

## Special Events Committee October 10, 2013

The meeting was called to order by Chairman Guy Stacy and the secretary called the roll.

Present: Guy Stacy, Fire Prevention Officer Jason Kaufman, Chris Freret and Maria Radosta

Absent: Lt. Gerald Sticker and Fire Chief Rick Tassin

Mr. Freret moved to adopt the minutes of September 5, 2013, seconded by Ms. Radosta, and was unanimously approved.

The first two cases discussed together being the **winter on the Water Street Parade and Tree Lighting**. This was an annual event held on the lakefront.

Mr. Freret moved to recommend approval of the application including Police Department costs and waiving the eating and drinking on the lakefront during the event, seconded by Mr. Stacy and was unanimously approved.

The next case discussed was the **Crawfish Cookin for a Cause**. This was an annual event that had been held at Fontainebleau State Park. The organizers of the event thought it would be good to bring it to Mandeville. It was noted that the Police Department costs needed to be included on the application. Based on the submitted map, the request was to block Lakeshore Drive at Jackson Avenue and the playground. The boat launch would be available for use by the public. The charities that would receive the funds were Project Red Light which benefited Beth Crutcher who had ALS and the Mary Payton Miracle Foundation which benefited Mary Payton Vigil who had Batten's Disease. These were both people who lived in this area. Mr. Freret said for the last two years the Mandeville High School Twenty Year Reunion Foundation had tagged onto the event to raise money for their own foundation. There were concerns about blocking the playground from public use. This request must be approved or modified by the Police Department and/or Mayor Villere.

Fire Officer Kaufman moved to recommend approval of the application pending receipt of Police Department costs, waiver eating and drinking on the lakefront, and restrict access of the playground area and blocking of Lakeshore Drive at Jackson Avenue per the map, and subject to receipt of an insurance certificate, seconded by Ms. Radosta and was unanimously approved.

The next case discussed was the **OMBA Christmas Past**. This was a street festival on Girod Street for the block adjacent to the Trailhead to allow additional merchants and the people dress in period clothing. Fire Officer Kaufman requested a no objection letter from the affected neighbors.

Mr. Freret moved to recommend approval of the application pending police department costs and letters of no objection from the neighbors, seconded by Fire Officer Kaufman. Mr. Stacy requested a copy of the federal identification to show they were a non-profit organization. Mr. Stacy said there was a commitment to plant trees from OMHA related to a past deMarigny event. There were no proceeds to be used for trees. He wanted an assurance of their non-profit status. It was his understanding that nonprofit organizations were to submit financial statements. The departmental costs must be greater than \$2,500 to require a financial statement. Mr. Stacy requested to amend the motion to include the submittal of a nonprofit certificate and list the charities to receive the proceeds. Mr. Freret and Ms. Radosta accepted the amendment. The motion was unanimously approved.

The next case discussed was the **Gulf Coast Events Marathon Walk**. In the last few years, the group had walked along the lakefront on Friday evening and raised money for a local charity. Mr. Wattigny spoke with Mayor Villere about changing the event to be a walk from Barley Oak to Old Rail Brew since they were sponsors of the half marathon.

Mr. Freret moved to recommend approval of the application, seconded by Fire Officer Kaufman and was unanimously approved.

The next case discussed was the **OLL Blessing of the Cemetery**. Mr. Stacy said Fire Chief Tassin and another couple bear the cost of the event. This year they were responsible for the cost of the port-a-let and Mr. Stacy had been able to obtain funding for a portion of it. He requested a motion be included to waive the \$25 application fee.

Mr. Freret moved to recommend approval of the application and waive the application fee, seconded by Ms. Radosta. The insurance certificate had been received. The motion was unanimously approved.

The next case discussed was the **Northshore Baptist Association Evangelistic Service**. There had been a discussion at a last meeting about the City Council in years past had granted a waiver of any City events not requiring an application. The application was from an organization not affiliated with the City. Mr. Stacy was concerned about one of the three churches holding the event providing the insurance and it not covering the additional two churches or some attendees. Ms. Spranley suggested having Frank Oliveri, Finance Director, to review the insurance certificate to assure that it would properly cover the entire event.

Mr. Freret moved to recommend approval of the application based on Mr. Oliveri reviewing the insurance certificate properly covering the event, seconded by Fire Officer Kaufman and was unanimously approved.

Fire Officer Kaufman moved to adjourn the meeting, seconded by Ms. Radosta and was unanimously approved.

10/19/13



Lori Spranley, Planning Secretary