

**RE: Special Events Committee Action in lieu of June 6, 2017 Meeting**

On Tue, May 30, 2017 at 9:28 AM, Arnita Alexander <[aalexander@cityofmandeville.com](mailto:aalexander@cityofmandeville.com)> wrote:

TO: Chairman Stacy and Committee Members

An application for a Duck Derby Race (rubber ducks) to be held on Tuesday, July 4, 2017 at the Harbor as a fundraiser to benefit the Humane Society was forwarded to members of the Special Events Committee via email for review. The location and logistics of this event were coordinated between the applicant and Alia Casborne'. There were no departmental costs associated with the event, and the only requirement left outstanding was receipt of their Certificate of Insurance naming the City of Mandeville as co-insured.

Since this was the only application received for review this period, Chairman Stacy agreed that in lieu of convening a meeting in June to discuss this one item, committee members were requested to review the application and return their recommendations to the secretary via email.

---

On May 31, 2017, at 2:43 PM, Arnita Alexander <[aalexander@cityofmandeville.com](mailto:aalexander@cityofmandeville.com)> wrote:

TO: The Special Events Committee

Committee members cast their votes by email with regard to the "Duck Derby" rubber duck race scheduled for July 4, 2017 at the Mandeville Harbor as a fundraiser to benefit the Humane Society. On May 31, 2017, Committee Chairman, Guy Stacy, declared that a majority of the votes cast electronically by committee members were in favor of recommending this event to the City Council for approval.

Arnita L. Alexander CAP-OM, CMA  
Committee Secretary