

**Special Events Committee
August 7, 2014**

The meeting was called to order by Chairman Guy Stacy and the secretary called the roll.

Present: Guy Stacy, Fire Chief Rick Tassin, Fire Prevention Officer Jason Kaufman and Maria Radosta

Absent: Chris Freret and Lt. Gerald Sticker

Mr. Kaufman moved to adopt the minutes of July 3, 2014, seconded by Ms. Radosta and was unanimously approved.

The first case discussed was the **Gulf Coast Group 1/2 Marathon**. As previously discussed, this group has paid direct details to both the Police and Fire Departments. This year there was a request to have those fees waived and the board asked for a breakdown of the organizations receiving the donations. The Police costs were \$3,000 and the Fire costs were \$600 for the event. The City had the ability to waive the police costs, but the Fire Department would determine how to handle their costs with the event coordinator. Mr. Stacy suggested a few more organizations located in the City limits be added to the donation list. Mike Wattigny, event coordinator, said the groups that received the donations were not his decision. There was an incentive contest for the water stations. It was open to anyone to compete for the slot and the runners would choose the groups that received the donations.

Ms. Radosta moved to recommend approval with the waiver of the Police fees of \$3,000, an insurance certificate naming the City as an additional insured, and a map of the race in the city limits, seconded by Chief Tassin and was unanimously approved.

The next case discussed was **Our Lady of the Lake Festival**. This was an annual event that was paid by direct detail to the police. Chief Tassin stated that the fire medic unit was across the street and any costs, if any, would be waived because this was a non-profit organization. The letter of no objection from the only neighbor impacted on Lafitte Street was outstanding and Our Lady of the Lake was working to obtain it.

Mr. Kaufman moved to recommend approval of the application with the stipulation that a letter of no objection must be received from the neighbor and an insurance certificate must be received naming the City as an additional insured, seconded by Ms. Radosta and was unanimously approved.

The last case discussed was **Our Lady of the Lake Fun Run**. The race begins at Our Lady of the Lake down Lafitte Street up and down the lakefront and back to Our Lady of the Lake.

Ms. Radosta moved to recommend approval of the application with paid direct detail to the police, waiver of eating and drinking on the lakefront if water stations are needed, and an insurance certificate naming the City as an additional insured, seconded by Mr. Kaufman and was unanimously approved.

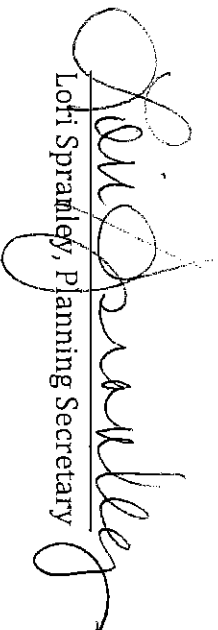
Chief Tassin asked to discuss the power poles used on the lakefront for several events. The American Cancer Society would like to hold an event in May, 2015 and have requested the use of the power pole that was donated by the Seafood Festival. He suggested that the City permanently install an electric box that was locked and create a fee schedule for the City for use of the electricity for an event. Whenever an organization used the temporary pole they would have to place a \$200-300 deposit with Cleco plus the cost of the usage.

It was discussed to make the request in the form of a resolution to Mayor Villere to use the temporary pole donated to the City by the Seafood Festival, use the components with the 200 amp service to make a permanent connection to meet the Electric Code installed on the telephone pole by Jackson Avenue with a lock for the future use of events approved by the Special Event Committee, the City with a fee schedule to be determined, and the city be named as the owner with Cleco.

Chief Tassin moved to approve the resolution, seconded by Ms. Radosta and was unanimously approved.

Mr. Kaufman moved to adjourn the meeting, seconded by Ms. Radosta and was unanimously approved.

8/12/14


Lotti Spratley, Planning Secretary