

**MANDEVILLE CITY COUNCIL MINUTES
FOR THE MEETING OF JANUARY 22, 2015**

The regular meeting of the Mandeville City Council was called to order by the Council Chairman at 6:00 p.m. Following the call to order, a moment of silence was observed and the Pledge of Allegiance was recited.

PRESENT: Rick Danielson, Clay Madden, David Ellis, Carla Buchholz, Ernest Burguières

ABSENT:

ALSO PRESENT: Mayor Villere, Chief Richard; Frank Oliveri, Finance Director; Laurie Pennison, Assistant City Attorney; Louisette Kidd, Planning Director; David deGeneres, Public Works Director; Henry DiFranco, City Engineer; Kim Chatelain, Times Picayune; Betsy Swenson, Tammany West; Faimon Roberts, Advocate; John Walker, St Tammany Farmer

MINUTES:

1. Adoption of the January 8, 2015 Regular Meeting Minutes.

A motion was made by Mr. Burguières and seconded by Mr. Ellis for the adoption of the January 8, 2015 regular meeting minutes. The motion passed 5-0.

PRESENTATIONS:

1. A presentation was made by Carlton Dufrechou, General Manager of GNOEC, on their \$4 million dollar project to improve and resurface the West Causeway Approach this spring. The project is expected to start in April and conclude before school starts in August. Mr. Oliveri stated that he could include the power point presentation on the City's website to provide more details.

REPORTS AND ANNOUNCEMENTS:

1. Mayor Villere stated that he asked the City Engineer for a cost estimate on minimal drainage improvements and pavers (alternate one) for the Girod/Madison Street intersection. The total cost came in at \$388,000.
2. Mayor Villere recognized Chief Richard who was celebrating his five year anniversary with the City.

OLD BUSINESS:

1. Adoption of Ordinance No. 14-50, AN ORDINANCE TO AMEND AND REORDAIN SECTION 17-30 OF THE MANDEVILLE CODE OF ORDINANCES TO REGULATE THE MOVING OF CITY SEWER AND WATER SERVICE TO PROPERTIES LOCATED OUTSIDE THE CITY OF MANDEVILLE AND TO PROVIDE FOR RELATED MATTERS

A motion was made by Mr. Ellis and seconded by Mr. Madden for the adoption of Ordinance No. 14-50. Mr. Ellis read the Ordinance for the Council and Administration. He stated that the Ordinance was deferred twice to get as much feedback as possible. Ms. Kidd stated that this was a tool for the City to require annexation, as properties request City water and sewer services. It provides provisions that allow for an out, if for some reason they do not qualify for annexation. She added that overall, the Administration was in support of the adoption of this Ordinance. There being no questions, the motion to adopt Ordinance No 14-50 passed 5-0.

NEW BUSINESS:

1. Appointment to the Parks and Parkways Committee

Mr. Danielson stated that the Council received one resume for consideration for the opening on the Parks and Parkways Committee. A motion was made by Mr. Danielson and seconded by Mr. Madden to reappoint Ms. Karin Lorenz Crosby to the Parks and Parkways Committee. The motion passed 5-0.

2. Waiver of eating and drinking on the lakefront for the Woodlake Elementary School TurboTurtle Race/Run & Race/Fair on Saturday, March 21, 2015, rain date March 28, 2015, from set up beginning at 6 a.m. until 3 p.m. at the Mandeville Harbor

A motion was made by Mrs. Buchholz and seconded by Mr. Ellis for the approval of the waiver of eating and drinking on the lakefront for the Woodlake Elementary School TurboTurtle Race/Run & Race/Fair on Saturday, March 21, 2015, rain date March 28, 2015, from set up beginning at 6 a.m. until 3 p.m. at the Mandeville Harbor. The motion passed 5-0.

3. Approval of the special event liquor license application for the Northshore Jewish Congregation for their event "Masters of Music – Rodgers , Hart and Hammerstein", to be held on January 31, 2015, 7:00 pm, 1403 N. Causeway Blvd, Mandeville 70471

A motion was made by Mr. Madden and seconded by Mrs. Buchholz for the approval of the special event liquor license application for the Northshore Jewish Congregation for their event "Masters of Music – Rodgers , Hart and Hammerstein", to be held on January 31, 2015, 7:00 pm, 1403 N. Causeway Blvd, Mandeville 70471. The motion

passed 5-0.

4. Approval of Task Order No. 6, Sewer System Evaluation Study, to smoke test approximately 4,700 linear feet in the Fontainebleau Subdivision, not to exceed \$11,000

A motion was made by Mr. Ellis and seconded by Mrs. Buchholz for the approval of Task Order No. 6, Sewer System Evaluation Study, to smoke test approximately 4,700 linear feet in the Fontainebleau Subdivision, not to exceed \$11,000. Mr. deGeneres stated that we see a problem during rain events, in the back half of the subdivision, which we are trying to track with this smoke test. We will notify residents with door hangers before we start testing. The test will not cut off service and should not affect anyone, if their house is plumbed correctly. If someone illegally tied into the sewer system they might experience smoke in their home. Mr. deGeneres described the process of smoke testing and explained that these tests have been performed all over the City. There being no further discussion or questions, the motion to approve Task Order No. 6, Sewer System Evaluation Study, passed 5-0.

5. Adoption of Resolution No 15-04, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MANDEVILLE ESTABLISHING A PROCEDURE TO REQUIRE THE PLACEMENT OF VIDEO RECORDINGS OF ALL SPECIAL AND REGULAR CITY COUNCIL MEETINGS AND PLANNING AND ZONING WORK SESSIONS AND PUBLIC HEARINGS ON THE CITY'S WEBSITE FOR PUBLIC VIEWING

A motion was made by Mr. Ellis and seconded by Mr. Burguières for the adoption of Resolution No. 15-04. Mr. Madden stated that this Resolution creates a standard procedure for placing videos of Council meetings on the City's website within seven days. He stated that sometimes the video was placed on our website five or six days after the meeting; sometimes longer. He was told that the process to place the video on the site takes three hours. If the IT consultant works eight hours on Tuesday and Thursday, it would be reasonable to get the video up within that timeframe. Mrs. Buchholz asked what the consultant's typical work day looked like. Mr. Oliveri stated that he was working on getting the cameras online, projects at DPW, expanding storage facilities, upgrading the exchange server, and miscellaneous projects. There are approximately 36 items in progress. It takes three hours to off load the video, but then he has to edit it, add screens and upload it. Mr. Madden stated that this was something the constituents were asking for time and again. Perhaps we could figure out how much it would cost to bring him in for a third day. Mayor Villere asked how often has the video not been uploaded within seven days. Mr. Madden stated that he did not have that information. Mr. Burguières suggested that the Administration provide data showing how long it took to upload the video for each Council meeting over the last year. He asked the Administration to look into streaming the meeting live on cable TV. Mr. Madden stated that as long as the video was up by the next regular meeting that would be sufficient. A motion was made by Mr. Danielson and seconded by Mr. Madden to amend the Resolution by striking the seven day deadline and changing it to read "within a reasonable amount of time or before the next regular Council meeting." The motion passed 5-0. A motion was made by Mr. Burguières and seconded by Mr. Ellis to amend the Resolution by including language to read "that the Administration supply the Council with data showing the timeframe over the last twelve months of how long it takes to place a video of the Council meetings on the City's website". The motion passed 5-0.

Mr. Madden stated that his constituents have also asked him to place the Planning and Zoning Commission meetings on the City's website and that procedure was stated in this Resolution as well. He stated that it was brought to his attention that law dictates that Planning and Zoning adopt their own rules and procedures for their own meetings. This procedure was considered by the Commission already and they decided against tapings their meetings. Ms. Pennison stated that RS 33:4727 subsection A5 states that the Board shall adopt their own rules and any written rules are approved by the City Council. Mr. Madden stated that if they wanted to put their meetings on the website, it would have to originate with them. Ms. Pennison stated yes. Mr. Burguières disagreed and added that we are entitled to record public meetings. Ms. Pennison stated that under subsection C1 they are required to keep an audio recording of their meeting. Mr. Burguières stated that the video would be in addition to the audio recording. A motion was made by Mr. Madden and seconded by Mrs. Buchholz to amend the Resolution, line 37 to read "The Mandeville City Council requests that the Planning and Zoning Commission review their rules and procedures to strongly consider that their work sessions and public hearings be recorded and the video be placed on the City's website within a reasonable amount of time or before their next regularly scheduled meeting". Ms. Pennison stated that the reason they have their own statute to propagate their own rules is to give them independence. This was a good interim step. After further debate, the motion passed 4-1, with Mr. Burguières voting against. Mr. Burguières requested that if the Planning and Zoning Board decide against placing videotaped meetings on the City website, that they list their reasons against. There being no further discussion, the motion to adopt Resolution No. 15-05, as amended, passed 5-0.

6. Adoption of Resolution No. 15-05, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MANDEVILLE TO AUTHORIZE AND DIRECT THE DISBURSEMENT OF THE PROCEEDS OF A 1% SALES AND USE TAX PURSUANT TO THE ELECTION HELD RELATIVE THERETO ON NOVEMBER 4, 2014.

A motion was made by Mr. Ellis and seconded by Mrs. Buchholz for the adoption of Resolution No. 15-05. Mrs. Buchholz explained the purpose of Resolution No. 15-05. The proposition put before the voters on November 4, 2014 allowed 50% of the revenues collected from a 1% Sales and Use Tax to be dedicated to any corporate purpose of the City. This Resolution establishes an effective date of December 1, 2014 in which the dedication of those funds to the City's General Fund would be effective. Mayor Villere stated that the intention of the Council and Administration was to maintain the fund balance and split the tax moving forward. Mr. Danielson agreed. There being no questions, the motion to adopt Resolution No. 15-05 passed 5-0.

FINANCE REPORT:

Mr. Oliveri stated that \$2.3 million of property taxes will be credited next month into the general fund. We have spent \$4 million, collected \$1 million and \$2.5 is coming in. The City's general fund balance is \$9.8 million of which we have committee funds of \$2.3 million. The general fund balance is \$2.7 million. In the sewer and water system, revenues are at \$1 million and expenditures are \$860,000 without depreciation. With depreciation, it will be on the negative side but with the rate increase recently approved, we should be approaching zero.

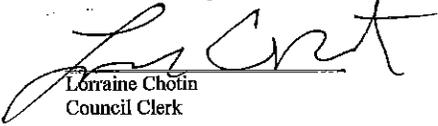
PUBLIC COMMENT:

PROJECTS IN PROGRESS (STATUS REPORT):

1. Capital Roadway Maintenance Project – Punch list items remain on Task Order No. 2. The paperwork is being prepared for Task Order No. 3. The pre-construction meeting will be held next Wednesday.
2. Girod Street Landscaping & Lighting Project, Phase III – A new project manager with DOTD has asked for additional changes on the plans.
3. Lotus Drive/Village Lane Drainage Project – The contractor is in the process of installing the pipe.
4. Rapatel Water Tower – The foundation is complete. The steel fabrication and welding is in progress.
5. Fire Hydrant Replacement Project – The project is 80% complete. The project is expected to be complete by mid-February.
6. Fire Suppression System for Dew Drop – The Fire Marshal has granted approval of the plan.
7. Lift Station 21 Relocation – Site work to begin on February 2, 2015.
8. Lift Station 19 Relocation – Site work to begin on January 26, 2015. This station is in front of the high school, in Weldon Park.
9. Girod Street Overlay Improvements – The contracts have been executed. The pre-construction meeting is scheduled for January 27, 2015.
10. Flapper valves – The plans are about 90% complete. We are expected to go out to bid in February. We are not installing duck bill valves; we plan to install inline check valves. We do not have to consider tides when installing these types of valves. It serves the same purpose and they are easier to install. They are currently installed in the harbor and on Wilkinson.

ADJOURNMENT:

Mr. Danielson adjourned the meeting at 7:15 p.m.


Lorraine Chotin
Council Clerk


Rick S. Danielson
Council Chairman