

**Special Events Committee
November 6, 2014**

The meeting was called to order by Chairman Guy Stacy and the secretary called the roll.

Present: Guy Stacy, Chris Freret, Fire Prevention Officer Jason Kaufman, Maria Radosta, and Mayor Donald Villere

Absent: Lt. Gerald Sticker and Fire Chief Rick Tassin

Ms. Radosta moved to adopt the minutes of September 4, 2014, seconded by Mr. Kaufman and was unanimously approved.

The first application of Old Business discussed was **OMBA's Christmas Past**. Ed Greene, Chairman of Christmas Past, was present and the items from last meeting were discussed. There was a discussion since the departmental costs waived by the City would be less than \$2,500 an audited financial statement would not be required. There was further discussion that the special event liquor license had been applied for and Mr. Greene was waiting to receive the permit from the State offices.

Mr. Stacy said the 2013 list of vendors had been provided to Mr. Oliveri, Finance Director, and he requested the 2014 list be provided as soon as it was finalized. Mr. Stacy expressed concern to Mr. Greene regarding the vendors paying the appropriate sales tax to the City. Mr. Greene said the Parish Sales Tax Office provided forms that were distributed to the vendors to make their sales tax payments. Mr. Stacy asked if a list was provided to the Sales Tax office and if the vendors were not listed as making tax payments, would OMBA consider not allowing them to be a vendor the following year. Mr. Greene was in agreement.

Ms. Radosta moved to recommend approval of the application subject to the submittal of an insurance certificate and execution of a Cooperative Endeavor Agreement, seconded by Mr. Freret and was unanimously approved.

The first application discussed under New Business was the **Krewe of Eve**. Mr. Stacy was concerned about the number of limousines riding in the parade and asked for a clarification. Mr. Freret said it was his understanding they were trying to get free advertisement and he did not have a problem with them rolling in the parade. Ms. Spranley stated that Ms. Dobson would forward the most recent financial statement when she returned to town. Mr. Stacy asked to remind the Krewe of Eve that they must submit the number of riders by a specific date outlined in the application.

Ms. Radosta moved to recommend approval of the application with Council action on the departmental costs, a certificate of insurance and execution of a Cooperative Endeavor Agreement with the updated financial statement being included in the packet, seconded by Mr. Freret and was unanimously approved.

The next application discussed was the **Krewe of Orpheus**. Mr. Stacy said with the information submitted, the board could not make a favorable recommendation. Mayor Villere said he had told Darius Shad, parade organizer, that he could make a request for a variance to the City Council. Mr. Stacy said he understood they were trying to make their way back. He suggested tabling action on the application until the December meeting to allow the group to finalize any plans and have the opportunity to meet the ordinance requirements.

Mr. Kaufman moved to table the case until the December meeting, seconded by Mr. Freret and was unanimously approved.

The next application discussed was the **Krewe of Donz**. There was an undetermined amount of units that were various modes of transportation traveling from Donz to Ruby's for a barbecue. There were no bands or marching units so they did not meet the ordinance requirements.

Ms. Radosta moved to not recommend approval of the application because the parade did not meet the ordinance requirements for a parade, seconded by Mr. Freret and was unanimously approved.

The last application discussed was the **Have a Heart Thru Art - Mardi Paws Parade**.

Mr. Kaufman will provide a Fire Department cost since they provide a unit on site. Ms. Gutnisky said she was in the process of closing down the foundation and would have the accountant forward the financial statement information.

Mr. Freret moved to recommend approval of the application with a request of a waiver of eating and drinking on the lakefront, completion of the departmental costs and receipt of an insurance certificate naming the City as an additional insured, seconded by Mr. Kaufman and was unanimously approved.

Mr. Stacy asked Mayor Villere if he had received the board's resolution requesting the City move forward on the permanent installation of a temporary pole for use by organizations that have been requesting electricity. It was the intent to make it cost neutral to the City. Mayor Villere said there would be an estimated cost of \$10 per fixture per pole per month when not in use. He would discuss this with Danny Schaus with Cleco.

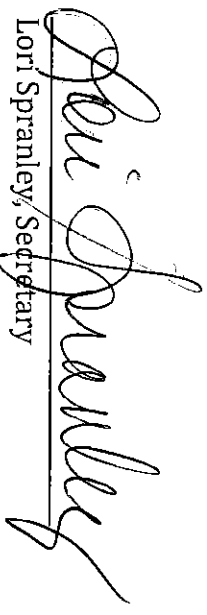
Mr. Freret said when Crawfish Cookin' for a Cause hooked up for their event, Cleco required them to place a deposit that was reimbursed. The deposit was \$200-250 and the cost was \$81.00 of usage for two temporary poles. Mr. Freret stated their organization would be willing to pay the City for their usage.

Mayor Villere was in agreement with moving forward on making a permanent connection, but there was not an electrician on the City's staff at this time. Mr. Stacy said the service fee would need to be determined.

Mr. Stacy also told Mayor Villere that Fire Chief Tassin and Charlotte King had been personally absorbing the cost for the Blessing of the Cemetery program. The last two events the Mary, Queen of Peace Knights of Columbus had covered the cost of the port-a-let. They had been told by the City that with the increasing number of people in attendance that facilities would be required. He asked if the City would cover the cost since the cemetery was City owned. Mayor Villere said no one had ever asked for the cost to be covered. Mr. Stacy would have Ms. Kind contact him for further discussion.

Mr. Kaufman moved to adjourn the meeting, seconded by Ms. Radosta and was unanimously approved.

11/14/14



Lori Spranley, Secretary