

## Special Events Committee February 12, 2015

The meeting was called to order by Chairman Guy Stacy and the secretary called the roll.

Present: Guy Stacy, Fire Prevention Officer Jason Kaufman, and Chris Freret

Absent: Fire Chief Rick Tassin, Lt. Gerald Sticker and Maria Radosta

Also present: Mayor Donald Villere

Mr. Kaufman moved to adopt the minutes of January 8, 2015, seconded by Mr. Freret and was unanimously approved.

The first application discussed was **Crawfish Cookin' for a Cause**. This will be the second year the event was being held in the City limits. The roadway would be closed around 8 a.m. and this would be handled with the police. Mr. Freret recused himself from the vote since he was affiliated with the organization. This year the stage was donated instead of contracting with the Parish for the delivery and usage of their stage.

Since this event would need electricity, Mayor Villere came into the meeting. He said he would discuss the issue with David DeGeneres, Public Works Director, about having the temporary pole permanently installed for usage by the events for a fee. Mayor Villere would also talk to Cleco about how to handle the energizing of the pole and billing for it. Mr. Freret said last year they temporarily installed two poles, but this year they could run a line from just one pole for the band.

Mr. Kaufman moved to recommend approval of the application with the receipt of the insurance certificate, and action on the departmental costs, seconded by Mr. Stacy and was unanimously approved.

The case was reopened and Mr. Kaufman moved for action by the City Council on the request of a waiver of eating and drinking on the lakefront, seconded by Mr. Stacy and was unanimously approved.

The next case discussed was the **Mandeville Family Reunion Picnic**. Kurt Frosch, applicant, stated the event would be held between Lafayette and Ramon Streets which was the same location as last year's event. Mayor Villere said the pole had been set on the asphalt side of the street. Mandeville Fire District #4 brought out an engine, there were bands, churches sold food and drinks, and water was provided for free. Mr. Frosch was working on obtaining a stage. The vendors were non-profit organizations. The Old Mandeville Historic Association handled the sponsorships, revenue and expenses in exchange for a donation of \$1,000. If there was any remaining money, it was used as seed money for the next year's event. Since the City was a co-sponsor, the insurance was covered by the City. The setup would begin at 6 a.m. and the clean-up would be finished by 9 p.m.

Mr. Freret moved to recommend approval of the application with the approval of a waiver of the eating and drinking on the lakefront, seconded by Mr. Kaufman and was unanimously approved. Mr. Frosch stated his sponsor would secure the electrical permits and connections.

The next case discussed was **Keep Mandeville Beautiful's Spring Clean Up**. This was a semi-annual event that would require a waiver of eating and drinking on the lakefront. The board asked to find out what was the equipment cost.

Mr. Freret moved to recommend approval of the application with a waiver of eating and drinking on the lakefront, seconded by Mr. Kaufman and was unanimously approved.

The next case discussed was the **Crop Hunger Walk**. This walk has taken place for the last few years on the walking path. The board requested to again confirm that there would not be any eating or drinking on the lakefront and to include the need to recycle.

Mr. Freret moved to recommend approval of the application with a waiver of eating and drinking on the lakelfront as needed, seconded by Mr. Kaufman and was unanimously approved.

The next case discussed was the **American Cancer Society Festival**. The festival would replace the Relay for Life. The festival would be held by the gazebo. The board felt additional information was needed regarding a correct tax certificate, contacting Fire District #4 and the City Council regarding any fireworks, a layout should be presented including the number of booths, their location, what will the booths sell, what kinds of games will be played and an estimate of the number people anticipated to be attending. There was also a question if there would be some type of fencing to confine the area. There was a request to include a list of officers of the local chapter.

Mr. Kaufman moved to table action on the application until the next meeting with the requested information, seconded by Mr. Freret and unanimously approved.

Mr. Kaufman moved to adjourn the meeting, seconded by Mr. Freret and was unanimously approved.

2/20/15

  
Lori Spranley, Secretary