

**Special Events Committee
September 5, 2013**

The meeting was called to order by Chairman Guy Stacy and the secretary called the roll.

Present: Guy Stacy, Fire Chief Rick Tassin, Fire Prevention Officer Jason Kaufman, Chris Freret and Maria Radosta

Absent: Lt. Gerald Sticker

Chief Tassin moved to adopt the minutes of July 11, 2013, seconded by Mr. Freret, and was unanimously approved.

The first case discussed was the **Keep Mandeville Beautiful Fall Beachsweep**. This was a City sponsored event held twice a year. A lunch was held for the workers at lunch so a waiver of eating and drinking on the lakefront would be required.

Chief Tassin moved to recommend approval of the application with action on the departmental costs and with a waiver of eating and drinking on the lakefront, seconded by Mr. Freret and was unanimously approved.

The next case discussed was the **Woodlake Elementary School Turbo Turtle Race, Fun Run and School Fair**. This was an annual event held at the Harbor.

Chief Tassin moved to recommend approval of the application, receipt of the insurance certificate, and a waiver of eating and drinking on the lakefront, seconded by Mr. Freret and was unanimously approved.

The next case discussed was the **Mandeville Sports Complex sponsoring a race benefitting Safe Harbor**. This was the first time this group had put on a race and it would be contained to the walking path.

Chief Tassin moved to recommend approval of the application with a waiver of eating and drinking on the lakefront, seconded by Mr. Freret and was unanimously approved. Mr. Oliveri should review the insurance certificate for the company's rating.

The next case discussed was the **Mandeville Elementary School Fun Run**. Last year to reduce costs and the run was not much more than around the school block, barricades were used to block the street and were manned by volunteers.

Chief Tassin moved to recommend approval of the application and was subject to the receipt of the insurance certificate, seconded by Mr. Freret and was unanimously approved.

The next case discussed was the **15th Street Flyers/Northshore Kiwanis race benefitting Project Graduation**. This event was being held on the same day as the Beachsweep. To avoid conflict with the volunteers, the 15th Street Flyers submitted a race course through Old Mandeville that had resulted in a significant police departmental cost. The cost to race on the lakefront had also been submitted for consideration.

Mr. Freret moved to recommend approval of the application with action on departmental costs, waiver of eating and drinking on the lakefront, seconded by Ms. Radosta. Mr. Stacy asked to consider an amendment to the motion to let the organization choose which route would become more preferable. Mr. Freret and Ms. Radosta accepted the amendment and the motion was unanimously approved.

The next case discussed was the **15th Street Flyers race benefitting the Methodist Children's Home**. It was determined that the children's home was located on the Southeast Hospital site.

Mr. Freret moved to recommend approval of the application, receipt of the insurance certificate and waiver of eating and drinking on the lakefront, seconded by Ms. Radosta and was unanimously approved.

The next case discussed was the **Our Lady of the Lake Fair and Fun Run**. The fair was now being held on Friday and Saturday only. Mr. Stacy asked Chief Tassin since he lived in close proximity to Our Lady of the Lake how late the bands placed and how was the noise level. Chief Tassin said the bands stopped playing about 10:30 p.m. and it was no noisier than bands playing at the Trailhead. The police departmental costs were paid as a direct detail. Mr. Stacy was concerned about a wedding on Saturday night at Maison Lafitte and requested the owner also be notified.

Chief Tassin moved to recommend approval of the ordinance, waiver of eating and drinking on the lakefront during race time only, closure of Jefferson Street from Carroll to Lafitte Streets with the submittal of a letter of no objection from the neighbors affected by the closure and receipt of an insurance certificate, seconded by Mr. Freret and was unanimously approved.

The next case discussed was the **Gulf Coast Event Group sponsoring a 1/2 marathon**. The sponsoring organization was a for profit organization and paid the police as a private detail. This event had been using part of Mandeville for the last several years. Since the event also went through St. Tammany Parish, the organization must also get permission from the Parish and the Tammany Trace. Mr. Stacy asked to find out what charities have received donations over the last three years and noted on the application. It might be possible in the future to recommend waiver of some of the fees based on the charities receiving funding. Chief Tassin stated there would be a Fire Department cost of \$600 that would be paid to them and they would be in contact with the organization.

Chief Tassin moved to recommend approval of the application with the reimbursement or direct paid detail of all departmental costs, receipt of an insurance certificate, waiver of eating and drinking on the lakefront to allow for water stations and notation that the approval only applies to the route that is within the City limits, seconded by Ms. Radosta and was unanimously approved.

Ms. Spranley asked the board to consider on additional application for the annual **LPO Concert**.

Ms. Casborne, City's Cultural Arts Director, had submitted the application and the staff was still obtaining departmental costs. To allow the application to be placed on the City Council agenda in September, the board considered the application based on last year's police departmental costs of using on duty police officers and the Public Works departmental costs would be waived by the Mayor or City Council since this was a free event that benefits the whole community.

Mr. Freret moved to recommend approval of the application and waiver of eating and drinking on the lakefront, seconded by Ms. Radosta and was unanimously approved.

Chief Tassin asked if events at the Trailhead required approval. Ms. Spranley said numerous years ago the City Council had decided that any City events held at the Trailhead did not need approval.

Chief Tassin told the board that he would be submitting the annual Blessing of the Cemetery application for the next agenda. It was suggested that a waiver of the application fees should be requested.

Ms. Spranley requested a change of meeting date from October 3rd to October 10th since she would be out of the office that week. The board members were in agreement.

Chief Tassin moved to adjourn the meeting, seconded by Mr. Freret and was unanimously approved.

9/13/13



Lori Spranley, Planning Secretary