**MINUTES**

**FOR THE CITY COUNCIL MEETING OF JULY 22, 2021**

The regular meeting of the Mandeville City Council was called to order by the Council Chairman at 6:00 p.m. followed by roll call.

**ROLL CALL - present:** Jason Zuckerman, Rick Danielson, Rebecca Bush, Skelly Kreller

**Absent**: Jill McGuire

**Also present:** Mayor Madden, Keith LaGrange, Director Public Works, Cara Bartholomew, Dir. of Planning, Kathleen Sides, Finance Director, Elizabeth Sconzert, City Attorney

**MINUTES:**

Adoption of the July 8, 2021, Meeting Minutes.

A motion was made by Mrs. Bush and seconded by Mr. Zuckerman to adopt the minutes of June 8, 2021. There being no further questions or a comment, the motion was approved 4-0.

**REPORTS AND ANNOUNCEMENTS**:

Ms. Julie Agan, with the Council on Aging St. Tammany, gave an overview of the program. Unfortunately, the Mandeville location will be closed until August 2nd due to a covid incident. Due to the pandemic, all locations are open 4 days a week from 9-11:30 and currently do not serve lunch. There are a total of 7 centers and COAST provides 27 different services to the seniors. During covid, they delivered 18,000 meals.

The mayor presented the Mande Milkshakers with a proclamation declaring August 1st Mande Milkshaker Day for all their hard work for the community.

Mr. Danielson announced the Council is still accepting resumes for their appointment to the Mandeville Planning & Zoning Commission. Resumes can be sent to the City’s attention Mandeville City Council Clerk, 3101 East Causeway Approach, Mandeville, LA 70448 or [kscherer@cityofmandeville.com](mailto:kscherer@cityofmandeville.com). The deadline for applications is Monday, August 2, 2021.

**OLD BUSINESS**:

1.Adoption of [Ordinance No. 21-21](https://www.cityofmandeville.com/wp-content/uploads/2021/07/ord-21-21.pdf); AN Ordinance for THE CITY COUNCIL OF THE CITY OF MANDEVILLE TO AMEND ORDINANCE NUMBER 20-13, THE OPERATING BUDGET OF THE CITY OF MANDEVILLE AND FOR OTHER MATTERS IN CONNECTION THEREWITH. A motion was made by Dr. Kreller and seconded by Mrs. Bush. Mr. Danielson explained this is for $30k for repairs to the Lang House which will include: adding two concrete piers, replacing all front porch wood decking, and repairing water damage from a 2nd floor window leak. Ms. Bartholomew stated there will be more extensive work on the Lang Home in the near future. With no further questions from the council or the audience a vote was taken, and the event application passed 4-0

**NEW BUSINESS:**

1.Appointment of Commissioner to the Planning & Zoning Commission for a 4-year term.

Mr. Danielson explained typically the Council makes one appointment made every August. This year, we have an additional appointment due to Mr. Jeff Lahasky having to resign after moving outside of the city limits. The Council has received resumes from nine citizens interested in serving. Dr. Kreller made a motion to defer the appointment until we have a full council, which should be the first meeting in August; this was seconded by Mr. Zuckerman. Mrs. Bush stated the resignation leaves no D1 representation. She feels it is very important to get the seat filled asap but she is aware Mrs. McGuire has strong feeling so she will defer until she can be present. Mrs. Bush explained in the CLURO 2.1.2 it does not outline the procedures for filling a position. She believes commission should be non-partisan and have representation among all 3 districts. She also feels all appointments for any commission should be the same and each council member should meet with the applicants and address any citizen questions. Mr. Danielson stated the past councils have done their appointments in many ways. This Council is very interested in developing a more effective process for these appointments but in the meantime, each Council member has an opportunity to meet with or talk to applicants. When the appointment comes back to the agenda, the Council would discuss and then make a nomination for the appointment which would then be voted on by the Council. Mr. Burguieres asked about the resumes and why they were not posted on the City’s website. The Council and City Attorney explained that the names and qualifications of the applicants are certainly public information, but the contact information of each applicant is not. If someone is interested in receiving the resumes for applicants, they can file a public record request with the city. They will receive the information requested but the contact information will be redacted from the resume. With no further questions from the council or the audience, a vote was taken, and the deferral passed 4 – 0. Mr. Danielson explained at the August 12th meeting, the Council will appoint two new members the Planning & Zoning Commission – which will include filling the remainder of the four-year term for Mr. Lahasky as well as appoint a new member for a seven-year term.

2.Adoption of [Resolution No. 21-31](https://www.cityofmandeville.com/wp-content/uploads/2021/07/res-21-31.pdf); A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MANDEVILLE APPOINTING A COUNCIL CHAIRMAN FOR THE MANDEVILLE CITY COUNCIL FOR THE TERM OF AUGUST 1, 2021 THROUGH JULY 31, 2022; AND PROVIDING FOR OTHER MATTERS IN CONNECTION THEREWITH. A motion was made by Mr. Zuckerman and seconded by Mrs. Bush. Mr. Danielson explained per the City’s Charter, one of the two At-Large Councilmembers serve as the Council Chair. Historically, the position of chairman rotates between the two At-Large members on an annual basis. Mr. Danielson has served as Council Chair for the last year and I look forward to working with Mr. Zuckerman as he moves into this position. All council members thanked Mr. Danielson for his hard work over the past year and will continue to look to him for guidance. Without further questions or comments, a vote was taken, and the resolution passed 4-0.

3.Adoption of [Resolution No. 21-32](https://www.cityofmandeville.com/wp-content/uploads/2021/07/res-21-.32.pdf): A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MANDEVILLE CONFIRMING THE MAYOR’S APPOINTMENT FOR THE CHIEF OF POLICE POSITION AND PROVIDING FOR OTHER MATTERS IN CONNECTION THEREWITH. A motion was made by Mr. Zuckerman and seconded by Dr. Kreller. Mr. Danielson explained since Chief Sticker’s retirement on June 18th, the mayor held a search to find his replacement. The mayor explained he conducted this search the same way he did for the other directors. He advertised for 2 weeks and received 8 resumes. He interviewed 7 candidates and after several meetings, he nominated Mr. Todd Schliem for the position. Mr. Schliem is a 25+ year FBI agent who has lived in the Mandeville area for many years. Mr. Danielson stated each Councilmember has had the chance to meet Mr. Schliem over the last week and they support the mayor’s nomination. The Council looks forward to working with Mr. Schliem and welcome him to the Mandeville Police Department. Without further questions or comments, a vote was taken, and the resolution passed 4-0.

4.Introduction of [Ordinance No. 21-19](https://www.cityofmandeville.com/wp-content/uploads/2021/07/ord-21-19.pdf); AN ORDINANCE TO APPROPRIATE FUNDS RELATIVE TO AND FOR ADOPTION OF THE CAPITAL IMPROVEMENT BUDGET FOR THE CITY OF MANDEVILLE FOR FISCAL YEAR 2021-2022; AND TO ESTABLISH THE ADMINISTRATION OF EXPENDITURES THEREOF AND TO PROVIDE FOR RELATED MATTERS. A motion was made by Mrs. Bush and seconded by Mr. Zuckerman. Mr. Danielson explained this will be discussed and voted upon at a future meeting. The next budget work session will be Wednesday, August 4th from 6-8pm.

5.Introduction of [Ordinance No.21-20](https://www.cityofmandeville.com/wp-content/uploads/2021/07/ord-21-20.pdf); AN ORDINANCE TO APPROPRIATE FUNDS RELATIVE TO AND FOR ADOPTION OF THE OPERATING BUDGET FOR THE CITY OF MANDEVILLE FOR FISCAL YEAR 2021-2022; AND TO ESTABLISH THE ADMINISTRATION OF EXPENDITURES THEREOF AND TO PROVIDE FOR RELATED MATTERS. A motion was made by Mrs. Bush and seconded by Mr. Zuckerman. Mr. Danielson explained this will be discussed and voted upon at a future meeting.

**PUBLIC COMMENT:**

Ms. Tracey Elsensohn and Kirt Frosh, representing the Friends of the Mandeville Cemetery, asked about the continued lawn maintenance issues with the contractor responsible with maintaining the Mandeville Cemetery. The mayor explained the administration has terminated the contract and is in the process of awarding a new contract. Ms. Elsensohn expressed her frustration with the damage caused to the Cemetery and who will be responsible for the repairs.

Mr. Jay Seastrunk expressed his frustration with enforcement issues especially with the red clay fill in his neighborhood. He feels enforcement needs to be done objectively and consistently around town

**PROJECTS IN PROGRESS (STATUS REPORT):**

* 1. **1. Bayou Castine Seawall Repair** (2101A01) – Close out. a. Gill’s Crane Services - $922,224.00
  2. b. Substantial completion approved by Council.
  3. c. Change Order No. 1 approved by council for $77,590.00.

1. d. Total Cost - $999,814.00
2. e. Dirt and sod repair – 7/10/21
3. f. Pay App 6 – to be paid
4. g. Retainage to be paid - $49,965.70
   1. **2. FD4 Station 42 Warning Signs** (2101A02) **–** Close out a. Subterranean Construction LLC @ $28,400.00
   2. b. Substantial Completion approved April 9,2021 and registered with Clerk of Court.
   3. c. Retainage to be paid - $2,840
   4. **3. Lift Station 12 & 24** (2101A03) **–** Close out a. Subterranean Construction, LLC @ $588,230.00
   5. b. Substantial Completion – May 6, 2021, Approved and registered with Clerk of Court.
   6. c. Change order No.1 - $58,572.00 Approved and registered with Clerk of Court.
   7. d. Total Price - $646,802.00
   8. e. Retainage to be paid - $32,204.48
   9. **4. Effluent Pump Station** (2101A04) **–** Construction a. DNA Underground, LLC @ $176,700.00
   10. b. Change Order for bypass pumping - $32,100.00 Approved.
   11. c. Equipment on order. Expected delivery – Pushed to August.
   12. **5. Sunset Point Restrooms** (2101A05) **–** Construction a. Awarded to BSD Construction LLC - $234,696.00
   13. b. Pre-construction Meeting held 6/15/21.
   14. c. Proposed flood zone is in public comment, so earliest start is Aug. 11, 2021.
   15. **6. Trailhead Splash Park Replacement** (2101A06) - Construction a. Awarded to Francise Horticultural Services, Inc. - $231,098.65
   16. b. Notice of Award sent 6/3/21.
   17. c. Contract signed 6/9/21 – Contracts received 6/22/21.
   18. d. Pre-construction Meeting held 6/25/21.
   19. e. Notice to Proceed – 7/6/21
   20. f. Started demolition of concrete – 7/19/21
   21. **7. Wastewater Treatment Plant - Erosion Control Project** (2101A09) – Construction a. Change Order to increase contract amount to $1,845,000.00 approved by Council, 6/24/21.
   22. b. Task Order #2 approved by the Council 6/24/21 - $1,475,705.00.
   23. c. Task Order #2 documents and Change order routed for signatures

**8. 2018 Roadway Maintenance Contract** (2101A12) - Construction a. T.O. 4, 99% Complete – Substantial Completion 1. Substantial Completion approved by the Council 6/24/21.

2. Certificate of Substantial Completion routed for signature.

b. T.O. 5, 45% Complete - $790,000.00

1. Drainage improvements in Fontainebleau Subdivision.

2. Sidewalk improvements on Monroe Street.

3. Various concrete panel replacements.

4. Various asphalt surface patching.

1. c. T.O. 6 – Ditch Cleaning and culvert Cleaning - $800,000.00
2. 1. Approved by council 6/24/21.
3. 2. Contracts signed by contractor and routed to Mayor for signature

**ADJOURNMENT:**

Mrs. Bush made a motion to adjourn the meeting, seconded by Mr. Zuckerman. Mr. Danielson adjourned the meeting at 7:35p.m.

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Kristine Scherer Rick Danielson

Council Clerk Council Chairman