

**THE FOLLOWING MINUTES WERE ADOPTED AT THE MAY 12, 2016 MEETING OF
THE MANDEVILLE CITY COUNCIL. MANDEVILLE CITY COUNCIL MINUTES
FOR THE MEETING OF APRIL 28, 2016**

The regular meeting of the Mandeville City Council was called to order by the Council Chairman at 6:00 p.m. Following the call to order, a moment of silence was observed and the Pledge of Allegiance was recited.

PRESENT: Rick Danielson, David Ellis, Carla Buchholz, Ernest Burguieres, Clay Madden

ABSENT:

ALSO PRESENT: Mayor Villere; David Cressy Assistant Attorney; David deGeneres, Public Works Director; Frank Oliveri, Finance Director; Henry DiFranco, City Engineer; Louisette Scott, Planning Director; Captain Ron Ruple

MINUTES:

1. Adoption of the April 7, 2016 Special Appeal Meeting Minutes.

A motion was made by Mr. Ellis and seconded by Mrs. Buchholz to adopt the minutes of April 7, 2016. There being no further questions or comments, the motion passed 5-0.

2. Adoption of the April 14, 2016 Meeting Minutes.

A motion was made by Mrs. Buchholz and seconded by Mr. Danielson to adopt the minutes of April 14, 2016. There being no further questions or comments, the motion passed 5-0.

PRESENTATION:

Mr. Danielson presented Council intern Joe Molina and Sean Pedersen with the Frank C. Shows Legislative Leadership Program plaque. This program is a cooperative collaboration with the City of Mandeville and Mandeville High School. They have learned about the legislative process and have developed a Council guide book for future council members.

REPORTS AND ANNOUNCEMENTS:

Mr. Madden congratulated Mr. Oliveri and the finance department for receiving the GFOA award. He also wanted to remind everyone of Friday's Child Abuse Prevention "CAP" day.

Mr. Danielson wanted to ask everyone to keep Mrs. Cheryl Klein's family in your prayers due to her recent passing. Mr. Danielson acknowledged her dedication to the community especially with the LA Campaign for Tobacco Free Living, St. Tammany West Habitat for Humanity and many other community organizations. She will be missed.

OLD BUSINESS:

None

NEW BUSINESS:

1. Approval of liquor license for Whole Foods Company, Inc. d.b.a. as Whole Foods Market, located at 3450 Hwy 190, Mandeville. (Offered by Carla Buchholz, Council District II).

A motion was made by Mrs. Buchholz and seconded by Mr. Burguieres. There will be a grand opening and ribbon cutting on May 18th. On May 16th there will be a soft opening which will be open to the public from 4-7pm. Without further comment or questions, the motion passed 5-0.

2. Approval of substantial completion for the Public Works Equipment Shelter, Contractor: Bill Ward Builders, LLC. as of April 11, 2016. (Offered by Carla Buchholz, Council District II).

A motion was made by Mrs. Buchholz and seconded by Mr. Ellis for the substantial completion of the Public Works Equipment shelter. Mrs. Buchholz commented the project has been going on for the past 9 month and came in under budget (2,750.00 deduction). Without further comment or questions, the motion passed 5-0.

3. Approval of the final change order for Rapatel Water Tower, A/E No. 1006A4, Contractor: Caldwell Tanks, Inc., as of February 24, 2016 in the amount of \$5,985.00. (Offered by Carla Buchholz, Council District II)

A motion was made by Mrs. Buchholz seconded by Mr. Burguieres for the approval of the final change order for the Rapatel Water Tower. Mrs. Buchholz commented the water tower is in operation. Mr. Burguieres inquired when there would be a bid for the maintenance contract. Mr. deGeneres stated this would be done in conjunction with the St. Ann tower. Without further comment or questions, the motion passed 5-0.

4. Adoption of [Resolution No. 16-05](#); A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MANDEVILLE RECOGNIZING POLLY HAMILTON GREENE FOR HER DEDICATION AND SERVICE TO THE CITY OF MANDEVILLE AND PROVIDING FOR OTHER MATTERS IN CONNECTION THEREWITH (Offered by Clay Madden – Council-at-Large)

A motion was made by Mr. Burguieres and seconded by Mrs. Buchholz for the adoption of Resolution No. 16-05. Mr. Madden wanted to congratulate Ms. Greene for her countless years of service to the community. Mrs. Buchholz stated she has always been fair and represents the City well and she appreciates all of her dedication to the community. There being no further questions, the motion to adopt Resolution No. 16-05 passed 5-0.

5. Adoption of [Resolution No. 16-10](#); A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MANDEVILLE ACCEPTING THE BIDS FOR THE 2016 MANDEVILLE ROADWAY MAINTENANCE CONTRACT AND AUTHORIZING THE MAYOR TO EXECUTE A CONTRACT WITH THE APPARENT LOW BIDDER; AND PROVIDING FOR OTHER MATTERS IN CONNECTION THEREWITH (Offered by Clay Madden – Council-at-Large)

A motion was made by Mr. Ellis and seconded by Mr. Danielson for the adoption of Resolution No. 16-10. Mr. Madden stated this was the bid for the overall maintenance contract. There were several bids received and construction will start soon. There being no further questions, the motion to adopt Resolution No. 16-10 passed 5-0.

6. Adoption of [Resolution No. 16-11](#); A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MANDEVILLE RECOMMENDS THAT THE ADMINISTRATION ADOPT THE FOLLOWING RECOMMENDATIONS IN PREPARATION OF THE CITY BUDGET (Offered by Rick Danielson, Council – at- Large)

A motion was made by Mr. Burguieres and seconded by Mr. Danielson for the adoption of Resolution No. 16-11. Mr. Danielson commented the goal of the MFOC is to work and improve the budget process. These items are just recommendation from their April meeting.

1. Review and discuss the operating budget ordinance before the capital budget ordinance. Mr. Danielson stated this worked well last year and they are recommending continuing this process.
2. Establish a post employee retirement trust fund. This has been previously discussed and the committee recommends a trust fund vs. a line item.
3. Establish a person/power study. This would compare the number of employees we need vs. the number of employees we budget for. This seems to always be a topic during budget workshops.
4. Recommend the addition of a line item in the budget for director salaries and benefits. Currently they are lumped in with all salaries.
5. Recommend the Council Chairman to hold a special budget discussion workshop with the current council members and newly elected council members as well as administration officials to discuss the budget process before the end of June for a seamless transition. This would be a public meeting.
6. Establishment of a capital improvement plan committee using the GFOA best practice plan. We so something similar already with the council and Public works director but this would be an additional step.

Mrs. Buchholz asked if this capital improvement committee would be a benefit and would it be worth a discussion. Mr. Danielson said these are just recommendations and thinks a discussion of these items would be a benefit. Mrs. Buchholz feels she is aware of what projects are ongoing in her district and if she has a question she contacts Mr. deGeneres. Mr. Oliveri stated they do most of these and feels they are not needed. Mr. Danielson stated there is no representation at the MFOC from the administration so these are ideas the MFOC developed. If they are not needed, fine, but some are worth a discussion. He feels the recommendation to gather the current and incoming council with the administration in a public meeting to discuss the budget would be helpful and provide a smooth transition. Mr. Madden stated he has spoken with the mayor and they will have a join public meeting and they would also like to only have 2 budget workshops this year. Mr. Pulaski stated he feels this would be a valuable tool for the incoming council members. Mr. deGeneres commented he is meeting with the councilmen from each district (new and current) to review their capital project lists. Mr. Madden asked all current and new council members and administration to come to the May 12th council meeting with their calendars to schedule a joint public meeting. There being no further questions, the motion to adopt Resolution No. 16-11 passed 5-0.

7. Approval of Task Order No 1, 2016 Roadway Maintenance Contract, \$922,800.00 (Offered by Clay Madden – Council-at-Large)

A motion was made by Mr. Burguieres and seconded by Mr. Ellis for the approval of task order No. 1 Roadway Maintenance Contract. Mr. Madden commented this is concentrated on the street surrounding many of our schools and is scheduled to be completed before the beginning of the next school year. Without further comment or questions, the motion passed 5-0.

8. Approval of Change Order No. 1, Old Golden Shores Water Main Rehabilitation Contract, Contractor: Boh Bros. Construction Co., LLC, in the amount of \$178,777.12 (Offered by Carla Buchholz – Council District II)

A motion was made by Mrs. Buchholz and seconded by Mr. Danielson for the approval of change order No. 1 Old Golden Shores. Mrs. Buchholz commented this is for the completion

of the first phase in Old Golden Shores. The mayor commented there are areas of the subdivision that are still hooked up to the old lines and a change order will be presented to the council so this can be corrected. There will be a homeowners meeting on May 9th at 6:30 to address this situation to the subdivision. Mr. Pulaski inquired if the original contractor had a bonding company why should the city pay the bill and not the bonding company. Mr. deGeneres stated this was back in 1995 and he is not sure if the city paid for the entire job or if they just decided to cut their losses. This was not discovered until recently. Mr. Burguieres asked if the city has accurate maps of the water lines. Mr. DiFranco said they are in progress and constant revisions. Without further comment or questions, the motion passed 5-0.

PUBLIC COMMENT:

None

FINANCE REPORT:

Mr. Oliveri reported that 57 projects funded by FEMA from Hurricane Katrina have been closed out for a total of \$6.2 million. There are 6 projects associated with Hurricane Isaac and that totals \$2.8 million and they should be closed out next year. The city has collected \$13.6 million in revenue with total expenditures of \$11.1 million. We have \$16.6 million in the general fund and after the uncommitted dollars; there will be \$10 million available. He has also given the council the budget schedule.

PROJECTS IN PROGRESS (STATUS REPORT):

Capital roadway maintenance project -Task order 4

Drainage work in progress

- Fontainbleau Subdivision drainage. The list Mr. Ellis has given the mayor and Mr. deGeneres will be addressed in the next 2-3 years.
- Heavens Drive clean up and sodding
- Jefferson St. clean up and sodding
- **98% complete**

Water & sewer maintenance -Task order 3

- Sewer & water repair work in progress
- **68% complete**

Lift stations 22, 23 & 33

- Substantially complete

Old golden shores waterlines

- Contractor working on service reinstatements
- Clean-up and tie-in work remain
- **90% complete**

Public works equipment shelter

- Substantial completion on Council Agenda

Mr. Danielson inquired about the damage to the sea wall by Carrol and Lakeshore. Mr. deGeneres stated they are filling in some of the damage and concrete work will begin next week, weather permitting (3 day process). Ultimately, the seawall might have to be

replaced and that could cost millions. The corps may go in with a payoff percentage but that is something to look into in the future.

Mr. Danielson asked about the status of the AED's. Mr. Oliveri said they all have been purchased and only two are left to be installed (Dew Drop and City Hall).

Mr. Danielson inquired about the mulching on the lakefront. Mrs. Scott said the mulch has been ordered and she is waiting on the weather to cooperate.

ADJOURNMENT:

Mr. Burguières made a motion to adjourn the meeting, seconded by Mr. Ellis. Mr. Madden adjourned the meeting at 6:55 p.m.


Kristine Scherer
Council Clerk


Clay Madden
Council Chairman