



# MANDEVILLE POLICE DEPARTMENT

Rick Richard, Chief of Police

## Special Event Addendum

Special Events requiring a Police presence are either paid by the Event at a detail rate, or in rare instances, are paid by the City after approval by the Mayor and/or Council. In order to facilitate your Special Event application, please answer the following questions:

1. Beginning and end time of event: \_\_\_\_\_

2. Location of event: \_\_\_\_\_

3. Will the event take place on a public roadway? YES NO

4. Are you requesting public streets be blocked off? YES NO

5. Are you requesting that Police be present during the event? YES NO

6. Are you paying for a Police detail? YES NO

7. If you answered yes to number 6, how many officers? \_\_\_\_\_

8. Name and contact number of Event official?

\_\_\_\_\_

\_\_\_\_\_

9. Will alcoholic beverages be present? YES NO

10. Expected number of people at event? \_\_\_\_\_

Please return completed form to Asst Chief Ron Ruple.