

**MANDEVILLE CITY COUNCIL MINUTES
FOR THE MEETING OF FEBRUARY 12, 2015**

The regular meeting of the Mandeville City Council was called to order by the Council Chairman at 6:00 p.m. Following the call to order, a moment of silence was observed and the Pledge of Allegiance was recited.

PRESENT: Rick Danielson, Clay Madden, David Ellis, Carla Buchholz, Ernest Burguières

ABSENT:

ALSO PRESENT: Mayor Villere, Chief Richard; Frank Oliveri, Finance Director; Laurie Pennison, Assistant City Attorney; Louissette Kidd, Planning Director; David deGeneres, Public Works Director; Alia Caseborne, Cultural Arts Director; Henry DiFranco, City Engineer; Kim Chatelain, Times Picayune; Betsy Swenson, Tammany West; Faimon Roberts, Advocate; John Walker, St Tammany Farmer

MINUTES:

1. Adoption of the January 22, 2015 Regular Meeting Minutes.

A motion was made by Mrs. Buchholz and seconded by Mr. Ellis for the adoption of the January 22, 2015 regular meeting minutes. The motion passed 5-0.

PRESENTATIONS:

1. Mr. Ed Bee, CEO, President and Founder of Tamerica Management Group, presented his economic development survey. The City of Mandeville hired Tamerica Management Company to conduct surveys with business owners and homeowners. The surveys were conducted from November 18, 2014 to December 29, 2014. Homeowners were asked what they liked about Mandeville and what they thought could be improved. Business owners were asked what the advantages were of having their business in Mandeville, how satisfied they were with City Services, and what types of new businesses in Mandeville would be beneficial to their own business. Results from the homeowners' survey showed that over 60% of respondents had lived in Mandeville for more than 10 years. Nearly 60% of respondents lived in zip code 70471 while 40% lived in zip code 70448. The median age of businesses completing the survey was 6.8 years. Half of businesses were providing professional services and 40% were in retail and entertainment. There were 98 responses to the Mandeville Residential Group Survey and 67 responses to the Mandeville Occupational License Group Survey. These samples were large enough to warrant statistical inferences. Differences of 8.5% on the residential survey and 10% on the business survey are statistically significant. To aid in interpretation, the responses were divided into tiers of responses; the responses within each tier are not statistically different but responses between tiers are statistically different. Mr. Bee reviewed the results of the six survey questions for residents and seven survey questions for business owners with the Council. He concluded that residents value the green space, trees, waterfront and trailhead events. Suggestions for improvement centered on having more trees and waterfront venues. The survey results suggest that citizens in general are in favor of more commercial and residential growth. Traffic and road conditions are the issues that are of the least satisfaction to residents of Mandeville. Highway appearance was also an issue but many of the examples used to illustrate the problem were commercial facilities on Florida Ave. outside of City jurisdiction. Business respondents identified short commutes and proximity to customers as reasons for their presence in Mandeville. Respondents felt that additional professional offices, retail and entertainment venues were desirable and were four times as likely to rate Mandeville as business-friendly compared to those that rated it as unfriendly to business. In parallel to citizens, businesses were satisfied with the array of services offered by the City to include the planning and business permitting process. Mr. Burguières stated that he had some issues with the methodology used in collecting the survey responses. He stated that the survey was self-reporting and received only 98 responses. There was no control for anyone or any group who voted more than once and the survey did not use a random sample of citizens. Mr. Bee disagreed and there was continued debate over the interpretation of the methodology of the two surveys.

2. Henry DiFranco, Principal Engineering presented the 2015 Capital Project Status Report. Mr. DiFranco reported on the status of each capital project, obligated funds to date and on funds anticipated being obligated before fiscal year 2016. General government capital projects include bathrooms at the Lakefront, bathroom structure and parking at the Dew Drop, fire suppression system for the Dew Drop, and the shoreline protection study. Total funds budgeted are \$650,000, total obligated are \$155,000 and obligated by FY2016 are \$200,000. Street and drainage capital projects include West Approach bike path design, engineering for Florida Street and US 190/LA 22 intersections, Girod Street intersections, drainage for Mariner's Village and Lafayette Street, East Bypass Road, shoreline protection check valves, a citywide traffic study, and various asphalt and concrete pavement repairs. Engineering is in the process of finalizing the scope of work for the traffic study. The owners of the Pre-Stress land may participate in the traffic study as it pertains to their property. If they conduct an independent study, it can be incorporated into the city traffic study. Mayor Villere indicated that the Parish agreed to take the lead on conducting the study. Total funds budgeted are \$5,440,000 total obligated are \$3,053,000 and obligated by FY2016 are \$4,953,000. Water capital projects include the new water tower, Old Golden Shores water mains, Mariner's Village water mains, and Beau Rivage water mains. Total funds budgeted are \$5,550,000 total obligated are \$3,152,000 and obligated by FY2016 are \$4,227,000. Sewer capital projects include design of assimilation pipeline extension, the sanitary sewer evaluation study, the upgrades to lift stations 19, 20, 21, 22, 23, & 33, and miscellaneous lift station projects. Total funds budgeted are \$6,576,500, total obligated are \$2,101,000 and obligated by FY2016 are \$3,081,000. The list of completed Hurricane Isaac Recovery projects include sunset point rehabilitation, \$402,400; seawall pile cap repair, \$146,300; Ravine au Coquille bridge replacement, \$347,900; sewer lift station electrical rehabilitation, \$290,800; and the water meter replacement project, \$166,900. The fire hydrant replacement project, totaling \$772,100, is 90% complete.

REPORTS AND ANNOUNCEMENTS:

1. Mr. Danielson announced that the Council will make their appointment to the Fire Board at the February 26, 2015 Council meeting and requested that candidates send their resumes to the Council Clerk by February 23, 2015 for consideration.

OLD BUSINESS:

NEW BUSINESS:

2. Approval of the Special Event Liquor License Application for 30 by Ninety Theatre, Inc. for their performances at the Spitzfaden Community Center, 3090 E. Causeway Approach, Mandeville 70448 to be held on: February 27 and 28; March 1, 6, 7, 13, 14, and 15; June 11, 12, 13, 19, 20, 21, 26, 27, 28

A motion was made by Mr. Ellis and seconded by Mrs. Buchholz for the approval of the special event liquor license application for 30 by Ninety Theatre Inc. for performances to be held on February 27 and 28; March 1, 6, 7, 13, 14, and 15; June 11, 12, 13, 19, 20, 21, 26, 27, 28. A motion was made by Mr. Danielson and seconded by Mr. Madden to change the location on the application from the Spitzfaden Community Center to 880 Lafayette Street. The motion to amend passed 5-0. The motion to approve the special event liquor license application passed, as amended, 5-0.

1. Mr. Madden presented CLECO's Commercial and Industrial Solutions Energy Efficiency Program and encouraged the Administration to consider Mandeville's participation in the program. CLECO's no-cost program will assist in the identification of energy efficiency opportunities which aim to reduce energy expenditures, reduce greenhouse gas emissions, create and save local jobs through upgrade projects, and leverage incentives to improve City facilities.

3. Approval of Change Order No. 1, PW-CMA004F Isaac Recovery Fire Hydrant Replacement Project in the additive amount of \$25,042.75.

A motion was made by Mrs. Buchholz and seconded by Mr. Burguières for the approval of change order no. 1, PW-CMA004F Isaac Recovery Fire Hydrant Replacement Project in the additive amount of \$25,042.75. There being no questions or discussion, the motion passed 5-0.

4. Adoption of Resolution No. 15-06, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MANDEVILLE APPROVING A CHANGE ORDER FOR THE CONTRACT EXECUTED BETWEEN THE CITY OF MANDEVILLE AND COMMAND CONSTRUCTION, LLC TO ADD IMPROVEMENTS AT THE INTERSECTION OF GIROD STREET AND MADISON STREET; AND PROVIDING FOR OTHER MATTERS IN CONNECTION THEREWITH

A motion was made by Mr. Burguières and seconded by Mrs. Buchholz for the adoption of Resolution No. 15-06. Mr. Burguières stated that Jefferson and Claiborne intersections have been approved to receive decorative pavers. This change order approves the addition of the Madison Street intersection to be consistent with the other two. The estimated cost is \$103,000. Mayor Villere stated that the administration will provide a budget adjustment for the additional amount. The timeline schedule for this project has been posted on the City's website. There being no further questions, the motion to adopt Resolution No. 15-06 passed 5-0.

5. Adoption of Resolution No. 15-07, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MANDEVILLE AUTHORIZING INCLUSION OF THE WEST CAUSEWAY APPROACH PATHWAY IN THE DOTD TRANSPORTATION ALTERNATIVES PROGRAM; AND PROVIDING FOR OTHER MATTERS IN CONNECTION THEREWITH

A motion was made by Mr. Ellis and seconded by Mrs. Buchholz for the adoption of Resolution No. 15-07. Mr. Ellis stated that this was one of two Resolutions for consideration this evening for the construction of a pathway on West Causeway Approach. Through a DOTD transportation program, the City will be responsible for 20% of the total cost of construction, design and engineering costs and construction administration and inspection. The total cost is estimated at \$510,000. He added that the neighborhoods in District I were in favor of the project. Mayor Villere stated that this was a part of the bicycle and pedestrian plan for the west side of the City. It will connect at Dalwill Drive and to Hwy 22 which will eventually provide connectivity to the Northlake Shopping Center. The project was requested by the City through RPC and their complete streets program. The State of Louisiana is providing an enhancement grant requiring a 20% match by the City. Overall, the path provides connectivity and safety in crossing West Causeway Approach. There being no further discussion, the motion to adopt Resolution No. 15-07 passed 5-0.

6. Adoption of Resolution No. 15-08, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MANDEVILLE AUTHORIZING THE MAYOR TO EXECUTE AN AGREEMENT BETWEEN THE CITY OF MANDEVILLE AND MEYER ENGINEERS, LTD. FOR PROFESSIONAL ENGINEERING SERVICES FOR THE WEST CAUSEWAY APPROACH PATHWAY PROJECT IN THE AMOUNT OF \$51,030 PLUS COMPENSATION FOR SUPPLEMENTAL SERVICES TO INCLUDE TOPOGRAPHIC SURVEY, GEOTECHNICAL INVESTIGATION, ENVIRONMENTAL, CLEARANCE AND PERMITS, AND A RESIDENT PROJECT REPRESENTATIVE; AND PROVIDING FOR OTHER MATTERS IN CONNECTION THEREWITH

A motion was made by Mr. Ellis and seconded by Mrs. Buchholz for the adoption of Resolution No. 15-08. Mr. Ellis stated that this relates to the same project discussed under the adoption of Resolution No. 15-07. Supplemental engineering services include: (1) \$4,000 for a topographic survey, (2) \$5,400 for geotechnical investigation, (3) \$9,000 for environmental clearance and permits, and (4) the hourly rate for a resident project representative not to exceed \$33,600. Mr. Danielson asked if Meyer Engineering submitted their disclosure of campaign contributions based off of the Ordinance that was passed last fall. Mayor Villere stated that they will upon execution of the contract. Mr. Danielson stated that the disclosure was a part of the submission process and not after the award of the contract. There was further debate on the intent of the ordinance requiring disclosure of campaign contributions. Mr. DiFranco stated that the City put out a RFQ for engineers in 2012 and created a list of approved engineers. This firm was picked from that list of approved engineers. Mr. Danielson stated that the intent is that the disclosure should be part of the submittal process and information available for review before a contract is awarded. Mayor Villere stated that Meyer Engineering has been working with RPC since 2012 on this project and was involved in gathering information to obtain the enhancement grant. Meyer Engineering notified the City that the grant was approved. Ms. Pennison reviewed the Ordinance requiring the disclosure of campaign contributions and recommended amending the language to coincide with the Council's intent to clarify that the disclosure should be submitted with each contract and not just with the initial RFQ. Mayor Villere stated that now that the process is clarified, he has no problem with providing the disclosure with each professional services contract. Ms. Pennison stated that the disclosure ordinance does not need amending at this point; we can handle the adjustment internally to meet the Council's wishes and make sure that it is part of the bid package or RFQ for each contract. There being no further questions, the motion to adopt Resolution No. 15-08 passed 5-0.

7. Adoption of Resolution No. 15-09, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MANDEVILLE AUTHORIZING THE MAYOR TO EXECUTE AN AGREEMENT BETWEEN THE CITY OF MANDEVILLE AND J.V. BURKES & ASSOCIATES, INC. FOR PROFESSIONAL ENGINEERING SERVICES FOR THE LA 22 AND HIGHWAY 190 INTERSECTION IMPROVEMENTS IN THE AMOUNT OF \$136,010 FOR BASIC SERVICES, PLUS AN HOURLY RATE FOR THE BIDDING, NEGOTIATION AND CONSTRUCTION PHASES NOT TO EXCEED \$7,000, PLUS COMPENSATION FOR SUPPLEMENTAL SERVICES TO INCLUDE SIGNAL TIMING, GEOTECHNICAL REPORTING AND A TOPOGRAPHIC SURVEY; AND PROVIDING FOR OTHER MATTERS IN CONNECTION THEREWITH

A motion was made by Mrs. Buchholz and seconded by Mr. Burguieres for the adoption of Resolution No. 15-09. Mr. Danielson stated that the project started two years ago. This Resolution was for the engineering services for the intersection improvements. There being no discussion or questions, the motion to adopt Resolution No. 15-09 passed 5-0.

8. Introduction of Ordinance No. 15-02, AN ORDINANCE AMENDING THE COMPREHENSIVE LAND USE REGULATIONS ORDINANCE, SECTION 2.4, MANDEVILLE PARKS AND PARKWAYS COMMISSION PROVISIONS, SECTION 2.4.7 POWERS AND DUTIES OF THE MANDEVILLE PARKS AND PARKWAYS COMMISSION TO INCLUDE SECTION 2.4.7 (2) i SELECTION AND PLACEMENT OF PUBLIC ART, AMENITIES AND STRUCTURES PLACED IN CITY PARKS, OPEN SPACES AND RIGHT OF WAYS AND PROVIDING FOR OTHER MATTERS IN CONNECTION THEREWITH

Ordinance No. 15-02 was read by title by Mr. Danielson. A motion was made by Mr. Burguieres and seconded by Mr. Ellis for its introduction. Mr. Burguieres announced that Ordinance No. 15-02 will be considered for adoption at the March 12, 2015 Council meeting.

PUBLIC COMMENT:

1. Mr. Gerald Brown, West Hickory Street in the Weldon Park Subdivision, expressed concern about security and lighting for the public restrooms planned for the lakefront harbor area. He asked why was the City worrying about FEMA; are they going to pay for it? Ms. Kidd stated that FEMA does not allow bathrooms below the BFE. We are required to comply with their regulations. We do not want to violate one regulation and risk the whole FEMA flood insurance program for the entire City. Mr. deGeneres stated that there were plans to provide lighting at the lakefront restroom and if needed, the restrooms could be locked at night. Currently all three of our public restrooms remain open 24/7 without issues.

PROJECTS IN PROGRESS (STATUS REPORT):

1. Capital Roadway Maintenance Project – The punch list items have been completed on Task Order No. 2. Under Task Order No. 3, the contractor began paving.
2. Girod Street Landscaping & Lighting Project, Phase III – A new project manager from DOTD has requested changes on the plans. The changes are in progress.
3. Lotus Drive/Village Lane Drainage Project – The contractor is working on the last stretch of drainage pipe.
4. Rapatel Water Tower – The foundation is complete. The erection of steel is proceeding according to schedule.
5. Fire Hydrant Replacement Project – The project is 90% complete. The project is expected to be complete by mid-February.

6. Fire Suppression System for Dew Drop – The fire suppression piping installation is in progress.
7. Lift Station 21 Relocation – The contractor is mobilizing to the site and construction will begin next week.
8. Lift Station 19 Relocation – Construction began on January 26, 2015.
9. Girod Street Overlay Improvements – Asphalt work to be completed this week and intersection work to begin next week.

ADJOURNMENT:

Mr. Danielson adjourned the meeting at 8:25 p.m.



Lorraine Chotin,
Council Clerk



Rick S. Danielson
Council Chairman