

City of Mandeville
Special Events Committee Meeting
Thursday July 7. 2016 – 4:00 PM

The meeting was called to order by Chairman, Guy Stacey.

Roll Call:

Present at the meeting were: Guy Stacy, Jill McGuire, Jason Kaufmann, Asst Police Chief Ron Ruple, Mayor Donald Villere, Maria Radosta, Jay Crosby, and Arnita Alexander, Secretary. The letter of resignation received from former committee member, Laure' Sica, was read. The resignation was accepted due to her recent election to the Mandeville City Council.

Minutes:

The minutes of the May 5, 2016 meeting were read. Following a motion by Jason Kaufmann and second by Maria Radosta, the minutes were adopted by unanimous vote.

Applications for Review:

- I. 1K/5K Race- Children's Advocacy Center - Hope House
Saturday August 13, 2016

Asst. Chief Ruple reported that the organization decided to forego the race and will set up a tent on the lakefront to handout information instead. Mayor Villere suggested re-locating this activity to the Trailhead during the Saturday Market. The Mayor indicated he would speak with his contact at the organization to suggest they consider setting up at the Market instead. This application was withdrawn and no committee action was taken.

- II. Festival and Race- American Cancer Society
Saturday, August 27, 2016/ 4:00-10:00 PM
Alexander Hand

The applicant initially wanted use of the Trailhead for the festival portion of the event. However, the Trailhead was not available on the desired date. The applicant indicated he would seek an alternate location for the festival, but would still like to hold the race along the Lakefront. The applicant failed to provide requested information prior to the meeting and was also unable to attend. As such, the application was deemed incomplete. A motion was made by Jason Kaufmann and seconded by Maria Radosta to table the application until all the required information to complete the application was received. The motion passed by unanimous vote.

- III. 5Kiwanis for Kids- 15th Street Flyers
October 8, 2016/ 8 AM

The committee reviewed this application and concurred that it was complete. It was confirmed that the group would utilize Race Marshalls in lieu of a police detail. On a motion to approve by Jason Kaufmann and second by Maria Radosta, a motion to refer this application for Council approval passed by unanimous vote.

- IV. Race/ Walk/ Run- Keeping up With the Joneses- 15th Street flyers
October 15, 2016

The committee reviewed this application and concurred that it was complete. It was confirmed that the group would utilize Race Marshalls in lieu of a police detail. On a motion to approve by Jason Kaufmann and second by Maria Radosta, the motion passed by unanimous vote.

- V. "Sunset Symphony on the Lake"- City of Mandeville
Saturday, October 22, 2016 - 4 PM- 8 PM

The committee reviewed the application submitted by the Cultural Development Director for the City of Mandeville.

- a. Costs for the Police detail and Public Works services to be added to the application prior to submitting it to the City Council for approval to waive these costs and to waive the lakefront food and drink ordinance.
- b. "No Walking signs" to be placed along Lakeshore Drive

A motion to refer this application for Council approval was made by Ron Ruple, with second by Jill McGuire. The motion passed by unanimous vote.

Old Business:

A discussion was held concerning use of the new Special Event Application. Chairman Stacy indicated there were items he wanted to include and/or retain on the new application. He further indicated he would like for there to be a work session with the City Attorney to discuss these items.

Adjournment:

There being no further business for discussion, the meeting was adjourned.

Arnita L. Alexander
Committee Secretary