

**City of Mandeville
Special Events Committee Meeting
Tuesday, August 1, 2017 - 4:00 PM
Mandeville City Hall Conference Room**

Minutes of Meeting

Call to Order:

The meeting was called to order by Committee Member, Jason Kaufmann at approximately 4:00 PM. Chairman Stacy arrived shortly thereafter.

Roll Call:

The roll was called by Secretary, Arnita Alexander. Members present were: Guy Stacy, Maria Radosta, Jason Kaufmann, Chloe Henderson, and Katie McGeever. Members Jay Crosby and Alia Casborne' reported they were unable to attend due to business reasons.

Old Business:

Financial report from Rehab Dynamics has been received for Doggie Dash event held April 29, 2017 to benefit the St. Tammany Humane Society.

New Business:

- 1 Event: 5Kiwanis for Kids (Benefit for Project Graduation)
Applicant: The 15th Street Flyers
Date/Time: Saturday, October 7, 2017/ 7:30 AM
Location: 2021 Claiborne Street (Varsity Sports) Mandeville, LA

The committee asked how the events are marketed. The applicant explained that they rely on their partnering organizations to use their contact lists. Along with promoting it on their Walking and Running club websites.

The chairman asked for a motion regarding this application. A motion was made by Jason Kaufmann and seconded by Maria Radosta to recommend the application to the City Council pending receipt of insurance. The motion was carried and passed by unanimous vote.

- 2 Event: Keeping up with the Jones 5K (Benefit for Methodist's Children's Home)
Applicant: The 15th Street Flyers
Date/Time: Saturday, October 14, 2017/ 7:30 AM
Location: 2021 Claiborne Street (Varsity Sports) Mandeville, LA

The committee indicated that the insurance is required 30 days before the event.

The chairman asked for a motion regarding this application. A motion was made by Chloe Henderson and seconded by Katie McGeever to recommend the application to the City Council pending receipt of insurance. The motion was carried and passed by unanimous vote. The applicant was excused from the meeting.

- 3 Event: Festival of the Lake
Applicant: Our Lady of the Lake Church
Date/Time: Friday-Sunday October 20-22, 2017
Location: 312 Lafitte Street, Mandeville LA

The committee asked if there were any comments from the neighbors of the church regarding closing the street during the event. The applicant indicated that they received a letter from a neighbor approving closing the surrounding streets.

The chairman asked for a motion regarding this application. A motion was made by Maria Radosta and seconded by Chloe Henderson to recommend the application to the City Council pending receipt of insurance. The motion was carried and passed by unanimous vote. The applicants were excused from the meeting.

- 4 Event: Sunset Symphony on the Lake: An Evening with the LPO
Applicant: City of Mandeville
Date/Time: Saturday, October 21, 2017/ Rain Date: Sunday October 22, 2017
Location: Mandeville Lakefront (Between Coffee and Carroll Street)

The committee discussed the need for a waiver for eating and drinking on the Lakefront and enforcement of the regulation prohibiting service vehicles from driving on the grass.

The chairman asked for a motion regarding this application. A motion was made by Maria Radosta and seconded by Jason Kaufmann to approve the application pending approval from the City Council for eating and drinking on the Lakefront. The motion was carried and passed by unanimous vote.

- 5 Event: Adventure Fest & Run for the Arts
Applicant: Mandeville Elementary School PTA
Date/Time: Saturday, October 28, 2017 9:00 AM-2:00 PM
Location: Mandeville Elementary Playground and Adjacent Street

The chairman asked for a motion regarding this application. A motion was made by Katie McGeever and seconded by Maria Radosta to recommend the application to the City Council for approval pending receipt of the insurance certificate and the application fee. The motion was carried and passed by unanimous vote.

For the Record:

Event: Pontchartrain Yacht Club Regatta for Disabled Veterans
Applicant: Pontchartrain Yacht Club
Date/Time: September 16, 2017 11:30 AM- 2:30 PM
Location: Pontchartrain Yacht Club and Use of Harbor to launch boats

A special event application was not required for this event because it is being held on private property. However, the applicant submitted the application because they would be using the public boat ramp to launch the boats for their regatta. The chairman asked for a motion regarding this application. A motion was made by Chairman Guy Stacy and seconded by Jason Kauffman to take no action regarding this event, except that it would be submitted to the City Clerk for the record. The motion was carried and passed by unanimous vote.

Adjournment:

There was no further business for discussion and the meeting was adjourned by Chairman Stacy at approximately 4:50 pm.

Arnita Alexander
Committee Recorder