC, AND PROVIDING FOR OTHER MATTERS IN CONNECTION THEREWITH A motion was made by Mrs. McGuire and seconded by Mr. Zuckerman. Mr. Danielson explained this was deferred at the last council meeting. This resolution is for the creation of an emergency preparedness plan for the city. The mayor feels the city needs a subject matter expert to make one emergency plan for the city. This will be in coordination with the Parish plan. The city received three bids and Lambert Consultants is the recommended company. Mr. Danielson asked the questions regarding timing, coordination with GOSEP, whose plan trumps whose when the Parish declares the emergency. Dr. Kreller does not feel the city has ever had a problem in the past. He questions the spending of 99K for a plan he does not feel we need to reinvent. GOSEP has a manual which was updated in 2016 and they provided training for city workers. Dr. Kreller does not understand why we cannot update and improve upon the existing plans and wonders what this firm will add. The mayor explained just because the city had no problems in the past, he feels the plans are out of date and inconsistent. Mr. Zuckerman feels it is a good idea to have an expert write the plan but he has concerns about spending $250K over three years. He is aware the $99K is for the first year and the next two years at slated at $76 each year and may not be required. He stated if the council is not happy with the product presented for the first year; the council does not have to fund the remaining monies. Mr. Zuckerman explained the contract s in two parts: emergency response/recovery and the consulting portion. The emergency response and article 4 are the only refundable portions from FEMA; the consulting is nonrefundable. Mrs. Sides explained this will be done through task orders which will come before the council for approval. The $99K is a not to exceed amount and will be spent prior to the next budget cycle. At that time the council can decide if they want to fund more monies to this line item. Dr. Kreller still feels this is a lot of money to spend on a plan that just needs to be updated and should follow the Parish Emergency Plan. Mr. LeGrange stated FEMA is constantly changing guidelines. He feels it is better to have that burden placed upon a contract person rather than the city’s directors. Mr. Plia stated there are several things which need to be addressed and he proposed to have this plan presented to the council in 45-60 days if approved. Dr. Kreller asked Mrs. Sconzert if she felt there was a conflict of interest being that Mr. Plia is the city prosecutor and now is potentially getting awarded this contract. Mrs. Sconzert consulted with LMA staff and they do not believe there is a conflict. Mr. Zuckerman and Mrs. McGuire have reviewed the RFP grading scoresheets and feel the grading was fair. Mr. Goodwin stated the city’s plan needs to be compliant with both the Parish and FEMA. He does not understand why we cannot take our current plan, compare to other cities and then just cut and paste what is relevant without paying a consultant. Mr. Goldstein’s preference is to see the city government do more than contract things out. Mr. Danielson questioned whether the directors have time in their first year to update a plan. He thinks the city can establish a new plan and then update on our own a needed in future years. He would also like to offer the council members the opportunity to sit in on the plan’s coordination. Dr. Kreller called the question; seconded by Mr. Danielson. Without further questions or comments, a vote was taken and the resolution passed 3-1(Zuckerman, McGuire, Danielson for; Kreller against)

9.Adoption of [Resolution No. 21-20](https://www.cityofmandeville.com/wp-content/uploads/2021/05/res-21-20.pdf); A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MANDEVILLE AUTHORIZING THE MAYOR OF THE CITY OF MANDEVILLE TO EXECUTE A COOPERATIVE ENDEAVOR AGREEMENT BETWEEN THE CITY OF MANDEVILLE AND THE BEAU RIVAGE HOMEOWNERS’ ASSOCIATION (BRHOA) FOR THE IRRIGATION PROJECT FOR LOU’S LOT; AND PROVIDING FOR OTHER MATTERS IN CONNECTION THEREWITH. A motion was made by Mrs. McGuire and seconded by Mr. Zuckerman. Mr. Danielson explained this is regarding Lou’s Lot located in Beau Rivage. The city owns this lot and it is named after Mr. Lou Williams, long time P&Z commissioner and resident of Beau Rivage, who was killed in NY on 9/11. After this tragedy, the city dedicated this lot in his honor and the garden retains a lot of water. The Homeowners Association has been working with city for a cost sharing plan to improve the irrigation for this lot. Ms. Rome stated there will be flowers and a new sign installed once the project has been installed. There will be a dedication ceremony this September which would be the 20th anniversary of his passing. With no further questions from the council or the audience a vote was taken and the resolution passed 4-0 (Bush absent).

**OLD BUSINESS**:

1. Adoption [of Ordinance No. 21-13](https://www.cityofmandeville.com/wp-content/uploads/2021/05/ord-21-13.pdf); AN Ordinance for THE CITY COUNCIL OF THE CITY OF MANDEVILLE TO AMEND ORDINANCE NUMBER 20-12, THE CAPITAL BUDGET OF THE CITY OF MANDEVILLE AND FOR OTHER MATTERS IN CONNECTION THEREWITH A motion was made by Mrs. McGuire and seconded by Mr. Zuckerman. Mr. Danielson explained this is for: ditch cleaning, airboat replacement, sheet pile wall repair and sludge removal at the Treatment Plant. Since there were no further questions from the council or the audience a vote was taken and the ordinance passed 4-0 (Bush absent).

2.Adoption of [Ordinance No. 21-14](https://www.cityofmandeville.com/wp-content/uploads/2021/04/ord-21-14.pdf); AN ORDINANCE OF THE CITY OF MANDEVILLE LEVYING AND IMPOSING TAXES ON PROPERTY SUB.JECT TO TAXATION IN THE CITY OF MANDEVILLE, STATE OF LOUISIANA, FOR THE YEAR 2021 IN ACCORDANCE WITH THE PROVISIONS OF ARTICLE VII, SECTION 23(B) AND (C) OF THE 1974 LOUISIANA CONSTITUTION AND R.S. 47:1705 (B) (1) AND (2). A motion was made by Mrs. McGuire and seconded by Mr. Zuckerman. Mr. Danielson explained this is for the renewal of three mills, two for police and one for general maintenance. It will go before the voters in the fall. With no further questions from the council or the audience a vote was taken and the ordinance passed 4-0 (Bush absent).

3. Adoption of [Ordinance No. 21-17](https://www.cityofmandeville.com/wp-content/uploads/2021/05/ord-21-17.pdf): AN Ordinance for THE CITY COUNCIL OF THE CITY OF MANDEVILLE TO AMEND ORDINANCE NUMBER 20-13, THE OPERATING BUDGET OF THE CITY OF MANDEVILLE AND FOR OTHER MATTERS IN CONNECTION THEREWITH. A motion was made by Mrs. McGuire and seconded by Mr. Zuckerman. Mr. Danielson explained this is for additional monies for Christmas lights and hurricane expenses. With no questions from the council or the audience a vote was taken and the ordinance passed 4-0 (Bush absent).

**NEW BUSINESS:**

5. Approval of [Change Order #1, Effluent Pump Station](https://www.cityofmandeville.com/wp-content/uploads/2021/05/epsm.pdf) Modification A/E Project 2101A04, formerly No. 2001A03 in the increased amount of $32,100.00 for a total contract price of $208,200. A motion was made by Dr. Kreller and seconded by Mrs. McGuire. Mr. LeGrange explained the discharge capacity for the city has increased from 4 to 6 million. He therefore decided to change the discharge location for certain outfalls. With no further questions from the council or the audience a vote was taken and the change order passed 4-0 (Bush absent).

6.Approval of [Change Order #1, Lift Station 12 and 24](https://www.cityofmandeville.com/wp-content/uploads/2021/05/co1.pdf) Rehabilitation A/E Project No. 2101A03 formerly project #1701A07 in the increased amount of $58,572.00 for a total contract price of $646,802. A motion was made by Dr. Kreller and seconded by Mrs. McGuire. Mr. LeGrange explained this is for the demolition of the old sign location, other various projects and mostly for the sewer force main which broke. Mr. LeGrange estimated the cost to repair and replacement were about the same so he would like to replace the main. With no further questions from the council or the audience a vote was taken and the change order passed 4-0 (Bush absent).

7. Approval of [Substantial Completion of Lift Station 12 and 24](https://www.cityofmandeville.com/wp-content/uploads/2021/05/Trans-Pkg-to-COM-Sub-Comp-2101A03-051721.pdf) Rehabilitation A/E Project No. 2101A03 formerly project #1701A07 for a total contract price of $646,802. A motion was made by Dr. Kreller and seconded by Mrs. McGuire. Mr. Danielson stated this is for the final completion of loft stations 12 and 24. With no further questions from the council or the audience a vote was taken and the change order passed 4-0 (Bush absent).

8.Adoption of [Resolution No. 21-19;](https://www.cityofmandeville.com/wp-content/uploads/2021/05/21-19-HD-Conference-JB-21-.pdf) A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MANDEVILLE AUTHORIZING TRAVEL EXPENSES FOR HISTORIC PRESERVATION DISTRICT COMMISSION MEMBER JEFF BERNARD TO ATTEND THE KEEPING HISTORY ABOVE WATER CONFERENCE IN CHARLESTSON, SC FROM JUNE 13-15, 2021 AND PROVIDING FOR OTHER MATTERS IN CONNECTION THEREWITH. A motion was made by Mrs. McGuire and seconded by Mr. Zuckerman. Mr. Zuckerman explained this is for travel for Chairman Jeff Bernard. Ms. Bartholomew stated this conference is in South Carolina and focus’ on historic structures near large bodies of water. With no further questions from the council or the audience a vote was taken and the resolution passed 4-0 (Bush absent).

10.Adoption of [Resolution No. 21-21](https://www.cityofmandeville.com/wp-content/uploads/2021/05/res-21-21.pdf); A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MANDEVILLE ACCEPTING THE PROPOSALS FOR THE SUNSET POINT RESTROOMS PROJECT A/E PROJECT NO. 2101A05 AND AUTHORIZING THE MAYOR TO EXECUTE A CONTRACT WITH THE APPARENT LOWEST PROPOSER BSD CONSTRUCTION, LLC AND PROVIDING FOR OTHER MATTERS IN CONNECTION THEREWITH. A motion was made by Dr. Kreller and seconded by Mr. Zuckerman. Dr. Kreller explained Principal Engineering reviewed the two proposals which were both above budget. They decided to recommend the lowest proposal from BSD Construction in the amount of $234,696. With no further questions from the council or the audience a vote was taken and the resolution passed 4-0 (Bush absent).

11.Adoption of [Resolution No. 21-22](https://www.cityofmandeville.com/wp-content/uploads/2021/05/res-21-22.pdf); A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MANDEVILLE ACCEPTING THE BIDS FOR THE TRAILHEAD SPLASH PARK REHABILITATION PROJECT A/E PROJECT NO. 2001A02 AND AUTHORIZING THE MAYOR TO EXECUTE A CONTRACT WITH THE APPARENT LOWEST BID FRANCISE HORTICULTURAL SERVICES, INC. AND PROVIDING FOR OTHER MATTERS IN CONNECTION THEREWITH. A motion was made by Mrs. McGuire and seconded by De. Kreller. Mrs. McGuire explained the splash park is 21 years old and is in need of replacement. The bids for the project came in under budget and the project should be completed in 120 days. With no further questions from the council or the audience a vote was taken and the resolution passed 4-0 (Bush absent).

**PUBLIC COMMENT:** none

**FINANCE REPORT**:

Mrs. Sides presented the finance report. Gvt. Funds revenue collected is $17 million, 76% of the 2021 budget. Sales Tax Collections for the fiscal year are $12 million, 80% of the budget for overall collections. This is $1.4 million higher than FYTD collections through April, 2020. We saw a $345 thousand increase in sales tax collection over last month. Gvt Expenditures total $11.3 million, 57% of the operations expenditure budget of $16.8 million. Capital Outlay to date is $1.8 million, 20% of the Capital Outlay Budget. Enterprise Fund Revenue totals $2.3 million, 56% of the operating revenue budget of $4.1 million. Their expenses are currently $1.7 million of the $5.3 million budget, 34% without depreciation. Wages and Benefit costs for the period are $849 thousand, 52% of the total budgeted amount of $1.6 million.

The City currently has 100 active employees.

**PROJECTS IN PROGRESS (STATUS REPORT):**

1. 2018 Roadway Maintenance Contract-See attached worksheets.

2. Bayou Castine Seawall Repair a. Contractor to address punch list items.

3. FD4 Station 42 Warning Signs a. Awaiting certificate of clear lien.

4. Lift Stations 12 & 24 - Awarded. a. Subterranean Construction, LLC @ $588,230.00

* 1. b. Punch list items addressed.
  2. c. Change Order #1 up for approval May 27th.
  3. d. Substantial completion up for approval May 27th.

5. Effluent Pump Modifications a. DNA Underground LLC, Contractor; $176,700

* 1. b. Change Order #1 up for approval May 27th.
  2. c. Notice to Proceed was issued April 5th; Contract time: 180 days

6. Sunset Point Restrooms a. Bids to be received Friday, May 7th.

* 1. b. Apparent low bidder is BSD Construction @ $234, 696.00.
  2. c. Bid to be accepted May 27th.

7. Splash Pad / Trailheada. Bids received Wednesday, May 12th.

* 1. b. Low bidder is Francis Horticultural Services @ $231,101.00

**ADJOURNMENT:**

Mrs. McGuire made a motion to adjourn the meeting, seconded by Dr.Kreller. Mr. Danielson adjourned the meeting at 8:10p.m.

/s/ /s/

Kristine Scherer Rick Danielson

Council Clerk Council Chairman